

MONTANA SWIMMING

November 22, 2021

Dear Members of Montana Swimming:

Attached are the minutes of the Montana Swimming fall virtual House of Delegates (HOD) meeting that was held October 3, 2021. Please review the attached minutes to ensure they accurately reflect the meeting and let me know by March 1, 2022, if they do not. If I do not receive any replies by March 1, I'll assume they are satisfactory.

Montana Swimming wishes to express our appreciation to all our members for how well you have dealt with the restrictions put in place to deal with the COVID-19 pandemic. It has been a challenging year.

Congratulations to the new and returning Montana Swimming board members.

Respectfully submitted,

Susan Huckeby
Secretary, Montana Swimming
shuckeby@msn.com

Montana Swimming Fall House of Delegates Meeting Minutes

October 3, 2021

Virtual Teams Meeting

The fall 2021 meeting of the Montana Swimming House of Delegates was called to order at 1:00 p.m. on Sunday, October 3 by General Chair Matt Yovich. The meeting was held virtually on Teams due to restrictions in place because of the COVID-19 pandemic.

The meeting notice, which was duly and properly given, was posted on the LSC website. The meeting agenda is found in the appendix. Roll call was taken. Those in attendance are noted on the attendance sheets but no one physically signed the sheets. The attendance sheets are found in the appendix. A quorum was present, and the meeting proceeded.

Introductions:

Board members, athlete representatives, club voting members, and all others present at the meeting were introduced. Each person was asked to sign in with their name, club, and email.

Virtual ballot and voting:

Jay Friend designed a virtual ballot which was emailed to each voting delegate.

Meeting Minutes:

M/S/P: The meeting minutes from the May 2021 House of Delegates meeting were approved as presented.

Reports of Officers

Written reports by the officers are posted on the website and included in the appendix.

General Chair: Matt Yovich's report is posted on the website. Matt stated four areas need attention including building our volunteer base, updating the governance documents and keeping them current, reviewing of the expenses as the LSC spent \$60,000 over income last year, and increasing efforts to build more aquatic facilities in Montana.

Admin Vice Chair: Jay has been updating the policy and procedures manual and the rules and regulations manual with changes since October 2019. He will update the documents with changes from this meeting and the USA Swimming HOD last month. He hopes to have them ready for the spring HOD meeting. Susan volunteered to assist, and Jay will email her the documents.

Program Development Co-Chair: Kristen Wyatt reported there are no major events planned yet due to covid. The age group zones coach report is posted on the website. Send any ideas for the AAA camp and the developmental meet to Kristen.

Program Operations Chair: Stephanie Boysen is working on her zones report. She will send a survey out to parents seeking information on ways to improve the experience. The 2022 senior zones meet will be in Clovis, CA. The 2022 age group zones meet will be in Elk Grove, CA.

Registration Membership Coordinator: Stephanie Boysen's report is posted on the website. Online registration should be available for the 2023 registration year and trainings will start in January on how to use the new system.

Secretary, Webmaster, Diversity Disability Equity and Inclusion Chair, and Scholastic All America: Susan Huckleby's written reports are posted on the website. The Western Zone Inclusion Summit was held August 14 and the recap is posted on the website. It contains many great ideas on how to teams and the LSC can be more inclusive. The Montana Scholastic All America award winners are posted on the website. The USA Swimming HOD passed legislation last month to add the DEI chair as a voting member of the LSC board of directors.

Finance Vice Chair: Tracy Flikkema reported he reviewed the budget with the treasurer. He is seeking corporate sponsorships and hopes to streamline the purchasing process for chaperones attending the western zone meets.

Treasurer: Craig Smith's written reports are posted on the website. He submitted a summary of the financial reports. The financials have been audited by an external accounting service. The assets for 2020 were \$210,000. The 2021 assets are \$146,000 at this time which is typically low now as the registration year as just begun.

Records Chair: Kyle Kallin resigned as records chair because he accepted a new coaching position in Washington in July.

Safe Sport Coordinator: Brenda Huckert's written report is posted on the website. The new requirements for MAAPP 2.0 went into effect on September 1. BY, BOZ, BMA, HDST, and MYST have achieved as safe sport club recognition status. GFST and MAC have started the process. BAC is just finishing the certification process. She has been assisting clubs as they work to apply for this designation. Teams must re-certify every two years. All teams should have received pop up changing tent. If not, please contact her. Safe sport certified teams receive two pop up tents. Stephanie sent an updated coach list to Brenda.

Officials Chair: Lon Huckert's written report is posted on the website. Lon encouraged teams to continue recruiting officials.

Coach Representative: Co-chair Caty Flikkema reported there was no coach meeting this year. The voting process for coach of the year and age group coach of the year was changed last year and was used to vote this year. Coaches must be nominated to be placed on the ballot and each team received one vote for coach of the year and one vote for age group coach of the year. Sean Marshall and Caty Flikkema were to co- coach of the year winners and Jessica Marshall was the age group coach of the year.

Operational Risk Chair: No report.

Technical Planning Chair: Sean Marshall's report is posted on the website.

Athlete Representatives: No report.

Old Business

At Large Voting members:

Under the new Montana Swimming by-laws adult and athlete at large voting members may be added to vote at the House of Delegates meeting. Each club has one adult vote. The voting members of the board of directors each have one vote (unless a person holds two offices with voting privileges and then that person may only vote once or if two persons hold one voting office

and then only one person may vote). There may be up to an additional ten adult at large members and up to an additional ten athlete at large members appointed by the General Chair.

M/S/P: The eleven adult members representing the following teams will serve as the adult voting members: BAC, BMA, BOZ, BYSC, GFST, HAV, HLST, HDST, MAC, MYST, and LAKE.

M/S/P: The nine athlete members representing the following teams will serve as the at-large athlete voting members: BAC, BY, BOZ, BMA, BYSC, HAV, HLST, HDST, and MYST.

M/S/P: The HOD will add the current persons holding the following offices as at large voting members: officials chair, technical planning chair, and records chair per the by-laws article 5.2 beginning for this registration year.

The additional at large appointed adult votes will be cast by the following board members: Officials Chair Lon Huckert, Technical Planning Chair Sean Marshall, and Records Chair was vacant and cast no vote.

Western Zones Expense Payments: Treasurer Craig Smith is developing a new method to pay for team expenses at zones. Montana Swimming paid approximately half the costs of the zones meets for the Montana teams. The costs this year were about \$1000 over the 2019 costs. Stephanie and the chaperones had to pay for team items at the meet on their personal credit cards. The hotels for senior zones were canceled prior to the meet (not at the request of Montana Swimming) due to covid and Stephanie was able to re-book the rooms.

COVID-19 Sanction Requirements: The Covid-19 sanctioning requirements have been extended by USA Swimming through December 31, 2021. Meet hosts must continue to submit a covid mitigation plans with their sanction application and meet information. The covid wording is still required in the meet contracts. All events must be pre-seeded (no positive check-in.) Teams are still struggling with having available pool time for practices and meets and the number of persons allowed on deck.

2022 Short Course State Championship Meets Bids:

The 2022 Montana Swimming Short Course State meet host was not determined during the spring meeting. Two bids were received prior to this meeting and were considered.

Polson bid \$8100 with a tent and \$5000 without the tent. The tent may be required depending upon the number of entries. Polson has an 8-lane pool and approval from the health department to hold the meet there.

BAC submitted a bid asking to hold state as two separate meets with SC State East in Billings at the MSU-B pool with the west meet to be held in Polson. BAC felt the drive was too far to have the meet in Polson and winter weather driving conditions should be considered. The BAC bid was \$10,000. The pool is a 6-lane pool and there is a separate gym for spectators and athletes.

Discussion: Several persons spoke against holding state as two meets this year. The athletes spoke against having two meets. Polson stated their bid would just be \$5000 if there were two meets. BAC offered to drop the heated tent (\$1500) from their proposal. Concerns were expressed over the air quality at the Polson venue. Siina Swanson-MacLeay at Polson stated the problem had been fixed. The maximum meet bid is \$15,000. If BAC drops the tent and Polson drops to just \$5000 then the total would be under the \$15,000 cap. Questions were asked about lodging, restaurants, and if other activities were happening in Polson that weekend. Siina stated there were hotel rooms available and restaurants were open. There were no other activities scheduled that

weekend in Polson. BOZ stated they were not able to have the pool two weekends in a row. They are hosting the Junior BC Championships. They would check if they could host state instead and another team could host the Junior BC Championships. Questions were asked if Butte could host state.

M/S/F: It was moved and seconded to accept both bids from Polson and BAC. The motion failed.

M/S/P: It was moved and seconded that the decision to host the 2022 Montana Swimming Short Course Championships be referred to the executive committee. The committee will accept additional bids for the meet host. The motion passed.

There was no other old business to discuss.

New Business

20121 USA Swimming Virtual Annual Business Meeting:

US Aquatic Sports decided to no longer host their annual fall convention of which the USA Swimming convention was a part. USA Swimming now will host an annual business meeting in the fall and a zone workshop in the spring. The USA Swimming annual business meeting was held virtually this year due to the COVID-19 pandemic.

- Susan Huckeby attended numerous committee meetings held prior to the meeting. During the annual business meeting legislation was passed that added the DEI Chair as a voting member of the LSC board of directors. Clark Hamond and Ira Klein were elected to the USA Swimming board of directors. Neither man was on the vetted candidate list, but they were elected to the board over other candidates. It appears that many members attending the business meeting were unhappy with the current direction of the leadership and felt Clark and Ira would be strong leaders and speak for them. USA Swimming is offering a new competition category called development competition. This is for athletes ages 12 and under and they may compete in specific events in meets designed to be short and promote fun. Zone workshops in the spring will take the place of meetings and workshops held previously at convention.
- Addy Lewis said Susan's recap covered the meeting.
- Matt Yovich said the driving force behind the development meets is to get more youth into swimming. Over the past year or so the athlete numbers have dropped significantly.

Craig Smith needs to budget for the zone workshops to send 6-8 persons potentially. Convention expenses can be removed from the budget.

Budget Introduction:

Treasurer Craig Smith reviewed the budget expenses from 2017-2020. He used a three-year average to determine the new budget numbers excluding numbers from 2020 (due to covid). Expenses are impacted by proposals passed at the HOD. The initial budget had a net revenue of -\$52,190. The reserve fund must equal at least 75% of the annual budget but not more than 125%. The reserve fund is now at \$97,055. The new budget needs to have a net revenue of -\$19,000. He will adjust the budget numbers and present a final budget for approval.

Montana Swimming Events and Camps:

Kristen Wyatt reported there will not be a developmental camp in Hardin this fall as the pool is currently closed for renovations.

Proposals:

The final version of the proposals as voted upon is included in the appendix and posted on the website. The draft version of the proposals was posted on the website. A voice vote or an electronic vote may be taken when needed. Matt will determine from the voice vote if the issue passes or fails. Persons may ask for a count.

The following proposal was pulled for discussion: 4.

M/S/P: A motion for an omnibus recommendation for the remaining proposals to pass as blocks as recommended was made and seconded. The motion passed. Block A, B, and C proposals passed.

Discussion of pulled proposal number 4: Timers for MT Swim Championship Meets

For all LSC Championship level meets the Host team shall assign timing responsibilities for Prelims to all teams participating based on the number of athletes that team has competing in each session.

For Finals, the Host team shall be required to provide all timers.

Discussion: Persons were concerned about host teams having enough volunteers available to time along with all the other duties the host team must do at the meet. For a timed final meet such as Junior BC Championships, the host team would be required to provide all the timers for the meet. It was asked if the proposals could be amended to only require the host team to provide timers for evening finals and not prelims or timed finals events. All teams should be expected to provide timers at championship meets however teams with only a few swimmers may not have enough parents available to time. How can the current rules requiring teams to provide timers be enforced? Kristen withdrew her proposal.

