

RWSC Board of Directors meeting 3/10/2020

Attendance: Erika Babcock, Beth Flattum, Jason Hoppman, Jen Ihrke, Jackie Jech, Alisha Likness, Matt Lovett, Tim Mann, Kari Voth

1. Meeting called to order at 6:25 by Matt.
2. Attendance taken
3. Motion to approve February minutes by Matt, seconded by Beth. All are in favor, motion passes.
4. Motion to approve resignation of Liz Magill from the RWSC Board of Directors made by Liz, seconded by Jackie. All in favor, motion passes.
5. Treasurer's Report
 - a. School sent invoice for touchpads and timing cable. RWSC is paying \$1162, which is half the cost. The Windrath donation funds for capital outlay are currently at \$7300.
 - b. The swim club should get a firm number on yearly expenses in order to determine what kind of safety net is necessary for the club financially. This will also help determine how much fundraising is needed, fee levels, etc..
 - c. The RWSC bank account signers need to be updated. Motion to remove Meridith Wardle and Laurel Achen from the account made by Matt, seconded by Jen. All in favor, motion passes.
 - d. Motion to add Jason as a signer for the account made by Beth, seconded by Jen. All in favor, motion passes. Erika and Jason are now the signers for the account.
6. Head Coach's Report
 - a. Tim cannot attend next Friday's intrasquad meet and the meet can't be rescheduled to Thursday due to conferences.
 - b. All swimmer's were deactivated for the Winter session on Team Unify in order to prepare for Spring/Summer registration. This may cause problems for signing up for intrasquad meet. Tim will send out email to remind parents and swimmers to sign up.
 - c. Sammy and Ethan are headed to the State Meet. All taking a 10 and under girls relay team with Sammy, Breah, Eva, and Charlie. Other swimmers that attend to cheer on their teammates can be on deck.
 - d. A bid for next year's meet date needs to be entered by the end of March. There is a new approval process for meets in order to better organize meets, statewide. RWSC will want to make sure and avoid the same date as the Hastings meet.
 - e. Motion made by Matt to approve a meet in January or February 2021, seconded by Erika. All in favor, motion passed.
 - f. Zach finally received his lifeguard card. The Red Cross certification system is having issues and is very delayed. The online coaches safety training documentation is still needed to send to MSI. UPDATE: Zach's Red Cross CPR certification has been processed!
 - g. Amy and Mikayla will coach the morning swimming sessions this summer. Amy will take the first 5 weeks and Mikayla will take the last 3 weeks.
 - h. Would there be interest for a swim school 1 week program? Would some of the older swimmers be interested in volunteering?
7. Registrar's Report
 - a. 14 are currently signed up
 - i. 1 two-week trial

- ii. 3 spring only
 - iii. 3 spring/summer mornings
 - iv. 7 spring/summer evenings
 - b. It would be useful for each chair to write up a description of duties to pass on to the next chair.
 - c. Liz was the communication chair. Should we wait until the new board is elected next month at the annual meeting to fill this position. Tim volunteered to do the flyers for the schools (500 half-sheets). The flyers need to be at the school by March 21.
 - d. Flyers should go to the YMCA swimmers as they graduate from the upper levels of lessons.
 - e. Should we use social media more to promote the club. Is boosting on facebook worth the cost?
 - f. The new communication chair should have a calendar that outlines how and when to do promotion of the club throughout the year.
 - g. Jen will put up registration banners, Tim will do flyers, Kari will get the flyers to the printer. Jen will call the school to get the numbers of students in each grade so we know how many flyers are needed per grade. Jackie can get road signs for \$4 per sign.
 - h. Jackie volunteered to take on advertising duties if she can step back from social chair duties.
 - i. Individual chairs should be recruiting more parents to help with volunteering. Would a volunteer coordinator position be helpful?
 - j. Motion to approve \$200 budget for advertising of RWSC registration made by Erika, seconded by Matt. All in favor, motion passes.
8. Social Chair Report
- a. Banquet time needs to be set.
 - b. Jackie and Jen will send out email for potluck items.
 - c. Jason will put together the video slideshow.
 - d. Do the social chairs want to take on the refreshments after the intrasquad meets? Jen volunteered to do this. Motion made by Jason to approve a \$900 budget per fiscal year for after intrasquad food and treats, seconded by Matt. All in favor, motion passed.
9. President's Report
- a. New logo voted on
 - b. 2 team flags can be purchased for \$75-80 total.
 - c. Motion made by Matt to approve funds up to \$100 for team flags, seconded by Erika. All in favor, motion passed.
 - d. More ribbons are needed. Motion made by Matt to approve \$250 for purchase of new ribbons, seconded by Jen. All in favor, motion passed. Tim will order them.
 - e. Swim cap reimbursement. Coaches need to collect money if swim caps are given out to swimmers. Matt paid for the current caps and would like to be reimbursed for them. (Motion later made by Matt through email on 3/19/20 to reimburse Matt \$334 for the remaining cost of caps. Jason seconded. Jason, Alisha, Erika, Jackie, Jen, Kari approve, Brent and Beth were not in favor, Matt abstained. Motion passed.) The free cap given to a new swimmer should be one of the latex caps.

- f. Tim will write up something for the newspaper to recognize the swimmers going to state.
 - g. Start thinking about nominations for the new board.
- 10. Vice President's Report
 - a. Nothing this month
- 11. Old Business
 - a. Erika got a second key for the post office box. It cost \$12.
 - b. Swimmer of the Meet t-shirts are almost gone. Should we order more, or stop giving them out? There are still RABALABA shirts.
- 12. New Business
 - a. Nothing this month
- 13. Motion to adjourn made by Matt, seconded by Erika. All in favor, motion passed.

Additional discussion via email:

- 1. Vote was taken by email to cancel the last week of Winter session due to Covid-19. Motion passed. The schools were closed by Governor Walz on March 18th for the rest of the school year. Spring session is therefore canceled due to lack of a pool.