

METROPOLITAN SWIMMING, INC.

House of Delegates

September 15, 2018



1. CALL TO ORDER, WELCOME, and INTRODUCTIONS:

Mission: Metropolitan Swimming shall promote, develop and improve competitive swimming through education, support and opportunities for participation to a diverse swimming community.

Vision: To inspire and provide quality opportunities for our members to achieve excellence in the sport of competitive swimming.

The House of Delegates meeting came to order at 10:16am at the Kips Bay Boys & Girls Club, Randall Avenue, Bronx, NY

The list of Clubs in attendance is at the Metro office. John McIlhargy welcomed everyone in attendance at the meeting. It was determined that a quorum was present at the meeting.

2. ACCEPTANCE/CORRECTIONS OF MINUTES:

A motion to accept the minutes of the May 16, 2018 House of Delegates meeting was made, seconded and approved by all. **Motion carries.**

3. APPROVAL OF AGENDA:

A motion to approve the agenda of the September 15, 2018 House of Delegates meeting was made, seconded and approved by all. **Motion carries.**

4. GENERAL CHAIR: John McIlhargy

- a. **Welcome** - Thank You and Acknowledgments – Thanks to the Kips Bay Boys and Girls Club for their hospitality! Thanks to all athletes who made the USA Swimming Scholastic All-American Team for 2018.
- b. **TOP 10 Age-Group Coach of the Year** - Congratulations to LIAC's Coach Ginny Nussbaum, named one of the Top 10 Age-Group coaches in the United States for the third time in the last six years. This prestigious ranking by the American Swim Coaches Association is in recognition of the ability to guide young swimmers to the National level.
- c. **Changes to By-Laws & Policy and Procedures** – Format will change to conform with the USA Swimming By-Laws format. Eric Fisher has been updating the Policy & Procedures manual.
- d. **General Update on Quad** –we did a pretty good job this quad with the budget and we are in good shape. We had some expenses that we had not planned on (like many more meet travel reimbursement for athletes) but also some that we had planned on and became obsolete like the Winter Age Group Zone Meet and Zone Qual meet.
- e. **October 13 - USA Swimming LEAP Meeting** – will take place in Newark, New Jersey – This is a combined meeting for Metropolitan and New Jersey Swimming.
- f. **Committee Appointments** –
Diversity and Inclusion: **Lamar Decasseres** (WEST) and **Amine Boubsis** (YFD) as co-chairs
Disabilities: **Kate Hallex** (BGNW)
Open Water: **George Fleckenstein** and **Jeff Chu** as co-chairs

- g. **Financial Overview**
- Income – Registrations (30 % - Metro operates on \$12 surcharge on USA Swimming fees); Fees and surcharges (69 %); Investment income (1 %)
 - Expenses – Athletes Services (57 %); Administrative and Operational (18 %); Club Services (12 %); Bank Fees (6 %); Governance (3 %); Officials (3 %); IT Website (1 %).
5. **SECRETARY:** Monique Grayson
- ***SWIMS Report is attached*** to the minutes
 - Reminder: email High School Championships Observation Requests as soon as possible
6. **TREASURER’S REPORT:** Elaine Ang - ***Treasurer’s Report is attached.***
- Balance Sheet Comparison as of August 31, 2018
 - Budget VS. Actuals: FY 2017-2018; Budget – FY 18 P&L
 - Profit and Loss Comparison – September 1, 2017 to August 31, 2018
 - Elaine went over the reports.
7. **FINANCE VICE CHAIR REPORT:** Allen Wone – ***Finance Vice Chair’s Report is attached.***
- **Budget Adjustments** – numerous Budget Line Items have been adjusted for 2018-2019 to reflect the “reality of the situation” based on previous season’s spending
 - **Audit Items** – IRS Audit is complete; IRS found no structural defects. Everything is where it should be. Existing accounting firm will be used to complete this year’s IRS taxes as they are all based on the audit books.
 - **External Accounting Firm** – Metro is looking to hire an external accounting firm (NYS based) to work with the Board and Office on a day to day basis as well as to handle all IRS filings moving forward.
 - Mac explained why we needed to do an Audit!
8. **OFFICE MANAGER/REGISTRATION REPORT:** Mary Fleckenstein – ***Office Report is attached.***
- Membership status
 - Updates
 - **Coaches Certifications** – no excuse to not renew before expiration dates. Coaches without full certifications are NOT allowed on the pool deck in any capacity – practice or meets. Mark Amodio added that either the coach presents the registration card or shows registrations live on Deck-Pass – Do not send update to the office on Friday to be OK for Saturday!!!
 - **120 Day Rule** for transfers
 - Club Portals
 - Sanctions
 - **Meet Recons** – are due no later than a week prior to the meet.
 - **Coaches Safety Training** – there are 2 parts: in-water skills and online skills – Coaches must have both parts to be certified.
 - **Registration** – just a reminder that USA Swimming has raised the dues \$2.00 so registration fees for 2018-19 will be \$72.00.
 - **Reminder:** Limited email response – Convention September 25-30. In addition, the Metro Office will be closed October 4-11 – there will be no registration, recons or certification updates during that time so PLAN NOW!

9. ADMINISTRATIVE VICE CHAIR: Eric Fisher

- ***Administrative Vice-Chair's Report is attached***
- Policy & Procedures have been updated from May's HOD meeting. Corrected invalid references. A motion to accept the updated P&P Manual was made, seconded and approved by all. All in favor. **Motion carries.**
- AO/MD need to send in OTS reports with post meet reports. We are still having issues with this.
- Metro email was migrated to Office 365 which provides more storage and better security.
- Looking to update our AO/MD material to an Electronic format

10. SENIOR CHAIR: Jim Wargo and John Alaimo – ***Senior Chairs' Report is attached***

- **Senior Recognition**
 - 2018-2019 USA Swimming National Team
 - 2018-2019 USA Swimming National Team Coach
 - 2018-2019 USA Swimming Junior National Team
 - 2018-2019 USA Swimming Junior National Team Coaches
 - Word Top 100 Rankings
 - 2018 Summer Phillips 66 Nationals
 - 2018 Summer Speedo Junior Nationals
 - 2018 Summer Senior Mets
 - 2018 Scholastic All-American Team
- **News and Notes**
 - Club Excellence Program from USA Swimming is now available
 - Olympic Trials Cuts will be announced on live webcast from USA Swimming Convention from 7:00-8:00pm on September 27th
 - Senior Chairs are looking for volunteers for the Senior Committee
 - John Alaimo spoke about a Mentorship Program

11: OFFICIALS CHAIR: Mark Amodio – ***Officials Report is attached***

- No major changes to the technical rules.
- This is the second full year in which all training for new officials will be conducted via online webinars
- Teams are asked to continue recruiting new Officials
- More Metro officials than ever have achieved National Levels of Certification
- Possibility of a webinar for Coaches was proposed to give them insight into what wet-side officials do at a meet
- Clinics for Officials are posted on the Metro Website

11: COACHES REPRESENTATIVE: John Yearwood

- New Junior Coach Members Information – Registrations for Junior Coach will start in October – after USA-S Convention.

12: ATHLETES' REPRESENTATIVES: Jocelyn Fisher, Mark Owens and Stanley Wong (At-Large Athlete)

- Robert Frawley (At-Large) was unable to attend the meeting
- **A Swim Clinic was held for the athletes at Kips Bay during the HOD:** Clinician was Chinyere Pigot, a Surinamese swimmer living in Miami, Florida. She attended Doral Academy Charter High School in 2011 and swam for the University of Connecticut. Pigot competed for Suriname in the 2008 Summer Olympics in Beijing at age fifteen and was Suriname's flag bearer at the opening ceremony of the 2012 Summer Olympics in London.