Action: The proposal was withdrawn.

Request to submit a proposal past the late deadline:

Hans Dersch asked if the deadline to submit proposals could be waived so he could submit a proposal for consideration at this time.

The late proposal deadline was September 1 and there is no mechanism in place to waive the deadline.

M/S/F: It was moved and seconded to suspend the rules and regulations to waive the late deadline for proposal submissions. The motion failed.

2022 Long Course Meet Schedule:

M/S/P: It was moved and seconded to approve the 2022 MT Swimming long course meet schedule. The motion passed. The long course meet schedule is in the appendix and posted on the website.

2022 Montana Swimming Long Course State Bids:

BOZ was the only bid submitted to host long course state. The BOZ bid \$10,950. They have an 8-lane indoor pool with no warm-up/cool down pool. The estimated meet expenses were broken down in the meet bid packet and included \$500 for concessions. Treasurer Craig Smith stated

expenses for cost of goods sold should not be paid by Montana Swimming. BOZ revised their bid removing the concessions fee and the revised bid is now \$10,450.

M/S/P: It was moved and seconded to approve BOZ bid of \$10,450 to host the 2022 Montana Swimming Long Course State Championships. The motion passed.

2022 Zone Team Coach Selection:

Senior zones will be held July 26-30 at Clovis, CA. Age group zones will be held August 3-6 at Elk Grove, CA. Susan volunteered to help with the entry process if needed.

The following zone coach appointments were approved by the coaches. No approval was needed by Montana Swimming.

- 2022 Senior Zones Head Coach: Caty Flikkema (BAC)
- 2022 Senior Zones Assistant Coach: Brady Baughman (MYST)
- 2022 Age Group Zones Head Coach: Sean Marshall (BAC)
- 2022 Age Group Zones Assistant Coach: Jessica Marshall (BAC).

Montana Swimming Board of Directors Elections and Appointments:

Nominations were accepted at the meeting. A nominating committee is needed for future elections. The positions of treasurer and secretary are not term limited.

Nominations were opened.

- **Finance Vice Chair: Tracy Flikkema (BAC)** – elected by acclimation
- **Program Operations: Stephanie Boysen (HLST)** – elected by acclimation - 2nd term.
- **Secretary: Susan Huckleby (BTST)** - no term limits
- **Co-Coach Representatives: Jessica Marshall (BAC) and Caty Flikkema (BAC)** -- elected by acclimation. (One vote only)
- **Diversity, Disability, Equity, & Inclusion (DDEI) Chair: Susan Huckleby (BTST)** – elected by acclimation – 1st term.

General Chair Matt Yovich appointed the following persons:

- **Michelle Schermerhorn (MYST)** as the records chair
- **Stephanie Boysen (HLST)** as the membership/registration chair
- **Caty Flikkema (BAC)** as the operational risk chair
- **Sean Marshall (BAC)** as the technical planning chair.

Brenda Huckert (BOZ) was recommended and will be elected by the board to her first term as **safe sport chair**.

The officials met the previous day and voted on the following awards:

Mark Hallgrimson Memorial Award: **Mike Klein (BY)**

Excellence in Officiating Award: **Dax Rice (BAC)**

Championship Meet Fees:

The 2021 championship meet fees were \$30 surcharge, \$3 per individual event, and \$6 per relay. Outreach athletes pay a flat \$10 entry fee.

M/S/P: It was moved and seconded that the 2022 Montana Swimming championship meet fees will be as follows:

- \$35 surcharge
- \$5.00 per individual event
- \$10.00 per relay
- \$10 flat fee for outreach athletes

2022 Late Fees were set as follows:

- Meet Surcharge: \$40 per individual
- Individual Event Entry Fee: \$10.00 per event
- Relays: \$20.00 per relay
- \$10 flat fee for outreach athletes

The motion passes.

The Covid surcharge of \$5 per athlete set last year was reviewed.

M/S/P: It was moved and seconded to eliminate the \$5.00 Covid surcharge set last year for the championship meets. The motion passed.

Montana Swimming is required to set the championship meet fees at each fall HOD meeting.

Budget update:

Treasurer Craig Smith presented updated numbers for the budget. The initial draft budget had a -\$56,000 deficit. The goal is to have a -\$19,000 deficit. This would keep the operating reserve within its required boundaries.

Revenue is generated by the championship meets, club meets, sanction fees, the zone meets, and corporate donations.

The holiday meet and the mixed meet are no longer held so those expenses were deleted from the budget. Other items to cut this year to reduce expenses include having no outside evaluator for the officials and seeking another person or firm to volunteer to prepare the Form 990 tax return. A company in Missoula had prepared the tax return for free but is no longer able to do so. Convention expenses should be zeroed out and \$2400 be allocated for the spring zone workshop. USA Swimming pays for the lodging expenses for participants at the zone workshop while the LSC pays for travel and per diem. The expenses for the 2022 all-star camp could be removed but the funds for the all-star awards will remain. The funds for the 2022 coach clinic will be removed. These changes leave a -\$13,000 gap.

The championship meet fees were increased. It was decided not to raise the fees charged to athletes attending zones.

Dax spoke to John Steinhoff (HLST) about completing the Form 990 tax return. John felt he could complete the tax return for about \$1500. The current fee is \$2500. Dax will send John's contact information to Craig. Craig adjusted the budget number to reflect the \$1500 fee to prepare the Form 990 tax return and kept the \$2500 to audit the financials.

The Western Zone is hosting a new zone meet this spring. The WZ SCY Senior Championships will be held March 30 – April 2, 2022, in St. George, Utah. The executive board previously determined the LSC will pay for a t-shirt and swim cap for each Montana Swimming athlete competing at the meet. The estimated cost was \$15 per person or approximately \$800.

Each team will send their own coaching staff and pay for their own entry fees, coaches, travel, lodging, and meals. It is expected about 40-50 athletes from Montana may participate. The \$800 expense was added to the budget.

Craig adjusted the budget with the new numbers. Total income is \$219,895. Total expenses are \$239,385. The net income is -\$19,490.

Final budget approval:

M/S/P: It was moved and seconded to approve the budget as presented with a net income of -\$19,490. The motion passed.

The finalized budget will be posted on the Montana Swimming website and is in the appendix.

Other business:

Dates for the 2022 Spring and Fall HOD Meetings:

M/S/P: It was moved and seconded to hold the 2022 Spring HOD meeting on Friday, May 13 in Bozeman. If a virtual meeting is necessary in the spring, the date will be Saturday, May 7. The Fall HOD meeting will be October 2. The fall Officials meeting will be October 1. The motion passes.

Discussion item by Hans Dersch:

Hans Dersch (BOZ) asked if he could introduce an item for discussion. He stated some members of the Bozeman Barracudas received a flyer in the mail from a BAC team in Bozeman listing Bozeman as a branch location of BAC. Hans contacted Sean Marshall. Sean explained BAC was helping Caty Flikkema to coach her children and some other swimmers. Caty did not mail the flyers and neither did BAC or Sean. Caty has practice space rented at the Bozeman Swim Center. Discussion continued until Sean asked Matt to stop the discussion.

A couple requests for review of this issue were submitted to the executive board. Those requests were sent to the administrative vice chair, Jay Friend, to review. Two requests were also filed for an administrative review. Jay will select the administrative review board members and they will examine the requests.

New Board Member Orientation:

There was no new board member orientation held after the meeting.

Adjournment

With no further business, General Chair Matt Yovich adjourned the meeting at 4:34 pm

Respectfully submitted,

Susan Huckleby
Montana Swimming Secretary

Appendix

- Meeting Notice
- Agenda
- 2022 MT Swimming Long Course Meet Schedule
- Proposals as voted upon by the HOD in final form
- Treasurer's Reports
- FY 2022 Approved Budget
- General Chair Report
- Secretary's Report
- IT/Webmaster Report
- Scholastic All America Report
- Membership Registration Coordinator
- 2021 Age Group Zones Recap
- Official's Chair Report
- Safe Sport Chair Report
- Diversity & Inclusion Chair Report
- Times Chair Report
- 2021-2022 Montana Swimming Board of Directors and Committee Members List
- Meeting Attendance Sign In Sheets

Montana Swimming
September 13, 2021

Dear Members of Montana Swimming,

The annual fall Montana Swimming House of Delegates meeting will be held on **Sunday, October 3 as a virtual meeting**. The meeting will be held from 1:00 – 4:00 pm. The virtual meeting link was sent to all Montana Swimming board members and club contacts. Other persons wishing to attend the virtual meeting may contact Matt Yovich for the meeting link.

This letter and the announcement posted on the Montana Swimming website will serve as notice for the meeting.

Proposals to be considered at the fall meeting are attached and posted on the website.

At the meeting some of the business to be discussed will include proposals to be voted upon, officer elections, and the long course meet schedule will be determined.

Officers and committee chairs, please e-mail me your reports in Word format to be posted on the website.

The May 2021 HOD meeting minutes were sent out over the summer and are posted online. These minutes will be presented for approval at the meeting.

If you have questions or need additional information, please contact me. Thank you.

Respectfully Submitted,

Susan Huckleby
Secretary, Montana Swimming
September 13, 2021
shuckleby@msn.com
Big Sky. Big Dreams. Big Success!

Montana Swimming Semi-Annual HOD Meeting Agenda

**October 3rd, 2021 – 1:00 pm – Virtual Meeting
(see email invitation for ZOOM meeting link)**

Big Sky. Big Dreams. Big Success!

Roll Call – Sign in as you enter the room and receive voting credentials

Welcome and instructions – Matt Yovich, Jay Friend

Review, correction, adoption of Spring 2021 Spring HOD meeting

Officer, Committee Chair, Athlete Rep Report Summaries

– short reports and/or description of duties (full reports posted to website)

Old Business:

At-Large Board Members

Safe Sport Updates – MAAP 2.0, SS Certified Teams

ByLaws, Governance Documents, Nominating Committee

AG and Sr Zones Summary

Ongoing COVID Issues

2021 SC State – Selection deferred in May 2020

New Business:

USAS Convention

Budget Introduction

MTS Events (not meets) – Program Development

2020 Proposals – Consent Agenda

Long Course 2022 Schedule (Technical Development)

Long Course State Schedule and Bids –

Zone Coach Assignments

MTS Officer Elections/Appointments

Open Positions

Appointment of Records Chair

Final Budget Approval

Other

Adjournment

Meet with all officers after the HOD for new officer orientation. 10-15 minutes - THANKS!!

