

# MONTANA SWIMMING

December 1, 2025

Dear Members of Montana Swimming:

Attached are the minutes of the Montana Swimming fall virtual House of Delegates (HOD) meeting that was held September 21, 2025. Please review the attached minutes to ensure they accurately reflect the meeting and let me know by January 30, 2026, if they do not. If I do not receive any replies by January 30, I'll assume they are satisfactory.

Congratulations to the new and returning Montana Swimming board members.

Respectfully submitted,

Susan Huckleby  
Secretary, Montana Swimming  
[shuckleby@msn.com](mailto:shuckleby@msn.com)  
**Big Sky. Big Dreams. Big Success!**

## **Montana Swimming Fall House of Delegates Meeting Minutes September 21, 2025 Virtual Meeting**

The virtual fall 2025 meeting of the Montana Swimming House of Delegates was called to order at 10:00 am on Sunday, September 21, 2025, by General Chair Jay Friend.

The meeting notice, which was duly and properly given, was posted on the LSC website. The meeting agenda is found in the appendix. Roll call was taken. Those in attendance are noted on the attendance sheets, but there are no signatures - only printed names. The attendance sheets are found in the appendix. A quorum was present, and the meeting proceeded.

### Introductions:

Board members, athlete representatives, club voting members, and all others present at the meeting were introduced. Each person online was asked to sign in with their name and club in the chat.

### Virtual ballot and voting:

A virtual ballot was designed which was emailed to each voting delegate when a vote was required.

### Meeting Minutes:

**M/S/P:** The meeting minutes from the May 2025 House of Delegates meeting were approved as presented.

## **Reports of Officers**

Written reports by the officers are posted on the website and included in the appendix.

General Chair: Jay Friend reported he is working with USA Swimming on things we need to do as an LSC. The new LEAP program opened this year. He requested from Jane Grosser for some professional development assistance for the LSC board and coaches.

Admin Vice Chair: Eddie Lary's report is posted on the website and is included in the appendix. More volunteers are needed.

Program Development Co-Chair: Jessica Marshall had no report. She hopes to step down after this meeting. Jay thanked Jessica for her service.

Program Operations Chair: Laura Parvey-Connors report is posted on the website and is included in the appendix. Both zone meets went smoothly. Laura is stepping down from the position after three years and will assist the new chair. Jay thanked Laura for her service.

Registration Membership Coordinator: Susan Huckleby's written report is posted on the website and is included in the appendix.

Secretary, Webmaster, Diversity Disability Equity and Inclusion Chair, Times Chair, and Scholastic All America: Susan Huckleby's written reports are posted on the website and is included in the appendix.

Finance Vice Chair: Beth was not present and had no report. Jay reported the LSC now has EFT available. Clubs should contact Matt Yovich for more information.

Treasurer: Matt Yovich was not present and had no report.

Records Chair: Sean Marshall has updated all the records on the website.

Safe Sport Coordinator: The position is vacant and will be filled today.

Officials Chair: The fall officials meeting will be held virtually on Saturday October 4.

Coach Representative: No report.

Operational Risk Chair: This position is vacant and will be filled today.

Technical Planning Chair: No report. Susan compiled the swim meet schedule, and it is posted on the website.

Governance Committee: No report.

Athlete Representatives: Elly Lewis and Teague McElwee are the senior athlete representatives and took over the Instagram account duties. They will be attending the Western Zone athlete meeting tonight. They are building up the athlete committee again. She asked teams to send the names of their two athlete representatives to them. The athlete committee will have quick meetings each month. They will have three subcommittees this year: Instagram, interviews, and the state medal drive. Kaleb Montgomery and PJ Delhomme are the junior athlete representatives.

## **Old Business**

### At Large Voting members:

Under the new Montana Swimming by-laws adult and athlete at large voting members may be added to vote at the House of Delegates meeting. Each club has one adult vote. The voting members of the board of directors each have one vote (unless a person holds two offices with voting privileges and then that person may only vote once or if two people hold one voting office and then only one person may vote). There may be up to an additional ten adult at large members and up to an additional ten athlete at large members appointed by the General Chair. The at-large voting members will be the records chair, treasurer, technical planning chair, and the official's chair. Once the operational risk chair is appointed, that position will also serve as an at large voting delegate.

By-law updates: The by-laws will be updated with any new changes passed by USA Swimming at the annual Summit meeting in Denver later this month.

Zones update: Laura's zone summary is included in her report posted on the website.

Jay was the senior zone coach with Matt. They had a great group of kids at Clovis. It was unseasonably cool there as temperatures barely broke 100 degrees. They had fast races and Team Montana did well. Jay appreciated Laura and all the parents who assisted.

Brady was the age group zones coach with Rory Genazzi at Elk Grove, California. The temperatures there were over 100 degrees each day. Of the 122 individual event swims in prelims and finals there were 78 best times, and two Montana state records were broken by Quinn Montgomery in the 13-14 year old 100 meter butterfly and 200 meter butterfly. Montana finished in 14<sup>th</sup> place overall.

Block Party Meets Phase 3: Block party meets are entering a phase 3 trial. Montana Swimming had previously voted to not accept times from block party meets in the trial program to enter any Montana Swimming championships meets (SC State, Junior BC, and LC State). No action was needed as this time as block party continues as a trial program. Montana Masters will not sanction block party meets.

There was no other old business to discuss.

### **New Business**

2025 USA Swimming Annual Business Meeting: Montana Swimming will send Susan to attend the meetings in Denver. She will attend the registration workshop, the Western Zone HOD meeting, and the USA Swimming HOD meeting along with other meetings. Jay, Eddie and the athlete representatives will attend virtually.

#### Budget Introduction:

Treasurer Matt Yovich's was absent and submitted no report. We cannot introduce or pass a budget at this time. The Montana Swimming board of directors will review the budget at their upcoming meetings.

Last year Montana Swimming planned for a balanced budget to maintain the reserve fund. The reserve fund must equal at least 75% of the annual budget but not more than 125%.

#### Proposals:

The final version of the proposals as voted upon is included in the appendix and posted on the website. The draft version of the proposals was posted on the website. A voice vote or an electronic vote may be taken when needed. Jay will determine from the voice vote if the issue passes or fails. People may ask for a count.

The following proposals were pulled for discussion: 2, 3, 6, 7, 8, and 9

**M/S/P**: A motion for an omnibus recommendation to pass as a block proposals number 1, 4, and 5 as recommended was made and seconded. The motion passed.

Discussion and vote on proposals that were pulled:

- Proposal 2: SOP for the Zone Team Head Coach submitted by Kirby Beierle

**Proposal: The creation of a comprehensive Standard Operating Procedure (SOP) document that outlines the responsibilities, timeline, entry processes, entry programs, and support systems available to incoming Montana Senior Zone and Age Group Zone Head Coaches. This SOP should be developed during the 2025–2026 short course season and finalized no**

later than February 2026. The SOP would be created under the leadership of the General Chair, in collaboration with a designated committee, and should be reviewed and updated annually to reflect any changes to meet structures or entry requirements.

**Proposed Action Steps:**

The General Chair appoints a small committee of experienced individuals to assist in drafting the SOP.

The committee gathers input from previous Zone Head Coaches, Team Managers, and LSC Board members to identify best practices and common challenges.

A first draft is presented for feedback to the Montana Swimming Board of Directors by January 2026.

Finalized SOP to be approved the Montana Swimming Board of Directors and distributed by the end of February 2026.

The SOP is reviewed annually after the summer senior and age group Western Zones meets by the Montana zones coaches, staff, and zones coordinator. Updates should be made as needed based on changes to meet formats or LSC policies. Any changes should be submitted to the General Chair by September 1 for consideration at the fall MT Swimming House of Delegates meeting. The zones SOP updates should be added to the HOD fall meeting agenda as a standing item under old business to be reviewed annually.

Proposed Implementation: 2025–2026 Short Course Season (Completed by February 2026)

Discussion: This proposal will help set all the zone coaches up for success. For coaches new to coaching the zone team, it can be a huge task to do everything that needs to be done. Having a standard operating procedure available for the coaches that is updated annually each fall will assist the coaches in their duties. For coaches without access to Team Manager, they would have a difficult time trying to do the entries. OME won't allow us to enter relays for Team Montana, so Sean Marshall entered the relays with his team entries for senior zones this summer and then requested the meet registrar change the team to Montana. Chaperone roles, communications and other items can be included. The committee will be appointed by the General Chair.

