## ATHLETE PROTECTION TRAINING FOR USA SWIMMING MEMBERS

# Requirement

- Annually
- Adult Athletes 18 and older
- All Non-Athlete Members Coach, Official, Administrator, Other

#### **Course Progression**

- Athlete Protection Training: SafeSport Trained Core Course
- Refresher 1
- Refresher 2
- Refresher 3
- Do NOT take Safe Sport for Adult Athletes this does count as the requirement for those 18 and older

#### **Course Access**

- SWIMS User Login
- Education
- Course Catalog
- All Courses DO NOT select Safe Sport Courses as those are for the Safe Sport Recognition Program
- Select one of the courses listed above based on your course progression, the next in the series is the only one shown.

#### Recommendations

- Turn off all pop-up blockers (allow pop-ups in your browser)
- Use an updated version of Chrome or Firefox
- Complete everything on the screen including the ⋈ to close out the screen
- Take a screenshot of the full screen which includes date and time
- Those with a cognitive disability can request a waiver

#### **Troubleshooting**

- If you do not see one of the courses listed above, submit a Help Desk Ticket
- If you have completed the course but it has not updated to your member record
  - Select Help in the blue bar at the top right of your SWIMS User Dashboard
  - Click on Submit a Help Ticket and complete the form with as much detail as possible including your Name and Member ID and any screenshots.

### **Download or Print a Certificate**

- Go to safesporttrained.org
- Click on Login then forgot password.
- Enter the email address used to take the training.
- Click on the link in the email received from US Center for Safe Sport

- Enter a password.
- Go to Login and enter username (included in the email) and your password Select the Menu icon at the top right in the blue bar.
- Select Transcript
- Select the Download button for the course certificate you want to download.
- Click the Download icon on the top right to save a copy to your computer.