

METROPOLITAN SWIMMING, INC.

House of Delegates

September 23, 2017



1. CALL TO ORDER, WELCOME, and INTRODUCTIONS:

The House of Delegates meeting came to order at 10:17am at Nassau County Aquatic Center, East Meadow, NY. The list of Clubs in attendance is at the Metro office.

John McIlhargy welcomed everyone in attendance at the meeting and explained why the meeting was held at NCAC! It was determined that we had a quorum at the meeting.

2. ACCEPTANCE/CORRECTIONS OF MINUTES:

Corrections to the minutes of May 17, 2017 – page 4 section 7: Administrative Review Board:

Laurie Lawson (Alternate), Jeff Chu.

A motion to accept the minutes of the May 17, 2017 House of Delegates meeting as corrected was made, seconded and approved by all. **Motion carries – Minutes accepted as corrected...**

3. APPROVAL OF AGENDA:

A motion to approve the agenda of the September 23, 2017 House of Delegates meeting was made, seconded and approved by all. **Motion carries.**

4. GENERAL CHAIR : John McIlhargy

- a. **Thank You and Acknowledgments** – Many thanks to all teams that hosted meets and/or Championship meets. Many thanks to LIAC and to all the Metro Board Members that helped at the Championship meets this summer as well as Junior Nationals and US Open that were also held at NCAC.
- b. **USA Swimming governance restructure changes** - The Board governance review included a change in its job description, to be more future-focused, and will reduce its size. The current operations-focused board will transition to a governance-focused Board and go from 35 members to 15.
 - The governance structure was taken on to better position the organization for the future to achieve its goals and create a more strategic-focused Board of Directors.
 - The 15 voting members will consist of three athlete members, three coaches and the balance of nine “at large” members elected by the House of Delegates, including two semi-independent directors and the past Board Chair, to ensure diversity of perspective, geography and expertise
 - The President/CEO and Secretary/General Counsel will serve as ex-officio, non-voting members
 - Provision for the Board Chair’s role to align with the board’s governance duties and functions and eliminate redundancy with the position description of the President/CEO
 - The Board will shift its focus to being a governance-focused board vs. its current operations-focused Board
 - There will no longer be an Executive Committee; and the Board will elect its own officer positions including Board Chair, Vice Chair and Vice Chair Fiscal Oversight
 - A nominating committee will be added as a standing committee to present candidates to the House of Delegates

- The Board will assume authority over budget and bylaws, which was previously held by the House of Delegates
 - The House of Delegates will retain authority on rules of the sport, composition of the House of Delegates, size and manner of election of the Board of Directors, and changes to membership fees in existing categories
 - The new structure will begin a phased process of implementation with some changes taking effect immediately and going through 2018.
- c. **Two New Membership Categories** - Junior coach membership and a flexible, or “flex” membership. Both memberships will be available Sept. 1, 2018. Due to a decline in new memberships the addition of the new flex member category is effort to attract more entry-level children and families to the sport. Please review Mac’s report from Convention for more information (report is attached).
- d. **Disaster Relief Resolutions** - USA Swimming member athletes have been displaced from not only their homes but their swim clubs as well. The House of Delegates passed the resolution that will grant a temporary exception to the 120-day representation rule to allow swimmers to swim with other teams. Typically, swimmers must wait 120 days with teams for competitions. This will be effective immediately and expire at the closing of the House of Delegates in September 2018.
- e. **Strategic Planning** – Many of the meeting for Strategic Planning will be done via internet as it is hard to have all members together for a meeting.

5. TREASURER’S REPORT: Elaine Ang

- a. Elaine presented her 22 pages’ report (attached)
- First page is the Statement of Finance Position for the year that ended August 31, 2017
 - Next page is the Statement of Activities for the year that ended August 31, 2017
 - Last 2 pages are the Budget to Actual as of 4/26/2017
- b. Next pages show the following:
- Balance Sheet as of August 31, 2017
 - Profit and Loss – September 2016 to August 2017
 - Trial Balance as of August 31, 2017
 - Balance Sheet as of August 31, 2016
 - Profit and Loss – September 2015 to August 2016
 - Trial Balance as of August 31, 2016
- c. Long discussion about invoices from LCM Zones that have not been received yet so the reports ending August 31, 2017 are not accurate.
- d. Issue regarding the reimbursement authorizing process. All reimbursement claims need to be in 30 days. All forms need to be filled out with details and receipts attached. All claims need to be reviewed and authorized by the Committee Chairs. Checks will be printed twice a month (around the 15th and at the end of the month).
- e. Motion was made to accept the report even though the close-out of the fiscal year is yet to come. Motion was seconded and approved by all. **Motion carries.**

6. FINANCE VICE CHAIR: Julie Chen

- a. Julie and Elaine have worked through some areas of discrepancies so they can provide a "PRELIMINARY" snapshot of where the Finance Division stands. With only bank accounts reconciled, she noticed differences between the Actuals reported at 2016 September HOD and the recently generated QuickBooks reports. Thus, marking these reports as 'Preliminary'. Attached in Julie’s report are:

- Finance Vice Chair Report
 - Preliminary Revised Budget for period ending FY 2018 and 2019
 - Summary of the Revised Budget
- b. Also attached is a document marked 'Guide to the Changes in the Preliminary Revised Budget' to help understand the budget items eliminated and added. Hopefully it provides some insight to the model including how each Chair's request was allocated in the model. With emphasizes to support and benefit the athletes. The revised model uses conservative assumptions for both income and expenses. Based on the conservative assumption and historical trends, we are anticipating Net Income of \$1,157 and \$25,104 for period ending FY2018 AND 2019, respectively.
- c. Key Points for this meeting are – available at the end of the Minutes.
- Update – May 2017 HOD Report:
 - a. Best practices to Enhance Compliance with Metro By-Laws
 - b. Enhance Adequate Finance Governance
 - c. Enhance Internal Controls
 - d. Increase Finance Transparency
 - External Audit Process
 - “Preliminary” Results of Fiscal Year ending 2017
 - “Preliminary” Revised Budget

7. OFFICE MANAGER/REGISTRATION REPORT: Mary Fleckenstein

a. Membership Statistics

	<u>End of 2016</u>	<u>End of 2017</u>	<u>Difference</u>
Coaches:	661	659	-2
Officials :	390	419	+29
Other:	127	107	-20
Single Meet:	128	225	+97
Athletes:	11,120	11,517	+397
Total Membership:	12,345	12,844	+499

- b. **Zone Meet Short Course** - The Eastern Zone has changed the format for Short Course Zones. Entries will be based on qualifying times and entered by teams – not the LSC. This is a tremendous change. There is also a change in event order.
- c. **Convention** -
- There are new membership categories – Jr. coach, flex membership to begin in 2018 – more info to follow.
 - Much progress done with vendors for new registration procedures – very near future it will be here!
 - USA Swimming working on updated by-law template
 - Recommending changes in chaperone guidelines
 - Code of Conduct violations will go directly to USOC. Each club will be required to have a safe sport contact.
- d. **Coaches Certifications** - Coach’s current certifications are listed in club portal and on deck pass 24/7. Coaches are emailed 30 prior to an expiration – giving ample time to renew. **No excuse to not renew before expiration dates.** There is no grace period for uncertified coaches. Many LSC’s fine or deny membership to coaches that let their certifications expire. Please be diligent. Reminder to send in updates as you do them – do not wait until the day before you need them. Coaches without full certifications are **NOT** allowed on the pool deck in any capacity – practice or meets.

Safety Training for Swim Coaches – please attach your current lifeguard certification OR the skills sheet with your online course.

Background screening is now with a new vendor – reminder it costs \$38 for the first renewal with the new vendor for all.

Safety Training – Reminder – **NO PROGRESS reports** can be accepted for the online portion of Safety Training. Must have completion certificate that includes bar code. USA Swimming working on deck pass to show online and in water so coaches can see what expires first.

New Athlete Protection – must take education credits – renewals are 2 parts to start – must finish to get credits – even the survey.

- e. **120 Day Rule** - Please be aware that the 120 rule has been updated and clarified. Swimmers that transfer may **NOT** represent another club until after the 120 days has passed – whether it is an open or closed competition. The 120 rule is the burden of the club to be sure the swimmer is listed as unattached at the meet. 120 days is from open competition.

203.3 For a swimmer to represent a USA Swimming club in a competitive event, **one hundred twenty (120) consecutive days must have elapsed before the swimmer is permitted to represent any other USA Swimming club in USA Swimming open or closed competition.** The 120-day count shall begin on the day following the last date the athlete represented a USA Swimming club in open competition.

- f. **Club Portals** - Club Portals should be your best friend! All of your club information is in it, and up-to-date to what is in the database. This includes athlete registration and coach's certifications. There is no reason you don't know who is or is not registered. Please check your club portals frequently!
- g. **Sanctions** - Please be prompt with submitting your sanction requests. Please review the information on the web and make sure your application is completely filled in and can be read clearly. You must have a completely registered meet director, meet referee and admin. official to receive your sanction. Meet announcement must be attached.
- h. **Meet Recons** - **are due to the office no later than 1 week prior to the meet** – many meets are closed and recons should be submitted as soon as possible. Do not wait for last minute – clubs need time to make corrections. It is the responsibility of the club to only enter swimmers that have been registered with USA Swimming. As we know – meets fill up early – **swimmers should have been registered prior to you sending your meet entry.** There is no excuse for not knowing who is on your roster – i.e.: Club Portal is live 24/7. You should not send in an entry that has any unregistered swimmers into a meet – this is not allowed!!!

If a swimmer is not registered and swims in a meet – there is a \$100 fine to the team that entered the swimmer and a \$100 fine to the host club for allowing the swimmer in the meet. There will be no grace period to correct this issue. Times achieved at the meet will not be uploaded into the SWIMS database.

Please pay attention to emails with meet recon information in it. Fix what needs to be fixed! You need to fix housekeeping issues too – and let any meet directors of any meets the swimmer is already in know of all changes.

- i. **Registration** - Everyone can print a temporary card from their home computer using deck pass. If your certifications are up-to-date – it will show on your deck pass. Reminder that no printed cards will be sent from the Metro office.

Just a reminder that USA Swimming has raised the dues \$2 so registration fees for 2017-2018 will be \$70. Club applications – please read all directions and **please fill out completely and neatly.** Reminder – the SWIMS database does not know if you move, change your name, etc. Please let the office know of any changes.

Transfers – Any swimmer that **has ever** been registered to any club must fill out a transfer form – even if they have not participated in several years. They remain in a holding tank until the form is completed.

REMINDER – Metro office will be closed September 28 – October 8 – there will be no registration, recons or certification updates during that time.

- j. Starting in 2018 – **all clubs must have either a third-party vendor** (Hy-Tek Swim Manager or Team Unify) in order to prepare swimmers registrations.
- k. Elaine thanked Mary for the tremendous amount of work that comes to her at the Metro office. Mac mentioned that Metro (in the top 5 LSC in the Country) is the only LSC with only 1 office manager – many have a staff of 4 people!!!