**M/S/P:** It was moved and seconded to pass the proposal as presented. The motion passed.

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- Proposal 3: High School State Lead Off Relay Split Observations submitted by Hayley Coursey

**Montana high school swimmers swimming in the Montana high school state meet with current USA Full Registration to have their lead relay Splits be observed by officials.**

The current UAS Swim rule is stated below:

102.3 RELAYS .1 .2 .3 .4 .5 .6 Relay teams shall not compete unattached. In all cases, relay teams must be composed of USA Swimming members of the same club, school or organization which is a member of federation.

Effective immediately.

NOTE: This proposal does **NOT** comply with USA Swimming rules. Even if it should pass, the lead off time could not be uploaded to SWIMS.

**M/S/F:** It was moved and seconded to pass the proposal as presented. The proposal failed.

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- Proposal 6: Adjustment to State Championship Qualification Time Standards for 9–10 Age Group. Submitted by Kirby Beierle

**Revise the Montana Swimming Short Course and Long Course State Championship time standards for the 9–10 age group in the following manner:**

- **B time standard qualifies the swimmers for the championship meet.**
- **The swimmer then is qualified for any race. They have a legal time as a bonus swim.**
- **They must have a BB time in the 400 free in order to swim that event.**

Discussion: This would increase the number of 10&U swimmers at both state meets.

**M/S/P:** A motion was made and seconded to amend the proposal as follows: 9-10 (10&U) swimmers must enter Short Course State with a B time or faster in one event and then may enter any additional events up to the entry limit with any verifiable legal time in SWIMS. Distance exception - swimmers must have BB time or faster to enter the 400 meter free/500 yard free. No time entries will not be accepted.

The 9-10 (10&U) swimmers will have no qualifying time standards for Long Course State but must enter with a verifiable legal time in SWIMS. No time entries will not be accepted.

The motion passed.

**M/S/Table:** A motion was made and seconded to table this proposal until after the discussion of proposals numbered 7 and 8. The motion passed. The proposal was tabled until after the discussion of proposals 7 and 8.

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- Proposal 7: Break Short Course State Championships into Two Meets – Age Group State and Senior State and Eliminate the Junior BC Championships. Submitted by Jay Friend.

**Break our Short Course State Championship into two meets -- an Age Group State Championship Meet and a Senior State Championship Meet. Eliminate BC Champs to use that meet and funding for the meets.**

### **Short Course Age Group State Championships**

**Age Groups:** 11-12, 10&U, 8&U

**Qualifying Time:** Must have a time in the SWIMS database in the events they wish to enter.

**Event Limit:** 7 individual events, no more than 3 per day. 5 relays, no more than 2 per day.

**Format:** Prelims/Finals for 11-12 and 10&U age groups with A/B Finals for each of these age group. Timed Finals only for 8&U. 8&U may swim either 8&U or 10&U for individual events, but not both.

- Friday: 500 Free (11-12, 10&U), 200 Fly (11-12), W/M 400 Free Relay (11-12, 10&U).
- Saturday: Mixed 200 Free Relay - Prelims Only (11-12, 10&U), 100 Back (11-12, 10&U), 200 Breast (11-12), 50 Fly (All), 25 Free (8&U), 100 IM (All), 200 Free (11-12, 9-10), 50 Breast (All), 25 Fly (8&U), 400 IM (11-12), W/M 200 Free Relay - Finals Only (11-12, 10&U).
- Sunday: Mixed 200 Medley Relay - Prelims Only (11-12, 10&U), 100 Breast (11-12, 9-10), 50 Free (All), 200 Back (11-12), 25 Back (8&U), 100 Fly (11-12, 9-10), 50 Back (All), 200 IM (11-12, 9-10), 25 Breast (8&U), 100 Free (All), 1650 Free (11-12), W/M 200 Medley Relay - Finals Only (11-12, 10&U).

**Awards:** Individual Medals 1-8, awarded during finals in each evening, Ribbons 9-16. Relay Medals 1-3.

Changes from Current Meet Format: Eliminates time standards. Condenses the meet into 2.5 days. Adds mixed relays in prelims. Makes a whole new event line-up. Adds 1 finals heat for 11-12 swimmers, adds 2 finals heats for 10-U swimmers.

### **Short Course Senior State Championships**

**Age Groups:** Open

**Qualifying Time:** 13-14 BB time to enter the meet. 1 QT = 5 Bonus, 2 QT = 5 Bonus, 3 QT = 4 Bonus, 4 QT = 3 Bonus, 5 QT = 2 Bonus, 6 QT = 1 Bonus, 7 QT = No Bonus. Swimmers cannot enter the 400 IM, 500 Free, 1000 Free, 1650 Free as bonus events.

**Event Limit:** 7 individual events, no more than 3 per day. 5 relays, no more than 2 per day.

**Format:** Prelims/Finals by Age Group (14&U, 15-16, 17-21). A/B Finals for each Age Group.

- Thursday: 1000 Free
- Friday: Mixed 200 Free Relay - Prelims Only (14&U, 15&O), 200 Fly, 50 Back, 100 Breast, 200 IM, 50 Free, 500 Free, 400 Free Relay - Finals Only
- Saturday: Mixed 200 Medley Relay - Prelims Only (14&U, 15&O), 200 Back, 100 Fly, 50 Breast, 200 Free, 400 IM, 200 Free Relay - Finals Only
- Sunday: 100 Free, 200 Breast, 50 Fly, 100 Back, 100 IM, 1650 Free, 200 Medley Relay - Finals Only

**Awards:** Individual Medals 1-8, Ribbons 9-16. Relay Medals 1-3,

Changes from Current Meet Format: Changes time standards and bonus entry structure to make it simpler. Changes competition age classes. Adds mixed relays during prelims. Changes event order on Saturday. Adds an additional heat of finals for each age group.

Effective: To be implemented for the 2027 SC State Championship Meets.

Discussion: Comments were made that families with kids in both swim meets may not attend both meets. It may be difficult to have officials for the 12&U short course state. Younger swimmers look forward to watching the older swimmers. Older athletes who don't qualify for state will have no meet if we eliminate the BC Championships. Eliminating time standards and having a championship meet eliminates progression. Athletes say state is nerve racking for them. Could we add the medal ceremonies back in at SC and LC State? The athletes want more energy and excitement at state. Having the younger swimmers cheering at state makes the meet more exciting. Athletes would like a shorter timeline on Sunday. We could decrease the number of events swimmers could enter at state to have a shorter timeline. High School state has more energy because swimmers can only swim two individual events and two relays and prelims and finals are on different days, so the meet is much shorter.

**M/S/P:** Eddie Lary moved to amend the proposal regarding senior state to allow one (1) qualifying time equals six (6) bonus times. The motion was seconded and passed.

**M/S/Fail:** Proposal 7 as amended was moved and seconded to pass as amended. The motion failed.

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- Proposal 8: Change the MT Swimming Long Course State Qualifying Time Standards effective for 2026 LC State. Submitted by Jay Friend.

**Proposal: Change the time standards for the Long Course State Championships to the following:**

**12&U Swimmers - No standard, but they must have a verified time in SWIMS in the events they want to compete in.**

**13&O Swimmers - They must have the 13-14 BB time to qualify.**

**1 QT = 5 Bonus Swims**

**2 QT = 5 Bonus Swims**

**3 QT = 4 Bonus Swims**

**4 QT = 3 Bonus Swims**

**5 QT = 2 Bonus Swims**

**6 QT = 1 Bonus Swim**

**7 QT = No Bonus**

**Swimmers cannot enter the 400 IM, 400 Free, 800 Free, 1500 free as bonus events.**

Effective: To be implemented for qualifying for the 2026 LC State Championships.

Discussion: all swimmers must have a verifiable time in SWIMS to enter an event. Swimmers must have a B time or faster to enter distance events.

**M/S/P:** It was moved and seconded to amend the proposal as follows: 13 and over swimmers with one (1) qualifying time may enter up to six (6) bonus swims. All swimmers 12 and under must have a BB time or faster in their respective age group to enter the distance events including the 400 IM, 400 meter free/500 yard free, 800 meter free/1000 yard free, and 1500 meter free/1650 yard free. Swimmers 13 and over must have a 13-14 BB time or faster to enter the any of the distance events. No time entries are not accepted. The motion passed.



**M/S/P:** Proposal 8 as amended above. It was moved and seconded to pass proposal 8 as amended. The vote was taken virtually. The motion passes.

The amended proposal as passed is as follows:

**Change the time standards for the Long Course State Championships to the following:**

**12&U Swimmers (including 8&U, 10&U, 9-10, and 11-12):**

- No time standards for the 12& Under age groups (except for distance events), but the swimmer must have a verified legal time proven through SWIMS to enter each event at the Montana Swimming Long Course State Championships.
- NO time (NT) entries are not accepted.
- Distance exception: Swimmers ages 12&U must have a verified 'BB' time or faster in their respective age group in each event to enter the 400 IM, 400/500 Freestyle, 800/1000 Freestyle, and 1500/1650 Freestyle events.

