

**2023-2024**

**Welcome to the Maplewood Figure Skating Club's Annual  
Membership Registration!**

With your account you will have access to register for classes or contract ice, sign up for volunteer events, update your contact information, pay online, and much more!

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**For questions about registration please contact:** Danielle Semler  
[MFSCMembership@gmail.com](mailto:MFSCMembership@gmail.com) or (651) 592-5993

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*New Members:* Welcome and thank you for continuing your skating journey and choosing Maplewood Figure Skating Club as your home club. The transition of becoming a club member instead of participating in our skate school program can be a lot to navigate and often creates questions. The good news is you are not alone and we have many experienced skaters, families, coaches, and board members to help during the process who have already been through it. If you ever have any questions please don't hesitate to reach out to any of our board members. Contact info can be found on our website under 'Contact Us'. We would be happy to answer your questions or help you connect with one of our families.

*Returning Members:* Thank You for joining us again for another season, we are excited to have you as part of our skating family!

**RETURNING MEMBER'S REGISTRATION DUE: June 15th 2023**

## **Medical Release Waiver**

I certify that I am the parent or legal guardian for my child(ren). I hereby give my permission for any supervisor, coach or other team administrator associated with the **Maplewood Figure Skating Club** to seek and give appropriate medical attention for our child(ren) in the event of accident, injury, illness. I will be responsible for any and all costs associated with any necessary medical attention and/or treatment.

I hereby waive, release and forever discharge **Maplewood Figure Skating Club** and associated supervisor, coach or other team administrator from all rights and claims for damages, injury, loss to person or property which may be sustained or occur during participation in **Maplewood Figure Skating Club** activities, whether or not damages or loss is due to negligence. I hereby acknowledge that my child(ren) is (are) physically fit and capable of participation in all **Maplewood Figure Skating Club** activities.

## **Liability Waiver**

By registering my child(ren) with the **Maplewood Figure Skating Club**, I agree to participate (or allow my child(ren) and family members to participate) in the **Maplewood Figure Skating Club**, and hereby release **Maplewood Figure Skating Club**, its directors, officers, agents, coaches, and employees from liability for any injury that might occur to myself (or to my child(ren) and family members) while participating in the **Maplewood Figure Skating Club** program, including travel to and from training sessions, organization events or other scheduled activities.

I agree to indemnify and hold harmless the above mentioned organizations and/or individuals, their agents and/or employees, against any and all liability for personal injury, including injuries resulting in death to me, my child(ren) and/or other family members, or damage to my property, the property to my child(ren) and/or other family members, or both, while I (or my child(ren) or family members) participating in the **Maplewood Figure Skating Club** program.

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In consideration of the benefits to us awarded by acceptance of this application, the undersigned agree to hold and save harmless the Maplewood Figure Skating Club, its board and its officers for any claims or demands arising out on any accidents and injuries during skating sessions or other club sponsored activities, or for loss of personal property. I agree and understand that by digitally agreeing to this document it shall be considered binding similar to signing a physical copy.

## **SkateSafe Agreement**



Safety is important to the Maplewood Figure Skating Club, which is why we follow all rules and guidelines set forth by U.S Figure Skating regarding SkateSafe policies and rules. For the current list of policies, please check at: <https://www.usfigureskating.org/skatesafe>.

In the event that a coach, official, director, employee, parent/guardian or volunteer observes inappropriate behaviors (i.e., policy violations), suspected physical or sexual misconduct, it is the personal responsibility of each member to immediately report his or her observations to the club's SkateSafe Compliance Officer and take the appropriate action stated in applicable U.S. Figure Skating Rules.