2022 Montana Swimming Long Course Meet Schedule

<u>Date</u>	<u>Meet</u>	<u>Location</u>	<u>Host Team</u>
March 30 - April 2	WZ SCY Senior Championships	St. George, UT	Vandals & SUSO
March 30 – April 3	TRY Pro Swim Series	San Antonio, TX	USA Swimming
April 2-4	USA Swimming Open Water National & Junior National Champs	Fort Meyers Beach, FL	
April 26-30	International Team Trials	Greensboro, NC	USA Swimming
May 1	18&U Spring Cup	TBD	USA Swimming
May 13	MT Swim Spring HOD Meeting	Bozeman	MT Swim
May 13-15	Bozeman May Classic	Bozeman	BOZ
June 23-26	Missoula Firecracker	Missoula	MAC
June 29 – July 2	TYR Pro Swim Series	Mission Viejo, CA	USA Swimming
July 8-10	HLST Last Chance/BSSG Meet	Helena	HLST
July 14-17	Speedo Senior Sectionals	Gresham, OR	MT Hood
July 21-24	MT Swim Long Course Champs	Bozeman	MT Swim
July 26-30	Phillips 66 Summer Nationals	Irvine, CA	USA Swimming
July 26-30	WZ Senior Zone Championships	Clovis, CA	Clovis Swim Club
July 27-30	USA Swim Futures Championships	To be determined	
Aug 1-5	USAS Speedo Junior Nationals	Irvine, CA	USA Swimming
Aug 3-6	WZ Age Group Championships	Elk Grove, CA	Sierra Nevada Swim

2021 Montana Swimming Proposals as Passed at the Fall HOD Meeting

Proposal Summary

Block A – Championship Meet Proposals

Number	Description	Author	Recommendation	Action
1	Add 8 and Under Bonus Events at MT Swim Championships	Sean Marshall	Pass as amended	Pass
2	Change Friday Event Order at SC and LC State Meets	Sean Marshall	Pass	Pass
3	Allow Meet Referee to Adjust Sunday Finals Start Time at MT State Championship Meets	Sean Marshall	Pass	Pass
4	Timers for MT Swim Championship Meets	Kristen Wyatt	Pass	Withdrawn by author
5a	Disability/Para Time Standards for SC and LC State Meets	Susan Huckleby	Pass	Pass
5b	Exception for Disability/Para Time Standards for SC and LC State Meets	Susan Huckleby	Pass	Pass

Block B – Outreach Membership, Officials Reimbursement, LSC Computer Software

Number	Description	Author	Recommendation	Pulled
6	Expand Outreach Membership to Include Disability Athletes	Susan Huckleby	Pass as amended	Pass
7	Officials Reimbursement for Higher Level Meets	Sean Marshall	Pass as amended	Pass
8	Purchase Meet Manager and Team Manager Software for LSC Use	Susan Huckleby	Pass	Pass

Block C – MT Swimming Accounting Procedures

Number	Description	Author	Recommendation	Pulled
9	MT Swimming Accounting Procedures	Craig Smith	Pass	Pass

Proposals: (Proposal wording is in bold type – exception is proposal 9)

(1) Add 8 and Under Bonus Events at MT Swim Championships

Submitted by Sean Marshall

Action: Pass

Proposal: 8 and under (8&U) athletes may enter bonus events as specified below at Montana Swimming Championships meets:

- If the athlete enters one (1) event with qualifying time, the athlete may enter up to a maximum of 5 bonus events.
- All bonus events must be entered with a provable time achieved during the qualifying time period. (See the no time entry exception for the Montana Swimming Junior BC Championships)
- No time (NT) entries will not be accepted for entry purposes at the Montana Swimming Short Course Championships and Montana Swimming Long Course Championships.
- No time (NT) entries are accepted at the Montana Swimming Junior BC Championships.

Rationale: 8 & Under Swimmers are the only swimmers at State Champs that don't have the opportunity to add to their State Champs Event slate with bonus events due to the USA Swimming Time Standards starting at 10 & under.

Effective immediately.

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(2) Change Friday Event Order at SC and LC State Meets

Submitted by Sean Marshall

**Action: Pass**

**Proposal: Montana State Championship Friday Event Order Change. Move the 50 Freestyle Events for 11-21 Age Groups to after the 200 IM events in that same session.**

Rationale: Having both the 50 Back & 50 Free events run back-to-back in the Friday Session rushes the swimmers through that prelim session and creates the potential for a very hard double.

**Effective immediately.**

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(3) Allow Meet Referee to Adjust Sunday Finals Start Time at MT State Championship Meets

Submitted by Sean Marshall

Action: Pass

Proposal: Montana State Championship Sunday Start Time of Finals adjustment. The Meet Referee of the Montana State Championships shall have the ability to change the Sunday Finals Start Time as long as it does not Start the Sunday Finals Session before 3:30 pm.

Rationale: Allowing Sunday Finals to end earlier to help and ensure safe travel times home. The 3:30 pm time also preserves the intent of the original rule to not have any Final Session begin before 5 pm which allows our Swimmers to have the best chance to rest and recover to perform at a higher level at Finals.

Effective immediately.

(4) Timers for MT Swim Championship Meets

Submitted by Kristen Wyatt

Action: Withdrawn by author

Proposal: For all LSC Championship level meets the Host team shall assign timing responsibilities for Prelims to all teams participating based on the number of athletes that team has competing in each session.

For Finals, the Host team shall be required to provide all timers.

Purpose: The purpose of this proposal is to streamline our LSC Championship meet process in regard to timers.

Reasoning: As an LSC we spend a great amount of time during championship meets calling for volunteers to time. This is especially prevalent during the Finals sessions. Having all teams share the responsibility of timing prelims allows for each team to contribute to the championship process. Requiring the Host team to provide timers for Finals will ensure that those positions are covered reliably. Especially on the last day when many families are traveling back home. Overall, a standardized procedure for assigning timers will save time and hassle during already hectic championship meets.

~~This change will go into effect immediately for all championship level meets within the Montana Swimming schedule.~~

(5A) Disability/Para Time Standards for SC and LC State Meets

(5B) Exception for Disability/Para Time Standards for SC and LC State Meets

Submitted by Susan Huckleby

Action: Pass

5 (A). Montana Swimming will formally adopt and use the USA Swimming LSC Disability/Para time standards as qualifying para time standards for Short Course State and Long Course State.

5 (B). In addition, an exception may be granted by the appropriate state meet referee to include a disability athlete who may not qualify using these time standards but has shown

significant improvement over the course of the season and has the approval of the swimmer's coach and the MT Swimming DDEI Chair.

Rationale:

While Montana Swimming has included the LSC disability/para time standards in our state meet contracts as qualifying times for P1, P2, and P3 disability athletes, we had not formally voted to adopt the use of these standards.

These standards set the qualifying times for:

- P1 athletes -- Non-ambulatory (wheelchair-bound), limited use of all four extremities.
- P2 athletes -- Ambulatory with assistance: includes dwarfism, multiple limb deficiency, wheelchair-bound with high functioning upper body.
- P3 athletes – Ambulatory without significant assistance: includes single-limb deficiencies, blind/vision impaired; deaf/hearing impaired; intellectual, cognitive, and developmental impairments (including autism spectrum disorder and Down Syndrome); and other.

The exception allows for a disability athlete to compete who may not have achieved the qualifying time standard but has shown significant improvement. The competition at state may be a necessary steppingstone to allow the disability athlete an opportunity to progress on the disability meet ladder.

Effective immediately.

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(6) Expand Outreach Membership to Include Disability Athletes

Submitted by Susan Huckleby

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| <b>Action: Pass</b> |
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**Proposal: Expand the outreach membership registration to athletes who have a disability as recognized under the USA Swimming rules, Article 105. Any athlete with a disability applying for outreach membership must also be registered as a disability athlete.**

**Clubs/Teams/Unattached individuals must include each year a letter to the Montana Swimming Membership/Registration Chair verifying the athlete is disabled as recognized under USA Swimming rules Article 105. Medical paperwork does not have to be submitted.**

**Disability is defined as a permanent physical or cognitive disability that substantially limits one or more major life activities.**

**Disability athlete registration categories include:**

- **Legally blind or visually impaired,**
- **Deaf or hard of hearing,**
- **Physical disabilities (such as amputation, dwarfism, cerebral palsy, spinal injury, mobility impairment, limb deficiency, wheelchair bound with high**

**functioning upper body, non-ambulatory (wheelchair bound), limited use of all four extremities), and**

- **Intellectual/Cognitive disability (such as severe learning disorders, Down Syndrome, autism spectrum disorder).**

**Effective September 1, 2021.**

Rationale: Montana Swimming combined the positions of disability and diversity chairs last year. Allowing disability athletes to qualify for an outreach membership enhances opportunities for disabled athletes in our LSC. Some families of disability athletes have increased financial needs. Not all families may choose to apply for an outreach membership. For the registration period September 1, 2020 - March 30, 2021, there were 15 disability athletes registered in Montana Swimming thirteen of whom registered previously. During the same time, there were 45 athletes registered as outreach members. A year-round outreach membership is \$7.00.

- P1 athletes -- Non-ambulatory (wheelchair-bound), limited use of all four extremities.
- P2 athletes -- Ambulatory with assistance: includes dwarfism, multiple limb deficiency, wheelchair-bound with high functioning upper body.
- P3 athletes – Ambulatory without significant assistance: includes single-limb deficiencies, blind/vision impaired; deaf/hearing impaired; intellectual, cognitive, and developmental impairments (including autism spectrum disorder and Down Syndrome); and other.

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(7) Officials Reimbursement for Higher Level Meets

Submitted by Sean Marshall

Action: Pass

Proposal: Official's reimbursement and support from Montana Swimming to be the same level and amount as the athlete and coaches support structure for higher level competitions.

Officials are expected to work all sessions as assigned at the meet. To qualify for the reimbursement officials must work all sessions as assigned but may miss one (1) session maximum due to travel, illness, or other circumstances. Officials must submit a printout from the Officials Tracking System (OTS) showing the number of sessions worked with the reimbursement request. The treasurer may request verification of the number of sessions worked from the MT Swimming Officials Chair, if needed.

If officials are reimbursed any of their meet expenses from other meet sources, then that amount shall be deducted from any reimbursement requested from Montana Swimming.

Rationale: It only looks good on Montana Swimming and further enhances the skill level & knowledge of our Montana Officials when they are able to get out and attend/work upper-level

meets. Financially this should be rewarded and offset with reimbursement from Montana Swimming to encourage/aid more of our Officials to do so.

Effective immediately.

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(8) Purchase Meet Manager and Team Manager Software for LSC Use

Submitted by Susan Huckleby

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| <b>Action: Pass</b> |
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**Proposal: Montana Swimming shall purchase the current Meet Manager and Team Manager software for use by the LSC including, but not limited to, times, records, registration, and zone team entries. The software shall be updated as new versions are released.**

Rationale: Montana Swimming uses the software and needs a license for LSC use.

Effective immediately.

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(9) MT Swimming Accounting Procedures

Submitted by Craig Smith, MT Swimming Treasurer

Action: Pass

Proposal: Adopt and document basic accounting procedures – See below

ACCOUNTING PROCEDURES

i. BASIS OF ACCOUNTING

The organization uses the cash basis of accounting.

1. Bank Reconciliations

All bank statements will be opened and reviewed in a timely manner. Bank reconciliation and approval will occur within 30 days of the close of the month.

ii. INTERNAL CONTROLS

1. Montana Swimming will employ safeguards to ensure that financial transactions are properly authorized, appropriated, executed and recorded.

2. Lines of Authority

The Montana Swimming House of Delegates has the authority to approve annual budget and fiscal policies. The General Chair, Treasurer and/or Finance Chair has the authority to approve expenses in accordance with the approved budget. The Executive Committee has authority to approve expenses that fall outside annual budget.

3. Segregation of Duties

Montana Swimming's financial duties are distributed among multiple people to help ensure protection from fraud and error. The distribution of duties aims for maximum protection of the organization's assets while also considering efficiency of operations.