**13-21 Year Old Swimmers:**

Swimmers must enter one event with a 13-14 year old 'BB' time or faster to qualify for the Montana Swimming Long Course State Championships.

- Swimmers may then enter bonus swims as follows with a legal verified time proven through SWIMS.
  - 1 Qualifying Time (QT) = 6 Bonus Swims
  - 2 QT = 5 Bonus Swims
  - 3 QT = 4 Bonus Swims
  - 4 QT = 3 Bonus Swims
  - 5 QT = 2 Bonus Swims
  - 6 QT = 1 Bonus Swim
  - 7 QT = No Bonus Swims

Swimmers must enter the distance events with a verified 13-14 year old 'BB' time or faster in each event to enter the 400 IM, 400/500 Free, 800/1000 Free, 1500/1650 free. No bonus times are accepted for the distance events.

NO time (NT) entries are not accepted.

All entry times must be provable through SWIMS.

Effective immediately for qualifying for the 2026 LC State Championships.

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**Point of order:** Move to bring back proposal 6 for further discussion.

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- Proposal 6: Adjustment to State Championship Qualification Time Standards for 9–10 Age Group

Discussion: Change the proposals so it applies to short course state only – remove the long course state reference. Swimmers must enter distance events with a B time or faster.

**M/S/P:** Eddie moved to amend the proposal as follows Swimmers ages 9-10 or 10&U must enter Short Course State in one event with a B time or faster. Swimmers may then enter any other event

with a verifiable legal time in SWIMS as a bonus event. There is an exception is for distance events. Swimmers must enter the 400 meter free/500 yard free with a BB time or faster. No time entries are not accepted. The motion was seconded. The motion passed.

**M/S/P:** It was moved and seconded to pass proposal 6 as amended. The motion passed.

Proposal 6 as amended and passed is as follows:

**Revise the Montana Swimming Short Course Championship time standards for the 9–10 (10&U) age group in the following manner:**

- **Swimmers must enter the Montana Swimming Short Course State Championships in one event with a 9-10 year old or 10&U 'B' qualifying time or faster.**
- **Once entered in the one qualifying event, the swimmer may then enter any other event with a time slower than a B time as a bonus event with a verified legal time proven through SWIMS.**
- **Exception: Swimmers must enter the 400 / 500 Freestyle with a 'BB' time or faster. Cannot enter with a bonus time.**
- **No time (NT) entries are not allowed.**

Effective immediately.

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- Proposal 9: Allow the meet host to determine if they want to mix the 10&U swimmers into the prelims session of Long Course State rather than run a separate session for the 10&U swimmers. Submitted by Jay Friend.

**Proposal: Allow the host to determine if they want to mix the 10&U swimmers into the prelims session of Long Course State rather than run a separate session for the 10&U swimmers. The host must state in their bid which format they are going to use.**

Effective immediately.

Discussion: If the 10 and under session was combined into prelims, breaks would need to be taken to award the 10 and under swimmers. If the 10 and under session and prelims were combined, more officials would be available for the 10 and under events. Would combining the two session make prelims too long? Concerns were expressed over warm-ups. Shorter sessions are better for new families.

**M/S/P:** It was moved and seconded to pass the proposal as presented. The proposal passed.

End of discussion on the proposals.

2026 Long Course State and the 2026 Long Course Meet Schedule:

BOZ submitted the only bid to host the 2026 Montana Swimming Long Course Championships with a cost of \$15,000. The club will fundraise to cover their additional expenses.

The 10 and under session will remain a separate session held between prelims and finals.

**M/S/P:** It was moved and seconded to pass the BOZ bid to host the 2026 Montana Swimming Long Course State meet bid at a cost of \$15,000. The motion passed.

**M/S/P:** It was moved and seconded to approve the 2026 MT Swimming long course meet schedule. The motion passed. The long course meet schedule is in the appendix and posted on the website.

#### 2026 Zone Team Coach Selection:

Senior zones will be held July 28 – August 2 at Clovis, CA. Age group zones will be held August 5-8 at Mt Hood Aquatics at Gresham, OR.

Jay was voted as the 2025 head coach of the year and has first right of refusal to coach either zone meet. Jay turned down the coach position for both meets. Lisa Patchin was voted the 2025 age group coach of the year. She now may select which meet she wants to serve at as the head coach.

The remainder of the coaching positions will be filled by application.

- 2026 Senior Zones Head Coach: TBD
- 2026 Age Group Zones Head Coach: TBD
- 2026 Senior Zones Assistant Coach: TBD
- 2026 Age Group Zones Assistant Coach: TBD

The zone coach application is posted on the website on the zone page. Jay will appoint a zone coach selection committee to review the applications and select the coaches. Applications should be submitted to Jay. Applications will be sent out to coaches. The positions are open to all currently registered Montana Swimming coaches.

#### Montana Swimming Board of Directors Elections and Appointments:

Nominations were accepted at the meeting. The positions of treasurer and secretary are not term limited.

Nominations were opened. The following people were elected or appointed.

- **Finance Vice Chair: Piper Lynch (HLST)** – elected by acclimation.
- **Program Operations Chair (Zones): Kim Jakub (BAC)** – elected by acclimation.
- **Secretary: Susan Huckleby (BTST)** – elected by acclimation.
- **Co-Coach Representatives: Kristen Wyatt (BY) and Brady Baughman (MYST)** – elected by acclimation. (Second term)
- **DDEI Chair: Susan Huckleby (BTST)** – elected by acclimation.

General Chair Jay Friend appointed the following people who were approved by the House:

- **Safe Sport: Dave Dorak (GAC)**
- **Registration & Membership Co-Chairs: Susan Huckleby (BTST) and Jay Friend (MAC)**
- **Technical Planning: Jessica Marshall (BAC).**
- **Operational Risk (safety): Pat Gilmartin (LAKE).**
- **Program Development Chair: Mike Turner (GFST). 1 year term.** Jessica Marshall stepped down from the position after being appointed to technical planning chair. This position organizes and runs the AAA camps and other activities.

Governance Committee: Jay will appoint new members.

A list of the board members and committee members is posted on the website and included in the appendix.

Banking authorization letter: Susan will email an updated banking authorization letter to Matt Yovich. Beth Storey will be removed from all the accounts, and Piper Lynch and Jay Friend will be added to all the accounts. Matt is currently listed on all the accounts.

Budget update: There was no update.

#### **Other business:**

Athlete representative PJ Delhomme (MYST) will lead the state medal drive. Jay will send the medal spreadsheet to PJ.

The new board member orientation will be held after the meeting.

#### **Resolutions and Orders**

There were no physical ballots to be destroyed as this was a virtual meeting. Electronic ballots were deleted.

#### **Adjournment**

With no further business, General Chair Jay Friend adjourned the meeting at 12:48 pm

Respectfully submitted,

Susan Huckleby  
Montana Swimming Secretary  
**Big Sky. Big Dreams. Big Success!**

## **Appendix**

- Meeting Notice
- Agenda
- 2026 MT Swimming Long Course Meet Schedule
- Proposals as voted upon by the HOD in final form
- Administrative Vice Chair Report
- Secretary's Report
- Registration Chair Report
- Program Operations Chair Report and Zone Team Recap Report
- IT/Webmaster Report
- Scholastic All America Report
- Times Chair Report
- Diversity, Disability, Equity & Inclusion Chair Report
- 2025-2026 Montana Swimming Board of Directors and Committee Members List
- Meeting Attendance Sheets

## Meeting Notice

Montana Swimming  
September 1, 2025

Dear Members of Montana Swimming,

The annual fall Montana Swimming House of Delegates meeting will be held on **Sunday, September 21 as a virtual meeting beginning at 10:00 am**. The virtual meeting link will be sent to all Montana Swimming board members and club contacts. Other persons wishing to attend the virtual meeting may contact Jay Friend ([jayifriend@gmail.com](mailto:jayifriend@gmail.com)) for the meeting link. This letter and the announcement posted on the Montana Swimming website will serve as notice for the meeting.

Proposals to be considered at the fall meeting are attached and posted on the website. At the meeting some of the business to be discussed will include proposals to be voted upon, officer elections, and the long course meet schedule will be determined. Officers and committee chairs, please e-mail me your reports in Word format by September 18 to be posted on the website.

The long course swim meet schedule will be set at this meeting. Teams, please send the dates for your long course swim meets to Jay Friend with a copy to me by September 14. If your team is planning to bid to host the 2026 Montana Swimming Long Course Championships, please send your bid by September 8 to Jay Friend with a copy to me. Bid forms are posted on the LSC Meeting info tab – fall HOD meeting or under the meets tab.

