



Meet Entry Procedures:

Entries will be submitted for this meet via Email using a meet entry file & PDF documents
(see below for additional information)

Meet Entry Chair:

Herb Schwab
281-242-1334 (cell)
herb.schwab@gmail.com

Dates & Deadlines:

- **Entries Open:** **Thursday, June 1, 2023**
- **Regular Entries Deadline:** **Wednesday, July 5, 2023 @11:59pm MDT**
- **New Qualifiers Deadline:** **Sunday, July 9, 2023 @11:59pm MDT**
- **Late Entries Deadline:** **Sunday, July 9, 2023 @ 11:59pm MDT (penalties apply)**

STATEMENT OF ELIGIBILITY – QUALIFYING ENTRY TIMES:

Athletes must have entry times that meet the following criteria in order to be eligible to enter this meet:

1. Have met the appropriate 2023 qualifying entry times in competition **between June 1, 2022, and the close of entries**, as noted above.
 - a. Qualifying times for this meet will be the 2023 Western Region Summer Sectional Time Standards. These are found in the meet announcement on p. 4.
 - b. Relay-only athletes will be allowed at this meet. Athletes must pay the athlete surcharge to be entered in the meet and compete in relays, and time trials (if available).
 - c. Proof of relay entry times is not required.
2. Have qualifying entry times achieved at USA Swimming sanctioned, approved, or observed competitions, or a recognized foreign competition.
3. **Entry times must meet the “Proof of Times” requirements listed below.** *It is the responsibility of the entering club, or individual if entering unattached, to verify that entry times meet these “Proof of Times” requirements.*
4. Meet Management reserves the right to request “Proof of Times” documentation at any point.

Proof of Times:

- **SWIMS:** If a time for a swimmer is visible in the public search feature on the USA Swimming website (Times > Individual Times Search) and it was swum in the appropriate qualifying period, it is considered a proven official time.
- **Official Meet Results:** If a time for a swimmer is listed in the official meet results of a USA Swimming sanctioned, approved, or observed competition, or a recognized foreign competition, and it was swum in the appropriate qualifying period, it is considered a proven official time.
- **Meet Mobile is NOT acceptable as verification for “Proof of Times”**

Preparing Entries:

All meet entries will be conducted via Hy-Tek -or- Hy-Tek compatible entry files, using the official meet events entry file posted on the Western Zone website under this event. The official entry file includes qualifying times for SCY, SCM, and LCM using the meet qualifying time standards and designates the qualifying time period as June 1, 2022 through the close of entries.

Bonus Events:

Events that do not meet the meet the qualifying standard may be entered as “Bonus” if they meet the “Bonus” event requirements on p. 7 of this meet announcement. *These events must be clearly marked as “Bonus” when preparing entries, and clearly marked as “Bonus” on the PDF copy of entries when submitted.*



Event Limit:

Each entered athlete may participate in up to six (6) individual events total for the meet, not including Time Trials, and up to five (5) relays, but no more than three (3) individual events per day, including Time Trials. All athletes, including relay-only athletes, are limited to three (3) Time Trial entries during the meet.

There is no limit to the number of relays a club may enter, but only the top two (2) relay teams per club can score in each event and will appear in the top 24 results in each relay event.

Bonus Events:

Athletes entered in the meet with at least one qualified individual event may enter up to a maximum of two bonus events, not to exceed six (6) individual events total for the meet (not including Time Trials). **There are NO qualifying time standards for bonus events, but bonus times must appear in SWIMS within the qualifying time period: June 1, 2022 – entry deadline, July 5, 2023.**

Relay-Only Athletes:

Relay-only athletes WILL be allowed at this meet and must pay the athlete surcharge to be officially entered and compete on relays. Relay-only athletes who have been entered in the meet and have paid the athlete surcharge are eligible to enter Time Trials, with a maximum of three (3) Time Trial entries during the meet.

Meet Surcharge	\$40.00 surcharge per athlete, including relay-only athletes \$25.00 credential surcharge per coach/team manager/chaperone <i>(any non-athlete with current USA Swimming credentials who will be on-deck with a team)</i>
Meet Entry Fees	\$20.00 per individual event entry \$40.00 per relay entry
REGULAR Entry Deadline	Entries must be received via email, time-stamped by 11:59 PM Mountain, July 5, 2023 After July 5, 2023, updating times for existing entries is not permitted.
Late Entries Fees	\$40.00 surcharge per swimmer \$40.00 per individual event - late entry \$80.00 per relay - late entry

Payment of Entries:

Payment for entries will be collected on-site at the REGISTRATION DESK and must be paid in full to receive the team's packet containing meet credentials and team information.