8: ADMINISTRATIVE VICE CHAIR: Eric Fisher and Scott Draper

a. **Scott Draper:**

Will continue to work at updating the P&P Manual. He will also be working with Finance and Treasurer

b. **Eric Fisher:**

We are looking at revamping the web site – not sure when it will be done.

9: SENIOR CHAIR: John Collins and Dave Ferris

a. **John Collins:**

Senior Swimming in Metro has gone very well. There were Metro swimmers in all USA-S Big championship meets, including World Championship!

The US Open (August 2-6, 2017) and the Speedo Junior National LCM Championship (August 8-12, 2017) will be held in East Meadow this summer – many swimmers will participate including Ryan Lochte whose suspension will be over by then.

10: AGE GROUPS: Dom Boccio and John Yearwood

a. **Dom Boccio:** 2017 Eastern Zone Long Course Age group Championships – was a great meet - Smaller team than in the past. It was his first Zone meet as coach/administrator – thanks to all the coaches that volunteered on this trip!

b. **John Yearwood:** The Short Course Zone meet is no longer! It has been replaced by a Team scoring meet; there will be Time Standards and teams will have to enter swimmers and compete as a team (a bit like Sectional Meet). Coaches will have to go with their swimmers. Metro will not sponsor the meet – same as any travel meet that teams attend. Meet will be held at Webster. As of now, no stipend will be issued for attending that meet.

11: COACHES REPRESENTATIVE: John Yearwood

Please check the Eastern Zone Web Site for Time Standards

12: ATHLETES' REPRESENTATIVES: Matt Keane and Jocelyn Fisher

a. Matt Keane introduced Jocelyn Fisher (SSC) as the newly elected Junior Rep.

b. Both Matt and Jocelyn attended the Convention in Dallas. They learned a lot and enjoyed meeting all the other Athletes Rep from USA-Swimming.

c. They are also working on adding a page on the Website with more info for the athletes.

13: OFFICIALS CHAIR: Mark Amodio

a. FINA made a stroke change back in July and USA Swimming adopted it as of September 21st. This change has to do about the swimmers coming off the wall in all medley events: For the freestyle distance, the change permits the swimmer to be past vertical towards the back when executing a turn - including after the feet have left the wall. The rule requires

that the swimmer's body must return to the breast before any kick or stroke.
101.6 - INDIVIDUAL MEDLEY — The swimmer shall swim the prescribed distance in the following order: the first one-fourth, butterfly; the second one-fourth, backstroke; the third one-fourth, breaststroke; and the last one-fourth, freestyle.

Start — The forward start shall be used.

Stroke — The stroke for each one-fourth of the designated distance shall follow the prescribed rules for that stroke, except in the freestyle, the swimmer must be on the breast except when executing a turn.

Turns - Intermediate turns within each stroke shall conform to the turn rules for that stroke, except that in the freestyle turn, the swimmer must return to the breast before any kick or stroke. The turns when changing from one stroke to another shall conform to the finish rules for the stroke just completed, and shall be as follows:

Butterfly to Backstroke — The swimmer must touch as described in 101.3.5. Once a legal touch has been made, the swimmer may turn in any manner, but the shoulders must be at or past the vertical toward the back when the swimmer leaves the wall.

Backstroke to Breaststroke — The swimmer must touch the wall while on the back. Once a legal touch has been made, the swimmer may turn in any manner but the shoulders must be at or past the vertical toward the breast when the swimmer leaves the wall and the prescribed breaststroke form must be attained prior to the first arm stroke.

Breaststroke to Freestyle — The swimmer must touch as described in 101.2.4. Once a legal touch has been made, the swimmer may turn in any manner and must return to the breast before any kick or stroke.

Finish — The swimmer shall have finished the race when any part of his/her person touches the wall after the prescribed distance

101.7 - RELAYS

Freestyle Relay — Four swimmers on each team, each to swim one-fourth of the prescribed distance using any desired stroke(s). Freestyle finish rules apply.

Medley Relay — Four swimmers on each team, each to swim one-fourth of the prescribed distance in the following order: first, backstroke; second, breaststroke; third, butterfly; and fourth, freestyle. Rules pertaining to each stroke used as described in 101.6 (Individual Medley) shall govern where applicable. At the end of each leg, the finish rule for each stroke applies in each case.

- b. Mark announced that we have about 350 officials on the wet side officials and apprentices. We still need more officials!!
- c. All training for S&T officials has moved to an online format. Training is going to be centralized. Clinics will be held in October, November and December. Dates will be posted on the web site in August. Clinics will be for new officials and re-certified officials for S&T.
- d. Starting this fall, there will be online training for Starters. To sign up for any of these clinics, please use the following link:
<https://goo.gl/forms/0NW0R69dZqzAcfC52>
- e. The number of Metro officials attending and officiating at National and Zone Level meets is at a all-time high!!!
- f. For the first time ever we have had Metro officials assigned a position at USA-Swimming National Championships – two of them were in attendance at the meeting: Jackie Spierer and Jeff Chu!
- g. New officials still have to fill-out the Apprentice Forms. They will have 60 days to complete the requirements and decide if they want to become an official!

14. NATIONAL TIMES VERIFICATION /TOP 10/SWIMS: Monique Grayson

a. From September 1, 2016 to August 31, 2017 - 243 meets held in MR were uploaded in the SWIMS Database: 200 SCY meets; 6 SCM meets, and 37 LCM meets. An increase of 20 meets Of the 200 SCY Meets, 18 were Approved meets and 33 were Observed meets.

b. 2016-2017 Scholastic All-America Team by the Numbers

Successful Applicants 1158 (555 Female and 603 Male) – There were 180 Three-Timers SAA Members * who will receive a special gift. All Awards will be shipped in the Fall.

Three-Timers	180	Southern Zone	364	Top LSCs	Top Clubs		
*		Eastern Zone	287	North Carolina	82	Swim MAC	35
Open Water	2	Western Zone	264	Southern California	76	Nation’s Capital	31
Disability	7	Central Zone	243	Illinois	69	Irvine Novaquatics	21
<hr/>				Florida	61	Academy Bullets	15
<hr/>				Georgia	51	Dynamo SC	15

c. 33 Metropolitan Swimming SAA Athletes for 2016-17 included 4 Three-Timers! The list of athletes is posted on the Metro Website.

d. High School and College Observed Meets for 2017-18

Remember that all Requests for High School and College Observation Championship Meets are due a minimum of 2 weeks prior to the meet! Form “B” for High School – Form “A” for College meets (NCAA Adopted FINA Technical Rules so those meets no longer need to be observed) - The sooner you sent those to me at monique.grayson@metroswimming.org ... the better – Section 1, Section 8 and Section 9 are already in!

Make sure that all your swimmers are entered in their high school databases with their correct full name (no nicknames), their correct birth date, and their USAS Registration ID # Results of swimmers from High School Observed meets go in the SWIMS Database as Unattached (UN)

15: WEB PAGE COORDINATOR: Mary Fleckenstein

No report! We are re-evaluating it.

16: SAFETY: Edgar Perez

No report.

17. SAFE SPORT: Brian Hansbury

No report

18: DISABILITY: Lorraine Diehl

Lorraine was not in attendance at the meeting

19: SWIM-A-THON: Rich Finkelstein

Rich mentioned that all information about Swim-A-Thon is on the USA Swimming Website. All the applications etc. are done online. Contact Rich if you have any question.

20: OPEN WATER: Colleen Driscoll and Rob Ripp

Colleen mentioned that Metro had 2 Open Water events this past summer: one in the Ocean in Fire Island where there were over 100 entrants. The second one was at West Neck in the Long Island Sound (6th year at that site) where there were over 200 entrants. Unfortunately the weather did not cooperate as the wind would not stop! All volunteers were absolutely wonderful! Colleen would appreciate clubs to support these events and to volunteer to also learn how to run an Open Water event – permits, coast guards etc.

21: DIVERSITY: John Yearwood

When doing registrations for your swimmers, please make sure to mark the checkbox for diversity. Metro had an increase on the number of Outreach memberships

22: TECHNICAL PLANNING: David Ellinghaus

No report at this time! Time standards for the 2018 championship meets are being reviewed at this time with Senior and Age Group Chairs. No alignments changes at this time but we will take a look at the numbers when registrations are completed.

23: OLD BUSINESS: John McIlhargy

Nothing at this time

24: NEW BUSINESS: John McIlhargy

- a. Bea Hartigan mentioned that when she goes to Convention, she volunteers with the athletes. This year Outreach project was to teach swimming to 2nd grade school children in Dallas. Her impression is that the athletes are now taking charge of their sport again! They are much more committed.

NEXT HOD: Mandatory HOD on Wednesday, May 16, 2018 – Location and time TBD.

A motion to adjourn the meeting was made, seconded and approved by all. Meeting adjourned at 11:17am.

Respectfully submitted
Monique Grayson, Secretary
October 8, 2017

Attachments included with these minutes:

1. 2017 Convention Report – John McIlhargy
2. Finance Vice Chair Report – Julie Chen
3. Guide to Changes in the Preliminary Budget – Julie Chen
4. Age Group Report from Convention – Dom Boccio
5. Treasurer Report – Elaine Ang
6. Office Administrator Report – Mary Fleckenstein
7. National Times Report – Monique Grayson

A brief BOD meeting followed the HOD.

We need to have a board resolution to name our Finance Chair, Treasurer, Admin. Vice Chairs and probably one other board member (Probably John McIlhargy) to have access and look at the Annuities and Investments. Money can't be removed from the accounts without a Board Resolution but the above members will be able to look and review it all.

A motion was made and seconded to have a Board Resolution to access the Investments/Annuities by the above Board Members. All were in favor – **Motion Carries**



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2017 USAS Convention Report: Dallas, Texas
John McIlhargy, General Chair

USA Swimming governance restructure changes

The Board governance review included a change in its job description, to be more future-focused, and will reduce its size. The current operations-focused board will transition to a governance-focused Board and go from 35 members to 15.

- The governance structure was taken on to better position the organization for the future to achieve its goals and create a more strategic-focused Board of Directors.

Key plan elements:

- The 15 voting members will consist of three athlete members, three coaches and the balance of nine “at large” members elected by the House of Delegates, including two semi-independent directors and the past Board Chair, to ensure diversity of perspective, geography and expertise
- The President/CEO and Secretary/General Counsel will serve as ex-officio, non-voting members
- A revision for the Board Chair’s role to align with the board’s governance duties and functions and eliminate redundancy with the position description of the President/CEO
- The Board will shift its focus to being a governance-focused board vs. its current operations-focused Board
- There will no longer be an Executive Committee; and the Board will elect its own officer positions including Board Chair, Vice Chair and Vice Chair Fiscal Oversight
- A nominating committee will be added as a standing committee to present candidates to the House of Delegates
- The Board will assume authority over budget and bylaws, which was previously held by the House of Delegates
- The House of Delegates will retain authority on rules of the sport, composition of the House of Delegates, size and manner of election of the Board of Directors, and changes to membership fees in existing categories
- The new structure will begin a phased process of implementation with some changes taking effect immediately and going through 2018.