- 13. SAFETY COORDINATOR:** Edgar Perez Edgar
was unable to attend the meeting
- 14. SAFE SPORT COORDINATOR:** Brian Hansbury
Brian had no report
- 15. DISABILITIES COORDINATOR:** Lorraine Diehl
Lorraine was not at the meeting
- 16. SWIM-A-THON:** Rich Finkelstein
Rich had no report
- 17. OPEN WATER COORDINATOR:** Rob Ripp and Colleen Driscoll
Neither Rob nor Colleen were at the meeting
- 18. DIVERSITY:** John Yearwood
- Not much to report currently
 - John asked Jim Wargo to speak about Diversity
 - Jim was able to attend the National Diversity Select Camp with one of his swimmer.
- 19. AGE GROUPS:** Dom Boccio and John Yearwood
- **Zones** was successful, all athletes seemed to have an enjoyable experience. Metro had the largest team in attendance; other LSC's were down in number
 - It seems the new online registration process for LC Zones worked well – it helped to smooth out the deadline date – no issues there
 - **Thank you** to all that contributed to make it successful – our chaperones were great! (Shauna Liu – NYSA; Sonia Vega – WEST; Calvin Chu – LIAC) – Super helpful and thanks to those teams for stepping up.
 - **Coaches at Zones** were amazing: David Diaz (MAKO), Kate Hallex (BGNW), Dave Hadden (COND), Pete O'Donnell (NYSA), John Fedena (AGUA), Mike Lennon (LIAC) and Mike Gavrilchin (PAC).
 - **New JO Cut Times** were presented with Technical Planning
 - **John Yearwood added that in the future** - we are not planning on enforcing the 10-under to stay for the entire LCM Zones. BUT: they will need to be there at check-in for each day of Zones (this is important for relays).
- 20. TECHNICAL PLANNING/AGE GROUP:** David Ellinghaus, Dom Boccio
- As per the request from the HOD in May, the age groups for JO's were changed to single age groups.
 - TP and AG Committees used per 50 differentials that increased the number of lower age in age group while not increasing time for upper age group to an extreme. The goal was to maintain similar range of number of athletes that made qualification times as in previous years. Per 50 differential was relatively consistent through ages and age groups.
 - Dom gave a thorough explanation of the proposed updated times. He added the Silvers will then need to have updated single age time standards. Report is attached.
 - Ginny Nussbaum (LIAC) spoke about the repercussions of the changes (i.e. number of athletes in the meet) and about relay only swimmers at JO's.
- 21. OLD BUSINESS:** John McIlhargy
No Old Business currently

22: NEW BUSINESS – submitted in writing prior to HOD:

- **Sign-up sheets were available for the following Committees:**
 - Strategic Planning (General Chair)
 - Senior Committee
 - Age Group Committee
 - Diversity & Inclusion Committee
 - Disability Committee
 - Finance Committee
 - Open Water Committee
 - Technical Planning Committee
- **Jeff Chu** – as the new Co-Chair for Open Water, Jeff wants to increase OW visibility and pursue Sponsorship of Metro’s OW events. We currently have a policy on our website about the Children’s Online Privacy Protection Act (Metro COPPA Policy). One line mentions that “There is no advertising permitted on the Metro website”. A motion was made and seconded to remove that sentence from the COPPA Policy. Discussion about the motion. All in favor – **Motion carries**. We will check with USA Swimming about it.
- **Proposal from Senior Committee**– Updated scratch and check-in procedures at Senior Mets to follow USA Swimming National procedures. Distance events would stay as positive check-in. The prelims events will be due the night before (half hour after the finals session starts). An email address will be provided to scratch remotely. A motion to accept this proposal was made, seconded and approved by all. **Motion carries**.

NEXT HOD: Mandatory HOD - TBA - after EZ May Meeting in Pennsylvania in 2019

A motion to adjourn the meeting was made, seconded and approved by all. Meeting adjourned at 11:22am

Respectfully submitted
Monique Grayson, Secretary
September 19, 2018



99 Sheep Pasture Road, Port Jefferson, NY 11777
(631) 736-6422 - FAX (631) 938-7418
Email address: metro.office@metroswimming.org

HOUSE OF DELEGATES MEETING

September 15, 2018 - 10:00 AM

Kips Bay Boys & Girls Club - 1930 Randall Avenue - Bronx

1: CALL TO ORDER, WELCOME, and INTRODUCTIONS:

Mission: Metropolitan Swimming shall promote, develop and improve competitive swimming through education, support and opportunities for participation to a diverse swimming community.

Vision: To inspire and provide quality opportunities for our members to achieve excellence in the sport of competitive swimming.

2: ACCEPTANCE/CORRECTIONS OF MINUTES: from last HOD May 2018

3: Acceptance of Agenda- Is there anything to add to agenda?

Reports of officers

4: GENERAL CHAIR: John McIlhargy

Welcome- Thank You and Acknowledgments-

- Changes to by-laws -Policy and Procedures
- General Update on Quad
- Oct 13 LEAP Meeting USA Swimming, Newark, NJ (with NJ Swimming)
- Committee Appointments

5: SECRETARY: Monique Grayson

6: TREASURER'S REPORT: Elaine Ang -Attachments: Financial Statement

7: FINANCE: Allen Wone

8: ADMINISTRATIVE MANAGER: Mary Fleckenstein

9: ADMINISTRATIVE VICE CHAIR: Eric Fisher

10: SENIOR CHAIR: Jim Wargo/John Alaimo

11: AGE GROUP CHAIR: Dom Boccio/John Yearwood

12: COACHES REPRESENTATIVE: John Yearwood

13: ATHLETES' REPRESENTATIVES: Jocelyn Fisher/Mark Owens- At-Large Robert Frawley Stanley Wong

14: OFFICIALS COMMITTEE CHAIR: Mark Amodio

15: SAFETY COORDINATOR: Edgar Perez

16: SAFE SPORT COORDINATOR: Brian Hansbury

18: DISABILITIES COORDINATOR: Lorraine Diehl

19: SWIM-A-THON: Richard Finkelstein

20: OPEN WATER COORDINATOR: Rob Ripp/Colleen Driscoll

21: DIVERSITY: John Yearwood / BJ Reynoso

22: TECHNICAL PLANNING: David Ellinghaus

23: UNFINISHED/OLD BUSINESS:

24: NEW BUSINESS: ADDS?

Having no more business I'll accept a Motion to Adjournment

Admin Vice Chairs Report
9/15/18

1. Policy & Procedures have been updated from May's HOD meeting. Corrected invalid references
2. AO/MD's need to send in OTS reports with post meet reports. We are still having issues with this!
3. Metro email was migrated to Office 365 which provides more storage and better security
4. Looking to update our AO/MD material to an Electronic format



2018 September House of Delegates Meeting
Metropolitan Swimming Finance Vice-Chair Report

Budget adjustments

- Numerous Budget Line Items have been adjusted for 2018-2019 to reflect the “reality of the situation” based on previous season’s spending

Examples:

- Travel stipends for athletes were increased to \$120,000 from \$98,000 where the actual expenditure was approximately \$115,000.
- SC Zone Budget line items were eliminated.
- ZQ Budget line items were eliminated.
- Officials budget was increased to \$25,000 from \$18,500
- Administrative items were increased by approximately \$40,000 partially accounted for by a part time employee and related expenses

Audit Items

- IRS Audit is complete, IRS found no structural defects. Everything is where it should be.
- Existing accounting firm will be used to complete this year's IRS taxes as they are all based on the audit books.