- Teams will have the option of paying by either check or credit/debit card at the Registration Desk.
- *Make checks payable to IDAHO COMPETITIVE AQUATICS*
- *If paying by credit card, a 2.75% convenience fee will be added to your invoice.*

Submitting Regular Entries:

Submit entries via email to the Meet Entry Chair, Herb Schwab (herb.schwab@gmail.com) by the regular meet entry deadline (July 5, 2023 at 11:59pm MDT).

Regular Entry Submissions must include the following:

1. Zipped Hy-Tek -or- Hy-Tek compatible entry file (eg Team Manager or Team Unify)
2. **PDF copy of individual entries, with "Bonus" events clearly designated on the entry report**
3. PDF copy of relay entries
4. PDF copy of entry fees due
5. Contact information including email and cell numbers for both:
 - a. The individual responsible for the entry and pre-meet communications
 - b. The coach responsible during the meet for entry, admin & other meet-related matters.

Updates to REGULAR Meet Entries:

Entries may be updated until the regular meet entry deadline (July 5, 2023 at 11:59 pm MDT) to add additional swims and update entry times.

- **Send entry changes via email** to the Entry Chair clearly detailing the changes in the body of the email.
- **Do NOT send a new entry file**
- If adding **NEW** swimmers, the following information must be included: (1) Full legal name, (2) Date of birth, (3) Gender, (4) USA Swimming ID number



TIME TRIALS:

- Time Trials will be held under a separate sanction of Snake River Swimming, Inc.
- Time Trials will be conducted on a time-available basis and are limited to approximately one hour.
- Entries for Time Trials will be conducted via deck entries.
- Athletes must be entered in the meet and have paid the athlete surcharge to swim in Time Trials.
- Each time trial swum will count toward the daily event limit with a combination of time trials and individual meet events not to exceed three (3) per day. Athletes are limited to three (3) time trials total during the meet.
- The 800M and 1500M Freestyle Events will only be offered on one day. The Meet Referee will determine the day based on the size of the meet and available time and will announce the day at the General Meeting.
- **Time Trial Entry Fees: \$20.00 per individual event \$40.00 per relay event**

TIMERS:

- Swimmers/clubs MAY be responsible for providing their own timers and lap counters, if desired, for the 800M and 1500M Freestyle events and for all Time Trial events. Final details will be provided at the General Meeting.
- Teams MAY be assigned lanes for the preliminary sessions based on the number of swimmers entered. Final details will be provided at the General Meeting. IF teams are assigned lanes for preliminary timing, these timing assignments will be emailed to the Head Coach listed on a team's Summary Entry Form and will be posted on the websites listed on p. 1 of this Announcement following the close of entries on July 6, 2022.

TRAVEL FUND:

A portion of the meet entry fees from this meet are used to fund a travel reimbursement to eligible swimmers and coaches. Athletes who participate in this meet and participated in the 2023 Phillips 66 National Championships or the 2023 Speedo Junior National Championships are eligible for a travel reimbursement. The amount of the reimbursement will be determined based upon total entry fees for this meet and the number of swimmers who qualify and attend the designated Championship Meets. Application for reimbursement must be made by submitting the Travel Reimbursement form within ten (10) days following the conclusion of the Championship Meet attended.

The Reimbursement Form is posted on the Western Zone website under "EVENTS > 2023 WRS Summer Sectionals."

Final deadline for submission: August 15 , 2023.

OFFICIALS:

- **If you will be attending this meet, please complete the online Application to Officiate [HERE](#)** to assist with meet planning. The online Application is also posted on the Western Zone website under "OFFICIALS > APPLICATIONS" and under "EVENTS > 2023 WRS Summer Sectionals."
- **Applications for assigned position must be received by June 5, 2023.**
- **Applications must be received by June 19, 2023, to be eligible to receive a meet shirt.** Every attempt will be made to provide the size requested; however, shirt size and availability cannot be guaranteed by the host. You must work a **minimum of four (4) sessions** to receive a meet shirt.
- This meet has been designated as a training meet for N2 and N3 Officials Certification. Officials wishing to obtain or renew certifications need to complete the online Application Form and notify the Meet Referee upon arrival at the meet. Instructions for certification will be provided during Officials' Meetings.
- Officials' Meetings will be one hour before each day's sessions. All certified officials are welcome to attend and work this meet.
- The uniform for officials for the meet will be a white polo shirt and khaki shorts, skirt, or pants, with long pants or skirts for Finals, please. White, closed toe shoes and white socks complete the uniform.

COACHES & OFFICIALS SOCIAL:

A Coaches and Officials Social is being planned for this event. Details will be announced at the General Meeting.