The Maplewood Figure Skating Club does not support any form of misconduct within the sport of Skating. Examples of such misconduct include but are not limited to:

- Emotional Misconduct
- Physical Misconduct
- Sexual Misconduct
- Bullying
- Harassment
- Hazing

**I understand and agree to bring forth any concerns regarding SkateSafe policy or suspected misconduct. I understand and agree that misconduct outlined by SkateSafe policies will not be tolerated at the Maplewood Figure Skating Club. I also understand and agree that such misconduct cases will be handled according to the outcome decided by the board of Governors.**

## Volunteer and Fundraiser Requirements

### CANDY BAR SALES & NORTH ST. PAUL CAR SHOW

We plan to continue the tradition of selling candy bars at the North St. Paul Car Show this season

All **Full Club Member families** will be required to buy a minimum of **4 boxes (2 if introductory)**. The **cost per box is \$60**. Extra boxes will be purchased by the club to be sold at The North Saint Paul Car that takes place Friday evenings over summer months. All club members will be required to help sell the extra boxes purchased by the club in addition to the minimum boxes all club members are required to purchase. Members will have an opportunity to sell their purchased candy bar boxes at the North St. Paul Car Show held on Friday evenings during the summer months. **Each family** will be required to **work 2 Friday Evenings (1 if introductory)** selling candy bars along the main street during the North St. Paul Car Show. A Club member who is signed up to sell candy bars at Car Show may sell their own candy bar boxes once the minimum of two club boxes are sold during each scheduled volunteer shift. Club members are allowed to sell 2 boxes of their own candy bars at each of their shifts.

I agree to purchase a Minimum of 4 boxes at rate of \$60 per box and understand payment of \$240 is due at time of pickup

I agree if I do not purchase required candy bar boxes I will have to make payment for the buyout option at rate of \$35 per box with understanding that buyout payment of \$160 is due at or prior to candybar pickup date.

I understand and agree that any full club member skater is required to volunteer for 2 shifts at the NORTH ST. PAUL car show this summer. I agree and I understand that the shifts are required even if my family chooses the candy bar option. I understand that I will be charged for any shift that is not completed. I agree to fulfill the mandatory volunteer requirements as stated above.

I understand that 2 club candy bar boxes must be sold each Friday night prior to any skater selling their personal candy bar boxes. I understand I will only be allowed to sell 2 personal candy bar boxes per shift.

I agree that if I do not complete the required volunteer shifts at North St. Paul Car Show during the summer of 2023 I will be charged a volunteer fee of \$75 per shift not completed up to the maximum amount of \$150 per family.

### NORTH STAR SKATE SCHOOL HELPERS

All **Full Club members** will be required to volunteer and help with our skate school program. **Skaters who are 12 years of age or older** will need to help and assist coaching staff with NSSS group lessons, holiday events, or open houses. Skaters will need to complete a total of **16 hours (8 hours for Introductory members)** between the months of June 2023 - May 2024 as a skate school

helper. If the skater is under 12 years of age, the parent will need to complete 50% of the required hours; 8 hours (4 hours if Introductory member). All hours completed by parents are to be arranged by skate school director, Nikki Bennis. Hours may include but are not limited to playing music at Jr. club ice or for spring shows, helping during skate school sessions, working at skate school events, working extra shifts during FALL CLASSIC COMPETITION. All skate school helpers will need to attend a training session scheduled by Nikki before they can begin helping during NSSS. Skaters who have prior experience helping with North Star Skating Program will only have a short review of expectations with the skate school director.

**I understand and agree that my child will be required to volunteer as a helper at NORTH STAR SKATE SCHOOL. I understand that the volunteer requirement for each full club member skater is 16 hours and 8 hours for each introductory club member. I understand that this requirement must be completed by each skater and is not per family. I understand and agree to complete the required hours if my skater is under 12 years of age. I understand and agree I will be charged a volunteer fee of \$15 per hour not completed up to the maximum amount of \$240 per skater (\$120 if introductory member).**

## **RINK MONITORS**

We are requiring full club members/parents to complete **20 hours per family (10 hours for Intro member families)** and work as rink monitors during contract ice sessions. Each family will need to complete **20 hours (10 hours for Intro member families)** for the skate season between the months of June 2022 - May 2023.