Two New Membership Categories

Junior coach membership and a flexible, or “flex” membership. Both memberships will be available Sept. 1, 2018. Due to a decline in new memberships the addition of the new flex member category is effort to attract more entry-level children and families to the sport.

The junior coach member category will focus on current or former swimmers ages 16 and 17 who wish to serve as assistant coaches on-deck and at swim meets.

The new flexible member category (known as “flex membership”) is designed to serve as a more attractive option to entry-level children and families to bridge into the sport full-time for \$20 per year with \$10 going to the Local Swimming Committee and \$10 to USA Swimming. The flex membership will allow teams to get creative with their programs to grow membership long-term with programs such as learn-to-swim lessons, pre-team programs and summer league programs. Those with the flexible membership will receive benefits such as the ability to participate in two USA Swimming sanctioned events each year, USA Swimming insurance coverage and the \$20 flexible membership cost will go towards a year-round membership should the athlete member transition within the same membership year.

Disaster Relief Resolutions

USA Swimming member athletes have been displaced from not only their homes but their swim clubs as well. The House of Delegates passed the resolution that will grant a temporary exception to the 120-day representation rule to allow swimmers to swim with other teams. Typically, swimmers must wait 120 days switch teams for competitions. This will be effective immediately and expire at the closing of the House of Delegates in September 2018.

2017 September House of Delegate Meeting
Metropolitan Swimming
Finance Vice Chair Report

Changes to 'Preliminary' Revised Budget for FY ending 2018 and 2019

Changes in the 'PRELIMINARY' Revised Budget consists of:

- Clearer budget/accounting categories and sub-categories to enhance transparency
- Revised numbers in existing categories or sub-categories
 - Use of historical data for trend analysis
 - Solicit input from each Committee Chair regarding their anticipated needs
- Add new budget/accounting categories or sub-categories
 - Items excluded in prior budget and SHOULD be included in the budget
 - Upcoming and identified budget/accounting items

Budget items eliminated from the 'Preliminary' Revised Budget consist of

1. Zone Qualifier Meet
Metro LSC no longer hosts Zone Qualifier Meet in the 2017-2018 season
2. Short Course (SC) Zone Meet
With the elimination of Zone Qualifier Meet, SC Zone has been eliminated
3. Bookkeeping Services

Budget items added to the 'Preliminary' Revised Budget consists of the following:

1. External Audit Expense of \$35,000 for period ending FY 2018 and allocation of \$13,000 for period ending FY 2019.
2. Payroll Service Expense estimated at \$1,200 per annum. We are not budgeting any annual increase for period ending FY 2019 until we have the opportunity to review the contract signed between Metropolitan Swimming and ADP.
3. QuickBooks Service Fee
Prior budgets did not include QuickBooks Service Fee, and we believe it should. QuickBooks Service Fee is now a budget item under LSC Operations expense
4. Dropbox Fee
At June 2016, budget was requested to use Dropbox for meet information. Dropbox expense is now a budget line item under LSC Operating Expense.
5. NYS required Employee Benefit Expense – Worker's Compensation Insurance.
At this time, this is only a budget line item placeholder with no dollar allocation. We are uncertain of its status and the potential cost/impact.
6. NYS imposed Fine(s).
Metro was fined by NYS, \$11,000, for not providing NYS required Worker's Comp benefit to its full-time employee. We are unsure whether a discussion has occurred between Metro and NYS to mediate or lower the fine.

2017 September House of Delegate Meeting
Metropolitan Swimming
Finance Vice Chair Report

7. Placeholder for Litigation Expense.
At this time, this is only a budget line item placeholder with no dollar allocation. We have not had the opportunity to review Metro’s insurance policy to better understand Metro’s financial responsibility under the policy, including deductibles.

8. Budget input solicited from each committee chair

- Age Group Chair

Despite Age Group Chairs input to retain budget at the same level, with the elimination of Zone Qualifier and SC Zone Meet, the only Meet left in the ‘Preliminary’ Revised Budget is the LC Zone Meet. We have not received input from BOD or Age Group Chairs regarding replacement Meet(s) for either Zone Qual or SC Zone Meet.

- Athlete Representatives

Athlete Representatives requested \$2,500 for HOD athlete activities - \$600, individual athlete recognition awards – \$300, team building materials - \$600 and college swimming panel discussion event - \$1,000. In the ‘Preliminary’ Revised Budget, allocated \$2,000, 80% of request.

- Diversity Chair

Diversity Chair has requested for an increased budget to \$9,000 from prior years. \$2,771, \$2327, and \$5,380 for period ending FY 2015, FY 2016 and FY2017, respectively. In the ‘Preliminary’ Revised Budget, allocated \$7,200, 80% of request.

- Official Chair Request

Official Chair requested \$31,000. The requested budget consists of \$6,500 for official incentives, \$3,000 for official background checks, \$5,000 for training expense and \$16,500 for official travel expenses. Based on historical analysis, official budget increased 55.6%, 11.9% and 18.9% year-to-year for periods ending FY2015, FY2016 and FY2017, respectively. Using the above noted historical trend, the period ending FY 2018 and FY 2019 is modeling to a 15.4% increase for a total of \$26,100, 84.2% of request.

Period Ending (in USD)	FY2014A	FY2015A	FY2016A	FY2017A	FY2018E
Incentives	2,576	3,752	4,830	4,850	5,596
Travel Reimbursement	6,623	7,949	11,013	12,250	14,135
Background Check	857	3,042	981	1,137	1,312
Training	995	2,456	2,415	4,642	5,356
Total	11,051	17,199	19,239	22,879	26,400

We have eliminated separate Official travel expenses under Sr Met and Zone meets and combine these travel expenses into the Official Travel Assistance.

- Safety Coordinator

Did not receive input from Safety Coordinator.

- Safe Sport Coordinator

Safe Sport Coordinator requested \$7,500 for continuing safe sport education including hiring a safe sport consultant. In the ‘Preliminary’ Revised Budget, allocated \$6,000, 80% of request.

- Secretary

Secretary requested budget allocation to cover office supplies. Please refer to Office & Supplies allocation under BOD Expense.

2017 September House of Delegate Meeting
Metropolitan Swimming
Finance Vice Chair Report

- Senior Chair
Senior Chairs have requested to retain the on-going \$20,000 allocation for Senior Training Trip. The 'Preliminary' Revised Budget has honored previously allocated amount \$20,000, 100% of request.
- Technical Planning Chair
Technical Planning Chair has requested \$500 to support 3-4 technical planning meetings. The \$500 is primarily for food at the meetings. In the 'Preliminary' Revised Budget, allocated \$500, 100% of request.
- Administrative Vice Chair
Administrative Vice Chair requested \$2,000 for marketing and entertainment. However, we believe there has to be synergy between marketing and entertainment between General Chair and Administrative Vice Chair. Please see Marketing and Entertainment under Board of Director Expense.
- General Chair
General Chair has requested \$15,000. The request includes \$3,210 for travel with Metro LSC, \$3,000 for Marketing and Entertainment and \$7,500 for Non-Convention Travel or USA Swimming GC paid.

Period Ending (in USD)	FY2014A	FY2015A	FY2016A	FY2017A	FY2018E
BOD Travel	2,287	5,479	6,636	5,388	6,466
Conference and Convention	28,637	29,516	27,296	33,491	19,500
EZ Meeting	-	-	-	5,143	
Total	30,924	34,995	33,932	44,022	25,966

We have eliminated separate BOD travel expenses under meets and combine all Board of Directors travel expenses under Travel-BOD. The \$6,466 includes the \$3,210 travel for General Chair within Metro LSC.

\$3,000 has been allocated to Marketing and Entertainment.

The Conference and Convention expense allocated '6' delegates from Metro LSC to USA Swimming National Convention at \$2,000 each delegate for a total of \$12,000. The Conference and Convention expense also include the General Chair requested \$7,500 for non-convention travel or USA Swimming GC paid.



Account #9981747

TRANSACTION VIEW

Generated 9/22/2017 12:27

POSTING DATE	TRANSACTION DATE	TAG/ PLATE NUMBER	AGENCY	ACTIVITY	ENTRY TIME	ENTRY PLAZA	ENTRY LANE	EXIT TIME	EXIT PLAZA	EXIT LANE	VEHICLE TYPE CODE	AMOUNT	PREP AID	PLAN/RATE	FARE TYPE	BALANCE
09/20/2017	09/20/2017	-	MTAB&T	Prepaid Toll Payment	-	-	-	02:47:07	-	-	-	\$25.00	Y	-	-	\$24.72
09/19/2017	09/19/2017	-	MTAB&T	Parking Pmt	-	-	-	00:57:57	-	-	-	\$234.00	Y	-	-	-
09/17/2017	09/17/2017	00808413128	MTAB&T	TOLL	-	-	-	15:20:56	HHB	001	1	\$2.64	Y	STANDARD	N	\$15.82
09/18/2017	09/17/2017	00808413128	PANYNJ	TOLL	-	-	-	15:03:41	GWL	60	1	\$12.50	Y	STANDARD	N	(\$0.28)
09/18/2017	09/17/2017	00808413128	NJTP	TOLL	14:18:27	14	03E	14:38:27	18W	08X	1	\$3.60	Y	STANDARD	N	\$12.22
09/17/2017	09/17/2017	-	MTAB&T	Prepaid Toll Payment	-	-	-	10:46:09	-	-	-	\$25.00	Y	-	-	\$18.46
09/20/2017	09/15/2017	DVE9484-NY	NYSTA	TOLL	-	-	-	21:49:28	TZ	15S	2L	\$4.75	Y	STANDARD	N	\$19.97
09/15/2017	09/15/2017	00810429366	MTAB&T	TOLL	-	-	-	08:43:18	HHB	002	1	\$2.64	Y	STANDARD	N	\$14.35
09/16/2017	09/15/2017	00810429366	PANYNJ	TOLL	-	-	-	08:28:04	GWL	60	1	\$12.50	Y	STANDARD	N	(\$5.35)
09/15/2017	09/15/2017	00810429366	NJTP	TOLL	08:03:33	14	04E	08:14:15	18W	08X	1	\$3.60	Y	STANDARD	N	\$7.15
09/15/2017	09/15/2017	00810429366	NJTP	TOLL	07:33:46	18E	16E	07:40:57	14	21X	1	\$3.60	Y	STANDARD	N	\$10.75
09/17/2017	09/15/2017	00810429366	NYSTA	TOLL	-	-	-	06:56:12	YK	07S	2L	\$1.19	Y	STANDARD	N	(\$6.54)
09/12/2017	09/12/2017	00808413128	NJTP	TOLL	08:30:52	18W	07E	08:39:36	14	21X	1	\$3.60	Y	STANDARD	N	\$16.99
09/12/2017	09/12/2017	00808413128	MTAB&T	TOLL	-	-	-	07:55:01	HHB	007	1	\$2.64	Y	STANDARD	N	\$20.59

