

These minutes will be officially approved by the Metropolitan Swimming Board of Directors at its next meeting. Date TBD.

Metropolitan Swimming Board of Directors Meeting Minutes
July 12, 2022 / Metro Office, Ronkonkoma, NY

CALL TO ORDER

Eric Fisher, General Chair called the July 12, 2022 Regular Board of Directors meeting to order at 6pm with the following members in attendance:

PRESENT

Frankie Anderson, Joseph Apat, Chris Arena, Dom Boccio, Jeff Chu, Eric Fisher, Sandy Graham, Kate, Halex, Zac Hojnacki, John McIlhargy

ABSENT

Kim Vandenberg, Stanley Wong

EXCUSED

Lamar Decasseres, Dave Ellinghaus, Robert Frawley, Annette Mackrel, Phil Paspalas, John Yearwood

GUESTS

Mark Amodio, George Fleckenstein

STAFF

Mary Fleckenstein, Kim Wyer-Ferraris

MINUTES

MOTION: *To approve the May 4, 2022 Board of Directors meeting minutes as amended (Attachment #1) Seconded. APPROVED.*

BOARD ORIENTATION

Mr.Fisher reported that the Metropolitan Swimming Board Manual had been sent to all board members by email prior to the meeting. Ms. Graham requested that the Board Manual have revision dates added moving forward. Corrections to the Board Manual should be sent to Administrative Vice Chair Dom Boccio.

BUDGET

New Finance Chair Mr. Arena had not received access to the books as of the time of this meeting, and the former Finance Chair was not available for this meeting.

UNREGISTERED ATHLETES SWIMMING IN MEETS

Mr. Fisher reported that a section was previously in the Policies and Procedures Manual that established a fine for host teams that allowed unregistered athletes to swim in sanctioned meets, but was removed at some point in time. Mr. Chu agreed to draft a policy proposal to address the issue.



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ATHLETE PROTECTION TRAINING (“APT”)

Ms. Fleckenstein reported there are ongoing issues with athletes 18 years and over swimming in sanctioned meets without having completed APT. She noted that host and entering teams are notified after a recon is performed, and that times from those swims cannot be entered into the SWIMS database. The Athlete Representatives were asked to help remind athletes to complete the APT using the official Metro Instagram account. Ms. Fleckenstein indicated she would follow up with Mr. Hojnacki about writing something to remind teams and athletes about APT.

CLUB EXCELLENCE

Mr. Boccio reported there were issues related to the Metro Club Excellence Program. First, awards through the program appeared to be going to the same few teams each year. Second, that there are clubs who meet the eligibility requirements, but do not apply. Mr. Boccio indicated he would work with the Senior Chair to potentially rework the program to better serve the LSC.

Mr. Boccio also reported that there were 4 athletes who had applied for Travel Reimbursement (now Travel Assistance) from the 2020-2021 season who would have met the requirements but for the cancellation of the Winter Senior Championship, the broad extent to which multi-team time trials took the place of Metro sanctioned meets that season, and the temporal proximity of the Summer Senior Championship and the US Olympic Swimming Team Trials.

MOTION: *Mr. Chu made a motion to approve reimbursement for the 4 athletes. Seconded.*

APPROVED

CONFIDENTIALITY AGREEMENT

Multiple Board members reported having concerns about a confidentiality agreement previously sent to Board members and committee chairs. In particular, that it may be vague and/or too broad, and may leave individual board members unprotected. That it should provide greater specificity as to what information is covered, and that a consequence of excessive broadness is that board members have felt uncertain about being able to answer questions from members of Metro they might otherwise deem appropriate to answer.

MOTION: *Mr. Hojnacki made a motion to have Mr. Hansbury review the existing agreement and for the Board to revisit it. Seconded. APPROVED*

A Board member inquired as to their ability to receive confidential information for the purposes of performing their duties while the confidentiality agreement is being revised.