Interested members may have the opportunity to work **more than the minimum 20 hours** to fill open shifts and will receive a **credit of \$7/hour** for each hour worked over the minimum requirement of 20 hours. Skaters 15 years and older may work as rink monitors to receive credit or meet family requirements. Skaters who plan to complete rink monitor hours must attend a rink monitor training session (Date TBD). Credits may only be used as payment towards maplewood ice and contract purchases and have no cash value. Credits not used within 12 months of the date awarded will be considered a donation to the club.

***Families are encouraged to complete 5 hours of their family rink monitor requirement each ice contract offered during the 2023-2024. When rink monitor hours are made available for sign up each family will be allowed to sign up for 3 open time slots during the first two weeks of any given contract. Limit does not apply if there is an open rink monitor shift less than 48 hours away. After sign up has been posted for 2 weeks all open shifts will be considered available for any family to complete regardless of the amount of hours completed/signed up to complete.***

**I understand and agree to fulfill the mandatory volunteer requirement as Rink monitor. I understand and agree that if I do not complete my rink monitor volunteer requirement I will be charged a volunteer fee of \$20/hour up to the maximum amount of \$400 per family. I agree and understand that I have until May 31st 2024 to complete the rink monitor requirement. I**

understand there is no early buyout of my rink monitor hours.I agree to be charged a volunteer fee for all incomplete shifts.

## **FALL CLASSIC COMPETITION**

We are requiring each family of full club members to complete **2 volunteer shifts (plus 1 additional shift for each additional skater)** at the Maplewood Fall Classic Competition at the Vadnais Heights Sports Complex. **Introductory members are required to complete 1 shift per family (plus 1 additional shift for each additional skater).** This requirement **applies to all full club members and must be completed regardless of your skater's choice to participate in our home club competition held in September 2023** . Members who have not completed the required volunteer shifts by the end of the event will be charged a volunteer fee of \$100/ shift not completed up to the maximum amount of \$200 for a single skater household and up to the maximum of \$300 for a 2 skater household. A limited amount of volunteer opportunities may be available prior to the event for those families with known conflicts and every effort will be made to accommodate families that communicate known conflict prior to July 31st 2023.

Some volunteer shifts/jobs during the event can be fulfilled by a skater 15 years of age or older. Many jobs at the event must be completed by an adult. When volunteer shifts are made available for sign up the job description will indicate if the shift can be completed by a skater or someone over the age of 18 years. Skaters who complete a shift beyond their families minimum requirement may count each hour worked as an extra volunteer hour needed for the club lettering program.

I understand and agree to fulfill the mandatory volunteer requirements as stated above. I understand and agree that I will be charged \$100/shift for each unfulfilled required shift. I understand and agree that there is no guarantee that the club will be able to provide volunteer hours prior to the event to fulfill requirements and if I am unable to volunteer during the event I will be billed. I understand and agree I must complete the volunteer shifts even if my skater is not competing in the Fall Classic Competition.

## **BUTTERBRAIDS FUNDRAISER**

We will be participating in a Butterbraids sale. It will be held in early spring 2024, prior to Easter. Each **full member family** will be required to **sell 20 Butterbraids (Introductory 10)**. The **buyout rate is \$10 per unsold butterbraid up to the maximum amount of \$200 for full club members or \$100 for introductory members.**

I agree to participate in the Butterbraid Fundraiser. I understand and agree that there is a buyout option that meets the minimum requirement for the above fundraiser.