External Accounting Firm

- Metro is looking to hire an external accounting firm (NYS based) to work with the Board and Office on a day to day basis as well as to handle all IRS filings moving forward.

NATIONAL TIMES VERIFICATION - SWIMS:

2017-2018 Meets Uploaded to the SWIMS Database:

From September 1, 2017 to August 31, 2018 - **235** meets, held in MR, were uploaded in the SWIMS Database: 202 SCY meets; 6 SCM meets; and 33 LCM meets.

Of the 202 SCY meets, 16 were Approved; 36 were Observed; 32 were TT meets; 9 were Distance; 5 were Dual

2017-2018 Scholastic All-America Team by the Numbers

53 Metropolitan Swimming SAA Athletes for 2017-18 – This is 20 more Metro Athletes than in 2016-17:

AGUA	8	Diana Bates, Isabel Gormley, Charlotte Krevitt, Audrey Orange, Dylan Porges, Dylan Rhee, Adell Sabovic, Sophia Zhang
BAD	6	Andrew Babyak, Kimberly Jogis, Hunter Kim, Alexa Lantin, John Loveless, Nicholas Torres
COND	3	Michael Daly, Christiana Regenauer, Daniel Trinchler
EAST	2	Timothy Cushman, Josephine Panitz
HAA	2	Trenton Burr, Jack Casey
LGAC	2	Orla Egan, Catherine Fan
LIAC	8	Isabella Antoniuk, Joanie Cash, Michael Gregorace, Sophia Gregorace, Lauryn Johnson, Adam Kapusta, Jason Louser, Chloe Stepanek
LIE	4	Ryan Aroesty, Michael Chang, John Protano, Jessica Whang
NDAC	1	Thomas Graminski
NYSA	7	Isabelle Arevalo, Lauren Aylmer, Phillip Gong, Joseph Hurler, Joy Jiang, Theresa Milio, Matthew Styczen
PATS	1	Katelyn Walsh
RA	1	Carly Schwab
TS	2	Kabir Randhawa, Ethan Tack
TVSC	3	Angelina Harris, David He, Kyra Sommerstad
UN	2	Matthew Fenlon, Jocelyn Fisher
WEST	1	Kristin Cornish

High School Observed Meets for 2018-19:

All requests for High School Observation Championship Meets are due a minimum of 2 weeks prior to the meet! Form “B” for High School (available on the metro Website) must be completely filled out and emailed to monique.grayson@metroswimming.org ... the sooner the better!

Section 8 Girls Divisions and Championship Meets are already in!

Make sure that all your swimmers are entered in their high school databases with their correct full name (no nicknames), their correct birth date, and their USAS Registration ID #

Results of swimmers from High School Observed meets go in the SWIMS Database as Unattached (UN)

Respectfully Submitted by Monique Grayson (09/11/2018)

Metropolitan Swimming Inc.

BALANCE SHEET As of August 31, 2018

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1001 Checking	402,796.83
1002 Sterling National Bank	-13,188.64
1002.1 CD# 8293544316	1,085.21
1002.2 CD# 8393532364	5,461.64
1002.3 CD# 8293532363	6,641.79
Total 1002 Sterling National Bank	0.00
1003 HSBC Huntington	0.00
1003.1 CD #47026-2	0.00
1003.2 CD 47047-5	0.00
1003.3 CD #61227-0	0.00
Total 1003 HSBC Huntington	0.00
1004 Mutual Fund Investment	0.00
1005 Savings - Chase	65,692.35
1006 Exchange	0.00
Total Bank Accounts	\$468,489.18
Accounts Receivable	
1100 Accounts Receivable	1,244.51
Total Accounts Receivable	\$1,244.51
Other Current Assets	
1007 Fidelity & Guaranty	222,280.34
1008 National Integrity	217,906.64
1200 Prepaid Expenses	0.00
1210 Credit Card Receivables	0.00
Undeposited Funds	14,282.80
Total Other Current Assets	\$454,469.78
Total Current Assets	\$924,203.47
Fixed Assets	
1300 Furniture & Fixtures	3,125.89
Depreciation	-156.30
Original Cost	0.00
Total 1300 Furniture & Fixtures	2,969.59
1301 Hall of Fame - Lehman	24,751.97
Depreciation	-2,865.39
Total 1301 Hall of Fame - Lehman	21,886.58
Total Fixed Assets	\$24,856.17
TOTAL ASSETS	\$949,059.64
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	

	TOTAL
Accounts Payable	
Accounts Payable	0.00
Total Accounts Payable	\$0.00
Credit Cards	
2200 American Express	0.00
Total Credit Cards	\$0.00
Other Current Liabilities	
2001 Accrued Expense	0.00
2005 Deferred Revenue	0.00
Total Other Current Liabilities	\$0.00
Total Current Liabilities	\$0.00
Total Liabilities	\$0.00
Equity	
3900 Retained Earnings	847,213.74
Opening Balance Equity	0.00
Net Income	101,845.90
Total Equity	\$949,059.64
TOTAL LIABILITIES AND EQUITY	\$949,059.64

Metropolitan Swimming Inc.

BUDGET VS. ACTUALS: FY 2017-18 BUDGET - FY18 P&L

September 2017 - August 2018

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
5000.00 General Income Accts				
5001.00 Investment Income	0.45		0.45	
5001.10 Interest Income	5,745.48		5,745.48	
Total 5001.00 Investment Income	5,745.93		5,745.93	
5002.00 Fee & Surcharge				
5002.10 Sanctions Fee	15,625.00	21,000.00	-5,375.00	74.40 %
5002.15 Post Meet Fee (20%)	321,717.45	217,500.00	104,217.45	147.92 %
5002.17 Senior Surcharge		10,000.00	-10,000.00	
5002.18 JO Surcharge	5,365.00	16,000.00	-10,635.00	33.53 %
5002.19 Silver/Bronze Surcharge	13,077.00	6,000.00	7,077.00	217.95 %
Total 5002.00 Fee & Surcharge	355,784.45	270,500.00	85,284.45	131.53 %
5005.10 Fines				
5005.17 Admins Fines	2,166.00	4,500.00	-2,334.00	48.13 %
5005.18 Junior fines		100.00	-100.00	
5005.19 Senior Fines		100.00	-100.00	
Total 5005.10 Fines	2,166.00	4,700.00	-2,534.00	46.09 %
5006.00 Registrations				
5006.10 Club-Received	16,225.00	18,000.00	-1,775.00	90.14 %
7006.10 Club-Paid	-6,230.00	-6,000.00	-230.00	103.83 %
Total 5006.10 Club-Received	9,995.00	12,000.00	-2,005.00	83.29 %
5006.20 Athlete-Received	742,154.00	700,000.00	42,154.00	106.02 %
7006.20 Athlete-Paid	-617,013.00	-545,000.00	-72,013.00	113.21 %
Total 5006.20 Athlete-Received	125,141.00	155,000.00	-29,859.00	80.74 %
5006.30 Non Athlete-Received	73,780.00	65,000.00	8,780.00	113.51 %
7006.30 Non Athlete-Paid	-62,462.00	-55,000.00	-7,462.00	113.57 %
Total 5006.30 Non Athlete-Received	11,318.00	10,000.00	1,318.00	113.18 %
5006.40 Transfers-Received	4,155.00	3,000.00	1,155.00	138.50 %
Total 5006.00 Registrations	150,609.00	180,000.00	-29,391.00	83.67 %
5010.00 Bounced Check Fee				
5010.10 Bounced Check Fee	50.00		50.00	
Total 5010.00 Bounced Check Fee	50.00		50.00	
5011.00 Misc - Office	-71.68		-71.68	
5014.00 Sales	3,975.00		3,975.00	
Total 5000.00 General Income Accts	518,258.70	455,200.00	63,058.70	113.85 %
Total Income	\$518,258.70	\$455,200.00	\$63,058.70	113.85 %
GROSS PROFIT	\$518,258.70	\$455,200.00	\$63,058.70	113.85 %
Expenses				
6100.00 Athletics Service Program				
6110 Travel Program	-5,923.92		-5,923.92	
6110.00 Travel Reimbursement	5,923.92		5,923.92	