Procedures:

- i. Unless decided otherwise by the Montana Swimming Board of Directors, the Treasurer and the General Chair, shall be authorized to sign checks and initiate transfers for Montana Swimming, except that they are not permitted to sign check that are made out to themselves or transfer funds to their own personal accounts.
- ii. All Deposits are made by either the Registration Chair or Finance Chair and must be made into Montana Swimming Checking or Savings accounts.
- iii. Books are maintained in Quickbooks Online and passwords are maintained by the General Chair, Finance Chair and Treasurer

4. Document Destruction

Montana Swimming financial documents are to be maintained by the Treasurer, or by the Chairman of the Finance Committee, for a period of 7 years. The Treasurer is responsible for destruction of any and all financial documents, upon approval of the Executive Board.

iii. Financial Planning & Reporting

1. Budgeting Process

The organization's annual budget is prepared and approved annually at the fall HOD meeting for all departments. The budget is prepared by the Finance Committee

2. Operating Reserve Policy

The purpose of the Operating Reserve Policy for Montana Swimming is to ensure the stability of the mission, programs, and ongoing operations of the organization. The Operating Reserve is intended to provide an internal source of funds for situations such as; a sudden increase in expenses, one-time unbudgeted expenses, unanticipated loss in funding, or uninsured losses. Operating Reserves are not intended to replace a permanent loss of funds or eliminate an ongoing budget gap. It is the intention of Montana Swimming for Operating Reserves to be used and replenished within a reasonably short period of time. The Operating Reserve Policy will be implemented in concert with the other governance and financial policies of Montana Swimming and is intended to support the goals and strategies contained in these related policies and in strategic and operational plans.

i. DEFINITIONS AND GOALS

The Operating Reserve Fund is defined as a designated fund set aside by action of the Board of Directors. The minimum amount to be designated as Operating Reserve will be established in an amount enough to maintain ongoing operations and programs for a set period of time. The target minimum Operating Reserve Fund is equal to twelve (12) months of average operating costs. The calculation of average monthly operating costs includes all recurring, predictable expenses such as program expenses, Operational expenses, travel, and ongoing professional services. The amount of the Operating Reserve Fund target minimum will be calculated each year after approval of the annual budget, reported to the Finance Committee/ Board of Directors, and included in the regular financial reports.

ii. ACCOUNTING FOR RESERVES

The Operating Reserve Fund will be recorded in the financial records as Board-Designated Operating Reserve. The Fund will be funded and available in

cash or cash equivalent funds. Operating Reserves will be commingled with the general cash and investment accounts of the organization.

iii. **GOVERNANCE**

The procedure for approving use of the Operating Reserve Funds will be as follows:

1. Approval in the proposed annual budget at the House of Delegates
2. By approval of the Board of Directors to fund unusual expenditures out of reserves.

If the Operating Reserve is and has been less than 75% of the targeted reserve level for two consecutive years, the Board of Directors, in absence of any extraordinary circumstances, will adopt an operational budget that includes a projected surplus enough to rebuild the Operating Reserve Fund to its targeted reserve level over the following two years. If the Operating Reserve Fund has been greater than 125% of the targeted reserve level for two consecutive years, the Board of Directors will adopt an operational budget that includes a projected shortfall enough to reduce the Operating Reserve Fund to its targeted reserve level over the following two years.

iv. **REVIEW OF POLICY**

This Policy will be reviewed every year, at minimum, by the Finance Committee, or sooner if warranted by internal or external events or changes. Changes to the Policy will be recommended by the Finance Committee to the Board of Directors.

3. Invoice Approval & Processing

Approval for payments will be deemed granted if the requested amount is within the current year approved Montana Swimming budget and not yet spent or appropriated. The Montana Swimming Executive Committee must approve any request for payment more than the remaining unspent budgeted amount. All Requests for reimbursement must include both the completed Montana Swimming Expense Reporting Template and all receipts. These reimbursements must be submitted within 30 days of the expenditure for reimbursement without exception. The Treasurer will review and sign off on all checks and expense reports. Prior to the payment to any individual for services provided, regardless of the amount paid, a W-9 form shall be provided to the Treasurer (or delegate) or Zone Treasurer.

4. Audit

An outside auditor will review the Montana Swimming financial statements annually. This audit shall be completed no later than the end of the fourth month after the end of the Montana Swimming fiscal year, unless approved by the Executive board

5. Tax Compliance

The Treasurer, with the assistance of the outside auditor, will prepare and file the annual tax return(s) for Montana Swimming, based on the approved financial statements. The tax return(s) will be reviewed by the Finance Chair and submitted to the appropriate agencies.

The Treasurer will direct the office to submit a copy of the pertinent financial reports to USA Swimming as provided in Article 8.8.3 of the Corporate Bylaws of USA Swimming.

Rationale: USAS Swimming now requires LSC to employ an external Audit. One of USAS requirements and an outcome of the Audit was to have documented Accounting Procedures.

Treasurer's Reports:

Montana Swimming Inc

Statement of Financial Position Summary

As of September 27, 2021

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	145,716.34
Other Current Assets	0.00
Total Current Assets	\$145,716.34
Fixed Assets	250.00
TOTAL ASSETS	\$145,966.34
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	3,000.00
Total Current Liabilities	\$3,000.00
Total Liabilities	\$3,000.00
Equity	142,966.34
TOTAL LIABILITIES AND EQUITY	\$145,966.34

Montana Swimming Inc
Statement of Financial Position Summary
As of December 31, 2020

	TOTAL	
	AS OF DEC 31, 2020	AS OF DEC 31, 2019 (PY)
ASSETS		
Current Assets		
Bank Accounts	210,415.27	226,098.99
Other Current Assets	0.00	0.00
Total Current Assets	\$210,415.27	\$226,098.99
Fixed Assets	250.00	250.00
TOTAL ASSETS	\$210,665.27	\$226,348.99
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities	3,000.00	3,000.00
Total Current Liabilities	\$3,000.00	\$3,000.00
Total Liabilities	\$3,000.00	\$3,000.00
Equity	207,665.27	223,348.99
TOTAL LIABILITIES AND EQUITY	\$210,665.27	\$226,348.99

Montana Swimming Inc
Statement of Activity YTD Comparison
January 1 - September 27, 2021

	TOTAL			
	JAN 1 - SEP 27, 2021	JAN 1 - SEP 27, 2020 (PY)	CHANGE	% CHANGE
Revenue				
5000 Earned Revenue				
5100 USAS Registrations Dues	25,636.00	12,741.00	12,895.00	101.21 %
5200 Swim Meets				
5210 LSC Sponsored Meets				
5211 SC State Championship	16,014.00	13,755.00	2,259.00	16.42 %
5212 BC Championship		5,723.00	-5,723.00	-100.00 %
Total 5210 LSC Sponsored Meets	16,014.00	19,478.00	-3,464.00	-17.78 %
5220 Club Meet Registration Fees	12,221.00	1,837.00	10,384.00	565.27 %
5230 Meet Sanction Fees	240.00	40.00	200.00	500.00 %
Total 5200 Swim Meets	28,475.00	21,355.00	7,120.00	33.34 %
5300 Zones Meet				
5310 AG Zones Fee	7,456.84		7,456.84	
5320 Snr Zones Fee	23,364.88		23,364.88	
Total 5300 Zones Meet	30,821.72		30,821.72	
5500 License Plate	50.00	2,875.00	-2,825.00	-98.26 %
5800 Miscellaneous Revenue	1,500.00	25.00	1,475.00	5,900.00 %
5810 Interest-Savings, Short-term CD	8.44	58.12	-49.68	-85.48 %
Total 5800 Miscellaneous Revenue	1,508.44	83.12	1,425.32	1,714.77 %
Total 5000 Earned Revenue	86,491.16	37,054.12	49,437.04	133.42 %
Unapplied Cash Payment Income		-920.00	920.00	100.00 %
Total Revenue	\$86,491.16	\$36,134.12	\$50,357.04	139.36 %
GROSS PROFIT	\$86,491.16	\$36,134.12	\$50,357.04	139.36 %
Expenditures				
6000 Program Expense				
6100 USAS Registration Fees	39,953.00	15,438.00	24,515.00	158.80 %
6200 LSC Sponsored Meets				
6211 SC State Championships	13,287.73	7,887.47	5,400.26	68.47 %
6212 BC Championships		5,518.91	-5,518.91	-100.00 %
6213 LC State Championships	14,617.02		14,617.02	
6214 Other Championship Meet		2,500.00	-2,500.00	-100.00 %
6250 Other Meet Expenses	1,399.29	458.64	940.65	205.10 %
Total 6200 LSC Sponsored Meets	29,304.04	16,365.02	12,939.02	79.07 %

Montana Swimming Inc

Statement of Activity YTD Comparison

January 1 - September 27, 2021

	TOTAL			
	JAN 1 - SEP 27, 2021	JAN 1 - SEP 27, 2020 (PY)	CHANGE	% CHANGE
6300 Zone Meet		780.00	-780.00	-100.00 %
6310 AG Zones Expense	13,590.32		13,590.32	
6311 AG Zones Coaching	2,250.00		2,250.00	
Total 6310 AG Zones Expense	15,840.32		15,840.32	
6320 Snr Zones Expense	37,330.18		37,330.18	
6321 Snr Zones Coaching	2,450.00		2,450.00	
Total 6320 Snr Zones Expense	39,780.18		39,780.18	
Total 6300 Zone Meet	55,620.50	780.00	54,840.50	7,030.83 %
6400 Camps & Clinics				
6440 Camps & Clinics Other	102.70		102.70	
Total 6400 Camps & Clinics	102.70		102.70	
6600 Awards - Recognition	220.00	536.98	-316.98	-59.03 %
Total 6000 Program Expense	125,200.24	33,120.00	92,080.24	278.02 %
7000 Grants & Awards				
7100 Athletes	3,900.00	200.00	3,700.00	1,850.00 %
7200 Coaches	2,600.00		2,600.00	
7300 Officials		72.00	-72.00	-100.00 %
7400 Club Support	2,500.00	31,930.00	-29,430.00	-92.17 %
Total 7000 Grants & Awards	9,000.00	32,202.00	-23,202.00	-72.05 %
8000 Operations				
8010 Postage, Mailing Service		54.75	-54.75	-100.00 %
8030 Supplies	314.00	71.97	242.03	336.29 %
8040 Website	13,500.00	12,600.00	900.00	7.14 %
Total 8000 Operations	13,814.00	12,726.72	1,087.28	8.54 %
8100 Business/Professional Fees				
8130 Business/Professional Fees Othe	3,131.00		3,131.00	
Total 8100 Business/Professional Fees	3,131.00		3,131.00	
8500 Misc. Expense				
8510 Bank Fee	44.85	4.00	40.85	1,021.25 %
Total 8500 Misc. Expense	44.85	4.00	40.85	1,021.25 %
Total Expenditures	\$151,190.09	\$78,052.72	\$73,137.37	93.70 %
NET OPERATING REVENUE	\$ -64,698.93	\$ -41,918.60	\$ -22,780.33	-54.34 %
NET REVENUE	\$ -64,698.93	\$ -41,918.60	\$ -22,780.33	-54.34 %

Montana Swimming Inc

Statement of Activity YTD Comparison

January - December 2020

	TOTAL			
	JAN - DEC 2020	JAN - DEC 2019 (PY)	CHANGE	% CHANGE
Revenue				
5000 Earned Revenue				
5100 USAS Registrations Dues	69,038.00	115,710.50	-46,672.50	-40.34 %
5200 Swim Meets				
5210 LSC Sponsored Meets				
5211 SC State Championship	13,755.00	13,818.00	-63.00	-0.46 %
5212 BC Championship	5,723.00	6,558.00	-835.00	-12.73 %
5213 LC State Championship		11,248.50	-11,248.50	-100.00 %
5214 Other Championship Meet		432.00	-432.00	-100.00 %
Total 5210 LSC Sponsored Meets	19,478.00	32,056.50	-12,578.50	-39.24 %
5220 Club Meet Registration Fees	8,210.00	40,595.00	-32,385.00	-79.78 %
5230 Meet Sanction Fees	140.00	300.00	-160.00	-53.33 %
Total 5200 Swim Meets	27,828.00	72,951.50	-45,123.50	-61.85 %
5300 Zones Meet				
5310 AG Zones Fee		6,708.11	-6,708.11	-100.00 %
5320 Snr Zones Fee		18,349.16	-18,349.16	-100.00 %
Total 5300 Zones Meet		25,057.27	-25,057.27	-100.00 %
5500 License Plate	3,300.00	5,125.00	-1,825.00	-35.61 %
5800 Miscellaneous Revenue	1,211.00		1,211.00	
5810 Interest-Savings, Short-term CD	63.00	1,171.42	-1,108.42	-94.62 %
Total 5800 Miscellaneous Revenue	1,274.00	1,171.42	102.58	8.76 %
Total 5000 Earned Revenue	101,440.00	220,015.69	-118,575.69	-53.89 %
Unapplied Cash Payment Income	-920.00		-920.00	
Total Revenue	\$100,520.00	\$220,015.69	\$ -119,495.69	-54.31 %
GROSS PROFIT	\$100,520.00	\$220,015.69	\$ -119,495.69	-54.31 %
Expenditures				
6000 Program Expense				
6100 USAS Registration Fees	46,529.00	83,001.00	-36,472.00	-43.94 %
6200 LSC Sponsored Meets				
6211 SC State Championships	7,887.47	5,240.66	2,646.81	50.51 %
6212 BC Championships	5,518.91	7,861.27	-2,342.36	-29.80 %
6213 LC State Championships		7,931.33	-7,931.33	-100.00 %
6214 Other Championship Meet	2,500.00		2,500.00	
6250 Other Meet Expenses	458.64	1,331.00	-872.36	-65.54 %
Total 6200 LSC Sponsored Meets	16,365.02	22,364.26	-5,999.24	-26.83 %