Each team may send one athlete and one non-athlete member to vote. Both voting members must be current members of USA Swimming. Please send the names and email addresses for both voting delegates to Susan Huckleby by no later than September 16. The May 2025 HOD meeting minutes were sent out over the summer and are posted online. These minutes will be presented for approval at the meeting.

If you have questions or need additional information, please contact me. Thank you.

Respectfully Submitted,

Susan Huckleby  
Secretary, Montana Swimming  
September 1, 2025  
[shuckleby@msn.com](mailto:shuckleby@msn.com)  
**Big Sky. Big Dreams. Big Success!**

Montana Swimming Annual HOD Meeting Agenda  
September 21st, 2025, 10:00 am  
Virtual

Big Sky. Big Dreams. Big Success!

Roll Call – Sign in as you enter the room and receive voting credentials

Welcome and instructions – Jay Friend, Eddie Lary

Review, correction, adoption of Spring 2025 Spring HOD meeting

Officer, Committee Chair, Athlete Rep Report Summaries  
– short reports and/or description of duties (full reports posted to website)

Old Business:

- At-Large Board Members
- AG and Sr Zones Summary
- Block Party Stage 3

New Business:

- Budget Introduction
- MTS Events (not meets) – Program Development
- 2025 Proposals – Consent Agenda
- Long Course 2025 Schedule (Technical Development)
- Long Course State Schedule and Bids –
  - Bozeman Barracudas
  - Others
- Zone Coach Assignments
- MTS Officer Elections/Appointments
  - Open Positions
  - Appointments
- Final Budget Approval

Other

Adjournment

Meet with all officers after the HOD for new officer orientation. 10-15 minutes - THANKS!!

## 2026 Montana Swimming Long Course Meet Schedule

<u>Date</u>	<u>Meet</u>	<u>Location</u>	<u>Host Team</u>
April 2-4	USA Swimming Open Water National & Junior National Champs	Sarasota, FL	
April 2 - 6	YMCA SCY National Championships	Greensboro, NC	YMCA of USA
April 18-19	BOZ Spring Chicken Meet	Bozeman	BOZ
May 8 – 10	Big Sky State Games	Billings	BAC and BSSG
May 15-17	Bozeman May Classic	Bozeman	BOZ
May 20 - 23	TYR Pro Swim Series	Sacramento, CA	USA Swimming
May 30-31	GAC IMX	Kalispell	GAC
June 17-20	TYR Pro Swim Series	Indianapolis, IN	USA Swimming
June 20	WZ Open Water Championships	Maui, HI	Island Aquatics
June 25-28	Missoula Firecracker	Missoula	MAC
July 10-12	HLST Last Chance Meet	Helena	HLST
July 16-18	Speedo Senior Sectionals	Gresham, OR	USA Swimming
July 23-26	MT Swim Long Course Champs	Bozeman	BOZ/MT Swim
July 28 - Aug 2	WZ Senior Zone Championships	Clovis, CA	Clovis Swim Club
July 28 – Aug 1	Toyota US Nationals	Irvine, CA	USA Swimming
July 28 - Aug 1	USA Swim Futures Championships	Multiple Sites	USA Swimming
July 28 – Aug 1	YMCA Long Course Nationals	Ocala, FL	YMCA of the USA
Aug 3 – 7	Speedo Junior Nationals	Irvine, CA	USA Swimming
Aug 5 - 8	WZ Age Group Championships	Gresham, OR	Oregon Swimming
Aug 12-15	Pan Pac Swimming Championships	Irvine, CA	USA Swimming/World Aquatics



## **2025 Montana Swimming Proposals As Voted On at the Fall HOD Meeting Summary**

### **Final**

#### Block A – Proposals

Number	Description	Author	Final Vote	Pulled
1	New Montana Swimming Logo	Laura Parvey-Connors	PASS	
2	Development of a Standard Operating Procedure (SOP) for Montana Swimming Zone Team Head Coaches	Kirby Beierle	PASS	X
3	High School State Lead Off Relay Split Observations	Hayley Coursey	FAIL	X
4	Change Name of the MT Swimming Junior BC Championships to the MT Swimming BC Championships	Susan Huckleby	PASS	
5	Adopt USA Swimming Motivational Age Group Time Standards for 13-21 year old 50 Backstroke, 50 Breaststroke and 50 Butterfly to replace the current Montana Swimming time standards for these events. (Parts A and B)	Susan Huckleby	PASS	
6	Adjustment to SC State Championship Qualification Time Standards for 9–10 Age Group	Kirby Beierle	PASS as amended	X
7	Break SC State into two meets – Age Group State and Senior State. Eliminate Junior BC Championships	Jay Friend	FAIL	X
8	Change the MT Swimming Long Course State Qualifying Time Standards	Jay Friend	PASS as amended	X
9	Allow the meet host to determine if they want to mix the 10&U swimmers into the prelims session of Long Course State rather than run a separate session for the 10&U swimmers.	Jay Friend	PASS	X

Proposals: (Proposal wording is in bold)

(1) New Montana Swimming Logo

Submitted by Laura Parvey-Connors

Recommendation:

Action: **Passed**

**Proposal: To request board approval to adopt the newly designed Montana Swimming logo as the organization's official mark, replacing the current logo effective October 1, 2025. Upon approval, the logo will be implemented across all apparel, printed materials, signage, and digital platforms.**

Before and after comparisons are below — colors could change. Greens were used for the 2025 Zone Meet. Examples using colors similar to USA Swimming are also reflected below.

Proposed new logo in different colors

Oval MT Swimming swimmer logo and the original round MT Swimming logo



**Key Benefits**

- **Modern, Professional Look:** Reflects our organization's forward momentum and strong competitive spirit.

- **Versatile Across Applications:** Works equally well on embroidered polos, screen-printed t-shirts, swim caps, banners, and social media.
- **Improved Visibility:** Clear, bold lines ensure the logo is recognizable from a distance and in small digital formats.
- **Unified Brand Identity:** A consistent, professional logo strengthens community recognition and pride.
- **LSC Donation by Meld Media:** equal to \$5,000. Meld Media will donate the design, digital files, and website consulting to update the logo up to a fee of \$5,000.
- **Logo designed by Meld Media.**

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(2) Development of a Standard Operating Procedure (SOP) for Montana Swimming Zone Team Head Coaches

Submitted by Kirby Beierle

Action: **Passed**

Proposal: The creation of a comprehensive Standard Operating Procedure (SOP) document that outlines the responsibilities, timeline, entry processes, entry programs, and support systems available to incoming Montana Senior Zone and Age Group Zone Head Coaches. This SOP should be developed during the 2025–2026 short course season and finalized no later than February 2026. The SOP would be created under the leadership of the General Chair, in collaboration with a designated committee, and should be reviewed and updated annually to reflect any changes to meet structures or entry requirements.

**Proposed Action Steps:**

The General Chair appoints a small committee of experienced individuals to assist in drafting the SOP.

The committee gathers input from previous Zone Head Coaches, Team Managers, and LSC Board members to identify best practices and common challenges.

A first draft is presented for feedback to the Montana Swimming Board of Directors by January 2026.

Finalized SOP to be approved the Montana Swimming Board of Directors and distributed by the end of February 2026.

The SOP is reviewed annually after the summer senior and age group Western Zones meets by the Montana zones coaches, staff, and zones coordinator. Updates should be made as needed based on changes to meet formats or LSC policies. Any changes should be submitted to the General Chair by September 1 for consideration at the fall MT Swimming House of Delegates meeting. The zones SOP updates should be added to the HOD fall meeting agenda as a standing item under old business to be reviewed annually.

Effective Immediately for the 2025–2026 Short Course Season (Completed by February 2026)

Rationale: Improved Clarity and Support for Head Coaches:

Currently, new Head Coaches for Zone teams are expected to understand the intricate logistics, entry procedures, and management tasks without a formal guide or background information. By providing a detailed SOP, we would ensure that coaches have access to a roadmap that includes deadlines, checklists, and contacts for support. This structure would help foster a more confident and well-prepared leadership experience.

Enhanced Continuity and Collaboration: The SOP would complement the existing job descriptions by providing a step-by-step framework that reduces ambiguity and clarifies roles and responsibilities. It would also promote collaboration by identifying who is responsible for specific tasks, helping to streamline communication between coaches, volunteers, and the LSC.

Encouraging Participation from More Coaches: These important coaching roles often seem intimidating, especially to those who have not attended a Zones meet before. A well-documented and supportive SOP would help demystify the process, making it more approachable for coaches interested in gaining experience at this level. This could lead to increased involvement from coaches across the state, strengthening the program as a whole.