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
6110.11 SC Sectional	18,800.00	12,500.00	6,300.00	150.40 %
6110.12 LC Senior Zone/Sectional	9,400.00	12,500.00	-3,100.00	75.20 %
6110.14 SC NCSA Junior	30,800.00	5,000.00	25,800.00	616.00 %
6110.15 LC NCSA Junior	2,000.00	5,000.00	-3,000.00	40.00 %
6110.16 LC Futures	17,600.00	5,000.00	12,600.00	352.00 %
6110.18 USA JR National SC	11,062.58	15,000.00	-3,937.42	73.75 %
6110.19 USA JR National LC	20,000.00	15,000.00	5,000.00	133.33 %
6110.21 USA Pro Series		5,000.00	-5,000.00	
6110.22 USA National/Open SC	3,600.00	10,000.00	-6,400.00	36.00 %
6110.23 USA National/Open/Phillip66 LC	6,804.38	10,000.00	-3,195.62	68.04 %
6110.30 USA Open Water Champ	600.00	3,000.00	-2,400.00	20.00 %
Total 6110.00 Travel Reimbursement	126,590.88	98,000.00	28,590.88	129.17 %
6120.00 Scholarships	-2,100.00		-2,100.00	
6120.10 Joseph Stetz Registration Income		-2,075.00	2,075.00	
6120.20 Galuzzi Scholarship In	-1,000.00		-1,000.00	
7120.10 Joe Stetz Scholarship Awards	2,000.00	2,000.00	0.00	100.00 %
Total 6120.00 Scholarships	-1,100.00	-75.00	-1,025.00	1,466.67 %
6130.00 Programs				
6131.00 Age Group Zone Meet				
6131.10 LC Zone				
6131.11 LC Zone fees collected	-80,058.43	-95,000.00	14,941.57	84.27 %
6131.12 LC Zone Entry fees	5,179.00		5,179.00	
7131.10 LC Zone Entries Fees Paid		7,000.00	-7,000.00	
7131.11 LC Zone Uniforms	29,154.28	35,000.00	-5,845.72	83.30 %
7131.12 LC Zone Petty Cash & supplies	1,820.44	2,000.00	-179.56	91.02 %
7131.13 LC Zone Bus	23,353.93	25,000.00	-1,646.07	93.42 %
7131.14 LC Zone Hotel & meals	78,507.31	77,000.00	1,507.31	101.96 %
7131.15 LC Zone Board Member Travel		1,500.00	-1,500.00	
7131.16 LC Zone Official' Expenses		400.00	-400.00	
Total 6131.10 LC Zone	57,956.53	52,900.00	5,056.53	109.56 %
6131.20 SC Zone				
6131.21 SC Zone Entries fees collected		-34,000.00	34,000.00	
7131.20 SC Zone Entries Fee Paid		2,000.00	-2,000.00	
7131.21 SC Zone Uniforms		27,000.00	-27,000.00	
7131.22 SC Zone Petty cash & supplies		2,000.00	-2,000.00	
7131.23 SC Zone Bus		11,000.00	-11,000.00	
7131.24 SC Zone Hotel	-675.28	34,000.00	-34,675.28	-1.99 %
7131.25 SC Zone Board Member travel		1,000.00	-1,000.00	
7131.26 SC Zone Officials Expenses		400.00	-400.00	
Total 6131.20 SC Zone	-675.28	43,400.00	-44,075.28	-1.56 %
Total 6131.00 Age Group Zone Meet	57,281.25	96,300.00	-39,018.75	59.48 %
6132.00 Senior Training Trip		20,000.00	-20,000.00	
6133.00 Diversity Program	-356.52	8,000.00	-8,356.52	-4.46 %
6137.00 Distance Stipends	6,000.00	6,000.00	0.00	100.00 %
Total 6130.00 Programs	62,924.73	130,300.00	-67,375.27	48.29 %
Total 6100.00 Athletics Service Program	182,491.69	228,225.00	-45,733.31	79.96 %
6200.00 Officials				
6200.10 Travel Reimbursement	8,200.00	7,500.00	700.00	109.33 %

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
6200.11 Clinic & Training Expenses	4,807.08	3,000.00	1,807.08	160.24 %
6200.12 BGC Reimbursement	1,494.50	4,000.00	-2,505.50	37.36 %
6200.13 Incentives	4,497.04	4,000.00	497.04	112.43 %
Total 6200.00 Officials	18,998.62	18,500.00	498.62	102.70 %
6400.00 BOD				
6410.00 USAS Conferences/Convention Fee	13,813.21	24,000.00	-10,186.79	57.56 %
6410.20 Travel Expenses	1,710.95		1,710.95	
6410.30 Par Diem/Meals	3,111.00		3,111.00	
Total 6410.00 USAS Conferences/Convention Fee	18,635.16	24,000.00	-5,364.84	77.65 %
6411.00 EZ Conferences & Conventions	761.46		761.46	
6411.10 Eastern Zone Meeting Host -IN	-375.00		-375.00	
6411.11 Eastern Zone Meeting Host - OUT	4,049.71		4,049.71	
6411.20 Lodging/Transpotation	4,888.17		4,888.17	
6411.30 Par Diem/Meals	118.00		118.00	
6411.40 Eastern Zone Dues	2,888.25	2,600.00	288.25	111.09 %
Total 6411.00 EZ Conferences & Conventions	12,330.59	2,600.00	9,730.59	474.25 %
6420.00 BOD Travel Reimbursement	3,094.00	2,500.00	594.00	123.76 %
6440.00 Committees				
6441.00 Review Committee		500.00	-500.00	
Total 6440.00 Committees		500.00	-500.00	
6450.00 BOD Misc Expenses	628.27		628.27	
Total 6400.00 BOD	34,688.02	29,600.00	5,088.02	117.19 %
6500.00 Clubs Recognition				
6510.00 Club Excellence Program	39,000.00	20,000.00	19,000.00	195.00 %
Total 6500.00 Clubs Recognition	39,000.00	20,000.00	19,000.00	195.00 %
6600.00 Administration & Operations Support	9.95		9.95	
6601.00 Salary & Wages	60,927.37	57,356.00	3,571.37	106.23 %
6601.10 Payroll Tax	7,297.98	4,875.00	2,422.98	149.70 %
6601.20 Workers Comp Insurance	6,097.57		6,097.57	
6601.30 ADP Payroll Service Fee	814.03		814.03	
Total 6601.00 Salary & Wages	75,136.95	62,231.00	12,905.95	120.74 %
6605.00 IT Service Fee	5,000.00		5,000.00	
6605.10 Web Site ChargesB	1,000.00	6,000.00	-5,000.00	16.67 %
Total 6605.00 IT Service Fee	6,000.00	6,000.00	0.00	100.00 %
6606.00 SWIMS Stipends	5,000.00	5,000.00	0.00	100.00 %
6607.00 All Office Essential Supplies	922.20	4,000.00	-3,077.80	23.06 %
6607.10 Annual Membership/Program Dues	428.11		428.11	
6607.20 Printing/Ink/Paper	644.24		644.24	
6607.30 Postage/Mailing	690.33	2,000.00	-1,309.67	34.52 %
6607.40 Misc Expenses	846.49		846.49	
Total 6607.00 All Office Essential Supplies	3,531.37	6,000.00	-2,468.63	58.86 %
6608.00 Operation Expenses				
6608.10 Internet Expense	2,320.89	1,000.00	1,320.89	232.09 %
6608.20 Telephone	776.93	1,600.00	-823.07	48.56 %
6608.50 Professional Service Fee	13,450.00		13,450.00	
6608.60 Subscription Fee				
6608.61 QB Monthly Fee(current)	89.55	600.00	-510.45	14.93 %