METROPOLITAN SWIMMING INC.
FINANCIAL STATEMENTS
FOR FISCAL YEARS ENDING AUGUST 31, 2017 & 2016

PRELIMINARY



Elaine Ang
Treasurer
9/23/2017

METROPOLITAN SWIMMING INC.
STATEMENT OF FINANCE POSITION
FOR YEAR ENDED AUGUST 31,

ASSETS:

Current Assets:

	<u>2017</u>	<u>2016</u>
1 Cash and Cash Equivalents	\$ 504,864	\$ 394,489
2 Accounts Receivable	\$ 9,775	\$ 11,407
3 Mutual Fund Investment	\$ -	
4 Annuity Funds	\$ 434,555	\$ 417,367
5 Prepaid Expenses	\$ -	
6 Total Current Assets	<u>\$ 949,194</u>	<u>\$ 823,263</u>
7 Fixed Assets, Net	\$ 25,985	\$ 27,027
8 TOTAL ASSETS	<u><u>\$ 975,179</u></u>	<u><u>\$ 850,290</u></u>

LIABILITIES & NET ASSETS:

Current Liabilities:

9 Accrued Expenses	\$ -	\$ -
10 Deferred Revenue	\$ -	\$ -
11 Total Current Liabilities	<u>\$ -</u>	<u>\$ -</u>

ASSETS:

12 Unrestricted	\$ 961,990	\$ 837,252
13 Temporarily Restricted	\$ 13,189	\$ 13,038
14 Total Net Assets	<u>\$ 975,179</u>	<u>\$ 850,290</u>
15 TOTAL LIABILITIES & NET ASSETS	<u><u>\$ 975,179</u></u>	<u><u>\$ 850,290</u></u>

METROPOLITAN SWIMMING, INC.
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED AUGUST 31,

UNRESTRICTED NET ASSETS

Support:

	<u>2017</u>	<u>2016</u>
1 Member & Club Registrations Received	831,386	784,451
2 Registrations Paid to USA Swimming	(670,978)	(627,915)
Net Registration Support	<u>160,408</u>	<u>156,536</u>
3 Sanctions	12,450	17,107
4 Fines & Misc	3,148	8,003
5 Meet & Swimmer Surcharge	302,946	247,367
6 Investment, Interest & Dividend Income	17,350	224
7 Sales - Unapplied cash payment	14,412	10,103
8 TOTAL UNRESTRICTED SUPPORT	<u>510,714</u>	<u>439,340</u>

PROGRAM EXPENSES:

9 Metro Run Meets (Sr Met & ZQ)	9,978	(12,328)
10 Zone Championship Meets (SC & LC)	45,771	97,518
11 Athletic Travel Assistance	75,857	175,256
12 Distance Meet Stipend	7,200	6,000
13 Hall of Fame	5,000	5,000
14 Scholarships - Joe Stetz & Galuzzi	4,000	2,000
15 Club Excellence Program	31,200	34,200
16 Diversity Program	5,380	2,327
17 Coach Clinic	-	1,000
18 Officials Committee	18,620	17,648
19 Convention & Clinics	33,491	27,296
20 Zone Meeting	5,143	-
21 SWIMS Personnel Stipends	5,000	5,000
22 Meet Supplies & Equipments	1,582	4,675
TOTAL PROGRAM EXPENSES	<u>248,222</u>	<u>365,592</u>

ADMINISTRATION EXPENSES:

23 Administrator Salary	61,850	60,700
24 Payroll Tax	13,407	8,226
25 Internet & Telephone Expense	2,675	2,746
26 Website IT Fee	6,000	6,334
27 Office Supplies & Expenses	2,252	3,128
28 Bank & Credit Card Expenses	27,265	27,115
29 Postage & Shipping & Printing	568	905
30 Board of Directors Travel & LSC Meeting	5,688	6,295
31 BOD/LSC Refreshment	1,668	2,459
32 Dues & Fees(Zone Due, State Filing, Bookkeeping)	3,977	4,279
33 Golden Goggles	10,000	-
34 Depreciation	1,042	660
35 Supplies Management	448	970
36 Misc Expenses & Service Cost	762	10,895
TOTAL ADMINISTRATIVE EXPENSES	<u>137,603</u>	<u>134,712</u>
TOTAL EXPENSES	<u>385,825</u>	<u>500,304</u>
INCREASE/DECREASE IN UNRESTRICTED NET ASSETS	<u>124,890</u>	<u>(60,964)</u>

Metropolitan Swimming Inc.

BALANCE SHEET

As of August 31, 2017

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1001 Checking	439,231.52
1002 Huntington - Astoria Savings	0.00
1002.1 CD #1	1,085.21
1002.2 CD #2	5,461.64
1002.3 Astoria CD #3	6,641.79
Total 1002 Huntington - Astoria Savings	13,188.64
1003 HSBC Huntington	0.00
1003.1 CD #47026-2	0.00
1003.2 CD 47047-5	0.00
1003.3 CD #61227-0	0.00
Total 1003 HSBC Huntington	0.00
1004 Mutual Fund Investment	0.00
1005 Savings - Chase	52,444.28
1006 Exchange	0.00
Total Bank Accounts	\$504,864.44
Accounts Receivable	
1100 Accounts Receivable	9,775.20
Total Accounts Receivable	\$9,775.20
Other Current Assets	
1007 Fidelity & Guaranty	220,079.54
1008 National Integrity	214,475.00
1200 Prepaid Expenses	0.00
1210 Credit Card Receivables	0.00
Undeposited Funds	0.00
Total Other Current Assets	\$434,554.54
Total Current Assets	\$949,194.18
Fixed Assets	
1300 Furniture & Fixtures	3,125.89
Depreciation	-156.30
Original Cost	0.00
Total 1300 Furniture & Fixtures	2,969.59
1301 Hall of Fame - Lehman	24,751.97
Depreciation	-1,736.60
Total 1301 Hall of Fame - Lehman	23,015.37
Total Fixed Assets	\$25,984.96
TOTAL ASSETS	\$975,179.14
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	

	TOTAL
Accounts Payable	
Accounts Payable	0.00
Total Accounts Payable	\$0.00
Credit Cards	
2200 American Express	0.00
Total Credit Cards	\$0.00
Other Current Liabilities	
2001 Accrued Expense	0.00
2005 Deferred Revenue	0.00
Total Other Current Liabilities	\$0.00
Total Current Liabilities	\$0.00
Total Liabilities	\$0.00
Equity	
3900 Retained Earnings	850,289.72
Opening Balance Equity	0.00
Net Income	124,889.42
Total Equity	\$975,179.14
TOTAL LIABILITIES AND EQUITY	\$975,179.14

Metropolitan Swimming Inc.

PROFIT AND LOSS

September 2016 - August 2017

	TOTAL
INCOME	
5000 General Income Accounts	
5000.16 Sanctions	12,450.00
5005.16 Fines	
5005.17 Administrative Fines	2,947.80
5005.19 Senior Fines	200.00
Total 5005.16 Fines	3,147.80
5100.16 Surcharge	
5100.19 Junior Olympic Surcharge	8,070.00
5102.16 Meet Surcharge	294,875.97
Total 5100.16 Surcharge	302,945.97
Total 5000 General Income Accounts	318,543.77
5001 Investment Income	17,187.61
5001.1 Interest Income	162.62
Total 5001 Investment Income	17,350.23
5006 Registrations	
5006.06 Club Registration Received	16,644.00
7037.08 Club Registrations paid	-6,160.00
Total 5006.06 Club Registration Received	10,484.00
5007.06 Athlete Registration Received	734,584.00
7037.17 Athlete Registration Paid	-603,278.00
Total 5007.06 Athlete Registration Received	131,306.00
5007.07 Registration Transfers	4,280.00
5011.06 Non Athlete Registration Received	73,728.00
7037.09 Non-Athlete Registration	-61,540.00
Total 5011.06 Non Athlete Registration Received	12,188.00
Total 5006 Registrations	158,258.00
Sales	14,412.23
Total Income	\$508,564.23
GROSS PROFIT	\$508,564.23
EXPENSES	
5008.10 Metro Run Meets	
5008.15 Zone Qual Meet	0.00
5008.45 Zone Qual Admissions & Programs	-6,010.01
5009.2 Zone Qualifier Meet Entries	-13,310.52
7013.17 Zone Qual - Awards	779.54
7013.18 Zone Qual - Meals & Travel	3,434.61
7013.19 Zone Qual Officials's expense	617.23
7013.20 Zone Qual Personnel	4,252.35
7013.21 Zone Qual Pool Rental	18,000.00
Total 5008.15 Zone Qual Meet	7,763.20
5008.16 Senior Mets Meets	

	TOTAL
5008.3 Senior Mets SC Entries	-17,346.46
5008.31 Sr. Mets SC Income -Admissions	-9,863.00
5008.40 Senior Mets LC Entries	-18,318.43
5008.41 Sr Mets LC Door	-8,264.00
7009.17 Sr Mets Personnel	13,516.94
7009.18 Sr. Mets. Pool rental	32,360.00
7009.19 Sr. Mets - Officials' Exp	3,642.00
7009.20 Sr. Mets - Refreshments & Supplies	5,617.58
7009.21 Sr. Mets Awards	830.27
Total 5008.16 Senior Mets Meets	2,174.90
Total 5008.10 Metro Run Meets	9,938.10
5008.42 Service/Fee Income	39.65
6000 Zone Meets	
6001 Short Course Zone Meet	
5016.03 Zone Short Course fees collected	-39,397.00
7038.01 Zone Short Course Uniforms	28,093.33
7038.13 Zone SC Petty cash & supplies	900.00
7038.27 Zone Short Course Bus	12,236.50
7038.28 Board Member travel	387.33
7038.29 Zone Short Course Entries paid	1,686.00
7038.30 Zone Short Course Hotel	31,824.28
Total 6001 Short Course Zone Meet	35,730.44
6002 Long Course Zone Meet	
5017.08 Zone Long Course fees collected	-74,231.00
5017.09 Long course entry fees	5,962.00
7038.03 Zone LC Petty Cash & supplies	1,000.00
7038.07 Zone Long Course Bus	22,491.00
7038.08 Zone LC Hotel & meals	591.56
7038.09 Board Member Travel LC	1,248.38
Total 6002 Long Course Zone Meet	-42,938.06
7038.11 Other Miscellaneous Service Cost	152.50
Total 6000 Zone Meets	-7,055.12
6003 Zone Meet Host	52,826.22
6100 Program Expenses	
6105 Travel Reimbursement	
6004.19 Sectional Travel Reimbursement	29,600.00
6005.18 Jr. National (USA Jr.s) Travel	3,500.00
6005.19 Jr. National (NCSA) travel	40,400.00
6005.2 Sr. National travel reimbursement	2,356.78
7030 Distance Stipends	7,200.00
Total 6105 Travel Reimbursement	83,056.78
6108 Hall of Fame Dinner	
7008.18 HOF - Display	5,000.00
Total 6108 Hall of Fame Dinner	5,000.00
6109 Joseph Stetz Scholarship - Registration Income	-2,150.00
7025.16 Joe Stetz Scholarship Awards	2,000.00
Total 6109 Joseph Stetz Scholarship - Registration Income	-150.00
6111 Club Excellence Program	31,200.00
6117 Diversity Program	5,379.69

