

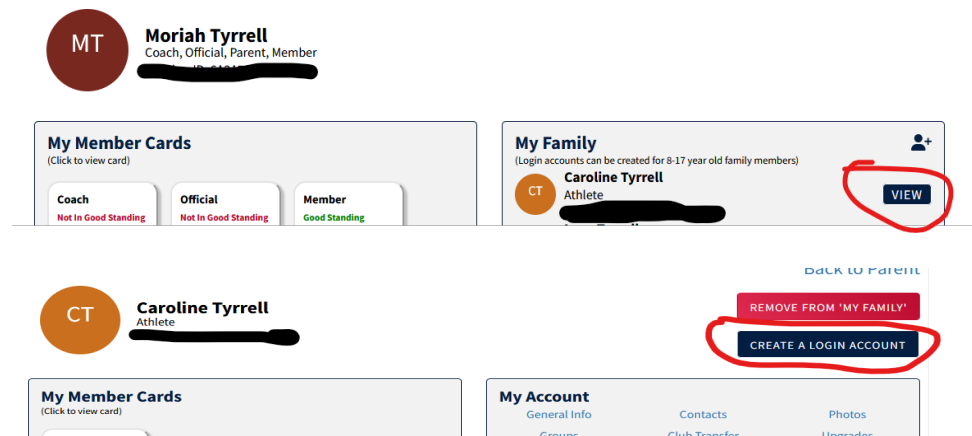


ATHLETE PROTECTION TRAINING INSTRUCTIONS FOR USA SWIMMING MEMBERS

Anyone taking these courses, or any other USA Swimming courses, must have their own login account to receive the credit.

Athletes must have their own login There are two ways to do this:

Option 1: When the parent is logged in go to VIEW next to the child's name. Above the My Account section select the navy box that says, "Create a Login Account."



The athlete needs to follow the instructions from here using their own email address. Once in the account, answer the questions that you have been a member in the past. Copy and paste your USA Swimming member ID to continue. *If there is no navy button and it says: "Login Account Has Been Created," the athlete already has a login. If you do not remember the username and password, go to the front page and select "forgot username" and follow the prompts to reset.*

Option 2:

Go to: [LINK To USA SWIMMING LOGIN](#) . If the parent is automatically logged in, the parent must sign out now. On the front page the athlete needs to select Create a Login. The athlete must use their own email address and create their own username and password. Once in the account, answer the questions that you have been a member in the past. Copy and paste your USA Swimming member ID to continue.

Questions? Got stuck? Contact Tracy tmeece@mnswwim.org asap

Athlete Protection Training Requirement

- Annually- one course per year
- Adult Athletes 18 and older
- All Non-Athlete Members - Coach, Official, Administrator, Other

- **Course Progression**

- Year 1: Athlete Protection Training: SafeSport Trained Core Course
- Year 2: Refresher 1
- Year 3: Refresher 2
- Year 4: Refresher 3
- Year 5: Start cycle over again with Athlete Protection Training: SafeSport Trained Core Course
- Do NOT take Safe Sport for Adult Athletes - this does NOT count as the requirement for those 18 and older.

Course Access

- SWIMS User Login
- Education
- Course Catalog
- All Courses -
- Select one of the courses listed above - based on your course progression, the next in the series is the only one shown.

Recommendations

- Turn off all pop-up blockers (allow pop-ups in your browser)
- Use an updated version of Chrome or Firefox
- Complete everything on the screen including the ☐ to close out the screen
- Take a screenshot of the full screen which includes date and time
- Those with a cognitive disability can request a [waiver](#)

Troubleshooting

If you have any questions or get stuck email Tracy at tmeece@mnswwim.org asap

Download or Print a Certificate

- Go to safesporttrained.org
- Click on Login then forgot password
- Enter the email address used to take the training
- Click on the link in the email received from US Center for Safe Sport
- Enter a password
- Go to Login and enter username (included in the email) and your password
- Select the Menu icon at the top right in the blue bar
- Select Transcript
- Select the Download button for the course certificate you want to download.
- Click the Download icon on the top right to save a copy to your computer

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