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
6608.62 QB Fee (old)	19.90		19.90	
Total 6608.60 Subscription Fee	109.45	600.00	-490.55	18.24 %
Total 6608.00 Operation Expenses	16,657.27	3,200.00	13,457.27	520.54 %
6609.00 Office Equipment/Hardware	1,112.53	1,000.00	112.53	111.25 %
6610.00 Bank & Credit card expenses	27,139.41	18,000.00	9,139.41	150.77 %
6610.10 Bank Service Charge/Fee	1,824.49		1,824.49	
Total 6610.00 Bank & Credit card expenses	28,963.90	18,000.00	10,963.90	160.91 %
6611.00 HOD/BOD Meetings	579.05		579.05	
6611.10 Refreshment - BOD/ LSC	956.59	2,750.00	-1,793.41	34.79 %
Total 6611.00 HOD/BOD Meetings	1,535.64	2,750.00	-1,214.36	55.84 %
6614.00 State Filing Fees	100.00	100.00	0.00	100.00 %
6615.00 Hall of Fame				
6615.10 Hall of Fame dinner payments		-4,000.00	4,000.00	
6615.20 Hall of Fame Dinner - caterer		3,000.00	-3,000.00	
6615.30 HOF - Display	5,000.00	5,000.00	0.00	100.00 %
Total 6615.00 Hall of Fame	5,000.00	4,000.00	1,000.00	125.00 %
6630.00 Golden Goggles Dinners				
6630.10 Golden Goggles Dinner		10,000.00	-10,000.00	
Total 6630.00 Golden Goggles Dinners		10,000.00	-10,000.00	
6635.00 Donation -		5,000.00	-5,000.00	
6640.00 Other Misc Expenses	0.00		0.00	
6650.00 Metro Run Meets				
6650.10 Sr. Mets SC				
6650.12 SrM - SC Meet Entries	-20,094.82	-15,000.00	-5,094.82	133.97 %
6650.13 SrM - SC Admissions & Programs	-12,721.00	-9,000.00	-3,721.00	141.34 %
6690.11 SrM - SC Personnel/Admin/AO	5,008.00	2,500.00	2,508.00	200.32 %
6690.12 SrM - SC Pool rental	17,720.00	14,000.00	3,720.00	126.57 %
6690.13 SrM - SC Officials (Evaluator/MR/TLCJ)	954.00	1,250.00	-296.00	76.32 %
6690.14 SrM - SC Refreshments	2,609.82	3,000.00	-390.18	86.99 %
6690.15 SrM - SC Awards	851.18	875.00	-23.82	97.28 %
6690.16 SrM - SC Misc Supplies Expenses	1,000.00	1,000.00	0.00	100.00 %
Total 6650.10 Sr. Mets SC	-4,672.82	-1,375.00	-3,297.82	339.84 %
6650.20 Sr Mets - LC				
6650.22 SrM - LC Meet Entries	-15,459.30	-23,000.00	7,540.70	67.21 %
6650.23 SrM - LC Admission & Programs	-9,245.00	-10,000.00	755.00	92.45 %
6690.21 SrM - LC Personnel/Admin/Ao	3,592.20	2,500.00	1,092.20	143.69 %
6690.22 SrM - LC Pool Rental	17,640.00	14,000.00	3,640.00	126.00 %
6690.23 SrM - LC Officials(Evaluator/MR/TLCJ)	1,363.53	1,250.00	113.53	109.08 %
6690.24 SrM - LC Refreshments	2,196.30	3,000.00	-803.70	73.21 %
6690.25 SrM - LC Awards	965.31	865.00	100.31	111.60 %
6690.26 SrM - LC Misc Supplies Expenses	677.85	1,000.00	-322.15	67.79 %
Total 6650.20 Sr Mets - LC	1,730.89	-10,385.00	12,115.89	-16.67 %
6650.40 Open Water		-3,000.00	3,000.00	
6690.41 Open water 5K & 10 K Expenses		2,000.00	-2,000.00	
Total 6650.40 Open Water		-1,000.00	1,000.00	

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
6650.50 ZQ Meet - SC				
6650.51 ZQ Meet Entries		-24,000.00	24,000.00	
6690.51 ZQ Personnel		3,100.00	-3,100.00	
6690.52 ZQ Pool Rental		15,000.00	-15,000.00	
6690.53 ZQ Officials (Evaluator/MR/TLCJ)		600.00	-600.00	
6690.55 ZQ Awards		1,500.00	-1,500.00	
6690.56 ZQ Misc Expenses		1,500.00	-1,500.00	
Total 6650.50 ZQ Meet - SC		-2,300.00	2,300.00	
Total 6650.00 Metro Run Meets	-2,941.93	-15,060.00	12,118.07	19.53 %
Total 6600.00 Administration & Operations Support	140,105.68	108,221.00	31,884.68	129.46 %
Total Expenses	\$415,284.01	\$404,546.00	\$10,738.01	102.65 %
NET OPERATING INCOME	\$102,974.69	\$50,654.00	\$52,320.69	203.29 %
Other Expenses				
6700.00 Depreciation	1,128.79		1,128.79	
Total Other Expenses	\$1,128.79	\$0.00	\$1,128.79	0.00%
NET OTHER INCOME	\$ -1,128.79	\$0.00	\$ -1,128.79	0.00%
NET INCOME	\$101,845.90	\$50,654.00	\$51,191.90	201.06 %

Metropolitan Swimming Inc.

PROFIT AND LOSS COMPARISON

September 2017 - August 2018

	TOTAL	
	SEP 2017 - AUG 2018	SEP 2016 - AUG 2017 (PP)
Income		
5000.00 General Income Accts		
5001.00 Investment Income	0.45	17,187.61
5001.10 Interest Income	5,745.48	162.62
Total 5001.00 Investment Income	5,745.93	17,350.23
5002.00 Fee & Surcharge		
5002.10 Sanctions Fee	15,625.00	12,450.00
5002.15 Post Meet Fee (20%)	321,717.45	294,875.97
5002.18 JO Surcharge	5,365.00	8,070.00
5002.19 Silver/Bronze Surcharge	13,077.00	
Total 5002.00 Fee & Surcharge	355,784.45	315,395.97
5005.10 Fines		
5005.17 Admins Fines	2,166.00	2,947.80
5005.19 Senior Fines		200.00
Total 5005.10 Fines	2,166.00	3,147.80
5006.00 Registrations		
5006.10 Club-Received	16,225.00	16,644.00
7006.10 Club-Paid	-6,230.00	-6,160.00
Total 5006.10 Club-Received	9,995.00	10,484.00
5006.20 Athlete-Received	742,154.00	734,584.00
7006.20 Athlete-Paid	-617,013.00	-603,278.00
Total 5006.20 Athlete-Received	125,141.00	131,306.00
5006.30 Non Athlete-Received	73,780.00	73,728.00
7006.30 Non Athlete-Paid	-62,462.00	-61,540.00
Total 5006.30 Non Athlete-Received	11,318.00	12,188.00
5006.40 Transfers-Received	4,155.00	4,280.00
Total 5006.00 Registrations	150,609.00	158,258.00
5010.00 Bounced Check Fee		
5010.10 Bounced Check Fee	50.00	
Total 5010.00 Bounced Check Fee	50.00	
5011.00 Misc - Office	-71.68	
5014.00 Sales	3,975.00	14,412.23
Total 5000.00 General Income Accts	518,258.70	508,564.23
Total Income	\$518,258.70	\$508,564.23
GROSS PROFIT	\$518,258.70	\$508,564.23
Expenses		
6000.00 Zone Meets		
6003.00 Eastern Zone Meet Host		52,826.22
Total 6000.00 Zone Meets		52,826.22
6100.00 Athletics Service Program		
6110 Travel Program	-5,923.92	5,923.92