MOTION: *Mr. Chu made a motion to enter a Closed Session. Seconded. APPROVED*

CLOSED SESSION MINUTES ON FILE

MOTION: *Mr. Chu made a motion to resume the Open Session. Seconded. APPROVED*

BAG TAGS

Ms. Fleckenstein presented the bag tags Metro previously ordered



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2022 TYR METROPOLITAN SENIOR SUMMER CHAMPIONSHIP

Mr. Hojnacki reported things were going well in preparation for the 2022 TYR Metropolitan Summer Championships, and that hosting a coaches social was approved. Information on the social would be presented at the technical meeting. The timeline for Sunday Finals session was over. Mr. Hojnacki requested the Board review the portions of the Policies and Procedures Manual, regarding the Senior Championship, to address rising costs including facility rental.

Mr. Chu reported receiving concerns from a Metro coach regarding work assignments. Mr. Hojnacki indicated that the duration and nature of work assignments would be considered in plans for the next Senior Championships.

EASTERN ZONE CHAMPIONSHIPS

Ms. Halex reported practices regarding team/independent travel arrangements during the past few years, and noted the short timeline caused by a delay in receiving information from the Eastern Zone. The number of Metro athletes are up from last year, but not as much as prior to the pandemic. 48 athletes were signed up and 7 coaches had applied, as of this meeting. Ms. Halex discussed athlete reimbursement, and will follow up Mr. Arena for the next Board meeting.

METRO COMMITTEES

Mr. Boccio reported that with new Board Members elected, it was time to revisit committee appointments. It was clarified that the Governance Committee has not met, nor elected their chair, and that only the first named member of the Governance Committee is authorized and has the “duty of calling the committee together and of acting as temporary chairman until the committee elects a chairman.” Mr. Boccio reminded committee chairs that our Policies and Procedures were amended to include requirements for meetings. Mr. Boccio will generate a sign-up form for committees.

Ms. Halex reported low interest

MOTION: Ms. Halex made a motion to have the Metro Disability Committee be absorbed into the Metro Diversity, Equity, and Inclusion Committee with the DEI Committee Chair remaining. *Seconded.*

APPROVED

POLICIES AND PROCEDURES AND BYLAWS

Mr. Chu reported that he and Ms. Mackrel had identified numerous issues with the Policies and Procedures Manual and Bylaws, and will develop proposals for the Fall House of Delegates Meeting.

STRATEGIC PLANNING

Mr. Fisher indicated Mr. Frawley requested completion of a Strategic Plan for the LSC. Mr. McIlhargy will share preliminary work with Mr. Frawley, and meet to work on the Strategic Plan.



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OPEN WATER

Mr. Chu reported that Hauppauge Swim Club, Sachem Swim Club, and Three Village Swim Club successfully hosted the Cedar Beach Swim. The Cedar Beach Swim had 70 athlete participants and several officials. Many of the officials had attended a clinic presented by Mike Murphy, a member of the National Officials Committee.

ZONE REIMBURSEMENT

MOTION: Ms. Halex made a motion to utilize the remaining funds after Zones for the Zone Budget to provide athletes with up to a \$200 reimbursement for any athletes that attend the meet. Seconded.

