

Minutes from Tigersharks Board Meeting November 11, 2019

Members present: Teresa Gibbs, Michael Lynum, Erin Haugen, Cathy Grimm, Eric Ziegler.

Others present: Dion Erbes.

Meeting was called to order by President Teresa Gibbs at DMS FACS Room.

Motion was made to approve the October **Meeting Minutes** with corrections; motion seconded and passed.

Treasurer's Report. Aging Report shows there are some families not paying 2019 invoices.

Parent was not able to volunteer at November meet and inquired how to fulfill volunteer hours. She will be asked to work 4-shifts at the January and February meets.

Coaches Report

January meet volunteer sign-ups are open.

Ongoing Business

Teresa and Dion met with swimmer prior to his return addressing specific expectations.

Butter Braid sales begin November 14; order forms due December 2; delivery December 16. Prizes for top 3 salespersons: 1st – SHRK towel, 2nd – T-shirt of choice from inventory, 3rd SHRK Swim Cap. Team receives 40% of sales. Dion will make a Facebook Event.

Cathy will bill families that haven't paid the **2019 USA Swimming Registration** fee per Carolyn's cross-reference report.

November meet needs a Sunday AM Announcer. Mom & Dad SHRK tees will be reduced. Snacks & water will be given to timers as well as anyone who cannot leave their volunteer station. Cathy will determine costs of the shirts that we have in inventory, to determine proper sell prices. Cathy will confirm we have enough wristbands (in different colors for each shift) to provide to each volunteer. Michael will bring Keurig to November meet to test selling coffee and hot cocoa.

New Business

IRS Tax notice issued. December 31, 2016 taxes due \$5,375.52. Additionally many missing articles: W-2s are missing for 2016, 941 Return on 4th Quarter 2016 (\$4,838 paid, no return filed), and 941 Return 2nd Quarter 2017 (\$574 paid, no return filed.) Cathy called IRS to verify paperwork was filed.

Meet Leads have been confirmed. Julie Fernandez for Concesssion (November 2019-July 2020); Brandon & Molly Bruha for Hospitality; Annie Hodges & Robin Ring for Awards (November 2019-July 2020).

Discussion on **purchasing new board member and coaches' polos, nametags or lanyards**. Michael will research lanyards and badges to see if it would be a cost effective solutions for board members. Cathy will work with Dion to determine new coaches' shirts that he was interested in, then order from JP Wilder.

Official's Clinic is scheduled for December 16. We should have a ratio of 1/10 officials/athletes. Currently, we have 10 registered officials.

Team Apparel sales with JP Wilder will run November 13-24. Orders will be delivered before Christmas.

Cathy moved to budget \$90 to participate in the **Community Expo** January 25, 2020. Motion seconded and passed. Becky will register and gather supplies for our display.

Discussion confirmed each family fulfills **2 volunteer shifts** (not 2 shifts/swimmer.)

Next board meeting is December 9, DMS FACS Room @ 6:30pm.

GroupMe/Online Business

Motion was made purchase **meet signage** from VistaPrint for \$111.15. Motion passed.

Concession supplies were purchased from Lady Tigers for \$50 (292 water, 28, Gatorade, 15 powerade, 40 Coke, 29 Sprite, 14 3-Musteekers, 17 MilkyWay, 18 Quaker Granola Bars, 23 Rice Krispie Bars.)

Motion to approve the **hospitality budget** for November Meet for \$250-\$300. Motion passed.

After success with the Keurig at November's Meet, a motion was made to purchase our own **Keurig** along with 78 cups for \$89.98 (plus tax). Motion passed.

Respectfully submitted,
Becky DeWilde, Secretary