	TOTAL	
	SEP 2017 - AUG 2018	SEP 2016 - AUG 2017 (PP)
6110.00 Travel Reimbursement	5,923.92	
6110.11 SC Sectional	18,800.00	40,000.00
6110.12 LC Senior Zone/Sectional	9,400.00	
6110.14 SC NCSA Junior	30,800.00	40,400.00
6110.15 LC NCSA Junior	2,000.00	
6110.16 LC Futures	17,600.00	
6110.18 USA JR National SC	11,062.58	9,957.71
6110.19 USA JR National LC	20,000.00	
6110.22 USA National/Open SC	3,600.00	10,356.78
6110.23 USA National/Open/Phillip66 LC	6,804.38	
6110.30 USA Open Water Champ	600.00	
Total 6110.00 Travel Reimbursement	126,590.88	100,714.49
6120.00 Scholarships	-2,100.00	-2,150.00
6120.20 Galuzzi Scholarship In	-1,000.00	
7120.10 Joe Stetz Scholarship Awards	2,000.00	2,000.00
7120.30 Galuzzi Scholarship Awards		2,000.00
Total 6120.00 Scholarships	-1,100.00	1,850.00
6130.00 Programs		
6131.00 Age Group Zone Meet		
6131.10 LC Zone		
6131.11 LC Zone fees collected	-80,058.43	-75,075.10
6131.12 LC Zone Entry fees	5,179.00	580.00
7131.10 LC Zone Entries Fees Paid		5,962.00
7131.11 LC Zone Uniforms	29,154.28	28,180.00
7131.12 LC Zone Petty Cash & supplies	1,820.44	793.00
7131.13 LC Zone Bus	23,353.93	22,491.00
7131.14 LC Zone Hotel & meals	78,507.31	65,763.02
7131.15 LC Zone Board Member Travel		1,248.38
Total 6131.10 LC Zone	57,956.53	49,942.30
6131.20 SC Zone		
6131.21 SC Zone Entries fees collected		-39,397.00
7131.20 SC Zone Entries Fee Paid		1,686.00
7131.21 SC Zone Uniforms		28,093.33
7131.22 SC Zone Petty cash & supplies		900.00
7131.23 SC Zone Bus		12,236.50
7131.24 SC Zone Hotel	-675.28	31,824.28
7131.25 SC Zone Board Member travel		387.33
7131.27 SC Zone Chaperone BGC		152.50
Total 6131.20 SC Zone	-675.28	35,882.94
Total 6131.00 Age Group Zone Meet	57,281.25	85,825.24
6133.00 Diversity Program	-356.52	5,379.69
6137.00 Distance Stipends	6,000.00	7,200.00
Total 6130.00 Programs	62,924.73	98,404.93
Total 6100.00 Athletics Service Program	182,491.69	206,893.34
6200.00 Officials		
6200.10 Travel Reimbursement	8,200.00	10,770.61
6200.11 Clinic & Training Expenses	4,807.08	4,642.07
6200.12 BGC Reimbursement	1,494.50	1,117.00

	TOTAL	
	SEP 2017 - AUG 2018	SEP 2016 - AUG 2017 (PP)
6200.13 Incentives	4,497.04	4,849.65
Total 6200.00 Officials	18,998.62	21,379.33
6400.00 BOD		
6410.00 USAS Conferences/Convention Fee	13,813.21	28,289.26
6410.20 Travel Expenses	1,710.95	
6410.30 Par Diem/Meals	3,111.00	
Total 6410.00 USAS Conferences/Convention Fee	18,635.16	28,289.26
6411.00 EZ Conferences & Conventions	761.46	5,201.82
6411.10 Eastern Zone Meeting Host -IN	-375.00	
6411.11 Eastern Zone Meeting Host - OUT	4,049.71	5,143.20
6411.20 Lodging/Transportation	4,888.17	
6411.30 Par Diem/Meals	118.00	
6411.40 Eastern Zone Dues	2,888.25	2,783.25
Total 6411.00 EZ Conferences & Conventions	12,330.59	13,128.27
6420.00 BOD Travel Reimbursement	3,094.00	3,752.69
6450.00 BOD Misc Expenses	628.27	
Total 6400.00 BOD	34,688.02	45,170.22
6500.00 Clubs Recognition		
6510.00 Club Excellence Program	39,000.00	31,200.00
Total 6500.00 Clubs Recognition	39,000.00	31,200.00
6600.00 Administration & Operations Support	9.95	
6601.00 Salary & Wages	60,927.37	61,850.04
6601.10 Payroll Tax	7,297.98	13,407.34
6601.20 Workers Comp Insurance	6,097.57	
6601.30 ADP Payroll Service Fee	814.03	
Total 6601.00 Salary & Wages	75,136.95	75,257.38
6605.00 IT Service Fee	5,000.00	6,000.00
6605.10 Web Site ChargesB	1,000.00	
Total 6605.00 IT Service Fee	6,000.00	6,000.00
6606.00 SWIMS Stipends	5,000.00	5,000.00
6607.00 All Office Essential Supplies	922.20	2,251.88
6607.10 Annual Membership/Program Dues	428.11	448.40
6607.20 Printing/Ink/Paper	644.24	
6607.30 Postage/Mailing	690.33	567.81
6607.40 Misc Expenses	846.49	762.15
Total 6607.00 All Office Essential Supplies	3,531.37	4,030.24
6608.00 Operation Expenses		
6608.10 Internet Expense	2,320.89	1,914.63
6608.20 Telephone	776.93	760.85
6608.50 Professional Service Fee	13,450.00	
6608.60 Subscription Fee		495.00
6608.61 QB Monthly Fee(current)	89.55	
6608.62 QB Fee (old)	19.90	573.85
Total 6608.60 Subscription Fee	109.45	1,068.85
Total 6608.00 Operation Expenses	16,657.27	3,744.33
6609.00 Office Equipment/Hardware	1,112.53	1,581.88
6610.00 Bank & Credit card expenses	27,139.41	27,265.15

