



**2025 MN Long Course 10 & Under State Championships
North Suburban Aquatic Club
(All Zones) with Time Trials**

Wednesday, July 23, 2025 — to — Thursday, July 24, 2025

Sanction Number: MN25S-06-014M

Time Trial Sanction Number: MN25S-06-014MTT

Held under the sanction of USA Swimming.

It is understood and agreed that USA Swimming shall be free and held harmless from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of the event.

It is further understood and agreed that Minnesota Swimming shall be free and held harmless from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of the event.

Meet Director: Rory Coplan nsacheadcoach@gmail.com 612-839-8876
Andrea Dees aconnollydees@gmail.com 952-237-1950

Meet Officials: Meet Referee: Scott Hauch
Admin Referee or Admin Officials: TBD & TBD
Head Deck Referees: TBD
Deck Referee: TBD
Lead Chief Judge: TBD
Asst Chief Judges: TBD & TBD
Head Starter: TBD
Starters: TBD & TBD

Inquiries: Rory Coplan nsacheadcoach@gmail.com 612-839-8876
Andrea Dees aconnollydees@gmail.com 952-237-1950

Emergency Phone: Rory Coplan nsacheadcoach@gmail.com 612-839-8876
Andrea Dees aconnollydees@gmail.com 952-237-1950

Meet Type: This is a 2-day Timed Finals meet for 10 & Under swimmers with verifiable "CH" qualifying times, or an individual event champion from the 2025 Summer Minnesota Regional Championships (a "Win it and swim it" qualifier). This is a closed meet. Only swimmers from the Minnesota LSC can participate.

Win it and Swim it: "Win it and swim it" qualifiers from the 2025 Summer Minnesota Regional Championships (MRC)

- These are individual event champions from the MRC's who have not achieved a "CH" time. There are no alternate "Win it and swim it" qualifiers from the MRC's if the champion chooses not to enter the individual event at the State Meet.
- Only "Win it and swim it" qualifiers may enter the same event at the State Meet.

MRC individual events and corresponding State events	
MRC event (SC)	State event (SC)
8&U	8&U
10&U	10&U
9-10	9-10
Para Events	Para Events

- Win it and Swim it entrants **must use their time from their qualifying MRC event** to enter the corresponding event at the Age Group State or Senior State Meets.
- Relays may not be created using a single "Win it and swim it" qualifier. There must be at least one other swimmer in the gender and age group who qualified for the meet with an individual event "CH" time.
- **Swimmers being entered under this Win it and Swim It criterion must note this in the email sent with team entries.**

Athletes with disabilities:

Swimmers with a permanent disability as defined by USA Swimming are welcome to participate in this meet. Swimmers will use the Minnesota Para time standards and descriptions to qualify. They must have a verifiable Champ time in the SWIMS database or from results published by a bona fide sanctioning body, within the eligibility period for the meet, for the event(s) they wish to enter.

The entering coach or swimmer must contact the Referee to discuss any modification for the disabled swimmer to participate. Swimmers entering under this criterion must be noted on the team's Proof of Time report.

Para events may be swum as mixed/combined events at the agreement of the meet referee and the para swimmer's coach(es).

Fees:

\$11.60 per individual splash (\$2.10 MNSI Splash Fee + \$4.50 Splash Fee + *\$5.00 Facility Splash Fee), \$46.40 per relay splash (\$8.40 MNSI Relay Splash Fee + \$18.00 Relay Splash + *\$20.00 Facility Splash Fee).

\$10.00 MN State Championship Fee

* With the adoption of Policy 239, attending athletes will no longer have to pay a separate facility fee as set by the different championship hosts. The Championship Facility Splash Fee is created by adding together the Age Group & Senior State facility costs and dividing by the total number of estimated splashes for those sites. Each athlete pays the splash fee only for the events entered.

General Meeting

A general meeting will be held via ZOOM. **Date and Time of meeting will be communicated to all teams by the host. All teams are required to have a representative on the call.** It is the obligation of every team entered in the meet to have a representative at all meetings and to become acquainted with the changes (if any) and the decisions made at this meeting including changes to the meet format or conduct.

Time Schedule:

Session	Warm up Start	Warm up End	Meet Start
Wednesday, July 23	2:45PM	3:25PM	3:30PM
Thursday, July 24	2:45PM	3:25PM	3:30PM

Planned breaks to present awards will be shown on the final published timeline.