APPROVED

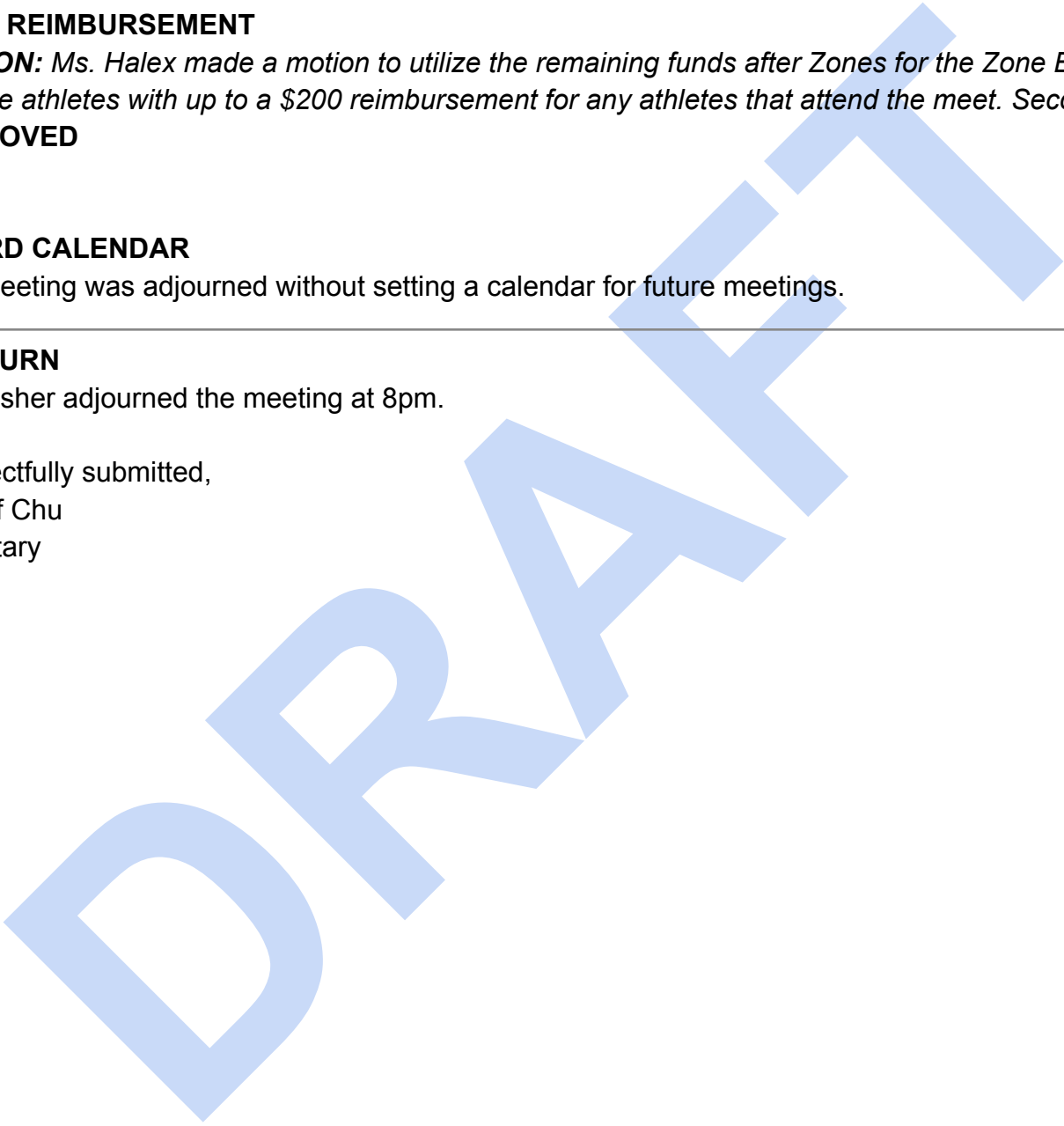
BOARD CALENDAR

The meeting was adjourned without setting a calendar for future meetings.

ADJOURN

Eric Fisher adjourned the meeting at 8pm.

Respectfully submitted,
/s/ Jeff Chu
Secretary



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Metropolitan Swimming Board of Directors Minutes Attachments
July 12, 2022 / Metro Office, Ronkonkoma, NY

Attachment 1

Agenda: July 12, 2022

Attachment 2

DRAFT BOD Minutes May

DRAFT





BOARD OF DIRECTORS MEETING
Wednesday, July 12th, 2022
Metro Office

CALL TO ORDER, WELCOME, and INTRODUCTIONS:

1. Roll Call:

ACCEPTANCE/CORRECTIONS OF MINUTES:

Topics:

2. General Chair

- Board Orientation
- Review Confidentiality Agreement
- Budget Review
- Metro Club Excellence
- P&P addition of Meet Fine for nonregistered swimmers
- Expectations and commitments
- Sr. Met's

3. UNFINISHED/OLD BUSINESS:

4. NEW BUSINESS:

5. NEXT MEETING: Posted to website

Adjournment

METROPOLITAN SWIMMING, INC.