	TOTAL	
	SEP 2017 - AUG 2018	SEP 2016 - AUG 2017 (PP)
6610.10 Bank Service Charge/Fee	1,824.49	39.65
Total 6610.00 Bank & Credit card expenses	28,963.90	27,304.80
6611.00 HOD/BOD Meetings	579.05	1,934.98
6611.10 Refreshment - BOD/ LSC	956.59	1,668.14
Total 6611.00 HOD/BOD Meetings	1,535.64	3,603.12
6614.00 State Filing Fees	100.00	125.00
6615.00 Hall of Fame		
6615.30 HOF - Display	5,000.00	5,000.00
Total 6615.00 Hall of Fame	5,000.00	5,000.00
6630.00 Golden Goggles Dinners		10,000.00
6640.00 Other Misc Expenses	0.00	0.00
6650.00 Metro Run Meets		
6650.10 Sr. Mets SC		
6650.12 SrM - SC Meet Entries	-20,094.82	-17,346.46
6650.13 SrM - SC Admissions & Programs	-12,721.00	-9,863.00
6690.11 SrM - SC Personnel/Admin/AO	5,008.00	6,403.06
6690.12 SrM - SC Pool rental	17,720.00	15,720.00
6690.13 SrM - SC Officials (Evaluator/MR/TLCJ)	954.00	
6690.14 SrM - SC Refreshments	2,609.82	3,212.35
6690.15 SrM - SC Awards	851.18	830.27
6690.16 SrM - SC Misc Supplies Expenses	1,000.00	
Total 6650.10 Sr. Mets SC	-4,672.82	-1,043.78
6650.20 Sr Mets - LC		
6650.22 SrM - LC Meet Entries	-15,459.30	-18,318.43
6650.23 SrM - LC Admission & Programs	-9,245.00	-8,264.00
6690.21 SrM - LC Personnel/Admin/Ao	3,592.20	7,113.88
6690.22 SrM - LC Pool Rental	17,640.00	16,640.00
6690.23 SrM - LC Officials(Evaluator/MR/TLCJ)	1,363.53	3,642.00
6690.24 SrM - LC Refreshments	2,196.30	2,405.23
6690.25 SrM - LC Awards	965.31	
6690.26 SrM - LC Misc Supplies Expenses	677.85	
Total 6650.20 Sr Mets - LC	1,730.89	3,218.68
6650.50 ZQ Meet - SC		0.00
6650.51 ZQ Meet Entries		-13,310.52
6650.52 ZQ Admissions & Programs		-6,010.01
6690.51 ZQ Personnel		4,252.35
6690.52 ZQ Pool Rental		18,000.00
6690.53 ZQ Officials (Evaluator/MR/TLCJ)		617.23
6690.54 ZQ Meals & Travel		3,434.61
6690.55 ZQ Awards		779.54
Total 6650.50 ZQ Meet - SC		7,763.20
Total 6650.00 Metro Run Meets	-2,941.93	9,938.10
Total 6600.00 Administration & Operations Support	140,105.68	151,584.85
Total Expenses	\$415,284.01	\$509,053.96
NET OPERATING INCOME	\$102,974.69	\$ -489.73
Other Expenses		
6700.00 Depreciation	1,128.79	1,041.96

	TOTAL	
	SEP 2017 - AUG 2018	SEP 2016 - AUG 2017 (PP)
Total Other Expenses	\$1,128.79	\$1,041.96
NET OTHER INCOME	\$ -1,128.79	\$ -1,041.96
NET INCOME	\$101,845.90	\$ -1,531.69

Officials' Chair report, 9/15/18
Respectfully submitted by Mark Amodio

There were no major changes to the technical rules to report.

As of the HOD, there are currently 433 wet-side officials in Metro (there are an additional 49 AOs).

This is the second full year in which all training for new officials will be conducted via on-line webinars. More than 150 people attended a clinic last year and we hope to have a similar number this year. Clinics for the Fall have been posted on the Metro web site since mid-August; the schedule for the Winter is TBA.

Coaches and team reps were asked to continue their efforts to recruit volunteer parents to the officiating team; our numbers are higher than ever, but are still not where they should be.

More Metro officials than ever have achieved national levels of certification and more Metro officials than ever have been accepted to work at National Championship meets, a number in assigned positions.

A webinar for coaches was proposed to give them insight into what wet-side officials do at a meet and to give them a chance to bring any questions or concerns they have to the officials' chair.

Report to the House of Delegates
September 15, 2018
Office Administration

Membership Statistics

	<u>End of 2017</u>	<u>End of 2018</u>	<u>Difference</u>
Coaches:	659	634	-25
Officials:	419	426	+7
Other:	107	105	-2
Single Meet:	225	0	-225
Athletes:	11,517	10,576	-941
Total Membership:	12,844	11,771	-1,073

Updates

- There are new membership categories – jr. coach, flex membership to begin in 2019 – info sent out and on web.
- New registration procedures – starts this year! More info to follow after convention

Coaches Certifications – Repeat- Repeat- Repeat

Coach's current certifications are listed in club portal and on deck pass 24/7. Coaches are emailed 30 prior to an expiration – giving ample time to renew. **No excuse to not renew before expiration dates.** There is no grace period for uncertified coaches. Many LSC's fine or deny membership to coaches that let their certifications expire. Please be diligent. Reminder to send in updates as you do them – do not wait until the day before you need them.

Coaches without full certifications are **NOT** allowed on the pool deck in any capacity – practice or meets. Officials can't let you on deck with a copy of your updated CPR – must be in database.

Safety Training for Swim Coaches – please attach your current lifeguard certification OR the skills sheet with your online course.

Background screening – reminder it costs \$38 for the first renewal with the new vendor for all. Certain areas have additional fee.

Safety Training – Must have completion certificate with bar code. Reminder there are 2 parts to your Safety – online and in-water – you must take both!

Please help your coaches with the club portal for their certs – Too many coaches emailing the office asking what they need – It is in the portal and on deck pass!!

120 Day Rule

Please be aware that the 120 rule has been updated and clarified. Swimmers that transfer may **NOT** represent another club until after the 120 days has passed – whether it is an open or closed competition. The 120 rule is the burden of the club to be sure the swimmer is listed as unattached at the meet. 120 days is from open competition

203.3 For a swimmer to represent a USA Swimming club in a competitive event, **one hundred twenty (120) consecutive days must have elapsed before the swimmer is permitted to represent any other USA Swimming club in USA Swimming open or closed competition.** The 120-day count shall begin on the day following the last date the athlete represented a USA Swimming club in open competition.

Club Portals

Club Portals should be your best friend! All of your club information is in it, and up-to-date to what is in the database. This includes athlete registration and coach's certifications. There is no reason you don't know who is or is not registered. Please check your club portals frequently!

Sanctions

Great job getting the sanctions in for this SC season – would love to see the rest come in soon!! Please review the information on the web and make sure your application is completely filled in and can be read clearly. You must have a completely registered meet director, meet referee and admin. official to receive your sanction. Meet announcement must be attached.

Meet Recons

Meet recons are due to the office no later than 1 week prior to the meet – many meets are closed and recons should be submitted as soon as possible. Do not wait for last minute – clubs need time to make corrections.

It is the responsibility of the club to only enter swimmers that have been registered with USA Swimming. As we know – meets fill up early – **swimmers should have been registered prior to you sending your meet entry.** There is no excuse for not knowing who is on your roster – ie: Club Portal is live 24/7. You should not send in an entry that has any unregistered swimmers into a meet – this is not allowed!!!

If a swimmer is not registered and swims in a meet – there is a \$100 fine to the team that entered the swimmer and a \$100 fine to the host club for allowing the swimmer in the meet. There will be no grace period to correct this issue. Times achieved at the meet will not be uploaded into the SWIMS database.

Please pay attention to emails with meet recon information in it. Fix what needs to be fixed! You need to fix housekeeping issues too – and let any meet directors of any meets the swimmer is already in know of all changes.