Conclusion: Developing a Standard Operating Procedure for Montana Swimming's Zone Team Head Coaches is a proactive and supportive step that will enhance the experience for coaches and athletes alike. It will ensure more consistent leadership, encourage wider participation from our coaching community, and provide a reliable framework that supports long-term success at Zones meets.

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### (3) High School State Lead Off Relay Split Observations

Submitted by Hayley Coursey

Action: **Failed**

**Proposal: Montana high school swimmers swimming in the Montana high school state meet with current USA Full Registration to have their lead relay Splits be observed by officials.**

The current UAS Swim rule is stated below:

102.3 RELAYS .1 .2 .3 .4 .5 .6 Relay teams shall not compete unattached. In all cases, relay teams must be composed of USA Swimming members of the same club, school or organization which is a member of federation.

Rationale: If a USA-registered swimmer is the lead and same school relay that athlete is getting no extra help for the UNSANCTIONED swimmers behind them.

Other than the feeling of the devastation of missing out on getting a state cut taken away for a rule that does nothing but hurt the athlete.

Effective immediately.

NOTE: This proposal does **NOT** comply with USA Swimming rules. Even if passed, the times could not be uploaded to SWIMS.

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(4) Change Name of the MT Swimming Junior B-C Championships to the MT Swimming BC Championships

Submitted by Susan Huckleby

Action: **Passed**

Proposal: **Change the name of the Montana Swimming Junior B-C Championships to the Montana Swimming BC Championships.**

Effective immediately.

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(5) Adopt USA Swimming Motivational Age Group Time Standards for 13-21 year old 50 Backstroke, 50 Breaststroke and 50 Butterfly to replace the current Montana Swimming time standards for these events.

Submitted by Susan Huckleby

Action: **Passed**

Proposal A: **Adopt the USA Swimming motivational age group time standards for the 13-14 year old 50 backstroke, 50 breaststroke, and 50 butterfly. These time standards will replace the current Montana Swimming 13-14 year old 50's of stroke time standards.**

Proposal B: **Adopt automatically the USA Swimming motivational age group time standards for the 15-16 and 17-18 (for use by the Montana Swimming 17-21 year old age group) for the 50 backstroke, 50 breaststroke, and 50 butterfly when they are released. These time standards will replace the current Montana Swimming 15-21 year old 50's of stroke time standards.**

Effective immediately.

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(6) Adjustment to SC State Championship Qualification Time Standards for 9–10 Age Group.

Submitted by Kirby Beierle

Action: **Passed as Amended**

Proposal as amended: **Revise the Montana Swimming Short Course Championship time standards for the 9–10 (10&U) age group in the following manner:**

- **Swimmers must enter the Montana Swimming Short Course State Championships in one event with a 9-10 year old or 10&U 'B' qualifying time or faster.**
- **Once entered in the one qualifying event, the swimmer may then enter any other event with a time slower than a B time as a bonus event with a verified legal time proven through SWIMS.**

- **Exception: Swimmers must enter the 400 / 500 Freestyle with a 'BB' time or faster. Cannot enter with a bonus time.**
- **No time (NT) entries are not allowed.**

Effective immediately.

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(7) Break Short Course State Championships into Two Meets – Age Group State and Senior State and Eliminate the Junior BC Championships

Submitted by Jay Friend

Action: **Failed**

Proposal: **Break our Short Course State Championship into two meets -- an Age Group State Championship Meet and a Senior State Championship Meet. Eliminate BC Champs to use that meet and funding for the meets.**

### **Short Course Age Group State Championships**

**Age Groups:** 11-12, 10&U, 8&U

**Qualifying Time:** Must have a time in the SWIMS database in the events they wish to enter.

**Event Limit:** 7 individual events, no more than 3 per day. 5 relays, no more than 2 per day.

**Format:** Prelims/Finals for 11-12 and 10&U age groups with A/B Finals for each of these age group. Timed Finals only for 8&U. 8&U may swim either 8&U or 10&U for individual events, but not both.

- Friday: 500 Free (11-12, 10&U), 200 Fly (11-12), W/M 400 Free Relay (11-12, 10&U).
- Saturday: Mixed 200 Free Relay - Prelims Only (11-12, 10&U), 100 Back (11-12, 10&U), 200 Breast (11-12), 50 Fly (All), 25 Free (8&U), 100 IM (All), 200 Free (11-12, 9-10), 50 Breast (All), 25 Fly (8&U), 400 IM (11-12), W/M 200 Free Relay - Finals Only (11-12, 10&U).
- Sunday: Mixed 200 Medley Relay - Prelims Only (11-12, 10&U), 100 Breast (11-12, 9-10), 50 Free (All), 200 Back (11-12), 25 Back (8&U), 100 Fly (11-12, 9-10), 50 Back (All), 200 IM (11-12, 9-10), 25 Breast (8&U), 100 Free (All), 1650 Free (11-12), W/M 200 Medley Relay - Finals Only (11-12, 10&U).

**Awards:** Individual Medals 1-8, awarded during finals in each evening, Ribbons 9-16. Relay Medals 1-3.

Changes from Current Meet Format: Eliminates time standards. Condenses the meet into 2.5 days. Adds mixed relays in prelims. Makes a whole new event line-up. Adds 1 finals heat for 11-12 swimmers, adds 2 finals heats for 10-U swimmers.

### **Short Course Senior State Championships**

**Age Groups:** Open

**Qualifying Time:** 13-14 BB time to enter the meet. 1 QT = 5 Bonus, 2 QT = 5 Bonus, 3 QT = 4 Bonus, 4 QT = 3 Bonus, 5 QT = 2 Bonus, 6 QT = 1 Bonus, 7 QT = No Bonus. Swimmers cannot enter the 400 IM, 500 Free, 1000 Free, 1650 Free as bonus events.

**Event Limit:** 7 individual events, no more than 3 per day. 5 relays, no more than 2 per day.

**Format:** Prelims/Finals by Age Group (14&U, 15-16, 17-21). A/B Finals for each Age Group.

- Thursday: 1000 Free
- Friday: Mixed 200 Free Relay - Prelims Only (14&U, 15&O), 200 Fly, 50 Back, 100 Breast, 200 IM, 50 Free, 500 Free, 400 Free Relay - Finals Only
- Saturday: Mixed 200 Medley Relay - Prelims Only (14&U, 15&O), 200 Back, 100 Fly, 50 Breast, 200 Free, 400 IM, 200 Free Relay - Finals Only
- Sunday: 100 Free, 200 Breast, 50 Fly, 100 Back, 100 IM, 1650 Free, 200 Medley Relay - Finals Only

**Awards:** Individual Medals 1-8, Ribbons 9-16. Relay Medals 1-3,  
Effective: To be implemented for the 2027 SC State Championship Meets.

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(8) Change the MT Swimming Long Course State Qualifying Time Standards effective for 2026 LC State.

Submitted by Jay Friend

Action: **Passed as Amended**

Proposal as amended: Change the time standards for the Long Course State Championships to the following:

**12&U Swimmers (including 8&U, 10&U, 9-10, and 11-12):**

- No time standards for the 12& Under age groups (except for distance events), but the swimmer must have a verified legal time proven through SWIMS to enter each event at the Montana Swimming Long Course State Championships.
- NO time (NT) entries are not accepted.
- Distance exception: Swimmers ages 12&U must have a verified 'BB' time or faster in their respective age group in each event to enter the 400 IM, 400/500 Freestyle, 800/1000 Freestyle, and 1500/1650 Freestyle events.

**13-21 Year Old Swimmers:**

Swimmers must enter one event with a 13-14 year old 'BB' time or faster to qualify for the Montana Swimming Long Course State Championships.

- Swimmers may then enter bonus swims as follows with a legal verified time proven through SWIMS.
  - 1 Qualifying Time (QT) = 6 Bonus Swims
  - 2 QT = 5 Bonus Swims
  - 3 QT = 4 Bonus Swims
  - 4 QT = 3 Bonus Swims
  - 5 QT = 2 Bonus Swims
  - 6 QT = 1 Bonus Swim

- 7 QT = No Bonus Swims

Swimmers must enter the distance events with a verified 13-14 year old 'BB' time or faster in each event to enter the 400 IM, 400/500 Free, 800/1000 Free, 1500/1650 free. No bonus times are accepted for the distance events.

NO time (NT) entries are not accepted.

All entry times must be provable through SWIMS.

Effective immediately for qualifying for the 2026 LC State Championships.

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(9) Allow the meet host to determine if they want to mix the 10&U swimmers into the prelims session of Long Course State rather than run a separate session for the 10&U swimmers.