Awards will be presented to the top 8 swimmers in each event.

(Awards for events 1-4 will be presented after event 8. Awards for events 5-8 will be present after event 12, etc.)

***The time schedule is for basic planning purposes only. The final warmup start times, warmup end** times along with the meet start times will be published on the meet website located on the MNSI website at www.mnswim.org, once all entries are received.**

Awards:**Individual Events/ Relay Events:**

- Individual Events: 1st - 8th place medals.
- Relay Events: 1st - 8th place medals.

High Point:

- Plaques will be given to the Top 3 High Point swimmers in each age group/gender.
- Plaques will be given to the Top 3 High Point Para swimmers in each gender and classification. (P1, P2 and P3)

Team Awards:

Age Group Championship banners will be awarded to the Top 3 teams in A, AA, AAA Divisions.

Scoring:

Individual Event Points: 20-17-16-15-14-13-12-11-9-7-6-5-4-3-2-1

Relay event points: 40-34-32-30-28-26-24-22-18-14-12-10-8-6-4-2

All events will be scored to 16 places.

Swimmers with a permanent disability as defined by USA Swimming can earn points for the clubs based on their placement in their age groups/class.

Programs:

Programs will be available as a PDF prior to the meet and on Meet Mobile.

Amenities:

Livestream, concessions by the University of MN, Various vendors will be on site.

FACILITY/LOCATION

Meet Location:

Jean K Freeman Aquatic Center, 1910 University Ave SE, Minneapolis, MN 55455

Directions:

Use Google Maps

Facility:

8 lanes, 50 meter indoor pool with lanelines and backstroke pennants. Slanted Starting blocks are 26 inches above the water surface.

Water depth:

The minimum water depth, measured in accordance with Article 103.2.3 is 7 ft at the start end and 7 ft at the turn end.

Course certification:

Host will ensure required course dimensions.

Medical Supervision:

U of MN Aquatic staff provides medical attention.

ENTRIES**Entries To:**

Danielle Wentzel dwentzel@mnswim.org 952-240-3993

Include a PDF of your entries.

It is the entering team's responsibility to check back with the entry chair if the confirmation of entries is not received within 24 hours.

Form of Entries: Email Entries are Required. **Please put 10&U STATE MEET ENTRIES in the subject line of email.**

Entry Start Date: Entries will be accepted beginning at 8:00 pm on **Friday, June 13, 2025.**

Entry Close Date: An Email copy of your entry is due **Sunday, July 13, 2025 by 8:00 PM.**
Proof of Times are not required with entries. **Be prepared to show OFFICIAL MEET RESULTS for any times not in SWIMS as per the Proof of Times guidelines for the meet.**
Meet Mobile is NOT considered official results.

To Correct Entry Mistakes: The entry chair will confirm the entries received from each team as soon as it is administratively feasible. In the event there are mistakes, the entering team may submit corrections to the host for swimmers already in the meet. This is not to add swimmers or events for those who missed the Sunday, July 13, 2025 deadline.

Additional Entries: Additional entries will be allowed between the entry deadline and 2:00pm on **Monday, July 21, 2025.** Teams will be charged an extra \$25 per athlete for late entries. In order to not be charged this fee, clubs must submit documentation of new official times. If the club does not pay this fee before the start of the meet/session, the late entries will be removed from the meet. **Late entry fees collected are designated to go to the MNSI Athlete Committee.**

Teams submitting additional entries are required to email all the initial entries AND the new entries in a single new entry file to the host club. **In addition, include PDF of all entries plus document in body of email the changes for the entry chair.**

Entry Limitations: Age of a swimmer is determined by their age on the first day of the meet.

9 & 10	4 individual events/day	7 event maximum
8 & Under	4 individual events/day	7 event maximum

Total daily maximum of six (6) championship and Time Trials

Swimmers may NOT over-enter. Relays do not count against limits.

All entries must be verifiable from January 1, 2024 to present.