## **POLAR CONCESSIONS**

We will be operating the concession stand during the 2023-2024 season at Polar Ice Arena. We have the opportunity to run concessions during high school varsity hockey games this season. In the past this opportunity has taken place in spring and has helped us provide the show “extras” (LED lighting & costumes) and keep the fee charged for our spring show lower. This year we will divide concession stand shifts into two periods of time, winter and spring. A volunteer requirement will apply to each time period. We are requiring each family of full club members to complete **2 volunteer shifts (plus 1 additional shift for each additional skater) during winter months and 2 volunteer shifts (plus 1 additional shift for each additional skater) in spring months for a total of 4 required shifts per family plus total of 2 additional shift per additional skater (6 shifts for family with two skaters) during both winter and spring shifts. Introductory members will be required to complete 1 shift during winter and 1 shift during spring months for a total of 2 shifts.**

**I understand and agree to fulfill the volunteer requirement for the polar concession stand used or run by the figure skating club during the 2023-2024 season. I understand and agree to fulfill the mandatory volunteer requirement working at the concession stand at Polar Ice Arena. I understand and agree that if I do not complete my concession stand volunteer requirement I will be charged a volunteer fee of \$50 for each required shift that was not completed.**

## **POSSIBLE ADDITIONAL FUNDRAISER**

If the board deems necessary, it is possible that an additional fundraiser (to be determined) may be added during the year that would require participation of all club members.

**I agree to fulfill the mandatory volunteer requirements or sell items as stated above. I understand and agree that I will be invoiced a fee for non-participation (to be determined) for each unfilled shift or item for any fundraiser added by the Maplewood Figure Skating Board Members to the 2023-2024 season.**

## **CONTRACT / RANDOM ICE - SKATERS RULES & RESPONSIBILITIES**

Skaters are expected to check in with the rink monitor every time they get on the ice. It is the skaters responsibility to check in with the rink monitor each time they get on ice and communicate payment methods being used that day. Skaters are expected to check in with rink monitors for all contracted ice, for each ice buy on and when using an open contract coupon. Skaters should sign rink monitor sheets/form prior to taking ice when there is no rink monitor.

**My skater and I understand that skaters need to check in each time they get on the ice as stated above. I understand if no rink monitor is present to check in that my skater or myself must write down name and payment method prior to getting on ice.**

## **ASSOCIATE / ADULT / ALUMNI VOLUNTEER INCENTIVE**

Associate members and Adult/Alumni members are not required to complete any volunteering requirements, but will be eligible for a volunteering incentive. If an adult member chooses to participate in any one of the club fundraisers they will be eligible for a 1 hour ice coupon to be used for any contracted session occurring during the 2023-2024 season. Coupons will be valid the entire session and will not expire until the end date of spring contract ice in May of 2024. Opportunities to earn an ice coupon include: car show shift selling candy bars, fall classic volunteer shift, completion of 4 rink monitor shifts, and/or concession stand shift at polar arena.

### **\*\*Note on Outstanding Bills\*\***

For all of the agreed volunteer events listed above, if at any time the result of non-participation or buying out leads to outstanding bills the following rule shall be placed in effect. This rule shall also be applicable for any outstanding overdue bills due to MFSC in general. **Rule:**

**Any member in arrears for dues or other indebtedness to the Club shall be notified by the treasurer, secretary or other club officer. Arrears for contract ice is: 30 days. Member will then be notified. If no resolution after 60 days this member will be considered "not in good standing" and the skater(s) shall be deemed "not in good standing" with US Figure Skating. This means the skater(s) shall not be allowed to skate on club ice, compete, participate in synchro practice or competitions, skate in the MFSC Spring Show, test with US Figure Skating, renew their US Figure Skating Membership with any club, or participate in any club benefits afforded by their membership until such a time as all outstanding bills are paid in full."**

**I agree and understand that by digitally agreeing to this document it shall be considered binding similar to signing a physical copy.**

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### **Special Note**

The board of governors recognizes that the club has fundraisers and member requirements that possibly other clubs do not have. This is all in an effort to try to keep the **ice costs** per session **as low as possible** for all of our members. The board tries to keep the fundraiser/volunteer obligations to more of a time commitment than a monetary one (unless the member chooses the buyout option).

We hope you understand our reasons for membership requirements.