Registration

Everyone can print a temporary card from their home computer using deck pass. If your certifications are up-to-date – it will show on your deck pass. Reminder that no printed cards will be sent from the Metro office.

Just a reminder that USA Swimming has raised the dues \$2 so registration fees for 2018-2019 will be \$72. Club applications – please read all directions and please fill out completely and neatly.

Reminder – the SWIMS database does not know if you move, change your name, etc. Please let the office know of any changes.

Transfers – Any swimmer that has ever been registered to any club must fill out a transfer form – even if they have not participated in several years. They remain in a holding tank until the form is completed.

REMINDER –

Limited email response – Convention September 25-28

Metro office will be closed October 4-11 – there will be no registration, recons or certification updates during that time. Plan now!

Respectfully submitted,

Mary Fleckenstein

Metro Senior Co-Chair Report – HOD September 15, 2018

Senior Recognition:

2018-2019 USA Swimming National Team

- Conor Dwyer – Unat-New York Athletic Club - 200 FR, 400 FR
- Katie Meili – New York Athletic Club – 100 Breast
- Emily Escobedo – Condors Swim Club – 200 Breast

2018-2019 USA Swimming National Team Coach

- Jonathan Hulbert – Condors Swim Club

2018-2019 – USA Swimming Junior National Team

- Jason Louser – LIAC – 400 IM
- Isabel Gormley – AGUA - 400 IM

2018-19 – USA Swimming Junior National Team Coaches

- Dave Ferris – LIAC
- Ginny Nussbaum – LIAC
- David Rodriguez - AGUA

World Top 100 Rankings

- TBA – Metro Swimmers will be named to this list

2018 Summer Phillips 66 Nationals

- AGUA – Isabel Gormley (400 IM D Final (27th), Dylan Rhee (200 BR D Final 30th), Sophia Zhang (50 BR D Final (40th)
- BAD – Jack Collins
- COND – Emily Escobedo (200 BR A Final 4th & 50 BR B Final 16th), Christiana Regenauer
- IA – Makayla Sargent (400 IM A Final 6th & 200 IM B Final 19th)
- LIAC – Jason Louser (400 IM D Final 26th, 100 BR D Final 29th), Chloe Stepanek
- NYAC – Breeja Larson (200 BR B Final 13th, 50 BR A Final 5th, 100 BR A Final 5th), Catherine Meili (50 BR A Final 3rd, 100 BR A Final 2nd)
- TS - Benjamin Cono (50 BR C Final 21st)
- UN – Conor Dwyer (200 FR A Final 3rd)

2018 Summer Speedo Junior Nationals

- AGUA – Isabel Gormley (2nd 400 IM, 3rd 200 IM), CJ Hinckley (5th 1500 FR), Jackson Karofsky, Dylan Porges (8th 200 Fly, 7th 800 FR), Dylan Rhee (6th 200 BR), Sophia Zhang
- BAD – Andrew Babyak, Noelle Kaufmann, Nicholas Torres, Garrett Towne, YugoTsukikawa
- COND – **Christiana Regenauer (1st 100 FR, 1st 50 FR)**
- LIAC – Isabela Antoniuk, Sophia Gregorace, Tess Howley, Lauryn Johnson (8th 200 Fly), Adam Kapusta, **Jason Louser (7th 100 BR, 1st 400 IM, 5th 200 IM)**, Timothy Marski, Cloe Stepanek, Christian Sztolcman (8th 200 FR)
- LIE – Michael Chang
- NYSA – Lauren Aylmer, Philip Gong, Theresa Milo, Jess Pryne, Matthew Styczen
- UNAT BAD – Matthew Fenlon
- WEST – Kristin Cornish

2018 Summer Senior Mets

We would like to thank Brian Hansbury, Eric Fisher and Mary Fleckenstein for their tremendous work at Senior Mets. The Meet Referee, Amanda Lister did a fantastic job! It was a very well-run meet!

- Women's Team Champions – Long Island Aquatic Club
- Men's Team Champions – Asphalt Green Unified Aquatics
- Combined Team Champions – Long Island Aquatic Club
- Women's High Point Champion – Kristin Cornish (WEST)
- Men's High Point Champion – Dylan Porges (AGUA)

2018-19 Scholastic All American

- Posted to Metro website. 53 Swimmers, 2 who are UNAT from 14 different clubs
- Swimmers who completed 9th through 12th Grades, with a minimum 3.5 GPA, who also have made a 2017 Winter Junior qualifying time

News & Notes

- Olympic Trials Cuts will be announced on live webcast from USA Swimming Convention from 7:00-8:00 PM on September 27th.
- We are looking for volunteers for the Senior Committee. We will meet remotely through video chat. Any interested coaches please email Jim.Wargo@metroswimming.org and John.Alaimo@metroswimming.org.
- Metro Coach Mentorship Program

Age Group Report

Zones was successful, all athletes seemed to have an enjoyable experience. Metro had largest team in attendance, other LSC's were down in number.

It seemed the new online registration process worked well – helped to smooth out the deadline date – no issues there.

Thank you to all that contributed to make it successful – Our Chaperones were great – Shauna Liu – NYSA, Sonia Vega – WEST, Calvin Chu – LIAC. Super helpful that's to those teams for stepping up.

Coaches were amazing as always.

David Diaz (MAKOS),
Kate Hallex (BGNW),
Dave Hedden (COND),
Pete O'Donnell (NYSA),
John Fedena (AGUA),
Mike Lennon (LIAC),
Mike Gavrilchin (Phoenix)

New JO Cut Times – with Technical Planning

Used per 50 differentials that increased number of lower age in age group while not increasing time for upper age to an extreme. Goal was to maintain similar range of number of athletes that made qualification time as in previous years. Per 50 differential was relatively consistent through ages and age groups.

Silvers cut will be .01 slower than single age JO cut – with same lower range it has always had. Bronze will remain the same as years past. Team Challenge times remained same.

LC Zone Age Group Committee Meeting –

Do we let 10 & Under who are not competing in entire weekend of meet arrive one day prior to race and not have to remain the entire time?

Thoughts on 11-12 traveling with family instead of Team?

JR. COACH MEMBER FAQs

(click on the question to proceed to answer)

Q:	What is the age restriction for a Jr. Coach?
Q:	Do Jr. Coaches have to complete all the non-athlete coaching requirements?
Q:	Once a Jr. Coach turns 18 years of age, how long do they have to complete a background check?
Q:	If a current athlete member becomes a Jr. Coach member, do they have to pay a second membership fee?
Q:	Is a Jr. Coach allowed to be on deck without another non-athlete coach member on deck?
Q:	Can a Jr. Coach member be designated as a head coach for a USA Swimming club member?
A:	Jr. Coaches can ONLY be 16 or 17 years of age.
A:	Yes. Jr. Coaches are required to complete everything but a background check (CPR, Athlete Protection Training, Online and In-Water Safety Training and Foundations of Coaching 101 (1 st year coaches) and FOC 201 & Rules and Regulations (2 nd year coaching)
A:	The Jr. Coach has 30 days from the time they turn 18 to complete a background check. They will receive an email notification 30 days prior and another one 15 days prior to turning 18, letting them know that they must complete the background check within 30 days after turning 18. On the 31 st day, the coach membership becomes invalid and will be flagged if the background check hasn't been completed
A:	No, as long as the athlete member is a Premium member (not a Flex or Outreach member), the second membership fee is waived.
A:	No, another non-athlete coach member, who is in good standing, must be present on deck at all times.
A:	No, a Jr. Coach cannot be designated as a head coach of USA Swimming club member.