Age Group Relays: Must have one (1) swimmer in the age group who achieved the championship (CH) qualifying time or faster and is entered in at least one individual event in the age group at the meet to enter 1 relay per relay event. Entering a "B" relay team requires five (5) individual qualifiers in gender/age-group from your team. **(8&U swimmers DO count as qualifiers to get relays). The athletes used to qualify relays must swim on the relays.**

1. Limit of two (2) relays per gender per club per relay event.
 - 1 relay – must have 1 swimmer in the age-group who achieved the CH qualifying time and is entered in at least one individual event in the age group at the meet.
 - 2 relays – must have a minimum of five (5) swimmers in the age-group who achieved the CH qualifying time and are entered in at least one individual event in the age-group at the meet.
2. All swimmers must be registered members of the club they are swimming with. No unattached swimmer may swim on a relay, nor can there be an "unattached relay" entered in an event.
3. **"Relay only swimmer" or "relay alternate"** must be entered in the meet by the entry deadline. Teams cannot use any relay only swimmers unless they were entered prior to the meet entry deadline. **Relay only swimmers WILL be charged the Athlete Surcharge fees to be entered in the meet.**

4. All swimmers must be listed on the club entry sheet in an individual event, or as a “relay only” or “relay alternate” swimmer.

Nonconforming time entries:

All non-conforming qualifying times MUST be entered as non-conforming. Converted times must not be used.

Proof of Times:

A qualifying time may be achieved at USA Swimming sanctioned or approved or observed swim. These times are verified through the USA Swimming SWIMS database.

A qualifying time may also be achieved at a bona fide meet sanctioned and conducted by a recognized organization (i.e. high school, college, YMCA) with verifiable and independently obtainable results published by the meet host or that organization. This proof of time must come from the actual published results of the meet. Each team or individual is responsible for providing their proof of times.

A swimmer failing to achieve an event's qualifying time standard at the meet must provide proof of their **ENTRY time** if it is not in the SWIMS database. If a time is not proven the entering party will incur a \$100 fine. Fines are to be paid to the MN Swimming General Fund. All fines must be paid by the end of the meet. After the conclusion of the meet, swimmers/clubs have one week to prove their times and have their fine refunded. Failure of the team to pay the fine by the first meet of the following season's entry deadline will result in the team's charter being suspended until the fine is paid.

Meet Results are required for proof of times. MEET MOBILE RESULTS ARE NOT ACCEPTABLE AS THEY ARE NOT CONFIRMED ACCURATE. (MN Swim Vibe results ARE acceptable as proof of time.)

NOTE: Teams are responsible for supplying the Proof of Time to the meet admin. Meet Officials WILL NOT search for Proof of Times.

ELIGIBILITY / ATHLETES

Eligibility:

10 & Under swimmers with verifiable “CH” qualifying times, or an individual event champion from the 2024 Winter Minnesota Regional Championships (a “Win it and swim it” qualifier). Time Standard must have been achieved no earlier than January 1st, 2023. The most current edition of the MN Swimming Time Standards (published on the MNSI website) will be used.

Racing start Certification:

Any swimmer entered in the meet must be certified by a USA Swimming member-coach as being proficient in performing a racing start or must start each race from within the water. When unaccompanied by a member-coach, it is the responsibility of the swimmer or the swimmer's legal guardian to ensure compliance with this requirement.

USA Swimming Membership:

No swimmer will be permitted to compete unless the swimmer is a member as Provided in Article 302 of USA Swimming Rules. All coaches must be current members as provided in Article 302 of USA Swimming Rules. Any club or individual entering a non-USA Swimming registered swimmer will be subject to a \$100 fine per event per swimmer.

Swimmers without A Coach Present:

USA Swimming athlete members must be under the supervision of a USA Swimming member coach during warm-up, competition and warm-down. The Meet Director or Meet Referee shall assist the athlete in making arrangements for such supervision.

MEET ADMINISTRATION, CONDUCT

Coach's Meeting:

Will take place at the discretion of the meet referee if necessary.

**Deck Access - Coach
& Official check-in:**

Due to USA Swimming insurance, only athletes, working coaches or officials, authorized meet volunteers and facility personnel are allowed on deck. All others must remain off the pool deck unless timing for an event in which swimmers must provide their own timer.

- ❖ Coaches must check in at the bottom of the stairs prior to entering the pool. All coaches must check in with meet director to show credentials and get wristband prior to being on deck. The required check in sheets will be available and we will cross reference with the app and the current printed spreadsheets with names and qualifications. The non-athlete membership and required certification expiration dates must be valid for the duration of the meet
- ❖ Working officials must check-in with the Referee (or designee) at the bottom of the stairs prior to entering the pool. The required check in sheets will be available and we will cross reference with the app and the current printed spreadsheets with names and qualifications. The non-athlete membership and required certification expiration dates must be valid for the duration of the meet.