Submitted by Jay Friend

Action: **Passed**

Proposal: Allow the host to determine if they want to mix the 10&U swimmers into the prelims session of Long Course State rather than run a separate timed finals session for the 10&U swimmers. The host must state in their bid which format they are going to use.

Effective immediately.



### **Administrative Vice Chair Report**

Attention Coaches and Members,

Montana Swimming is running smoothly, because we have several dedicated volunteers doing a lot of work behind the scenes. I would like to encourage all coaches to be involved in the Montana LSC process. Your ideas and suggestions are what allow us to improve and offer a better swimming experience for all involved. I challenge you to take control of your team's success by helping to make the decisions and giving directions to where our LSC is headed and how we operate. As a coach, I know how precious your time is and how little extra you may have. That being said, your assistance in running our organization will go a long way in the LSC's direction, your teams growth and your individual job satisfaction. Remember our success is driven by your volunteer assistance. A little bit goes a long way when everyone contributes.

Eddie Lary  
hlstswimcoach1@gmail.com  
(406) 440-5005

### **Secretary's Report**

The minutes from the 2025 Spring Montana Swimming HOD meeting were e-mailed out to board members and club contacts for review this summer. The minutes are also posted on the website and should be approved at the 2025 Fall HOD meeting. Please let me know if there are any changes or corrections to be made.

The notice for the 2025 Fall HOD meeting was posted on the website and emailed to club contacts and Montana Swimming board members. The meeting will be a virtual meeting on Sunday, September 21. Teams should send me the names and email address of their voting members for the spring HOD meeting by no later than September 18. All voting members must be currently registered members of USA Swimming.

Teams, please send me your team contact, and team president's names and e-mail information so I may e-mail minutes and other LSC information to your team. I would also like to know who is your club registrar (for registration and membership questions) and who is your club meet entry person/registrar (for meet entry questions).

I am pleased to serve you and assist whenever possible.

Respectfully submitted,  
Susan Huckleby  
Montana Swimming Secretary  
September 19, 2025

### **Fall Registration Chair Report**

Montana Swimming had 1303 athletes and 208 non-athletes registered in the 2025 registration year. Our athlete registration in 2025 was the highest by 3 since 2009. There were 772 female and

531 male athletes registered. There were 75 outreach athletes registered in 2025. There were 89 coaches and 93 officials. In 2025 there were 15 registered clubs.

As of September 19, there are 163 athletes and 8 non-athletes registered.

USA Swimming had a glitch in the club registration for 2026 which has now been corrected. For teams who registered before the glitch was fixed, they were not charged the \$80 Montana Swimming club registration fee. Those teams who were not charged the fee include BAC, HLST, and MAC. They will need to send a check for \$80 to Montana Swimming for their 2026 club registration fee.

If you have a question about a registration issue, please email Jay Friend and me first before you submit a help ticket as we may be able to answer your questions faster.

Montana Swimming set the 2026 registration fees at the spring HOD meeting. There were no increases in fees for Montana Swimming this year and the outreach fee was reduced by \$2. The administrator membership is for club board members and other club administrators – not admin officials. Individual seasonal athlete memberships are good for 150 days from the date registered. The athlete may then upgrade to a premium membership and only pay the difference between the two memberships. Flex members must be 12 and under and may only swim in two sanctioned meets before they must upgrade their membership. They may not compete at the LSC championships meet level or higher. Meet directors and chaperones should register with an “other” membership. A person with an administrator only membership can’t be a meet director.

If non-athletes have multiple types of memberships, such as coach, official, and other, you only pay one fee – not a fee for each membership type. You do have to register for each membership. Clubs to be in good standing must always have a head coach in good standing and at least one registered athlete member.

Board members of clubs that are parent board run clubs must all be USA Swimming non-athlete membership. You may register using the administrator membership. All clubs need to list their board members in the club’s hub account.

The club dashboard in the hub has had several new updates this spring. You can view these reports by going to club, my club, team management, and reports.

The club member report will allow clubs to check if coaches, officials, athletes, and others have current memberships. The club roster can be sorted in several ways to show who is registered to your club by membership type. The club profile dashboard has graphs and charts detailing club membership over time, breakdowns by race and ethnicity, and more. The club flex athlete meet count will help coaches track when flex athletes have competed in two meets and need to upgrade their membership to premium. The club times report can be sorted to show top times by athletes in your club. IMX and IMR performances can be tracked in the IMX/IMR detail report and certificates can be printed in the club IMX certificate report. The club times progression dashboard will show how the times have progressed by athletes in your club over time. There are many other reports. Take some time and go through the reports and you may be pleasantly surprised at what information is available. Much of the same information can be found for the LSC as well that Jay and I can access.

Montana Swimming does check the registration status of athletes entered in meets if the club sends me a Meet Manager back-up prior to the meet. Send the MM back-up to me as soon as your

entries close. You can always send another back-up if you have late entries. Sending the back-up sooner allows me to contact teams to correct registration issues including athletes who must complete the APT. Any athlete, 18 and older, must have a current APT. Anyone who does not and competes in a meet creates liability issues for the host team as the athlete doesn't have a current membership and the times for that athlete will not be uploaded to SWIMS.

Montana Swimming is no longer checking the registration for coaches and officials prior to swim meets due to changes to the report generated in SWIMS. Officials and coaches must show their current registration card on their USA Swimming app on their mobile device or may print a copy of their card to show the meet referee or designee.

Clubs again had the option to opt in for bulk renewal this fall for athletes and non-athletes or both. Coaches and officials should send concussion certificates and Red Cross certificates for CPR, lifeguard, STFSC-W, and STFSC-O to Jay and me to post to your accounts. These certifications do not automatically upload to your account but must be manually loaded.

Montana State law requires that all youth sport coaches and officials take the concussion course each year. To follow Montana High School Association guidelines, you should take the NFHS course after June 1 each year. Montana Swimming only needs to upload your concussion certificate once to your account. Individuals and clubs should track if coaches and officials have completed with state law after the first year.

Please reach out to Jay or me if you need assistance with any registration issues.

Respectfully submitted,  
Susan Huckleby  
Montana Swimming Co-Registration Chair  
September 19, 2025

## **2025 Program Operations Chair Report and Montana Zones Team Recap**

### **2025 Western Zone Senior Championships**

July 29 - August 2, 2025

Clovis Swim Center in Fresno, CA

This meet is for swimmers 19 years and younger as of July 29, 2025

### **2025 Senior Team Coaches:**

Head Coach: Matt Yovich (BOZ)

Asst. Coach: Jay Friend (MAC)

*2025 gear and snack fees were: \$245*

Food runner: Laura Parvey-Connors

*\*New this year — swimmers registered for events via [usaswimming.com](https://usaswimming.com) and only paid for the events they competed in. Montana Swimming paid for all relays.*

### **2025 Western Zone Age Group Championships**

August 6-9, 2025

Elk Grove Aquatic Center, Elk Grove, California

This meet is for swimmers 14 years and younger as of August 6, 2025

\*AAA qualifying time given priority swims. AA times will compete using LSC bonus swims.

### **2025 Age Group Coaches:**

Head Coach: Brady Baughman (MYST)

Asst. Coach: Rory Genazzi (MYST)

*2025 gear, snack and race fees were \$360*

Chaperones were Nicole Olson and Robyn Lewis

*There is a chart of 2025 qualify times for age groups here:*

[https://www.gomotionapp.com/mtms/UserFiles/Image/QuickUpload/agz-montana-timestandards\\_015851.pdf](https://www.gomotionapp.com/mtms/UserFiles/Image/QuickUpload/agz-montana-timestandards_015851.pdf)

Montana Swimmers were able to compete at Age Group Zones with a \*AA time using the Montana Swimming bonus swims.

Qualifying Time Period: August 7, 2024 through the entry deadline (correlating with the meet contract)

Time Standards: The Montana Age Group Zones Championship Time Standards will be the 2024-2028 USA Swimming National Age Group Motivational Time Standards - "AA" combined Age Group Standards: 10&U, 11-12, 13-14 for both genders. The "AA" time must be in an event offered for the athletes age group. "AA" qualified swimmers will be entered into events using our LSC bonus swims.

Each LSC is limited to 160 bonus swims (and just one bonus in the races 400 meters and above). Swimmers with "AAA" times have the priority in age division events including bonuses and they will be entered in 6 races. If we exceed 160 bonus swims, then swimmers with "AA" times will be entered in 5 races each. Coaches will enter as many relays as possible to give swimmers extra swims.

### **Gear:**

Arena offered the Montana Zones Teams a discount if we purchased gear through them.

- 30% off Arena apparel (t-shirts, shorts, sweatshirts)
- 30% off a racing suit for anyone going to Zones
- Free backpacks (I ordered 65 — and offered extras to officials or other qualifying swimmers)

Qwik Signs in Helena did the screen printing and embroidery.