If you have any questions regarding membership please contact Danielle Semler at [MFSCMembership@gmail.com](mailto:MFSCMembership@gmail.com) or 651.592.5993



## **CONTRACT / RANDOM ICE - SKATERS RULES & RESPONSIBILITIES**

1. At the beginning of the freestyle session, the skater must check in with the Rink Supervisor stating your name and handing in your music. It is the skaters responsibility to check in with the Rink Supervisor each time they get on ice and communicate payment method. Skaters are expected to check in with rink monitor for contracted ice, to buy on, and when using an open contract coupon.

2. Generally, music will be played on a first come, first served basis. In the event that the session is full and many skaters wish to play their program music, skaters may only have one song in line at a time

3. When it is your turn, please be prepared to skate your program. Music will only be stopped and restarted at the discretion of the Rink Supervisor.

4. A skater whose music is being played has the right of way.

\* during busy sessions skaters may be asked to wear a fluorescent colored sash indicating they have the right of way while skating their program.

\*The skater wearing the sash has the right of way.

5. Random ice buyers must pay immediately upon entering or prior to taking the ice. Venmo payments, checks or punch cards are preferred. Credit cards will not be accepted as a form of payment.

**By agreeing to this waiver, as a Parent/Legal Guardian, I have read these rules and responsibilities with the skater(s) and we both understand and agree to the above skater rules and responsibilities.**

## **CONTRACT / RANDOM ICE - SAFETY CONTRACT**

1. Respect the rights of other skaters.

2. No food, gum, or beverages (except plastic bottles of water) are allowed on the ice by skaters or coaches.

3. The club is not liable or responsible for any phone damage that may occur if a skater chooses to use their cell phone to play music.
4. Skates must be worn on the ice - no street shoes or boots
5. Skaters and/or Pros should not stand on the ice in the way of other skaters who are working. If you need to rest, go to the hockey box or off the ice. Do not sit on the boards or sit or lay on the ice. For short rests on the ice, stand with your back against the boards and away from the corners.
6. All skaters MUST be alert for fellow skaters on the ice to avoid collisions. Watch where you and others are going at all times. If a fall occurs, do your best to immediately get up and go to the side.
7. Watch for skaters executing jumps, spirals, camel spins, etc. Spins can only be practiced on the harness end of the rink between the blue line and the boards. Jumps should be executed from the same blue line to the other end of the rink. These rules do not apply when practicing your program.
8. When a skater is skating their program, the following rules apply:
  - \* The skater may be required to wear the colored sash (clearly visible) while skating their program.
  - \* The skater with the sash has the right of way.
9. Skaters may use the jumping harness ONLY with the supervision of their Pro.

**By agreeing to this waiver, as a Parent/Legal Guardian, I have read these rules and responsibilities with the skater(s) and we both understand and agree to the above safety rules. I agree and understand that by digitally agreeing to this document it shall be considered binding similar to signing a physical copy.**

## **Name and Likeness Consent and Release Agreement**

I authorize the Maplewood Figure Skating Club the rights to use, publish, or copy photos taken of me, my skater(s), or family before, during, or after any Maplewood Figure Skating Club activity or event. I also agree that MFSC may use such photographs, video, and audio recordings taken of or by me with or without my consent or the use of my name for any lawful purpose including, but not limited to; publicity, illustration, advertising, marketing, copyrighting, and Web Content. I hereby authorize MFSC to edit, alter, copy, exhibit, publish, or distribute said media for MFSC activities, events, and functions or for any other lawful purpose. In addition, I waive the right to inspect or approve the finished product, wherein my likeness appears. Additionally, I waive my right to royalties or other compensation arising or related to the use of any of these photographs, videos, or audio clips.

**I have read this agreement and fully understand its terms. I have signed it freely and without any inducement or assurance of any nature. I understand and approve the Maplewood Figure**

**Skating Club to use photographs and/or videos of me, the skater(s), and/or my family for promotional, advertising, marketing, and other lawful activities as content on the organization's Facebook page, website, and/or any club events or functions held during the season, such as the spring banquet. I understand the club will take precautions and be selective so only appropriate content is being published for public viewing. I agree and understand that by digitally agreeing to this document it shall be considered binding similar to signing a physical copy**