All working coaches or officials, and any other person required by sanction to be members of USA Swimming shall visibly display the valid membership credential for the meet at all times.

The Referee and/or Meet Director(s) (or their designees) reserve the right to ask a working coach or official for proof of their active membership during the meet, and/or deny deck access if a working coach or official does not comply or any membership requirement is no longer valid.

Meet Jury:

Per policy 237A, the Meet Referee shall appoint a Meet Jury consisting of one coach, one athlete, and one official prior to the start of warmups of the first session of the meet, which shall be responsible for adjudicating protests as described in Article 102.22 of the USA Swimming Rules and Regulations.

Meet Committee:

The Meet Committee shall consist of the Meet Referee, the Meet Director, at least one additional coach, and at least one additional athlete, and shall be authorized to make determinations on cancellation, postponement, or changes to the program of the meet in the event of unusual weather, severe weather, or other circumstances that warrant cancellation or postponement.

Safe Sport:

- The USA Swimming Safe Sport program is USA Swimming's comprehensive abuse prevention program dedicated to creating a healthy and positive environment free from abuse for all its members. Components of the program include, but are not limited to, providing education and training, enforcing policies (such as the Minor Athlete Abuse Prevention Policy), rules and best practice guidelines, promoting healthy boundaries and mandatory reporting of violations.
- The Minor Athlete Abuse Prevention Policy (www.usaswimming.org/maapp) prohibits Adult Participants (as defined) from having one-on-one interactions with minor athletes which are not within an observable and interruptible distance from another adult participant. Adult Participants are required to abide by this policy in full during this meet.
- Pursuant to USA Swimming Rules and Regulations and federal law, it is every member's responsibility to immediately (i.e., within 24 hours) report any incident of child abuse, including physical or sexual abuse, to law enforcement and the U.S. Center for SafeSport. Reporting must occur when an individual has firsthand knowledge of misconduct or where specific and credible information has been received from a victim or knowledgeable third party. A report to the U.S. Center for SafeSport may be made via telephone at 833-5US-SAFE (833-587-7233) or online at www.uscenterforsafesport.org/report-a-concern. Various state laws may also require reporting to law enforcement or to a designated child protection agency.

- For information on how to report other alleged violations, including without limitation, the USA Swimming Code of Conduct and the Minor Athlete Abuse Prevention Policy, please visit www.usaswimming.org/report.

MNSI Policy 238B requires all swimmers to be USA Registered with Athlete Protection to be current by the start of Session 1 warm-ups in order to compete in the meet.

Warm-up:

Current MNSI and USA Swimming Rules will govern all aspects of the warm-ups. If warmup procedures have been modified to accommodate the size of the meet, the procedures MUST be prominently posted in the pool area.

Swimmers and coaches are expected to be acquainted with all rules and regulations; the NO Diving and Slip-In Entry rules will be strictly enforced.

Violation of MNSI Meet Warm-up Policy (Policy #250) will result in the offending swimmer being barred from his/her next individual event in the meet.

Rules and Regulations:

All information, rules and regulations including time standards, schedules, order of events, meet operations, and requirements will be in accordance with Minnesota Swimming Inc. policies, rules and regulations and USA Swimming Rules and Regulations current edition, and take precedence over any errors or omissions on this form.

Changes to the Meet Information:

Any changes to the meet information will be discussed, reviewed and voted on at the coaches meeting held each morning before the beginning of the first session of the day. Changes must be approved by a 100% vote of coaches in attendance at the appointed meeting.

Prohibited:

- ✓ **Deck changing: Deck changes are prohibited.**
- ✓ **Use of audio or visual recording devices** including a cell phone, is not permitted in changing areas, rest rooms, locker rooms nor behind the blocks at either the start of the race or as swimmers exit the pool.
- ✓ **Operations of a drone or any other flying apparatus** is prohibited over the venue (pools, athlete/coach areas, spectator areas and open ceiling locker rooms) any time athletes, coaches, officials and/or spectators are present.

Meet Format:

All events are timed finals. All swimmers must report to their blocks for the start of their heat. The 400 Free will NOT require a positive check-in.