### **Logistics:**

Coaches and chaperones booked their own travel

All swimmers/family coordinated own travel and lodging.

### **Roster of Age Group and Senior Zones Teams:**

- 21 attended Senior Zones
- 20 attended Age Group Zones

## Senior Zone Team

Swimmer Name:	Team:
Ellie Barkley	MAC
Emery Belasco	BOZ
Ollie Belasco	BOZ
Beauden Chatriand	MAC
Lincoln Cochran	HLST
Everson Connors	HLST
PJ Delhomme	MYST
Adrienne Hasiak	BAC
Sophia Hasiak	BAC
Lila Hiday	MYST
Ella Kingsland	GFST
June Kusak	BOZ
Aerianna La	MYST
James Lindley	MAC
Calahan McColley	BOZ
Amelia Olson	BOZ
Shelby Russell	BOZ
Belle Schroeder	GFST
Duncan Schroeder	GFST
Madeleine Timmons	GFST
Ryan Oberg	HLST

## Age Group Zone Team

Swimmer Name:	Team:
Alexa Githens	BAC
Alivia Schmalz	BAC
Aurora Merideth	GFST
Harlee Flikkema	BOZ
Hayden Jakub	BAC
Ingrid Olson	BOZ
Isabel Cancro	BAC
Kaia Lyons	BOZ
Katherine (Kit) Kusak	BOZ
Maia Maganito	BOZ
Malyn Lewis	MAC
Mia Dumas	BAC
Mitchell Kerscher	MAC
Quinn Montgomery	BAC
Riley Steele	MAC
Ryker Perales	MAC
Theodore (Teddy) Rentz	BY
Ruth Murphy	BOZ
Oliver Wusso	BOZ
Helen Rosenberg	MYST

\*We did purchase a canopy, bucket mister and external fan that were brought back to Montana. I requested they be stored with MAC as Jay will likely be heading up Senior Zones efforts next year.

I am available for questions and guidance for the next coordinator of age group and senior zones. There is an email address that I started this last year to hand over to the next coordinator to help ease any transition. I learned a lot coordinating the zones meets over the three summers I was involved, and I am happy to transfer any knowledge that I have onto the next coordinator.

Respectfully,

Laura Parvey-Connors  
September 20, 2025

### **Fall IT/Webmasters Report**

As your team contacts change after elections this fall, please e-mail me your updated information so I can update the team listing.

Meet results are found on the past meet results page under the meets tab.

The Montana Swimming records are posted under the records/times tab. Thanks to Sean Marshall for updating the records on the website.

Anyone wishing to become an official can find more information under the Officials tab – use the drop-down tab to go to How to Become an Official.

The Minor Athlete Abuse Prevention Policy information can be found under the Safety/Safe Sport tab along with other safe sport information.

The Reach Out grant program is posted under the diversity & disability tab.

Outreach membership criteria can be found under the registration tab and under the DEI/Disability tab.

Thanks to Laura Parvey-Connors for keeping the zones team page up to date. Thank you to everyone who shared photos from the zone meets.

Teams, please send your meet information to me to post once it is sanctioned. Often teams don't send their warm-up schedules and psych sheets prior to the meet for posting. Also, please send me an unlocked Meet Manager back-up after the meet so I can produce the various results reports to post on the website. If you attend an out of state meet, do send those results to me as well including any Team Manager or Meet Manager files you receive. If you attend a meet in Canada, ask the host team to email me a Meet Manager back-up of the results. These results must be processed by USA-S. Please do not upload results into Team Unify/Sports Engine. Send results to me to upload. For teams hosting time trials or dual meets send that information to me also for posting.

I would love to have photos from swim meets and team activities to post on the website.

Please keep the information, times, suggestions, and stories coming! Also check out the Montana Swimming Facebook page which is updated by our coach representatives. My e-mail address is [shuckeby@msn.com](mailto:shuckeby@msn.com). I love posting stories about the accomplishments of our Montana Swimming members! Thank you.

Respectfully submitted,  
Susan Huckleby  
Montana Swimming Webmaster/IT Chair  
September 19, 2025

### **Scholastic All America Report**



I am pleased to announce that Montana Swimming has two athletes who qualified for the 2024-2025 USA Swimming Scholastic All America team. Billings Aquatic Club's **Sy Pizzolato** and Billings YMCA's **Daniel Apostol** qualified for the team. Both are not only fast, but smart as well! Congratulations!

Sy is a 2025 graduate of Billings Senior High School and has a 4.0 gpa. Sy's coach is Sean Marshall.

Daniel is a 2025 graduate of Billings Central High School and has a 4.0 gpa. Daniel's coach is Kristen Wyatt.

To qualify athletes must have completed the 9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>, or 12 grade, have a 3.5 gpa or higher, and have a Winter Junior National qualifying time. Athletes may qualify for the team as an open water swimmer if they placed in the National Open Water Championships. Athletes with disabilities may also qualify for the team. The Scholastic All America program accepts applications from June 1 – September 30 each year.

Susan Huckleby  
SAA Western Zone Women's Tabulator  
September 19, 2025

### **Times Chair Report**

National Top 10 Swims: Congratulations to **Kaia Lyons, BOZ**, for being ranked nationally in the top ten for 12-year-old girls in the 100 yard breaststroke: 10<sup>th</sup> place with a time of 1:07.16 set at the 2025 SN Southwestern Age Group Regional Championships.

Scholastic All America: Congratulations to **Sy Pizzolato (BAC)** and **Daniel Apostol (BY)**, for qualifying for the team. I serve as the Western Zone women's tabulator on the Scholastic All America sub-committee.

2024-2028 Time Standards: USA Swimming has released the 2024–2028-time standards last fall. Last year I updated the 8 and under time standards and the 13 and over 50 back/breast/fly time standards. There was some confusion with the new USA Swimming 13-14 50's of stroke qualifying times and the MT Swimming 13-21 year old 50's of stroke qualifying times. This fall I have submitted a proposal to use the USA Swimming qualifying times to qualify for Montana Swimming championship meets for the 50's of stroke for the 13-14 year olds and to automatically update to the 16-16 and 17-21 qualifying times as they are published.

Meet Results: Meet results are posted on the website on the past meet results page. I try to have the meet results uploaded to SWIMS and Team Unify within a day or two of receiving them. Meet results from Canadian swim meets must be sent to me and I'll send them to USA Swimming to upload in SWIMS. Do not upload them to Team Unify yourself. Do not upload meet results yourself – send them to me to upload to Team Unify/Sports Engine.

SwimCloud: SwimCloud is an online platform showing meet results for athletes who wish to have their times available for college coaches to view. I do try to send the results to SwimCloud after each meet. I am unable to send them results from single team or dual meets – the team must submit those results.

Meet Manager File Names and Report Headers: The correct manner to name your Meet Manager file for a meet is the Year-LSC-Club Code-Meet Name such as the 2025 MT BOZ May Classic. If names are too long, they will not upload in Team Unify. Also, under the report headers, please list the meet name, location, course, and include the sanction number. The USA Swimming rules require this information. Please do not include the name of the meet referee. An example would be:

2025 MT BOZ May Classic, Sanction xxxx  
Bozeman, MT, Swim Center 50 LCM Pool

Meet File Names: Some meet event file names that are too long to be uploaded onto the Team Unify platform, so I have had to shorten the names to upload the files. Please be aware of that potential problem when naming your Meet Manager files.

Flex Athlete Competing in More than 2 Sanctioned Meets: Again, I encountered some problems with uploading results for flex athletes who competed at more than two sanctioned competitions. Flex athletes may only compete in 2 sanctioned swim meets and no championship meets unless they upgrade to a premium membership. As I encounter this when doing pre-meet registration recon, I do email teams to let them know of the problem. Flex athletes may compete in additional meets after they have swum in two meets for the year, but their times will not be uploaded into SWIMS until they have upgraded their membership.

18 and Over Athletes and APT: Athletes aged 18 and over who had not completed the athlete protection training prior to competing in a meet had their times rejected when uploaded into SWIMS. I did contact coaches of athletes when possible that I was aware of who had not completed the APT prior to a meet, but there were some athlete times that were not uploaded into SWIMS. If these times should appear in Team Unify, they cannot be used for entry using OME or with an event file when proof of time is required. I do try to delete out these athletes from the results file before uploading times in Team Unify.