Montana Swimming Inc

Statement of Activity YTD Comparison

January - December 2020

	TOTAL			
	JAN - DEC 2020	JAN - DEC 2019 (PY)	CHANGE	% CHANGE
6300 Zone Meet	780.00		780.00	
6310 AG Zones Expense		16,013.30	-16,013.30	-100.00 %
6311 AG Zones Coaching		2,250.00	-2,250.00	-100.00 %
Total 6310 AG Zones Expense		18,263.30	-18,263.30	-100.00 %
6320 Snr Zones Expense		32,946.47	-32,946.47	-100.00 %
6321 Snr Zones Coaching		2,450.00	-2,450.00	-100.00 %
Total 6320 Snr Zones Expense		35,396.47	-35,396.47	-100.00 %
Total 6300 Zone Meet	780.00	53,659.77	-52,879.77	-98.55 %
6400 Camps & Clinics				
6440 Camps & Clinics Other		3,855.82	-3,855.82	-100.00 %
Total 6400 Camps & Clinics		3,855.82	-3,855.82	-100.00 %
6600 Awards - Recognition	536.98	1,475.00	-938.02	-63.59 %
Total 6000 Program Expense	64,211.00	164,355.85	-100,144.85	-60.93 %
7000 Grants & Awards				
7100 Athletes	3,300.00	12,400.00	-9,100.00	-73.39 %
7200 Coaches	1,400.00	5,800.00	-4,400.00	-75.86 %
7300 Officials	72.00		72.00	
7400 Club Support	34,430.00	5,000.00	29,430.00	588.60 %
Total 7000 Grants & Awards	39,202.00	23,200.00	16,002.00	68.97 %
8000 Operations				
8010 Postage, Mailing Service	54.75	22.00	32.75	148.86 %
8030 Supplies	131.97	763.12	-631.15	-82.71 %
8040 Website	12,600.00	13,000.00	-400.00	-3.08 %
Total 8000 Operations	12,786.72	13,785.12	-998.40	-7.24 %
8100 Business/Professional Fees				
8110 Education/Seminars		1,200.95	-1,200.95	-100.00 %
8130 Business/Professional Fees Othe		85.00	-85.00	-100.00 %
Total 8100 Business/Professional Fees		1,285.95	-1,285.95	-100.00 %
8300 Travel and Meetings				
8310 USAS Convention		9,303.60	-9,303.60	-100.00 %
8320 LSC Meetings		103.11	-103.11	-100.00 %
8340 Meetings/Travel Other		2,146.82	-2,146.82	-100.00 %
Total 8300 Travel and Meetings		11,553.53	-11,553.53	-100.00 %
8500 Misc. Expense				
8510 Bank Fee	4.00	34.90	-30.90	-88.54 %

Montana Swimming Inc
Statement of Activity YTD Comparison
January - December 2020

	TOTAL			
	JAN - DEC 2020	JAN - DEC 2019 (PY)	CHANGE	% CHANGE
8550 Misc Expense Other		90.00	-90.00	-100.00 %
Total 8500 Misc. Expense	4.00	124.90	-120.90	-96.80 %
Total Expenditures	\$116,203.72	\$214,305.35	\$ -98,101.63	-45.78 %
NET OPERATING REVENUE	\$ -15,683.72	\$5,710.34	\$ -21,394.06	-374.65 %
NET REVENUE	\$ -15,683.72	\$5,710.34	\$ -21,394.06	-374.65 %

Montana Swimming Inc

Budget vs. Actuals: FY_2020 - FY20 P&L

January - December 2020

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
5000 Earned Revenue				
5100 USAS Registrations Dues	69,038.00	110,000.00	-40,962.00	62.76 %
5200 Swim Meets				
5210 LSC Sponsored Meets				
5211 SC State Championship	13,755.00	15,500.00	-1,745.00	88.74 %
5212 BC Championship	5,723.00	8,500.00	-2,777.00	67.33 %
5213 LC State Championship		12,400.00	-12,400.00	
Total 5210 LSC Sponsored Meets	19,478.00	36,400.00	-16,922.00	53.51 %
5220 Club Meet Registration Fees	8,210.00	31,800.00	-23,590.00	25.82 %
5230 Meet Sanction Fees	140.00	420.00	-280.00	33.33 %
Total 5200 Swim Meets	27,828.00	68,620.00	-40,792.00	40.55 %
5300 Zones Meet				
5310 AG Zones Fee		12,500.00	-12,500.00	
5320 Snr Zones Fee		12,500.00	-12,500.00	
Total 5300 Zones Meet		25,000.00	-25,000.00	
5500 License Plate	3,300.00	4,500.00	-1,200.00	73.33 %
5800 Miscellaneous Revenue	1,211.00		1,211.00	
5810 Interest-Savings, Short-term CD	63.00	1,000.00	-937.00	6.30 %
Total 5800 Miscellaneous Revenue	1,274.00	1,000.00	274.00	127.40 %
Total 5000 Earned Revenue	101,440.00	209,120.00	-107,680.00	48.51 %
Unapplied Cash Payment Income	-920.00		-920.00	
Total Revenue	\$100,520.00	\$209,120.00	\$ -108,600.00	48.07 %
GROSS PROFIT	\$100,520.00	\$209,120.00	\$ -108,600.00	48.07 %
Expenditures				
6000 Program Expense				
6100 USAS Registration Fees	46,529.00	75,000.00	-28,471.00	62.04 %
6200 LSC Sponsored Meets				
6211 SC State Championships	7,887.47	8,000.00	-112.53	98.59 %
6212 BC Championships	5,518.91	8,000.00	-2,481.09	68.99 %
6213 LC State Championships		8,000.00	-8,000.00	
6214 Other Championship Meet	2,500.00		2,500.00	
6250 Other Meet Expenses	458.64	2,000.00	-1,541.36	22.93 %
Total 6200 LSC Sponsored Meets	16,365.02	26,000.00	-9,634.98	62.94 %
6300 Zone Meet	780.00		780.00	
6310 AG Zones Expense		28,000.00	-28,000.00	
6320 Snr Zones Expense		28,000.00	-28,000.00	
Total 6300 Zone Meet	780.00	56,000.00	-55,220.00	1.39 %
6400 Camps & Clinics				
6410 All Star Camp		2,400.00	-2,400.00	
6420 Developmental Camp		2,400.00	-2,400.00	

Montana Swimming Inc

Budget vs. Actuals: FY_2020 - FY20 P&L

January - December 2020

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
6440 Camps & Clinics Other		4,000.00	-4,000.00	
Total 6400 Camps & Clinics		8,800.00	-8,800.00	
6600 Awards - Recognition	536.98	800.00	-263.02	67.12 %
Total 6000 Program Expense	64,211.00	166,600.00	-102,389.00	38.54 %
7000 Grants & Awards				
7100 Athletes	3,300.00	13,000.00	-9,700.00	25.38 %
7200 Coaches	1,400.00	5,600.00	-4,200.00	25.00 %
7300 Officials	72.00	300.00	-228.00	24.00 %
7400 Club Support	34,430.00	5,000.00	29,430.00	688.60 %
Total 7000 Grants & Awards	39,202.00	23,900.00	15,302.00	164.03 %
8000 Operations				
8010 Postage, Mailing Service	54.75	35.00	19.75	156.43 %
8030 Supplies	131.97	500.00	-368.03	26.39 %
8040 Website	12,600.00	13,000.00	-400.00	96.92 %
Total 8000 Operations	12,786.72	13,535.00	-748.28	94.47 %
8100 Business/Professional Fees				
8130 Business/Professional Fees Othe		300.00	-300.00	
Total 8100 Business/Professional Fees		300.00	-300.00	
8300 Travel and Meetings				
8310 USAS Convention		8,000.00	-8,000.00	
8320 LSC Meetings		1,000.00	-1,000.00	
8340 Meetings/Travel Other		5,200.00	-5,200.00	
Total 8300 Travel and Meetings		14,200.00	-14,200.00	
8500 Misc. Expense				
8510 Bank Fee	4.00	250.00	-246.00	1.60 %
8550 Misc Expense Other		100.00	-100.00	
Total 8500 Misc. Expense	4.00	350.00	-346.00	1.14 %
Total Expenditures	\$116,203.72	\$218,885.00	\$ -102,681.28	53.09 %
NET OPERATING REVENUE	\$ -15,683.72	\$ -9,765.00	\$ -5,918.72	160.61 %
NET REVENUE	\$ -15,683.72	\$ -9,765.00	\$ -5,918.72	160.61 %

Montana Swimming Inc

Budget vs. Actuals: FY_2021 - FY21 P&L

January - December 2021

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
5000 Earned Revenue				
5100 USAS Registrations Dues	25,636.00	110,000.00	-84,364.00	23.31 %
5200 Swim Meets				
5210 LSC Sponsored Meets				
5211 SC State Championship	16,014.00	17,500.00	-1,486.00	91.51 %
5212 BC Championship		9,650.00	-9,650.00	
5213 LC State Championship		13,700.00	-13,700.00	
Total 5210 LSC Sponsored Meets	16,014.00	40,850.00	-24,836.00	39.20 %
5220 Club Meet Registration Fees	12,221.00	31,800.00	-19,579.00	38.43 %
5230 Meet Sanction Fees	240.00	420.00	-180.00	57.14 %
Total 5200 Swim Meets	28,475.00	73,070.00	-44,595.00	38.97 %
5300 Zones Meet		25,000.00	-25,000.00	
5310 AG Zones Fee	7,456.84		7,456.84	
5320 Snr Zones Fee	23,364.88		23,364.88	
Total 5300 Zones Meet	30,821.72	25,000.00	5,821.72	123.29 %
5500 License Plate	50.00	2,250.00	-2,200.00	2.22 %
5800 Miscellaneous Revenue	1,500.00		1,500.00	
5810 Interest-Savings, Short-term CD	8.44	1,000.00	-991.56	0.84 %
Total 5800 Miscellaneous Revenue	1,508.44	1,000.00	508.44	150.84 %
Total 5000 Earned Revenue	86,491.16	211,320.00	-124,828.84	40.93 %
Total Revenue	\$86,491.16	\$211,320.00	\$ -124,828.84	40.93 %
GROSS PROFIT	\$86,491.16	\$211,320.00	\$ -124,828.84	40.93 %
Expenditures				
6000 Program Expense				
6100 USAS Registration Fees	39,953.00	75,000.00	-35,047.00	53.27 %
6200 LSC Sponsored Meets				
6211 SC State Championships	13,287.73	24,000.00	-10,712.27	55.37 %
6212 BC Championships		2,300.00	-2,300.00	
6213 LC State Championships	14,617.02	18,350.00	-3,732.98	79.66 %
6250 Other Meet Expenses	1,399.29	2,000.00	-600.71	69.96 %
Total 6200 LSC Sponsored Meets	29,304.04	46,650.00	-17,345.96	62.82 %
6300 Zone Meet		56,000.00	-56,000.00	
6310 AG Zones Expense	13,590.32		13,590.32	
6311 AG Zones Coaching	2,250.00		2,250.00	
Total 6310 AG Zones Expense	15,840.32		15,840.32	
6320 Snr Zones Expense	37,330.18		37,330.18	
6321 Snr Zones Coaching	2,450.00		2,450.00	
Total 6320 Snr Zones Expense	39,780.18		39,780.18	
Total 6300 Zone Meet	55,620.50	56,000.00	-379.50	99.32 %
6400 Camps & Clinics				

