

# Swim Coach

**Employment Type**

Part-Time

**Job Category**

Aquatics

**Borough**

Queens

**Location**

Cross Island YMCA

**Salary:**

**\$26.83**

**Hourly**

The YMCA of Greater New York is here for all New Yorkers — to empower youth, improve health, and strengthen community. Founded in 1852, today Y serves a diverse population of more than half a million New Yorkers who learn, grow, and thrive through programs and services at our 24 branches. Community is the cornerstone of the Y. Together, we connect active, engaged New Yorkers to build stronger communities.

To help fulfill our mission, we cultivate a culture of learning, leading, and collaboration to enhance community impact. Through our talented staff and “LEAP” career framework (Leadership, Empowerment, Accountability, Personal Growth), we are committed to a people-first approach that fosters trust, inclusion, growth, and development for all.

The Cross Island YMCA is seeking a Swim Coach who will be responsible for the general administrative responsibilities and direct coaching of the Cross Island Barracudas Swim Team. The Swim Coach will promote and maintain a safe and positive atmosphere in accordance with YMCA aquatics policies and procedures.

**Key Responsibilities:**

- Must be Instructor/Coach Ready: uniform, lesson plans, maintain records (attendance, track progress, team entries, emergency contacts, and meet results).
- Instruct participants according to YMCA aquatics program standards, including setting specific goals for team participants, maintaining effective class organization, and fostering positive relationships with participants. Create workouts for all levels of the team.
- Ensure instructional equipment remains in good condition, have all equipment ready before classes, and put them away afterward.

- Attend mandatory in-service training quarterly.
- Must attain the YMCA Swim Lesson Instructor certification within 120 days of hire if you do not hold a coach certification or teach classes other than a swim team.
- Know and understand the Emergency Action Plan and Emergency Evacuation Routes.
- Enforce aquatics safety rules consistently and fairly.
- Maintain positive relationships and good communication with team participants, parents/guardians, members, and staff. Show members and colleagues respect by listening carefully and showing empathy when dealing with difficult situations.
- Promote other aquatics programs and be knowledgeable about the pool schedule and programs.
- Follow all YMCA of Greater New York Code of Conduct and aquatics-specific policies.
- Attain and complete additional Coach Certification and team registration as required by the Y of the USA, USA Swimming, and Metropolitan Swimming.
- Track athlete and non-athlete registrations with USA Swimming. Track assistant coaches and officials' certifications. Input new swimmers on the Sports Engine website.
- Learn the Swim Team systems for meet entries and maintaining team affiliations and requirements (e.g., computer, web page, etc.), Hytek Meet Manager, and Sports Engine.
- Schedule and accompany team members to local and away meets. Schedule assistant coaches appropriately based on the number of athletes attending.
- Ensure Assistant Swim Coaches are appropriately scheduled for all practice times and follow all YMCA and USA Swimming requirements for leading swim team groups.
- Schedule and hold tryouts in September and June.

### **Desired Skills & Experience:**

- High School diploma or equivalent required. College degree preferred.
- Minimum of two (2) years of coaching experience. Must have YMCA or USS ability to work with large, diverse groups of children and their parents/guardians.
- Current YMCA Lifeguard certification or equivalent or must attain YLG certification within 90 days of hire.
- Current CPRO (within 1st year of validity), First Aid, and Emergency Oxygen certifications.

- YMCA Principals of Competitive Swimming & Diving or Coaches Safety Training (ARC).
- Must complete the Athlete Protection Online Training (USA Swimming), as required by the Y of the USA.
- Must complete the Concussion Protocol Online Training (USA Swimming).
- Must complete the US Anti-Doping Agency Online Training (USA Swimming).
- Ability to participate in all lifeguard and swim-specific strokes at a competitive level.
- Demonstrate swim strokes, lifeguard rescues, and CPRO/FA/EO skills.
- Maintain certification level of physical and mental readiness.
- Responsible for recertification before expiration.
- Knowledge and understanding of Hytek Meet Manager and Sports Engine.
- Ability to work well with swim team participants of varying ages, communicate with parents/guardians, and work with aquatics staff and supervisors at the home branch and at team meets.
- Must be willing to work flexible hours, including weekends and holidays.

### **Benefits:**

The YMCA of Greater New York offers a variety of benefits to its staff members, including [retirement benefits](#), medical, paid time off, free YMCA membership, and more! Benefit eligibility is determined by an individual's employment status (i.e., full-time or part-time), tenure, and/or the number of hours scheduled to work. Click [here](#) for more information.

### **How to Apply:**

If you would like to be a member of our dynamic team, please complete our [online application](#) and submit your résumé and a thoughtful cover letter that explains your interest in the role and our organization.

If you are a current YMCA employee, please submit your application through the [Internal Career Site](#) in Cornerstone.