	TOTAL
Total 6100 Program Expenses	124,486.47
6200 Committee Expenses	
7035 Officials Committee	
7035.10 Background Check	1,137.00
7035.12 Officials travel Assistance	7,991.49
7035.18 Officials Supplies & Training Expense	4,642.07
7035.20 Officials Incentive	4,849.65
Total 7035 Officials Committee	18,620.21
Total 6200 Committee Expenses	18,620.21
7026.3 Galuzzi Scholarship - Out	2,000.00
7500 Office/General Administrative Expenses	
7050 Depreciation	1,041.96
7501 Salary Expense	61,850.04
7502 Payroll Tax	13,407.34
7503 Internet Expense	1,914.63
7504 Web Site Charges	6,000.00
7515 Office & Supplies	2,251.88
7520 Bank & Credit card expenses	27,265.15
7542 Supplies Management	448.40
Total 7515 Office & Supplies	29,965.43
7517 Conferences & Convention	28,289.26
7517.2 Eastern Zone Meeting Host - OUT	5,143.20
Total 7517 Conferences & Convention	33,432.46
7521 SWIMS Stipends	5,000.00
7528 Telephone	760.85
7529 Postage	567.81
7531 Travel - BOD	3,752.69
7539 Refreshment - BOD/ LSC	1,668.14
7539.11 Board of Directors' Expense	350.00
7539.25 LSC Meetings	1,584.98
7540.11 Fees	495.00
7540.16 Zone Dues	2,783.25
7540.20 State Filing Fees	125.00
7541.00 Professional Fees	
7541.1 Accounting Fees	
7048 Bookkeeping	454.45
Total 7541.1 Accounting Fees	454.45
Total 7541.00 Professional Fees	454.45
7547 Equipment Expense	1,581.88
7556 Miscellaneous	762.15
Total 7500 Office/General Administrative Expenses	167,498.06
7567 Other Miscellaneous Service Cost	0.00
Conferences & Conventionen	5,201.82
Golden Goggles Dinnerde	10,000.00
QuickBooks Payments Fees	119.40
Total Expenses	\$383,674.81
NET OPERATING INCOME	\$124,889.42
NET INCOME	\$124,889.42

Metropolitan Swimming Inc.

TRIAL BALANCE

As of August 31, 2017

	DEBIT	CREDIT
1001 Checking	439,231.52	
1002 Huntington - Astoria Savings	0.00	
1002.1 Huntington - Astoria Savings:CD #1	1,085.21	
1002.2 Huntington - Astoria Savings:CD #2	5,461.64	
1002.3 Huntington - Astoria Savings:Astoria CD #3	6,641.79	
1003 HSBC Huntington	0.00	
1003.1 HSBC Huntington:CD #47026-2	0.00	
1003.2 HSBC Huntington:CD 47047-5	0.00	
1003.3 HSBC Huntington:CD #61227-0	0.00	
1004 Mutual Fund Investment	0.00	
1005 Savings - Chase	52,444.28	
1006 Exchange	0.00	
1100 Accounts Receivable	9,775.20	
1007 Fidelity & Guaranty	220,079.54	
1008 National Integrity	214,475.00	
1200 Prepaid Expenses	0.00	
1210 Credit Card Receivables	0.00	
Undeposited Funds	0.00	
1300 Furniture & Fixtures	3,125.89	
Furniture & Fixtures:Depreciation		156.30
Furniture & Fixtures:Original Cost	0.00	
1301 Hall of Fame - Lehman	24,751.97	
Hall of Fame - Lehman:Depreciation		1,736.60
Accounts Payable		0.00
2200 American Express		0.00
2001 Accrued Expense		0.00
2005 Deferred Revenue		0.00
3900 Retained Earnings		850,289.72
Opening Balance Equity		0.00
5000.16 General Income Accounts:Sanctions		12,450.00
5005.17 General Income Accounts:Fines:Administrative Fines		2,947.80
5005.19 General Income Accounts:Fines:Senior Fines		200.00
5100.19 General Income Accounts:Surcharge:Junior Olympic Surcharge		8,070.00
5102.16 General Income Accounts:Surcharge:Meet Surcharge		294,875.97
5001 Investment Income		17,187.61
5001.1 Investment Income:Interest Income		162.62
5006.06 Registrations:Club Registration Received		16,644.00
7037.08 Registrations:Club Registration Received:Club Registrations paid	6,160.00	
5007.06 Registrations:Athlete Registration Received		734,584.00
7037.17 Registrations:Athlete Registration Received:Athlete Registration Paid	603,278.00	
5007.07 Registrations:Registration Transfers		4,280.00

	DEBIT	CREDIT
5011.06 Registrations:Non Athlete Registration Received		73,728.00
7037.09 Registrations:Non Athlete Registration Received:Non-Athlete Registration	61,540.00	
Sales		14,412.23
5008.15 Metro Run Meets:Zone Qual Meet	0.00	
5008.45 Metro Run Meets:Zone Qual Meet:Zone Qual Admissions & Programs		6,010.01
5009.2 Metro Run Meets:Zone Qual Meet:Zone Qualifier Meet Entries		13,310.52
7013.17 Metro Run Meets:Zone Qual Meet:Zone Qual - Awards	779.54	
7013.18 Metro Run Meets:Zone Qual Meet:Zone Qual - Meals & Travel	3,434.61	
7013.19 Metro Run Meets:Zone Qual Meet:Zone Qual Officials's expense	617.23	
7013.20 Metro Run Meets:Zone Qual Meet:Zone Qual Personnel	4,252.35	
7013.21 Metro Run Meets:Zone Qual Meet:Zone Qual Pool Rental	18,000.00	
5008.3 Metro Run Meets:Senior Mets Meets:Senior Mets SC Entries		17,346.46
5008.31 Metro Run Meets:Senior Mets Meets:Sr. Mets SC Income -Admissions		9,863.00
5008.40 Metro Run Meets:Senior Mets Meets:Senior Mets LC Entries		18,318.43
5008.41 Metro Run Meets:Senior Mets Meets:Sr Mets LC Door		8,264.00
7009.17 Metro Run Meets:Senior Mets Meets:Sr Mets Personnel	13,516.94	
7009.18 Metro Run Meets:Senior Mets Meets:Sr. Mets. Pool rental	32,360.00	
7009.19 Metro Run Meets:Senior Mets Meets:Sr. Mets - Officials' Exp	3,642.00	
7009.20 Metro Run Meets:Senior Mets Meets:Sr. Mets - Refreshments & Supplies	5,617.58	
7009.21 Metro Run Meets:Senior Mets Meets:Sr. Mets Awards	830.27	
5008.42 Service/Fee Income	39.65	
5016.03 Zone Meets:Short Course Zone Meet:Zone Short Course fees collected		39,397.00
7038.01 Zone Meets:Short Course Zone Meet:Zone Short Course Uniforms	28,093.33	
7038.13 Zone Meets:Short Course Zone Meet:Zone SC Petty cash & supplies	900.00	
7038.27 Zone Meets:Short Course Zone Meet:Zone Short Course Bus	12,236.50	
7038.28 Zone Meets:Short Course Zone Meet:Board Member travel	387.33	
7038.29 Zone Meets:Short Course Zone Meet:Zone Short Course Entries paid	1,686.00	
7038.30 Zone Meets:Short Course Zone Meet:Zone Short Course Hotel	31,824.28	
5017.08 Zone Meets:Long Course Zone Meet:Zone Long Course fees collected		74,231.00
5017.09 Zone Meets:Long Course Zone Meet:Long course entry fees	5,962.00	
7038.03 Zone Meets:Long Course Zone Meet:Zone LC Petty	1,000.00	

	DEBIT	CREDIT
Cash & supplies		
7038.07 Zone Meets:Long Course Zone Meet:Zone Long Course Bus	22,491.00	
7038.08 Zone Meets:Long Course Zone Meet:Zone LC Hotel & meals	591.56	
7038.09 Zone Meets:Long Course Zone Meet:Board Member Travel LC	1,248.38	
7038.11 Zone Meets:Other Miscellaneous Service Cost	152.50	
6003 Zone Meet Host	52,826.22	
6004.19 Program Expenses:Travel Reimbursement:Sectional Travel Reimbursement	29,600.00	
6005.18 Program Expenses:Travel Reimbursement:Jr. National (USA Jr.s) Travel	3,500.00	
6005.19 Program Expenses:Travel Reimbursement:Jr. National (NCSA) travel	40,400.00	
6005.2 Program Expenses:Travel Reimbursement:Sr. National travel reimbursement	2,356.78	
7030 Program Expenses:Travel Reimbursement:Distance Stipends	7,200.00	
7008.18 Program Expenses:Hall of Fame Dinner:HOF - Display	5,000.00	
6109 Program Expenses:Joseph Stetz Scholarship - Registration Income		2,150.00
7025.16 Program Expenses:Joseph Stetz Scholarship - Registration Income:Joe Stetz Scholarship Awards	2,000.00	
6111 Program Expenses:Club Excellence Program	31,200.00	
6117 Program Expenses:Diversity Program	5,379.69	
7035.10 Committee Expenses:Officials Committee:Background Check	1,137.00	
7035.12 Committee Expenses:Officials Committee:Officials travel Assistance	7,991.49	
7035.18 Committee Expenses:Officials Committee:Officials Supplies & Training Expense	4,642.07	
7035.20 Committee Expenses:Officials Committee:Officials Incentive	4,849.65	
7026.3 Galuzzi Scholarship - Out	2,000.00	
7050 Office/General Administrative Expenses:Depreciation	1,041.96	
7501 Office/General Administrative Expenses:Salary Expense	61,850.04	
7502 Office/General Administrative Expenses:Payroll Tax	13,407.34	
7503 Office/General Administrative Expenses:Internet Expense	1,914.63	
7504 Office/General Administrative Expenses:Web Site Charges	6,000.00	
7515 Office/General Administrative Expenses:Office & Supplies	2,251.88	
7520 Office/General Administrative Expenses:Office & Supplies:Bank & Credit card expenses	27,265.15	
7542 Office/General Administrative Expenses:Office & Supplies:Supplies Management	448.40	
7517 Office/General Administrative Expenses:Conferences & Convention	28,289.26	
7517.2 Office/General Administrative Expenses:Conferences & Convention:Eastern Zone Meeting Host - OUT	5,143.20	
7521 Office/General Administrative Expenses:SWIMS Stipends	5,000.00	
7528 Office/General Administrative Expenses:Telephone	760.85	
7529 Office/General Administrative Expenses:Postage	567.81	