Montana Swimming Inc

Budget vs. Actuals: FY_2021 - FY21 P&L

January - December 2021

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
6410 All Star Camp		2,500.00	-2,500.00	
6420 Developmental Camp		2,400.00	-2,400.00	
6440 Camps & Clinics Other	102.70	4,000.00	-3,897.30	2.57 %
Total 6400 Camps & Clinics	102.70	8,900.00	-8,797.30	1.15 %
6600 Awards - Recognition	220.00	800.00	-580.00	27.50 %
Total 6000 Program Expense	125,200.24	187,350.00	-62,149.76	66.83 %
7000 Grants & Awards				
7100 Athletes	3,900.00	13,000.00	-9,100.00	30.00 %
7200 Coaches	2,600.00	5,600.00	-3,000.00	46.43 %
7300 Officials		300.00	-300.00	
7400 Club Support	2,500.00	5,000.00	-2,500.00	50.00 %
Total 7000 Grants & Awards	9,000.00	23,900.00	-14,900.00	37.66 %
8000 Operations				
8010 Postage, Mailing Service		35.00	-35.00	
8030 Supplies	314.00	500.00	-186.00	62.80 %
8040 Website	13,500.00	13,000.00	500.00	103.85 %
Total 8000 Operations	13,814.00	13,535.00	279.00	102.06 %
8100 Business/Professional Fees				
8130 Business/Professional Fees Othe	3,131.00	300.00	2,831.00	1,043.67 %
Total 8100 Business/Professional Fees	3,131.00	300.00	2,831.00	1,043.67 %
8300 Travel and Meetings				
8310 USAS Convention		8,000.00	-8,000.00	
8320 LSC Meetings		1,000.00	-1,000.00	
8340 Meetings/Travel Other		3,000.00	-3,000.00	
Total 8300 Travel and Meetings		12,000.00	-12,000.00	
8500 Misc. Expense				
8510 Bank Fee	44.85	500.00	-455.15	8.97 %
8550 Misc Expense Other		100.00	-100.00	
Total 8500 Misc. Expense	44.85	600.00	-555.15	7.48 %
Total Expenditures	\$151,190.09	\$237,685.00	\$ -86,494.91	63.61 %
NET OPERATING REVENUE	\$ -64,698.93	\$ -26,365.00	\$ -38,333.93	245.40 %
NET REVENUE	\$ -64,698.93	\$ -26,365.00	\$ -38,333.93	245.40 %

FY 2022 Approved Budget:

2022 MT Swimming - P&L/Budget

Approved for Dispersment as specified

	2022	
	Draft Budget	
Income		
5000 · Earned Revenue		
5100 · USAS Registrations	109,000.00	Registration Charged fees including USAS and LSC surcharge
5200 · Swim Meets		
5210 · LSC Sponsored Meets		
5211 · SC State Championship	22,000.00	
5212 · BC Championship	9,000.00	
5213 · LC State Championship	17,800.00	
5214 · Senior Meet		
5215 · Mixed Meet		
Total 5210 · LSC Sponsored Meets	48,800.00	
5220 · Club Meet Registration Fees	31,800.00	
5230 · Meet Sanction Fees	280.00	
5240 · Meet Sponsorship		
Total 5200 · Swim Meets	80,880.00	
5300 · Zones Meet	30,000.00	
5400 · Camps & Clinics		
5500 · License Plate		
5800 · Miscellaneous Revenue		
5810 · Interest-Savings, Short-term CD	15.00	
5800 · Miscellaneous Revenue - Other		
Total 5800 · Miscellaneous Revenue	15.00	
Total 5000 · Earned Revenue	219,895.00	
Total Income	219,895.00	
Expense		
6000 · Program Expense		
6100 · USAS Registrations	77,000.00	Automatically debited based on Registrations
6200 · LSC Sponsored Meets		
6211 · SC State Championship	18,800.00	Includes Host Bid, Awards, Radios
6212 · BC Championship	9,300.00	Includes Host Bid, Awards, Radios
6213 · LC State Championship	14,250.00	Includes Host Bid, Awards, Radios
6214 · Additional Championship Meet		
6215 · Mixed Meet	0.00	
6216 · Other Meet Expense	1,500.00	Radio Rental for each MT Swimming Meet Per Policy/Procedure
Total 6200 · LSC Sponsored Meets	43,850.00	
6300 · Zone Meet	56,800.00	Includes Gear, Meals, Lodging, Transportation, Chaperone Expense and Independent Contractor(Coach) fee Ag Zones, Sr Zones, & SC Senior Zones
6400 · Camps & Clinics		
6410 · All Star Camp	0.00	Camp Fee, travel and expenses for Athlete to attend All Star Camp
6420 · Developmental Camp		Camp Fee, travel and expenses for Athlete to attend Developmental Camp
6430 · DEI Camp	2,500.00	Camp Fee, travel and expenses for Athlete to attend DEI Camp
6440 · Camps & Clinics Other	4,000.00	Includes all fees associated with Coach's Clinic(facility rental, Meals, Presenters, Transportation)
6450 · Camp Coordinator	0.00	
Total 6400 · Camps & Clinics	6,500.00	
6600 · Awards · Recognition	1,500.00	AAA Awards, Annual Awards approved at HOD and Annual Officials Mtg
Total 6000 · Program Expense	185,650.00	
7000 · Grants & Awards		
7100 · Support - Athletes	12,400.00	Per Policy and Procedures

7200 · Support · Coaches	5,800.00	Per Policy and Procedures
7300 · Support · Officials	5,500.00	Per Policy and Procedures
7400 · Support · Club	5,000.00	P&P Reach Out Grant
Total 7000 · Grants & Awards	28,700.00	
8000 · Operations		
8010 · Postage, Mailing Service	40.00	Stamps
8030 · Supplies	640.00	Officials supplies
8040 · Website	13,500.00	Payment to Team Unity for All Club Websites
Total 8000 · Operations	14,180.00	
8100 · Business/Professional Fees		
8110 · Education/Seminars	0.00	Reimburse Travel & Per Diem for Officials Evaluation
8100 · Business/Professional Fees - Other	5,100.00	MT Annual Report/My-Tek Software/Audit/990 return
Total 8100 · Business/Professional Fees	5,100.00	
8300 · Travel and Meetings		
8310 · USAS Convention	2,400.00	Includes Travel, Lodging and stipends to attend USAS Convention
8320 · LSC Meetings	200.00	Room Rental & Food for two meetings
8340 · Meetings Other	3,100.00	T&E for approved Meetings
Total 8300 · Travel and Meetings	5,700.00	
8500 · Misc. Expense		
8510 · Bank Fee	55.00	Fees associated with Credit Card processing and other bank fees
8550 Misc Expense Other		
Total 8500 · Misc. Expense	55.00	
Total Expense	239,385.00	
Net Income	-19,490.00	

General Chair Report

Big Sky, Big Dreams, Big Success

Sept 28, 2021

Montana Swimming House of Delegates,

This past year has difficult, challenging, rewarding, busy, disconcerting (Pick and adjective. Lots of them would be appropriate.) I am, however, proud of what we were able to accomplish given all the restrictions and uncertainties with which we were faced. Montana Swimming and those organizations that comprise it seemed to find ways to adapt and overcome almost every obstacle. Almost everyone found ways to keep swimmers swimming! When virus-related mitigations precluded the ability of parents and others to watch their swimmers compete, we found ways to webcast the meets and worked together to the benefit of all. When COVID restrictions precluded getting all qualified swimmers to the same place for the Short Course State meet, we found facilities and people willing to plan, host and operate two meets and combine results. When upper level meets in Federal Way, WA were cancelled for the second straight year, we found a way to host a multi-state, "Regional Replacement" meet with a prelim/finals format to provide upper-level swimmers with a chance to excel in March. Unfortunately, we did not manage to provide a championship meet for our more novice swimmers.

As we move into the new competition year, I see four significant areas on which MTSI needs to focus:

- Across the state, we need to build and advance the availability and knowledge of the volunteers that make our events work. We need new and advancing officials, meet managers, etc. This will require a concerted effort at the team level and may require more cooperation between teams and enticing experienced folks from a different team help train or operate local volunteers. This includes the recruitment and installation of good folks in the LSC offices and positions.
- We need to make the time to prepare comprehensive updates to our MTSI governance and operating guidance documents (e.g., our Bylaws and our Policies/Procedures (P/Ps) and Rules/Regulations (R/Rs)). In the last several years, USA Swimming has required a number of substantive changes to our Bylaws. In my opinion, many of those are unnecessary and overly proscriptive. However, additional mandates from USAS will be forthcoming. We'll need to keep up on these. We also need to complete the effort to update and revise our P/Ps and R/Rs to include all passed proposal language as well as make the documents consistent internally and between each. Our Admin Vice Chair, Jay Friend, has a good start on this. We need to find the time and effort to assist Jay and complete the effort.
- We need to closely look at our programs, rules and policies with respect to their fiscal impacts and understand our operating budget. We have passed a number of proposals over the past five or so years with significant budget implications. Because of the pandemic and other anomalies, many of the fiscal impacts from those changes have either not been fully implemented or realized or have had their impacts obscured by our inability to operate other planned programs. Additionally, the National Governing Body has and will continue to roll out requirements that will require additional efforts and expenditures. For example, this year, USA Swimming began requiring all LSC to complete third-party financial audits or operations. We need a clear understanding of planned/programmed revenues and expenditures. I suspect that a significant reckoning will be forthcoming within the LSC.
- In a number of locations around the state, localities or groups endeavor to plan and develop new aquatic facilities. For a long time, there has been a dearth of pools and pool space around the state. As the facilities in the state age, there is the threat that additional maintenance costs will result in the shuttering of the few facilities we do have. I believe we need a concerted effort at the LSC level to evaluate, promote and provide assistance to local groups desiring to develop new aquatic facilities.

Thanks to everyone for enduring and overcoming the challenges of the past year. I look forward to another rewarding and fruitful year.

Respectfully Submitted,

Matt Yovich
General Chair
Montana Swimming
coachmatt@bozemanbarracudas.org

2021 Fall Secretary Report

The minutes from the 2021 Spring Montana Swimming HOD meeting were e-mailed out to board members and teams for review in late May. The minutes are also posted on the website and should be approved at the 2021 fall HOD meeting. Please let me know if there are any changes or corrections to be made.

The meeting notice for the 2021 Fall HOD meeting, and the proposals were posted on the website and emailed to teams and officers as required in the by-laws.

Teams, please send me your team contact and team president's e-mail information so I may e-mail minutes and other LSC information to your team.

I am pleased to serve you and assist whenever possible.

Respectfully submitted,

Susan Huckleby
Montana Swimming Secretary
September 25, 2021

2021 Fall IT Webmaster Report

The past meets page has all the meet results posted on it. Past meet results can also generally be found under the meets tab by searching under the past & archived tab.

The Montana Swimming top times reports are located under the records/times tab. The scholastic All America information is also posted under the records/times tab.

This fall we will switch to using the 2021-2024 USA Swimming qualifying times for short course state and long course state. The 8 and under and 13 and over 50's time standards will be posted in October once updated.

Updates about the zone teams can be found on the home page and under the meets tab. Congratulations to both our age group zones and senior zone teams for a job well done this year!

The new Minor Athlete Abuse Prevention Policy 2.0 information can be found under the Safety/Safe Sport tab along with other safe sport information.