BOARD OF DIRECTORS MEETING

Wednesday, May 4, 2022

Board Meeting – ZOOM

PRESENT: Eric Fisher, Mary Fleckenstein, Monique Grayson, Dom Boccio, Zac Hojnacki, Allen Wone, Lamar DeCasseres, Kate Hallex, John Yearwood, David Ellinghaus, and Frankie Andersen

ABSENT: Don Wagner, Stanley Wong, John McIlhargy, Robert Frawley, Brian Hansbury, Thomas Cho

1. **WELCOME/ROLL CALL:** Eric Fisher welcomed everyone present at this virtual Board meeting which was called to order at 7:03pm.
2. **ACCEPTANCE/CORRECTIONS OF MINUTES:**
A motion to approve the Minutes of April 6, 2022. Motion was made seconded and approved by all.
Motion carries.
3. **GENERAL CHAIR:** Eric Fisher
 - 1: Athletes Reps. - Eric thanked Thomas Cho for his 2 years of service as Athletes Representative. Frankie Andersen will now become Senior Athlete and Joseph Apat is the new Junior Athlete.
 - 2: Metro Bag Tags – Mary showed us 3 pictures. Discussion followed. \$2 per tag with a minimum of 500. A motion was made to purchase 10,000 Metro Shield bag tags to give something back to the teams. The motion was seconded. More discussion followed. All were in favor. **Motion carries.**
 - 3: HOD – Many reports are posted but we still need a few before May 18th. We also need people to step up and volunteer for office. Eric thanked Monique for her years of service as secretary.
 - 4: Age Group – Kate Hallex said that at the time of this meeting, there were no host for LC Zones. She was waiting to hear from the Eastern Zone about this.
 - 5: Workshop in Denver – Mary, Kim, John Y., Monique, Thomas, and Frankie all went to a USA-Swimming SWIMS 3.0 workshop in Denver. OMR (Online Member Registration) is happening as early as September 2023.
 - 6: Finances – Allen Wone
Administrators (Meet Marshals, Club Board Members) will need to be registered with USA Swimming – Recommendation that the Metro Board does not add on an LSC fees to administrator registrations of \$30. Background Checks and APT will also be required. Discussion followed. A motion to **not** add any fee on the Administrators membership. Motion was seconded and approved by all. **Motion carries.**
A proposal was made to the Finance Committee from Open Water. They would like to secure \$6,000 for a stipend for teams that run an OW meet (if a few teams combine to run an open water meet, they will receive a \$1,000 stipend). This is to encourage teams to run OW meets. Subsequently, Mary recommended adding a line item to the 2022-2023 budget, for \$6,000 for OW, to be distributed after further information from the teams hosting an OW meet this year. The 2022-23 budget will be presented in September. If this is approved, we would have to update the P&P Manual also, and this line item would have to be approved by the HOD. We will not determine at this time how the money will be allocated. A motion to add the line item to the budget was made, seconded, and approved by all. **Motion carries.**

A proposal from Frank Seldin, of the finance committee, is to expend the funds of the annuity. This proposal was also sent Mr. Hansbury and to the Accounting Firm. This proposal is to make Metro fiscally responsible. Maybe create something on education for athletes and coaches. The balance sheet is needed before we can even investigate this proposal. At this point, the Board does not recommend this proposal. It needs to go back to the Finance Committee for more work.

HOD – will an audio/video recording be available for the HOD on the 18th? Eric will try to figure something out.

A motion to adjourn the meeting was made, seconded, and approved by all. **Motion carries.** Meeting adjourned at 7:44pm.

Next BOD Meeting will be TBA

Respectfully submitted by Monique Grayson.

May 16, 2022