	DEBIT	CREDIT
7531 Office/General Administrative Expenses:Travel - BOD	3,752.69	
7539 Office/General Administrative Expenses:Refreshment - BOD/ LSC	1,668.14	
7539.11 Office/General Administrative Expenses:Board of Directors' Expense	350.00	
7539.25 Office/General Administrative Expenses:LSC Meetings	1,584.98	
7540.11 Office/General Administrative Expenses:Fees	495.00	
7540.16 Office/General Administrative Expenses:Zone Dues	2,783.25	
7540.20 Office/General Administrative Expenses:State Filing Fees	125.00	
7048 Office/General Administrative Expenses:Professional Fees:Accounting Fees:Bookkeeping	454.45	
7547 Office/General Administrative Expenses:Equipment Expense	1,581.88	
7556 Office/General Administrative Expenses:Miscellaneous	762.15	
7567 Other Miscellaneous Service Cost	0.00	
Conferences & Conventionen	5,201.82	
Golden Goggles Dinnerde	10,000.00	
QuickBooks Payments Fees	119.40	
TOTAL	\$2,220,615.27	\$2,220,615.27

Metropolitan Swimming Inc.

BALANCE SHEET

As of August 31, 2016

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1001 Checking	329,018.58
1002 Huntington - Astoria Savings	0.00
1002.1 CD #1	1,079.27
1002.2 CD #2	5,420.98
1002.3 Astoria CD #3	6,537.84
Total 1002 Huntington - Astoria Savings	13,038.09
1003 HSBC Huntington	0.00
1003.1 CD #47026-2	0.00
1003.2 CD 47047-5	0.00
1003.3 CD #61227-0	0.00
Total 1003 HSBC Huntington	0.00
1004 Mutual Fund Investment	0.00
1005 Savings - Chase	52,432.21
1006 Exchange	0.00
Total Bank Accounts	\$394,488.88
Accounts Receivable	
1100 Accounts Receivable	11,406.99
Total Accounts Receivable	\$11,406.99
Other Current Assets	
1007 Fidelity & Guaranty	209,798.13
1008 National Integrity	207,568.80
1200 Prepaid Expenses	0.00
1210 Credit Card Receivables	0.00
Undeposited Funds	0.00
Total Other Current Assets	\$417,366.93
Total Current Assets	\$823,262.80
Fixed Assets	
1300 Furniture & Fixtures	
1300 Furniture & Fixtures	3,125.89
Depreciation	-156.30
Original Cost	0.00
Total 1300 Furniture & Fixtures	2,969.59
1301 Hall of Fame - Lehman	
1301 Hall of Fame - Lehman	24,751.97
Depreciation	-694.64
Total 1301 Hall of Fame - Lehman	24,057.33
Total Fixed Assets	\$27,026.92
TOTAL ASSETS	\$850,289.72
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	

	TOTAL
Accounts Payable	
Accounts Payable	0.00
Total Accounts Payable	\$0.00
Credit Cards	
2200 American Express	0.00
Total Credit Cards	\$0.00
Other Current Liabilities	
2001 Accrued Expense	0.00
2005 Deferred Revenue	0.00
Total Other Current Liabilities	\$0.00
Total Current Liabilities	\$0.00
Total Liabilities	\$0.00
Equity	
3900 Retained Earnings	911,253.92
Opening Balance Equity	0.00
Net Income	-60,964.20
Total Equity	\$850,289.72
TOTAL LIABILITIES AND EQUITY	\$850,289.72

Metropolitan Swimming Inc.

PROFIT AND LOSS

September 2015 - August 2016

	TOTAL
INCOME	
5000 General Income Accounts	
5000.16 Sanctions	17,107.40
5004.19 Misc - Office	70.00
5005.16 Fines	
5005.17 Administrative Fines	7,733.00
5005.19 Senior Fines	200.00
Total 5005.16 Fines	7,933.00
5100.16 Surcharge	
5100.18 Junior Surcharge	5,105.00
5100.19 Junior Olympic Surcharge	16,535.00
5102.16 Meet Surcharge	225,726.60
Total 5100.16 Surcharge	247,366.60
Total 5000 General Income Accounts	272,477.00
5001 Investment Income	
5001.2 Dividend Income	224.00
Total 5001 Investment Income	224.00
5006 Registrations	
5006.06 Club Registration Received	17,545.00
7037.08 Club Registrations paid	-6,370.00
Total 5006.06 Club Registration Received	11,175.00
5007.06 Athlete Registration Received	691,245.00
7037.17 Athlete Registration Paid	-561,369.00
Total 5007.06 Athlete Registration Received	129,876.00
5007.07 Registration Transfers	4,475.00
5011.06 Non Athlete Registration Received	68,936.00
7037.09 Non-Athlete Registration	-60,176.00
Total 5011.06 Non Athlete Registration Received	8,760.00
Total 5006 Registrations	154,286.00
Sales	10,595.70
Unapplied Cash Payment Income	-493.00
Total Income	\$437,089.70
GROSS PROFIT	\$437,089.70
EXPENSES	
5008.10 Metro Run Meets	
5008.15 Zone Qual Meet	
5008.45 Zone Qual Admissions & Programs	-9,504.75
5009.2 Zone Qualifier Meet Entries	-13,390.65
7013.16 Zone Qual Expenses	1,068.35
7013.17 Zone Qual - Awards	779.57
7013.18 Zone Qual - Meals & Travel	2,194.23
7013.19 Zone Qual Officials's expense	278.21

	TOTAL
7013.20 Zone Qual Personnel	2,025.00
7013.21 Zone Qual Pool Rental	18,000.00
Total 5008.15 Zone Qual Meet	1,449.96
5008.16 Senior Mets Meets	
5008.3 Senior Mets SC Entries	-23,925.49
5008.31 Sr. Mets SC Income -Admissions	-12,187.00
5008.40 Senior Mets LC Entries	-21,964.73
5008.41 Sr Mets LC Door	-10,394.98
7009.17 Sr Mets Personnel	7,432.11
7009.18 Sr. Mets. Pool rental	34,188.40
7009.19 Sr. Mets - Officials' Exp	1,312.52
7009.20 Sr. Mets - Refreshments & Supplies	6,352.27
7009.21 Sr. Mets Awards	1,708.40
7009.22 Senior Meets - Misc Expense	3,700.63
Total 5008.16 Senior Mets Meets	-13,777.87
Total 5008.10 Metro Run Meets	-12,327.91
6000 Zone Meets	258.74
6001 Short Course Zone Meet	
5016.03 Zone Short Course fees collected	-39,427.00
7038.01 Zone Short Course Uniforms	29,487.00
7038.13 Zone SC Petty cash & supplies	2,346.60
7038.27 Zone Short Course Bus	10,916.00
7038.28 Board Member travel	1,207.42
7038.29 Zone Short Course Entries paid	1,701.00
7038.30 Zone Short Course Hotel	35,676.23
Total 6001 Short Course Zone Meet	41,907.25
6002 Long Course Zone Meet	500.00
5017.08 Zone Long Course fees collected	-129,912.00
5017.09 Long course entry fees	8,040.00
7038.03 Zone LC Petty Cash & supplies	1,656.00
7038.05 Zone LC Uniform	74,817.80
7038.07 Zone Long Course Bus	17,523.00
7038.08 Zone LC Hotel & meals	113,747.12
7038.09 Board Member Travel LC	126.25
Total 6002 Long Course Zone Meet	86,498.17
7038.11 Other Miscellaneous Service Cost	455.50
Total 6000 Zone Meets	129,119.66
6003 Zone Meet Host	-31,601.27
6100 Program Expenses	
6105 Travel Reimbursement	13,193.92
6004.19 Sectional Travel Reimbursement	39,600.00
6005.18 Jr. National (USA Jr.s) Travel	12,320.21
6005.19 Jr. National (NCSA) travel	55,200.00
6005.2 Sr. National travel reimbursement	7,200.00
6005.25 Olympic Trial Travel Reimbursement	47,741.65
7030 Distance Stipends	6,000.00
Total 6105 Travel Reimbursement	181,255.78
6108 Hall of Fame Dinner	
7008.18 HOF - Display	5,000.00

	TOTAL
Total 6108 Hall of Fame Dinner	5,000.00
6109 Joseph Stetz Scholarship - Registration Income	-2,250.00
7025.16 Joe Stetz Scholarship Awards	2,000.00
Total 6109 Joseph Stetz Scholarship - Registration Income	-250.00
6111 Club Excellence Program	34,200.00
6112 Coaches Programs	
6112.1 Coaches Clinic	1,000.00
Total 6112 Coaches Programs	1,000.00
6117 Diversity Program	2,326.99
Total 6100 Program Expenses	223,532.77
6200 Committee Expenses	
7035 Officials Committee	
7035.10 Background Check	981.00
7035.12 Officials travel Assistance	9,421.84
7035.18 Officials Supplies & Training Expense	2,415.04
7035.20 Officials Incentive	4,830.00
Total 7035 Officials Committee	17,647.88
Total 6200 Committee Expenses	17,647.88
7500 Office/General Administrative Expenses	
7050 Depreciation	607.81
7501 Salary Expense	60,700.07
7502 Payroll Tax	8,226.43
7503 Internet Expense	1,981.10
7504 Web Site Charges	6,333.61
7515 Office & Supplies	3,128.17
7520 Bank & Credit card expenses	27,115.41
7542 Supplies Management	969.50
7543 Printing	51.96
Total 7515 Office & Supplies	31,265.04
7517 Conferences & Convention	23,539.70
7521 SWIMS Stipends	5,000.00
7528 Telephone	764.81
7529 Postage	852.81
7531 Travel - BOD	5,302.61
7539 Refreshment - BOD/ LSC	2,458.63
7539.11 Board of Directors' Expense	811.47
7539.25 LSC Meetings	180.90
7540.11 Fees	444.60
7540.16 Zone Dues	2,761.75
7541.00 Professional Fees	100.00
7541.1 Accounting Fees	
7048 Bookkeeping	611.45
Total 7541.1 Accounting Fees	611.45
Total 7541.00 Professional Fees	711.45
7547 Equipment Expense	4,675.02
7556 Miscellaneous	4,816.40
Total 7500 Office/General Administrative Expenses	161,434.21
7567 Other Miscellaneous Service Cost	952.53

	TOTAL
Conferences & Conventionen	3,756.11
QuickBooks Payments Fees	361.66
Uncategorized Expense	5,126.16
Web Site ChargesB	0.00
Total Expenses	\$498,001.80
NET OPERATING INCOME	\$ -60,912.10
OTHER EXPENSES	
Depreciation	52.10
Total Other Expenses	\$52.10
NET OTHER INCOME	\$ -52.10
NET INCOME	\$ -60,964.20

Metropolitan Swimming Inc.