There are new LEAP (LSC Evaluation and Achievement Program) requirements. Montana Swimming must complete levels 1 and 2 by September 30, 2022. New to the program is requiring DEI to be embedded in all areas in the LSC operations. As the LSC works on completing the new requirements, the new document will be posted on the website.

The Reach Out grant program is posted under the diversity & disability tab.

As your team contacts change, please e-mail me your updated information so I can update the team listing.

Teams, please send your meet information to me to post once it is sanctioned. Many times, teams don't send their warm-up schedules and psych sheets prior to the meet for posting. Also, please send me an unlocked Meet Manager back-up after the meet so I can produce the various results reports to post on the website. If you attend an out of state meet, do send those results to me as well including any Team Manager or Meet Manager files you receive. For teams hosting time trials or dual meets send that information to me also for posting.

Please keep the information, times, suggestions, and stories coming! Also check out the Montana Swimming Facebook page which is updated by our co-coach representatives Caty Flikkema and Jessica Marshall. My e-mail address is shuckeby@msn.com. I love posting stories about the accomplishments of our Montana Swimming members! Thank you.

Respectfully submitted,
Susan Huckleby
Montana Swimming Webmaster/IT Chair
September 24, 2021

2021 Scholastic All America Report

I am very excited to announce three Montana athletes have been named to the 2020-2021 USA Swimming Scholastic All America Team. Scholastic All America honors high school athletes that excel at both academics and swimming. This year 1239 athletes from across the country qualified for the honor which included 587 girls and 652 boys.

Liam Kerns, Billings Aquatic Club, is a three-time member of the Scholastic All America team.

Liam completed his senior year at Billings Senior High School and is coached by Sean Marshall. Rylee McColley, Bozeman Barracudas, is a first-time member of the Scholastic All America team. She completed her freshman year at Bozeman High School and is coached by Hans Dersch.

Lily Milner, Glacier Aquatic Club, is also a first-time member of the Scholastic All America team. She completed her junior year at Flathead High School with a 4.0 gpa and is coached by Major Robinson.

Respectfully submitted,

Susan Huckleby
Western Zone Women's Tabulator
Scholastic All America Committee
September 23, 2021



SAA

SCHOLASTIC ALL-AMERICA

2020-2021 Scholastic All America Team By the Numbers

Athlete Numbers:

Successful Applicants	1239
Girls	587
Boys	652
Seniors w/3 or 4 years	163
Para Athletes	8
Open Water Athletes	1
Southern Zone	390
Central Zone	291
Eastern Zone	286
Western Zone	272
9 th Grade	128
10 th Grade	285
11 th Grade	495
12 th Grade	331

One perfect score in 2020-2021 (Open Champion and 4.0 GPA)
Victoria Huske (Arlington Aquatic Club, PV)

Top LSCs

North Carolina Swimming	90
Florida Swimming	80
Southern California Swimming	68
Pacific Swimming	65
Middle Atlantic	52

Top Clubs

Swim MAC Carolina-NC	31
Nation's Capital Swim Club-PV	24
Dynamo Swim Club-GA	23
NOVA of Virginia Aquatics, Inc	20
TAC Titans-NC	14

SAA team members will receive three certificates and a bag tag. Three and four-timers will receive a special gift. Awards will be shipped in the Fall.

USA Swimming is proud to recognize these scholar-athletes and congratulates the swimmers on their achievement, as well as their coaches and parents for their outstanding support

Membership/Registration Coordinator Reports:

HOD October 3, 2021
Stephanie Boysen
fordgal02@hotmail.com 406.459.3311

Registration for 2022 has been put up on the mtswimming.org website. All forms are updated, and the cost for registration for Athletes and Non-Athletes went up the standard \$2. The plan for 2023 is that USA Swimming will go to online registration, and they will be testing that beginning in 2022. There will be lots of questions and transition with this process, but they will be doing trainings for clubs and LSCs so when it does go “live” everyone has had a chance to see and work with the program and ask questions. Look for those in the coming months.

As a reminder, if you are sending checks that have money for registration along with money for meet entries or meet sanction fees, please indicate that somewhere on the check or on a note in the envelope. If a check is received with just a total, it can be unclear whether the money was intended solely for registration purposes or for other things and we do keep track of the different line items for incoming funds. This will help for accounting purposes.

Last year (2021) we had 888 Athletes and 185 Non-Athletes registered with MT Swimming.

2021 Age Group Zones Recap:

Team Montana had an exceptionally successful Age Group Zones! Our 18 athletes placed 8th overall and had a 95% return to Finals rate. These athletes represented their clubs and Montana Swimming with outstanding sportsmanship and character.

Here are just a few of the top results:

Finn O'Connor was the event winner in the Boys 10 and under 100 Free

Ella Klies broke the MT State Record in the 200 Fly

The Boys 13-14 Relays broke 3 MT State Records

Winston Sundeen qualified for Futures in the 100 Backstroke

2nd place finishes were accomplished by:

Finn O'Connor 100 Back

Winston Sundeen 100 Back and 200 Back

3rd place finishes were accomplished by:

Daniel Apostol 100 Breaststroke and 200 Breaststroke

Finn O'Connor 200 Free

Ella Klies 200 Fly

Maia Maganito 50 Breaststroke

Kristen Wyatt
Head Coach Team Montana

Officials Chair Report:

September 22, 2022

Montana Swimming House of Delegates,

I would like to report that, as of September 22, 2021, we have 84 registered officials certified as stroke and turn, starters, administrative officials, referees, and apprentice officials (this is significantly lower than last year at this same time). I'd like to encourage the current trainees to complete their certification and urge others to join the officials and help support our swimmers. Ideally, we would have over 100 registered officials to support our athletes. Additionally, we need to ensure we have enough Admin officials and Referees to cover every meet. USA Swimming requires an Admin Official at every meet in addition to all the other required officials.

Although this season was better than last season, Covid-19 made Long Course season challenging. As of now, Short Course looks more normal with several meets already scheduled.

As the 2021 short course season starts, I would like to reinforce the need for all teams to step up and work to recruit new officials as we will continue to lose officials each year and the need for trained officials grows. My goal continues to be having over 100 registered, active officials supporting Montana Swimming.

I would like to thank everyone for sticking with us through the challenging long course season. I would also like to thank all the officials that have worked meets throughout the last year, and for all your efforts in training and mentoring our new officials. I would encourage all our officials to continue with the training and mentoring of each other. We have a great group of officials in our LSC and I know we all learn something at the meets we work.

If anyone has questions or needs anything, please feel free to contact me.

Respectfully,

Lon H Huckert
Montana Swimming Officials Chairman
lonhuckert@gmail.com

Safe Sport Chair Report:

Happy Fall to everyone!

As we begin our Short Course Season, I would like to take this time to remind you all about a few important Safe Sport items.

You should ALL have implemented the new MAAPP 2.0, effective September 1, 2021. Please make sure that this is easy to find on your team website for members to read. The new MAAPP is much easier to read and even has a definition section, which I personally find very helpful. As always, any questions can always be sent to safesport@usaswimming.org.

Regarding the pop-up tents that every team should have received (if you are a Safe Sport recognized team, you should of gotten 2). Please let me know if you have not received these. These tents are approved for on deck and locker rooms to assist in having a semi-private/private changing area for our Athletes.

Also, I would like to address the locker room/bathroom issues that we ALL face because of our facilities. I was told from Safe Sport at USA Swimming that as long as there is signage that states

that at least one stall is a private changing area, we are covered. Ideally, having porta potties for the general public is best, especially at meets.

If you are already a Safe Sport Recognized team, remember that those expire every 2 years, so stay on top of that. Updating any new forms and so on can be done anytime. There is a new system for renewing so make yourself familiar with that, so you aren't scrambling when the time comes. If you are not yet a Safe Sport recognized team, please continue to strive for that! I am always here to answer questions or find the answer for you if I don't know it.

I know we are all looking forward to a more normal season. Please do not hesitate to reach out to me anytime with questions or concerns.

Brenda Huckert
Chair, Safe Sport MT Swimming

Diversity and Inclusion Chair Report

2021 Fall HOD Meeting

This fall USA Swimming passed legislation making the LSC DEI chair a voting member of the board. Montana Swimming has already passed this legislation also combining the position with the disability chair. I am excited to see this legislation pass.

The new LEAP program has been released and now requires DEI to be embedded in all the LSC programs. I will be contacting various groups in the LSC to discuss how this can be accomplished. Montana Swimming must complete the Level 2 requirements and submit them for review by September 30, 2022, so we do have some time to make these new changes. I hope to be involved in the LEAP and governance committees in the upcoming year.

Montana Swimming fall Reach Out grant applications are due October 18, and the 2022 spring grant applications are due March 21. The grant applications are posted on the website. The grant program awards funding to Montana Swimming teams to provide opportunities for low income/outreach, minority, LGBTQ, and disabled athletes to participate in swimming through such activities as learn to swim camps, scholarships, providing training equipment or swimsuits and more. Only Montana Swimming member teams may apply for the grant funding. The grant program requirements and applications are posted on the Montana Swimming website under the diversity/disability tab. I would like to thank to Montana Swimming Athlete Representative O'Shay Birdinground (BY) and Finance Vice Chair Tracy Flikkema (UN) for serving on the grant committee. Their input was very valuable! Thank you everyone for the continued support of the program. I am amazed by the applications we have received and how the funding has helped the teams reach out to deserving athletes in their communities.

Information about the Montana Swimming athlete outreach membership policy and more information about outreach membership can be found on the website. Because of the COVID-19 pandemic the outreach memberships will be a valuable cost saving tool for families this fall. A year-round outreach membership is \$7.00 per athlete. If a family member has lost his/her/their job or had hours reduced, please check out the outreach membership as your children may qualify.

This fall I submitted a proposal to provide outreach memberships to athletes with a disability. Some families of athletes with a disability may face financial restrictions put in place by government assistance programs thus making it more difficult to have the funds for their child to participate in

swimming. While not all athletes with a disability may want to apply for an outreach membership, having the option available will be a wonderful tool to assist families.

This fall I submitted a proposal to formally adopt the para time standards for athletes with disabilities for our LSC championship meets. This is mainly a housekeeping action as we have used these time standards for a few years now. I also proposed an exception to these standards to allow athletes with a disability who may not meet the standards to apply to complete at the LSC championship meets.

The Western Zone Inclusion Summit was held Saturday, August 14. This one-day virtual summit featured two talks by USA Swimming High Performance Consultant Russell Mark discussing stroke technique and facilitated conversations on the swim experience from the perspective of various social identity groups by TruClusion. A summary of the topics discussed is posted on the website and will be a valuable tool for individuals, clubs, and Montana Swimming on how to be more inclusive. Thank you, Montana Swimming, for sending me to this summit.

I was disheartened to discover the IOC would not allow swimmers to compete in the Olympics or Paralympics wearing a Soul Cap. The soul cap is a larger sized swim cap designed to allow Black swimmers enough room to put all their hair inside the cap. The IOC felt the cap didn't follow the natural contours of the head. USA Swimming allows swimmers to compete wearing a soul cap. I am hopeful the IOC will reverse their ban.

The DEI committee and the age group committee are looking forward to again hosting one day developmental camps and clinics in the LSC once COVID-19 restrictions are eased. We would also like to host an LSC one day D&I camp and a one day First Meet clinic for new swimmers. I am looking forward to working again with our Program Development Vice Chair Kristen Wyatt to develop these camps/clinics. The age group camp has been very well received in Montana Swimming in the past. Thank you, Montana Swimming, for allocating funds for these camps.

I would like to encourage all our athlete members and non-athlete members to check the box for ethnicity when registering with Montana Swimming this fall. The information is used by USA Swimming and helps them understand if programming and resources are of value to everyone in the organization. The information does not identify individual persons.