Scratch Rules/Check in:

This state championship meet is all timed finals with 10 & under swimmers, therefore policy 257 (Minnesota Scratch Rule) will not be followed. All events will be pre-seeded after the final entry deadline.

Relay cards designating the swimmers' names shall be submitted to meet management on the day of the relay. Names and order of swimmers may be changed up to the time of the swim.

Distance Events:

400 Freestyle: These events will be pre-seeded with NO positive check in required. Events will be swum slow to fast. Genders **WILL NOT** alternate.

Aging up:

Swimmers who age-up between MRCs and State are now allowed to swim the events from their old age group in which they HAD "CH" time(s), in their new age group, provided:

- They age up in between the starting dates of Minnesota Regional Championships (July 18, 2025) and State (July 23, 2025).
- They are 8 becoming 9.
- They have "CH" time(s) in their old age group before Minnesota Regional Championships. **"CH" times made for the younger age group at Minnesota Regional Championships may not be entered in State under this provision.**

This affects only those events in which a swimmer had "CH" times (old age group) and do not now have "CH" times (new age group). These swimmers will not be counted in the MNSI formula concerning number of relays allowed at State based on number of "CH" swimmers. Swimmers being entered under this new criterion must note this on the hard copy of the entry sheet. All seed times must be in either short course yards (seeded first), long course meters (seeded next) or short course meters (seeded final).

Win it and Swim it and Age Up: When the "Win it and Swim it" and the Age Up situations are **separate**, athletes WILL be permitted to compete in qualified events per the exemption. When situations include **both** the "Win it and Swim it" and the Age Up WILL NOT be permitted to complete in the events in question.

Time Trials: Time trials will be offered, time permitting at the discretion of the meet referee. Time trials are open only to swimmers in the meet. Swimmers may swim a total of six (6) events per day including Championship and Time Trial Events. Sign up will be at the Admin/Meet Management table. There will be a cost of \$10.00 per time trial event. A 10-minute warm-up for time trials will be allowed as time permits at the discretion of the meet referee. Time trial swimmers are required to supply their own timer.

Any time trial must be submitted by the athlete's coach.

Meet Lane Timing Needs: A motion was passed on 10/20/1998 that states: "During all MNSI regularly bid, sanctioned events, visiting clubs will provide timers as necessary for the duration of the competition. The meet will not begin until the timing needs have been met. The host club may not place requirements on any individual team to participate at any specific level."

If your club would like to help out on a specific time or day, please contact the Meet Director.

ORDER OF EVENTS

Wednesday, July 23, 2025				Thursday, July 24, 2025		
F		M		F		M
1	10 & U 200 Free. Rel.	2		17	10 & U 200 Med. Rel.	18
3	9-10 50 Free	4		19	10 & U 200 IM	20
5	8 & U 50 Free	6		21	8 & U 50 Back	22
7	10 & U 100 Fly	8		23	9-10 50 Back	24
9	8 & U 50 Breast	10		25	8 & U 100 Free	26
11	9-10 50 Breast	12		27	9-10 100 Free	28
13	10 & U 100 Back	14		29	10 & U 100 Breast	30
Break				31	8 & U 50 Fly	32
15	10 & U 400 Free	16		33	9-10 50 Fly	34
				35	10 & U 200 Free	36

Meet Calculation Form

2025 MN 10&Under Long Course State Championships
North Suburban Aquatic Club
July 23-24, 2025

Sanction Number: MN25S-06-014M

Time Trial Sanction Number: MN25S-06-014MTT

Entering Club's Name: _____ **Club Code** _____

Coach: _____ **Phone #** _____

Entries Person: _____ **Phone #** _____

Entry Data Costs:

_____ Total Splashes x \$11.10 = _____

_____ Total Relays x \$44.40 = _____

_____ # of Swimmers entered x \$10.00 MN State Championship Fee = \$ _____

Total Due = \$ _____

Make checks payable to: North Suburban Aquatic Club **All fees are due** before the start of the meet.

E-Mail results to: Name _____

Email Address _____

The undersigned team representative certifies by his/her signature that all athletes participating in this meet are currently registered athlete members of USA Swimming, Inc. The undersigned further certifies that any person appearing on deck in this meet in the capacity of coach is currently a coach member of USA Swimming, Inc.

Who should we contact if there is a problem with your entry file?

Name _____

Phone: Day _____ **Night** _____