TRIAL BALANCE

As of August 31, 2016

	DEBIT	CREDIT
1001 Checking	329,018.58	
1002 Huntington - Astoria Savings	0.00	
1002.1 Huntington - Astoria Savings:CD #1	1,079.27	
1002.2 Huntington - Astoria Savings:CD #2	5,420.98	
1002.3 Huntington - Astoria Savings:Astoria CD #3	6,537.84	
1003 HSBC Huntington	0.00	
1003.1 HSBC Huntington:CD #47026-2	0.00	
1003.2 HSBC Huntington:CD 47047-5	0.00	
1003.3 HSBC Huntington:CD #61227-0	0.00	
1004 Mutual Fund Investment	0.00	
1005 Savings - Chase	52,432.21	
1006 Exchange	0.00	
1100 Accounts Receivable	11,406.99	
1007 Fidelity & Guaranty	209,798.13	
1008 National Integrity	207,568.80	
1200 Prepaid Expenses	0.00	
1210 Credit Card Receivables	0.00	
Undeposited Funds	0.00	
1300 Furniture & Fixtures	3,125.89	
Furniture & Fixtures:Depreciation		156.30
Furniture & Fixtures:Original Cost	0.00	
1301 Hall of Fame - Lehman	24,751.97	
Hall of Fame - Lehman:Depreciation		694.64
Accounts Payable		0.00
2200 American Express		0.00
2001 Accrued Expense		0.00
2005 Deferred Revenue		0.00
3900 Retained Earnings		911,253.92
Opening Balance Equity		0.00
5000.16 General Income Accounts:Sanctions		17,107.40
5004.19 General Income Accounts:Misc - Office		70.00
5005.17 General Income Accounts:Fines:Administrative Fines		7,733.00
5005.19 General Income Accounts:Fines:Senior Fines		200.00
5100.18 General Income Accounts:Surcharge:Junior Surcharge		5,105.00
5100.19 General Income Accounts:Surcharge:Junior Olympic Surcharge		16,535.00
5102.16 General Income Accounts:Surcharge:Meet Surcharge		225,726.60
5001.2 Investment Income:Dividend Income		224.00
5006.06 Registrations:Club Registration Received		17,545.00
7037.08 Registrations:Club Registration Received:Club Registrations paid	6,370.00	
5007.06 Registrations:Athlete Registration Received		691,245.00
7037.17 Registrations:Athlete Registration Received:Athlete Registration Paid	561,369.00	

	DEBIT	CREDIT
5007.07 Registrations:Registration Transfers		4,475.00
5011.06 Registrations:Non Athlete Registration Received		68,936.00
7037.09 Registrations:Non Athlete Registration Received:Non-Athlete Registration	60,176.00	
Sales		10,595.70
Unapplied Cash Payment Income	493.00	
5008.45 Metro Run Meets:Zone Qual Meet:Zone Qual Admissions & Programs		9,504.75
5009.2 Metro Run Meets:Zone Qual Meet:Zone Qualifier Meet Entries		13,390.65
7013.16 Metro Run Meets:Zone Qual Meet:Zone Qual Expenses	1,068.35	
7013.17 Metro Run Meets:Zone Qual Meet:Zone Qual - Awards	779.57	
7013.18 Metro Run Meets:Zone Qual Meet:Zone Qual - Meals & Travel	2,194.23	
7013.19 Metro Run Meets:Zone Qual Meet:Zone Qual Officials's expense	278.21	
7013.20 Metro Run Meets:Zone Qual Meet:Zone Qual Personnel	2,025.00	
7013.21 Metro Run Meets:Zone Qual Meet:Zone Qual Pool Rental	18,000.00	
5008.3 Metro Run Meets:Senior Mets Meets:Senior Mets SC Entries		23,925.49
5008.31 Metro Run Meets:Senior Mets Meets:Sr. Mets SC Income -Admissions		12,187.00
5008.40 Metro Run Meets:Senior Mets Meets:Senior Mets LC Entries		21,964.73
5008.41 Metro Run Meets:Senior Mets Meets:Sr Mets LC Door		10,394.98
7009.17 Metro Run Meets:Senior Mets Meets:Sr Mets Personnel	7,432.11	
7009.18 Metro Run Meets:Senior Mets Meets:Sr. Mets. Pool rental	34,188.40	
7009.19 Metro Run Meets:Senior Mets Meets:Sr. Mets - Officials' Exp	1,312.52	
7009.20 Metro Run Meets:Senior Mets Meets:Sr. Mets - Refreshments & Supplies	6,352.27	
7009.21 Metro Run Meets:Senior Mets Meets:Sr. Mets Awards	1,708.40	
7009.22 Metro Run Meets:Senior Mets Meets:Senior Meets - Misc Expense	3,700.63	
6000 Zone Meets	258.74	
5016.03 Zone Meets:Short Course Zone Meet:Zone Short Course fees collected		39,427.00
7038.01 Zone Meets:Short Course Zone Meet:Zone Short Course Uniforms	29,487.00	
7038.13 Zone Meets:Short Course Zone Meet:Zone SC Petty cash & supplies	2,346.60	
7038.27 Zone Meets:Short Course Zone Meet:Zone Short Course Bus	10,916.00	
7038.28 Zone Meets:Short Course Zone Meet:Board Member travel	1,207.42	
7038.29 Zone Meets:Short Course Zone Meet:Zone Short Course Entries paid	1,701.00	
7038.30 Zone Meets:Short Course Zone Meet:Zone Short Course Hotel	35,676.23	
6002 Zone Meets:Long Course Zone Meet	500.00	

	DEBIT	CREDIT
5017.08 Zone Meets:Long Course Zone Meet:Zone Long Course fees collected		129,912.00
5017.09 Zone Meets:Long Course Zone Meet:Long course entry fees	8,040.00	
7038.03 Zone Meets:Long Course Zone Meet:Zone LC Petty Cash & supplies	1,656.00	
7038.05 Zone Meets:Long Course Zone Meet:Zone LC Uniform	74,817.80	
7038.07 Zone Meets:Long Course Zone Meet:Zone Long Course Bus	17,523.00	
7038.08 Zone Meets:Long Course Zone Meet:Zone LC Hotel & meals	113,747.12	
7038.09 Zone Meets:Long Course Zone Meet:Board Member Travel LC	126.25	
7038.11 Zone Meets:Other Miscellaneous Service Cost	455.50	
6003 Zone Meet Host		31,601.27
6105 Program Expenses:Travel Reimbursement	13,193.92	
6004.19 Program Expenses:Travel Reimbursement:Sectional Travel Reimbursement	39,600.00	
6005.18 Program Expenses:Travel Reimbursement:Jr. National (USA Jr.s) Travel	12,320.21	
6005.19 Program Expenses:Travel Reimbursement:Jr. National (NCSA) travel	55,200.00	
6005.2 Program Expenses:Travel Reimbursement:Sr. National travel reimbursement	7,200.00	
6005.25 Program Expenses:Travel Reimbursement:Olympic Trial Travel Reimbursement	47,741.65	
7030 Program Expenses:Travel Reimbursement:Distance Stipends	6,000.00	
7008.18 Program Expenses:Hall of Fame Dinner:HOF - Display	5,000.00	
6109 Program Expenses:Joseph Stetz Scholarship - Registration Income		2,250.00
7025.16 Program Expenses:Joseph Stetz Scholarship - Registration Income:Joe Stetz Scholarship Awards	2,000.00	
6111 Program Expenses:Club Excellence Program	34,200.00	
6112.1 Program Expenses:Coaches Programs:Coaches Clinic	1,000.00	
6117 Program Expenses:Diversity Program	2,326.99	
7035.10 Committee Expenses:Officials Committee:Background Check	981.00	
7035.12 Committee Expenses:Officials Committee:Officials travel Assistance	9,421.84	
7035.18 Committee Expenses:Officials Committee:Officials Supplies & Training Expense	2,415.04	
7035.20 Committee Expenses:Officials Committee:Officials Incentive	4,830.00	
7050 Office/General Administrative Expenses:Depreciation	607.81	
7501 Office/General Administrative Expenses:Salary Expense	60,700.07	
7502 Office/General Administrative Expenses:Payroll Tax	8,226.43	
7503 Office/General Administrative Expenses:Internet Expense	1,981.10	
7504 Office/General Administrative Expenses:Web Site Charges	6,333.61	
7515 Office/General Administrative Expenses:Office & Supplies	3,128.17	
7520 Office/General Administrative Expenses:Office & Supplies:Bank & Credit card expenses	27,115.41	

	DEBIT	CREDIT
7542 Office/General Administrative Expenses:Office & Supplies:Supplies Management	969.50	
7543 Office/General Administrative Expenses:Office & Supplies:Printing	51.96	
7517 Office/General Administrative Expenses:Conferences & Convention	23,539.70	
7521 Office/General Administrative Expenses:SWIMS Stipends	5,000.00	
7528 Office/General Administrative Expenses:Telephone	764.81	
7529 Office/General Administrative Expenses:Postage	852.81	
7531 Office/General Administrative Expenses:Travel - BOD	5,302.61	
7539 Office/General Administrative Expenses:Refreshment - BOD/ LSC	2,458.63	
7539.11 Office/General Administrative Expenses:Board of Directors' Expense	811.47	
7539.25 Office/General Administrative Expenses:LSC Meetings	180.90	
7540.11 Office/General Administrative Expenses:Fees	444.60	
7540.16 Office/General Administrative Expenses:Zone Dues	2,761.75	
7541.00 Office/General Administrative Expenses:Professional Fees	100.00	
7048 Office/General Administrative Expenses:Professional Fees:Accounting Fees:Bookkeeping	611.45	
7547 Office/General Administrative Expenses:Equipment Expense	4,675.02	
7556 Office/General Administrative Expenses:Miscellaneous	4,816.40	
7567 Other Miscellaneous Service Cost	952.53	
Conferences & Conventionen	3,756.11	
QuickBooks Payments Fees	361.66	
Uncategorized Expense	5,126.16	
Web Site ChargesB	0.00	
Depreciation	52.10	
TOTAL	\$2,272,160.43	\$2,272,160.43

Report to the House of Delegates
September 23, 2017
Office Administration

Membership Statistics

	<u>End of 2016</u>	<u>End of 2017</u>	<u>Difference</u>
Coaches:	661	659	-2
Officials:	390	419	+29
Other:	127	107	-20
Single Meet:	128	225	+97
Athletes:	11,120	11,517	+397
Total Membership:	12,345	12,844	+499

Zone Meet Short Course

The Eastern Zone has changed the format for Short Course Zones. Entries will be based on qualifying times and entered by teams – not the LSC. This is a tremendous change. There is also a change in event order.