USA Swimming is building a diversity and inclusion resource library that can be accessed online. The first educational piece released discusses equity vs equality. The LGBTQ resource guide has been updated. Resources have been posted for how to assist transgender athletes on your team as well. Resources can be found on the USA Swimming and Montana Swimming websites. In addition, the Western Zone has a resource library it is building and is posted on the Western Zone website.

The Montana Swimming website features a tab for diversity and inclusion as well as disability swimming. Numerous resources can be found there.

If you have question about diversity, disability, equity, and inclusion, please feel free to contact me.

Respectfully submitted,

Susan Huckleby
Montana Swimming Diversity and Inclusion Chair
September 25, 2021

Times Chair Report

Development Meets: The USA Swimming House of Delegates passed legislation forming a new class of competition called Development meets effective in May 2022. The short two-hour meets are for 12 and under athletes. Events include 25/50/100's of stroke and some relays. The meets are designed to be short and fun. Athletes are restricted to competing in a s=certain number of meets in each of the three seasons. 12 and under swimmers may complete in the development meets as well as any other Montana Swimming/USA Swimming meet.

2021-2024 Time Standards: Montana Swimming will use the 2021-2024 USA Swimming time standards released last year as the qualifying times for both Long Course and Short Course State. The updated 8 and under times as 13 and over 50's of the stroke qualifying times will be posted in October. The time standards are posted under the times tab on the website.

Scholastic All America: Congratulations to Liam Kerns (BAC), Lily Milner (KATS) and Rylee McColley (BOZ) for being named to the 2020-2021 USA Swimming Scholastic All America committee. Athletes must have completed the 9th, 10th, 11th, or 12 grade; have a 3.5 GPA or higher in academic subjects; and have a 2019 Winter Juniors qualifying time to be named to the SAA team.

Administrative Official and Administrative Referee Clinics: I am always happy to present AO and AR clinics for anyone interested in serving in the positions for your club or becoming certified in these positions.

Meet Results: Meet results are posted on the website under meets tab and then the past meet results drop down tab. Results can also generally be found under the meets tab and then past meet results for each individual meet. I try to have the meet results uploaded to SWIMS and Team Unify within a day or two of receiving them.

Meet Manager File Names and Report Headers: The correct manner to name your Meet Manager file for a meet is the Year-LSC-Club Code-Meet Name such as the 2021 MT BOZ May Classic. If names are too long, they will not upload in Team Unify. Also, under the report headers, please list the meet name, location, course, and include the sanction number. The USA Swimming rules require this information. It is not required to list the name of the meet referee. An example would be:

2021 MT BOZ May Classic, Sanction xxxx
Bozeman, MT, Swim Center 50 LCM Pool

Meet File Names: Some meet event file names that are too long to be uploaded onto the Team Unify platform, so I have had to shorten the names to upload the files. Please be aware of that potential problem when naming your Meet Manager files.

Montana Meet Statistics: For the 2020-2021 short course and long course year end statistics, there were 40 meets held in Montana with 19,018 individual splashes and 288 relays.

Flex Athlete Competing in More than 2 Sanctioned Meets: This year I encountered some problems with uploading results for flex athletes who competed at more than two sanctioned competitions. Flex athletes may only complete in 2 sanctioned meets and no championships meets unless they upgrade to a year-round membership. Many thanks to Steph Boysen, MT Swimming membership and registration chair, for taking care of the registration issues.

18 and Over Athletes and APT: Another problem area I encountered involved athletes ages 18 and over who did not complete the required athlete protection training before they competed in a meet. This spring athletes ages 18 and over who had not completed the athlete protection training prior to competing in a meet had their times rejected when uploaded into SWIMS. This was a change mandated by USA Swimming. I did contact coaches of athletes when possible that I was aware of who had not completed the APT prior to a meet, but there were some athlete times that were not uploaded into SWIMS. Steph Boysen also contacted coaches about this problem as well. These times do appear in Team Unify but cannot be used for entry using OME.

Mixed Relay Errors: A legal mixed relay must be composed of two males and two females. All girl and all boys relays are not legal mixed relays and their times will not be uploaded into SWIMS (relays with 3 girls and 1 boy or 3 boys and 1 girl are also not legal mixed relays). I encourage teams to offer girls, boys, and mixed relays at meets. The meet referee may combine those relays to swim together during the meet, but after the races are concluded the AO can adjust the relays and split the correct teams back into the correct events. If you have questions about how to do this, please contact me.

Montana Top Times Reports: The Montana top times reports are posted under the records/times tab on the website. I generally run the top 25 times for boys and girls by age and post them currently once a month.

Single Team and Dual Meets, Virtual Meets: This year we did see an increase in single team and dual team meets as well as a few virtual meets. Long Course State was held in one location this summer rather than two as was Short Course State.

Thank you for the opportunity to serve all our Montana Swimming athletes, coaches, parents, and volunteers.

Respectfully submitted,
Susan Huckleby
September 23, 2021

2021 - 2022 Montana Swimming Board of Directors and Committee Members

<u>Office</u>	<u>Office Holder</u>	<u>Team</u>	
* Executive Board Members			
General Chair*	Matt Yovich	BOZ	
Admin Vice Chair*	Jay Friend	MAC	
Program Development Chair*	Kristen Wyatt	BY	
Finance Vice-Chair*	Tracy Flikkema	BAC	
Program Operations Vice Chair (Zones Coordinator) *	Stephanie Boysen	HLST	
Secretary*	Susan Huckleby	BTST	
Co-Coach Representatives*	Jessica Marshall	BAC	
Co-Coach Representatives*	Caty Flikkema	BAC	
	O'Shay		
Sr. Athlete Representative*	Birdinground	BY	
Sr. Athlete Representative*	Bremer Deaton	MYST	
Jr. Athlete Representative*	AJ McCormick	MYST	
Jr. Athlete Representative*	Ada Qunell	KATS	
Treasurer	Craig Smith	UN	(no vote)
Membership/Registration Coordinator	Stephanie Boysen	HLST	(no vote)
Diversity, Disability, Equity & Inclusion Chair (DDEI)	Susan Huckleby Michelle	BTST	(vote)
Records Coordinator	Schermerhorn	MYST	(at large vote)
Technical Planning	Sean Marshall	BAC	(at large vote)
Officials Chair	Lon Huckert	BOZ	(at large vote)
Operational Risk Chair (Safety)	Caty Flikkema	BAC	(no vote)
Safe Sport Coordinator	Brenda Huckert	BOZ	(vote)
At Large Non-Athlete Voting Members:			
Technical Planning	Sean Marshall	BAC	
Officials Chair	Lon Huckert Michelle	BOZ	
Records Chair	Schermerhorn	MYST	
Other non-voting members:			
MT Swim Social Media Co- ordinator	Jessica Marshall	BAC	

MT Swim Social Media Co-
ordinator
Times Officer/NTV/SWIMS
Information Technology Chair
(webmaster)

Caty Flikkema	BAC
Susan Huckleby	BTST
Susan Huckleby	BTST

Committees:

Reach Out Grant Committee

Susan Huckleby, chair, Tracy Flikkema (BAC), and Addy
Lewis, MAC (athlete)

2021 Fall HOD Meeting Sign-in Sheets:

**2021 Montana Swimming Fall HOD Meeting
October 3, 2021 -- Virtual Meeting**

Sign in of those members present:

Officers:

VOTING MEMBERS: _____ Print _____ Signed _____ Print

Email Address

General Chair: Matt Yovich _____ Present _____ myovich@woodardcurran.com

Administrative Vice Chair: Jay Friend _____ Present _____ jayfriend@gmail.com

Program Development V.C.: Kristen Wyatt _____ Present _____ kwyatt@billingsymca.org

Program Operations Chair: Steph Boysen _____ Present _____ fordgal02@hotmail.com

Finance Vice Chair: Tracy Flikkema _____ Present _____ fireresq24@me.com

Secretary: Susan Huckeby _____ Present _____ shuckeby@msn.com

Coach Representative: Caty Flikkema _____ Present _____ cmflikk@me.com

Safe Sport Coordinator: Brenda Huckert _____ Present _____ brendahuckert@gmail.com

Diversity, Disability, Equity & Inclusion Chair: Susan Huckeby (Present - vote as secretary)
shuckeby@msn.com

Sr. Athlete Representative AJ McCormick _____ Present _____

Sr. Athlete Representative Ada Qunell _____ Present _____

Jr. Athlete Representative Conner Mizner _____ Present _____

Jr. Athlete Representative Addy Lewis _____ Present _____

At Large Voting Delegates:

Tech Planning Chair (appt): Sean Marshall _____ Present _____ bacstingrays@gmail.com

Officials Chair (elect): Lon Huckert _____ Present _____ lonhuckert@gmail.com

Records Chair (appt): Open _____

Non-Voting Board Members:

Operational Risk Chair (appt): Caty Flikkema _____ Present _____ cmflikk@me.com

Membership/Reg. Coord (appt): Steph Boysen _____ Present _____ fordgal02@hotmail.com

Co-Coach Representative (elect): Jessica Marshall _____ Present _____ coachjessicamarshall@gmail.com

Treasurer (elect): Craig Smith _____ Present _____ craigsmith427@live.com

2021 Montana Swimming Fall HOD Meeting October 3, 2021 -- Virtual Meeting

Club ADULT Voting Representatives Present: (1 per club)

	Print Name	Signed	Print Email Address
Billings Aquatic Club	Jessica Marshall		
Billings YMCA Swim Club			
Bozeman Barracudas	Hans Dersch		
Bozeman Brookies	Molly DeMarco		
Butte Tarpon Swim Team			
Butte YMCA Riptide	Reyes Garza		
Great Falls Swim Team	Pat King		
Glacier Aquatic Club			
Hardin Otter Swim Team			
Havre Lions Swim Team	Hayley Coursey		
Helena Lions Swim Team	Kieren Burkholder		
Helena Dolphins Swim Team	Alana Cunningham		
Missoula Aquatic Club	Robin Lewis		
Missoula YMCA Swim Team	Kirby Beierle		
Polson Lake Monsters	Shauna Swanson		

2021 Montana Swimming Fall HOD Meeting October 3, 2021 -- Virtual Meeting

Club ATHLETE Voting Representatives Present: (1 per club)

	Print Name	Signed	Print Email Address
<u>These athletes will serve as at-large athlete voting delegates.</u>			
Billings Aquatic Club	Brianne Flikkema		
Billings YMCA Swim Club	Reagan Wyatt		
Bozeman Barracudas	Annika Mittelsteadt		
Bozeman Brookies	Kody Jensen		
Butte Tarpon Swim Team	_____		
Butte YMCA Swim Team	Maece Garza		
Great Falls Swim Team	_____		
Glacier Aquatic Club	_____		
Hardin Otter Swim Team	_____		
Havre Lions Swim Team	Lilliana Smith		
Helena Lions Swim Team	Teagan Boysen		
Helena Dolphins Swim Team	Morgan May		
Missoula Aquatic Team	_____		
Missoula YMCA Swim Team	Jackson Moe		
Polson Lake Monsters	_____		

2021 Montana Swimming Fall HOD Meeting October 3, 2021 -- Virtual Meeting

Non-Voting ATHLETES Present

<u>Print Name</u>	<u>Print Email Address</u>	<u>Club</u>
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Non-Voting ADULTS -- Parents/Coaches/Officials/Guests Present

<u>Print Name</u>	<u>Print Email Address</u>	<u>Club</u>
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Carrie Moe, MYST

Joni Hardy, BMA

Nicole Olson, BOZ

JP Maganito, BOZ

Brady Baughman, MYST

Karen O'Connor, BOZ

Dax Rice, BAC

Sara Gram, BOZ

Michele Schermerhorn, MYST

Jane Mittelsteadt, BOZ

Belasco's, BOZ

Siina Swanson-MacLeay, LAKE