**Chaska Figure Skating Club**

Board Meeting Minutes

Wednesday, October 13, 2021

Meeting called to order by President Jenn Gizinski at 7:03 p.m. Quorum was declared.

**Board Members present**: Jenn Gizinski, Erica Gisel, Barb Houts-Swanson, Amanda Braun, Elizabeth Matvick, Jenn Gionfriddo and Denelle Kamerud.

**Board Members absent:** Kristie Mitchell and Tracy Koepsell

**Others present:** Erin Swanson, Catie Cison-Flaten

**Meet and Greet:** None.

**President’s Report:** No report.

**Vice President’s Report:** No report.

**Secretary’s Report:** Motion made, seconded and carried unanimously to approve the September 2021 Board Meeting Minutes as amended.

**SafeSport:** U.S. Figure Skating announced change from SafeSport to SkateSafe Program. Documentation provided.

**Communication:** No update.

**Membership:** Membership report was e-mailed. A motion made, seconded and carried unanimously to approve the new members as listed below:

**Home Club Coach**

Audrey Pfouts – Mid-Year upgrade from Aspire to Home Club

**Current Membership Totals for 2021-22**

Home Club: 44

Aspire Introductory: 6

Aspire Junior: 6

Associate: 1

Reciprocal: 0

Collegiate: 3

Subsequent: 2

Sustaining: 7

Home Club Coaches: 12

Associate Coaches: 3

**Current Membership Totals for 2020-21**

Home Club: 50

Aspire Introductory: 12

Aspire Junior: 5

Associate: 0

Reciprocal: 8

Collegiate: 4

Sustaining: 8

Home Club Coaches: 13

Associate Coaches: 2

**Ending Membership Totals for 2019-20**

Home Club: 36

Introductory: 13

Junior Club: 9

Associate: 0

Reciprocal: 2

Collegiate: 3

Sustaining: 8

Home Club Coaches: 11

Associate Coaches: 3

**Junior Board/Social:** Social event to be held October 16th before the parent/skater meeting.

**Fundraising:**  Report e-mailed. GLOW walk/run occurred October 9th. Jersey Mike’s fundraiser held October 12th.

**Volunteer Coordinator**: Volunteer hours update will be sent out soon.

**ASPIRE Liaison:** Julie Nichols is planning an event.

**TCFSA:** No October meeting. The next meeting will be in November.

**Marketing/PR:**  We are waiting on the Allina logo to order the banner. Club group photo will be November 14th 1:45-2:00pm. Information will be emailed to the Club closer to the date. CFSC display cabinets at the CCC are completed. There will be a Winter Club gear order.

**Treasurer’s Report:** Report e-mailed.

**Ice Coordinator**: Report e-mailed. Motion made, seconded and carried unanimously to approve raising the Exhibition fees to $10/solo routine and $5/skater for small group routines. Discussed some rink monitor needs. Dropped our Summer Wednesday morning session due to low enrollment. There will not be Winter Saturday morning skate school, so the Club will be picking up the ice time.

**Test Chair:** Virtual test session is currently in process which will end October 22nd.

**Pro Liaison:**  No report.

**Ad Hoc Committee Reports:**

**Star of the North:** Motion made, seconded and carried unanimously to approve $100 spending for two PSA blasts regarding the competition. One blast will go out now and one closer to the competition.

**Ice Show:** Updated survey results discussed. Show will be March 19th and 20th and we will go back to the Saturday and Sunday shows consistent with prior to COVID.

**Policy and Procedure Updates:** No report.

**Old Business:**

**Rink Monitor/Skater Check in Process:** Need to continue to think through ways we can improve this process.

**Long Term Planning (LRP) Committee:** Long Range Plan was sent out for review.

**Hardship Fund:** As we are not aware of any specific instances where skaters/families are experiencing hardship, we will not take any further action at this time.

 **Summer Camp:** David said there would be ice available to do so at the CCC.

**National** **Skating Month:** Partnering with CCC for National Skating Month Event 1/15/22 or 1/16/22. Will be in the CCC book.

**New Business:**

**Fall Kickoff/Parent Skater Meeting:** October 16th after club ice with a Fall kickoff social event prior.

**November Meeting:** The November Board Meeting will be held in person. The CCC room has been reserved. A doodle poll will be sent to see if alternative dates are available as Amanda and Jenn Gionfriddo have conflicts.

**Reciprocal Member Privileges:** Suggestions were that reciprocal members can participate in social events, exhibitions, ice show, and fundraising if they register for ice.

**Membership Documents:** Tabled until the next meeting. Requested the Board members to review the documents before the next meeting.

**USFS Checklist for Success:** Last years assessment emailed. Takeaway for the Board to review and decide how to proceed with improvements.

**Adjournment:** Motion made, seconded and carried unanimously to adjourn at 8:30 pm.

Respectfully submitted,

Amanda Braun, Secretary