Convention

- There are new membership categories – jr. coach, flex membership to begin in 2018 – more info to follow.
- Much progress done with vendors for new registration procedures – very near future it will be here!
- USA Swimming working on updated by-law template
- Recommending changes in chaperone guidelines
- Code of Conduct violations will go directly to USOC. Each club will be required to have a safe sport contact.

Coaches Certifications

Coach's current certifications are listed in club portal and on deck pass 24/7. Coaches are emailed 30 prior to an expiration – giving ample time to renew. **No excuse to not renew before expiration dates.** There is no grace period for uncertified coaches. Many LSC's fine or deny membership to coaches that let their certifications expire. Please be diligent. Reminder to send in updates as you do them – do not wait until the day before you need them.

Coaches without full certifications are **NOT** allowed on the pool deck in any capacity – practice or meets. Safety Training for Swim Coaches – please attach your current lifeguard certification OR the skills sheet with your online course.

Background screening is now with a new vendor – reminder it costs \$38 for the first renewal with the new vendor for all. Safety Training – Reminder – **NO PROGRESS reports** can be accepted for the online portion of Safety Training. Must have completion certificate with bar code. USA Swimming working on deck pass to show online and in water so coaches can see what expires first.

New Athlete Protection – must take education credits – renewals are 2 parts to start – must finish to get credits – even the survey.

120 Day Rule

Please be aware that the 120 rule has been updated and clarified. Swimmers that transfer may **NOT** represent another club until after the 120 days has passed – whether it is an open or closed competition. The 120 rule is the burden of the club to be sure the swimmer is listed as unattached at the meet. 120 days is from open competition

203.3 For a swimmer to represent a USA Swimming club in a competitive event, **one hundred twenty (120) consecutive days must have elapsed before the swimmer is permitted to represent any other USA Swimming club in USA**

Swimming open or closed competition. The 120-day count shall begin on the day following the last date the athlete represented a USA Swimming club in open competition.

Club Portals

Club Portals should be your best friend! All of your club information is in it, and up-to-date to what is in the database. This includes athlete registration and coach's certifications. There is no reason you don't know who is or is not registered. Please check your club portals frequently!

Sanctions

Please be prompt with submitting your sanction requests. Please review the information on the web and make sure your application is completely filled in and can be read clearly. You must have a completely registered meet director, meet referee and admin. official to receive your sanction. Meet announcement must be attached.

Meet Recons

Meet recons are due to the office no later than 1 week prior to the meet – many meets are closed and recons should be submitted as soon as possible. Do not wait for last minute – clubs need time to make corrections.

It is the responsibility of the club to only enter swimmers that have been registered with USA Swimming. As we know – meets fill up early – **swimmers should have been registered prior to you sending your meet entry.** There is no excuse for not knowing who is on your roster – ie: Club Portal is live 24/7. You should not send in an entry that has any unregistered swimmers into a meet – this is not allowed!!!

If a swimmer is not registered and swims in a meet – there is a \$100 fine to the team that entered the swimmer and a \$100 fine to the host club for allowing the swimmer in the meet. There will be no grace period to correct this issue. Times achieved at the meet will not be uploaded into the SWIMS database.

Please pay attention to emails with meet recon information in it. Fix what needs to be fixed! You need to fix housekeeping issues too – and let any meet directors of any meets the swimmer is already in know of all changes.

Registration

Everyone can print a temporary card from their home computer using deck pass. If your certifications are up-to-date – it will show on your deck pass. Reminder that no printed cards will be sent from the Metro office.

Just a reminder that USA Swimming has raised the dues \$2 so registration fees for 2017-2018 will be \$70. Club applications – please read all directions and please fill out completely and neatly.

Reminder – the SWIMS database does not know if you move, change your name, etc. Please let the office know of any changes.

Transfers – Any swimmer that **has ever** been registered to any club must fill out a transfer form – even if they have not participated in several years. They remain in a holding tank until the form is completed.

REMINDER – Metro office will be closed September 28 – October 8 – there will be no registration, recons or certification updates during that time.

Respectfully submitted,

Mary Fleckenstein

Dom Boccio – Age Group Chair Notes USA Swimming Convention 2017

SwimJitsu 101: Recruiting, Retention, and Fundraising-

- jgrosser@usaswimming.org
- Several different options including 'Lite' options, smaller course for smaller facilities.
- Discussion on whether a one or two day option gave the organizer a better return on investment. Two day event costs are higher, but allow for more participants over the course of two days and more money. No set up cost for day two.
- Most events seemed to either lose ~\$1,000 or made ~\$1,000.
- Is it less about raising funds vs using as a recruiting tool?
- Novice swimmers can participate so it can act as a recruiting tool.
- USA Swimming SwimJitsu will help to advertise and market event- encouraged to try and 'Cross advertise' other local youth programs from other sports.

DeckPass on Team Unify-

- USA Swimming and Team Unify have come to terms on a partnership.
- DeckPass mobile app will be updated in near future, allowing different 'personas' including athlete, coach, official, parent.
- Will get a much needed update.
- Deckpass dashboard will also be available now on a team's homepage on Team Unify
- New calendar option has been rolled out.
- Deckpass app and new dashboard on TU homepages will come out in the next quarter.

Eastern Zone Technical Planning Meeting-

- Monique probably has notes regarding meet
- From Age Group perspective- opportunity for athletes to compete in more events at the 'Zone' level. Under the old system a swimmer may have only finished 1st or 2nd in two events will now have the opportunity to compete in a full 6 event program if they made all their cuts.
- Discussion over whether the meet will be big or small. Facility will do best to accommodate either situation.

Introducing Children Into Competitive Swimming for Long Term Success-

- Given by Beth from Dynamo- discussion of bridging local swimming with high level competitive swimming.
- Two parallel tracks running at same time "Team" and "Junior" allows the competitive side to co-exist with a group that just enjoys swimming but has not gotten the bug yet to compete to full-time competitive swimming.

National Steering Committee-

- Trials set between 6/21-6/29, can be 6/21-6/28 or 6/22-6/29, depends on TV schedule
- Tokyo Olympics are likely to run like Beijing did- Finals in AM, Prelims in the Evening. OT will not run that way. It will run standard Prelims AM, Finals PM
- Search is on for new National Team Director
- Summary of all National level meets this Summer

Oh Snap! Tips, Tricks, and Trends in Social Media-

- High usage of Snapchat by teens/preteens
- Team can create a Snapchat- not friend back the athletes to adhere to model social media policy.
- Kids will be able to see your team's "Story" but you would not see their story.
- Success of Instagram Stories – Instagram's version of Snapchat
- Capture the fun moments and the everyday culture of your club, save the Facebook book posts and the main Instagram posts for significant highlights, team achievements, advertising, announcements etc.

Eastern Zone Coaches Summit-

- Recruiting discussion and how to handle- need substantial written evidence to prove claim-hearsay is not considered.
- Discussion on the new USA Webpage and how non-user friendly it is...
- New SC Age Group Zone meet. Attend as a team rather than an LSC.

Eastern Zone-

- Monique probably has better notes

Zone Board of Review Workshop-

- Completed a mock review hearing.
- Discussed procedures required for a Zone BoR hearing to be heard in the first place including filing dates, response dates, etc.
- Burden of evidence is on the party bringing the issue to the board, not the respondent.
- This was a point that seemed to be emphasized.

Facilities Dev Updated/Pool Programming-

- Missed the pool programming section regarding cost saving procedures at swim meets
- Adult drowning number is staggeringly high in the USA.
- Call adult swim lessons "Adult Aquatic Fitness" it takes away the stigma of saying 'swimming lessons' feeling childish or silly for not being able to already swim.
- Discussion of drowning stats across all age groups/ethnicities/societal backgrounds

- Discussion of latest cost-saving for facility running. Use a UV for indoor pools (Duh) for air quality purposes.

House of Delegates-

- Monique has better notes regarding voting and policy changes.

SWIMS:

From September 1, 2016 to August 31, 2017 - 243 meets held in MR were uploaded in the SWIMS Database: 200 SCY meets; 6 SCM meets, and 37 LCM meets. An increase of 20 meets
Of the 200 SCY Meets, 18 were Approved meets and 33 were Observed meets.

2016-2017 Scholastic All-America Team by the Numbers

Athlete Numbers:

Successful Applicants 1158 (555 Female and 603 Male) – There were 180 Three-Timers SAA Members * who will receive a special gift. All Awards will be shipped in the Fall.

Three-Timers 180 *		Top LSCs		Top Clubs	
Open Water 2	Southern Zone 364	North Carolina	82	Swim MAC	35
Disability 7	Eastern Zone 287	Southern California	76	Nation's Capital	31
	Western Zone 264	Illinois	69	Irvine Novaquatics	21
	Central Zone 243	Florida	61	Academy Bullets	15
		Georgia	51	Dynamo SC	15

33 Metropolitan Swimming SAA Athletes for 2016-17:

AGUA - 1 – Dylan Porges

BAD - 6 – Andrew Babyak, Kimberly Jogis, **Nathalie Eid ***, John Loveless, Nicholas Torres, Garrett Towne

BGNW – 2 - **Jamie Lee ***, **Cate Sawkins ***

COND -4 - Michael Daly, Cassidy Freeman, Ryan Lawson, Christina Regenauer

EHY – 1 – Margaret Purcell

EAST – 4 – Liam Bogart, Timothy Cushman, Brian Glat, Madison Hartigan

HAA – 2 – Jack Casey, Dylan Chan

LIAC - 4 – **Christopher Arena ***, Michael Gregorace, Lauryn Johnson, Jason Louser

LIE – 1 – Jessica Whang

NYSA – 1- Isabelle Arevado

PATS – 1 – Katelyn Walsh

PAC – 1 – Sean Byman

SSC – 1 – Jocelyn Fisher

TS – 1 –Ethan Tack

TVSC – 3 – David He, Ryan Kaplan, Andrew Stange

High School and College Observed Meets for 2017-18

Remember that all Requests for High School and College Observation Championship Meets are due a minimum of 2 weeks prior to the meet!

Form "**B**" for High School – Form "**A**" for College meets (NCAA Adopted FINA Technical Rules so those meets no longer need to be observed) - The sooner you sent those to me at monique.grayson@metroswimming.org ... the better – Section 8 and Section 9 are already in!

Make sure that all your swimmers are entered in their high school databases with their correct full name (no nicknames), their correct birth date, and their USAS Registration ID #

Results of swimmers from High School Observed meets go in the SWIMS Database as Unattached (UN)

Respectfully Submitted by Monique Grayson (09/19/2017)