Mixed Relays: A legal mixed relay must be composed of two males and two females. These mixed relay finish times and lead off splits will be uploaded into SWIMS and Team Unify. Last fall USA Swimming passed legislation allowing mixed relays that are 3 girls and 1 boy or 3 boys and 1 girl or 4 girls or 4 boys at the developmental level (below LSC championship meets) to have the lead off split time uploaded to SWIMS. The finish time will not be uploaded to SWIMS, and the relays are not eligible for recognition as a mixed relay. These non-conforming mixed relays must be specifically offered in the meet information to have the lead off split uploaded to SWIMS. This allows clubs to have relays who may not have two boys and two girls to make a mixed relay team. Please note, these relays will not be eligible for relay records in Montana Swimming. Prior to uploading the results in Team Unify I will delete the names of swimmers 2, 3 and 4 from the results.

I encourage teams to offer girls, boys, and mixed relays at meets. The meet referee may combine those relays to swim together during the meet, but after the races are concluded the AO can adjust the relays and split the correct teams back into the correct events. If you have questions about how to do this, please contact me.

Relays: For relay times to be uploaded to SWIMS, each relay team in Meet Manager must list the names of the four swimmers who swam. The swimmers must be currently registered athletes from the same team. Relays must conform to the relay information listed on the event list as far as age



and gender. Open relays may include swimmers of any age. Unattached swimmers may not swim in relays.

Thank you for the opportunity to serve all our Montana Swimming athletes, coaches, parents, and volunteers.

Respectfully submitted,

Susan Huckleby  
September 19, 2025

**Diversity, Disability, Equity and Inclusion (DDEI) Chair's Report:**

The Montana Swimming Board voted to award Sy Pizzolato (BAC) \$2500 for the 2025 spring grant period to help fund his expenses as a member of Team USA to compete at the 2025 Deaflympics in Tokyo in November 2025.

At the May House of Delegates meeting Montana Swimming voted to change the outreach registration membership fee from \$7 to \$5 per swimmer eliminating the \$2 fee that previously went to Montana Swimming.

The reach out grant applications for fall 2025 through spring 2027 are posted under the DEI/Disability tab and then use the drop down arrow to go to the reach out grant page.

I serve as the Western Zone DEI Coordinator and chair the Western Zone DEI committee. The committee meets monthly on the first Monday of the month at 7:00 Pacific time.

This fall USA Swimming changed their competition categories to comply with a change from the USOPC. The only gender competition categories in USA Swimming are male and female. Transgender and non-binary swimmers must register as either male or female according to their sex assigned at birth.

If you need assistance or have questions, please contact me.

Respectfully submitted,

Susan Huckleby  
September 18, 2025

## 2025 - 2026 Montana Swimming Board of Directors and Committee Members

<u>Office</u>	<u>Office Holder</u>	<u>Team</u>
<b>* Executive Board Members</b>		
General Chair*	Jay Friend	MAC
Admin Vice Chair*	Eddie Lary	HLST
Program Development Chair*	Mike Turner	GFST
Finance Vice-Chair*	Piper Lynch	HLST
Program Operations Vice Chair (Zones Coordinator) *	Kim Jakub	BAC
Secretary*	Susan Huckleby	BTST
Co-Coach Representatives*	Kristen Wyatt	BY
Co-Coach Representatives*	Brady Baughman	MYST
Sr. Athlete Representative*	Teague McElwee	MYST
Sr. Athlete Representative*	Elly Lewis	MAC
	Kaleb	
Jr. Athlete Representative*	Montgomery	BAC
Jr. Athlete Representative*	PJ Delhomme	MYST
Treasurer	Matt Yovich	BOZ
Membership/Registration Coordinator	Susan Huckleby Jay Friend	BTST MAC
Records Coordinator	Sean Marshall	BAC
Technical Planning	Jessica Marshall	BAC
Officials Chair	Eric Belasco	BOZ
Operational Risk Chair (Safety)	Pat Gilmartin	LAKE
Safe Sport Coordinator	Dave Dorak	GAC
Diversity, Disability, Equity, and Inclusion Chair	Susan Huckleby	BTST
<u>Non-voting Members:</u>		
Sanction Chair	Eric Belasco	BOZ
MT Swim Social Media Co- coordinators	Kristen Wyatt	BY
MT Swim Social Media Co- coordinators	Brady Baughman	MYST
Times Officer/NTV/SWIMS	Susan Huckleby	BTST
Information Technology Chair (webmaster)	Susan Huckleby	BTST

**Committees:**

Reach Out Grant Committee	Susan Huckleby, chair, Piper Lynch (Finance Vice Chair, and one of the athlete representatives (athlete)
Governance and Nominating Committee	To be appointed
Officials Committee	Eric Belasco, chair, Susan Huckleby, and Dax Rice.
DEI Committee	Susan Huckleby, chair, Amy Mullen, and others.
Admin Review Committee	To be appointed
Safe Sport	Dave Dorak, chair

**2025 Montana Swimming Fall HOD Meeting  
September 21, 2025 – Virtual Meeting  
Attendance**

2025 MT Swim Fall HOD Meeting Board Voting Members			
Board Position	Name	Email	Attendance
<b>General Chair</b>	Jay Friend	<a href="mailto:jayfriend@gmail.com">jayfriend@gmail.com</a>	Present
<b>Admin Vice Chair</b>	Eddie Lary	<a href="mailto:hlstheadcoach@gmail.com">hlstheadcoach@gmail.com</a>	Present
<b>Program Develop. Vice Chair</b>	Jessica Marshall	<a href="mailto:coachjessicamarshall@gmail.com">coachjessicamarshall@gmail.com</a>	Present
<b>Program Operations Vice Chair</b>	Laura Parvey-Connors	<a href="mailto:laura@meldmedia.net">laura@meldmedia.net</a>	Present
<b>Finance Vice Chair</b>	Beth Storey	<a href="mailto:storeybeth@gmail.com">storeybeth@gmail.com</a>	Absent
<b>Secretary</b>	Susan Huckleby	<a href="mailto:shuckleby@msn.com">shuckleby@msn.com</a>	Present
<b>Co-Coach Reps (1 vote only)</b>	Kristen Wyatt	BY Vote	Present
<b>Co-Coach Reps</b>	Brady Baughman	<a href="mailto:brady.baughman27@gmail.com">brady.baughman27@gmail.com</a>	Present
<b>Safe Sport Coordinator</b>	Jay Friend	vote as general chair	
<b>Sr. Athlete Rep</b>	Elly Lewis	<a href="mailto:ellynlewis03@gmail.com">ellynlewis03@gmail.com</a>	Present
<b>Sr. Athlete Rep</b>	Teague McElwee	<a href="mailto:mcelweetmm@gmail.com">mcelweetmm@gmail.com</a>	Present
<b>Jr. Athlete Rep</b>	Kaleb Montgomery	<a href="mailto:kcmontgy@gmail.com">kcmontgy@gmail.com</a>	Present
<b>Jr. Athlete Rep</b>	PJ Delhomme	<a href="mailto:patrick.delhomme2009@gmail.com">patrick.delhomme2009@gmail.com</a>	Present
<b>DDEI Chair</b>	Susan Huckleby	vote as secretary	
<b>At Large Voting Delegates:</b>		-	

<b>Records Chair</b>	Sean Marshall	BAC vote	Present
<b>Technical Planning</b>	Beth Storey		Absent
<b>Officials Chair</b>	Eric Belasco	<a href="mailto:eric.belasco@gmail.com">eric.belasco@gmail.com</a>	Present
<b>Operational Risk</b>	Jay Friend	vote as general chair	Present
<b>Total Board Votes:</b>			
<b>Non-Voting Board Members</b>			
<b>Membership - Registration</b>	Jay Friend & Susan Huckleby		Present
<b>Treasurer</b>	Matt Yovich	<a href="mailto:coachmatt@bozemanbarracudas.org">coachmatt@bozemanbarracudas.org</a>	Absent
<b>Non-voting Committee Chairs</b>			
<b>Governance</b>	Vacant	-	

**Club sign in – non-athlete and athlete voting member attendance**

Team	Adult	Attending	Athlete	Attending
<b>BAC</b>	Sean Marshall	Present		
<b>BOZ</b>				
<b>BTST</b>				
<b>BY</b>	Kristen Wyatt	Present	Teaghan Vaira	Present
<b>BYSC</b>				
<b>GAC</b>				
<b>GFST</b>	Mike Turner	Present	Ella Kingsland	Present
<b>GVYB</b>				
<b>HAV</b>			Liliana Smith	Present
<b>HDST</b>				
<b>HLST</b>	Piper Lynch	Present	Delaney Lynch	Present
<b>HOT</b>	Ashley Quanbeck	Present	Finley Quanbeck	Present
<b>LAKE</b>				
<b>MAC</b>	Robyn Lewis	Present		
<b>MYST</b>	Kirby Beierle	Present		

No guests signed in to the meeting.