



Montana Swimming State Meet Bid Form

This form must be completed by any team(s) wanting to host a MT Swimming Championship Meet

You must fill out one form for each championship meet you are bidding on. Please submit this request to: MT Swimming General Chair Jay Friend at jayfriend@gmail.com by deadlines listed below.

Bid conditions and maximum bids:

- Bidders will be required to submit bids 14 days prior to the appropriate House of Delegates meeting.
- Bidders must include itemization of the rental expenses and estimated costs in their bid.
- Bidders must submit proof of actual costs for those items with their meet financial form to receive the bid reimbursement.
- Bids shall not exceed \$15,000. Allowable reimbursable rental costs include pool rent (inclusive of facility and staff costs), networking equipment, port-a-potties, and other reasonable items as itemized in each bid. Additional costs may include hospitality, printing, copying, garbage, and other items.
- Failure to submit all the required bid information may result in the bid being rejected.

Junior B-C Championships and Short Course State: Submit bids no later than 14 days prior to the Spring HOD meeting in May. At the spring HOD meeting we will vote on the host, venue, and date for these meets. Advised submission date is May 1 if the HOD meeting is May 15.

Long Course State: Submit bids no later than 14 days prior to the fall HOD meeting in October. At the fall HOD meeting we will vote on the host, venue, and date for this meet. Advised submission date is September 16 if the HOD meeting is October 1.

Bidding is not on an auction type basis and should not be changed once the HOD meeting begins.

Long Course

State Short Course State

B-C Championships XX

Your bid -- funds payable to your team from MT Swimming to run the meet: \$ 8,000

Swim Team(s) BYSC – Butte YMCA Swim Club

Facility Butte Family YMCA _City_ Butte, MT Date 4/28/25

Running the Meet – Expenses and Profits:

The host team must provide a facility in good condition, all necessary timing equipment, sound system plus announcing and music, volunteer staff (excluding officials), port-a-potties if needed, garbage/trash pickup, hospitality for coaches and officials, facility seating, and provide all printing needs including programs for officials and coaches, printed results posted at the facility, lane timer sheets, award labels, and other meet paperwork.

The host team will provide live streaming of the event, if possible.

The host team will receive the profit from the concession stand, swim shop, t-shirt sales, program sales (if printed or through Meet Mobile), and the team's advertising and sponsorship sales, if any. The team agrees to include flyers requested by Montana Swimming in any printed programs sold to the public. This is not applicable if programs are generated through Meet Mobile.

Awards: Montana Swimming will pay for awards. The award order must be coordinated by the host team.

Meet Fees: MT Swimming receives all meet entry fees, time trial fees, and splash fees, if applicable.

Updated November 2024



The Bidding Team must agree and guarantee the above by signing below.

Bidding Team BYSC

Bidding Team Signature _____

Name of Signer Stephanie Feist

Title CEO

Date 4/28/25

Phone Number 706-910-2652

Email Address Stephanie.feist@butteymca.org

Timing Equipment used for meet, scoreboard, starting platforms, backstroke ledges, etc.

Colorado Timing system, 8 Lane Scoreboard, Kiefer Starting Blocks -

Note: Backstroke ledges are not included – Butte Family YMCA facility does not have them

*** ALL of the starting blocks have been reworked base into sleeves with new pins since the 2025 State Swim meet to have no movement. Spring pin parts on hand & replacing all by end of Sept. 2025 as preventative measure.

Restrictions on Concessions (will club do concessions or someone else?)

BYSC will forgo running and benefiting from concessions (food bought & sold). BYSC will work to recruit a youth or civic club to manage and benefit from the concessions area.

BSYC has a limited swim shop within our facilities with caps, goggles and the Y would benefit from the sales from merchandise within that swim shop unless other arrangements made with an outside vendor of swim supplies. In that instance the Butte Family YMCA will not sell anything unless asked to resource items if any caps/goggles ran out.

Other information you can provide i.e., pool size, seating arrangements for spectators and participants, parking at the facility, gym space available for extra seating accommodations, sound system in gym, TV video of event in gym, live streaming capabilities. Multiple teams can bid together to host one meet.

Meet will be held at 2975 Washoe Street, Butte MT 59701. The elevation of the facility is 5,500'. The pool is an eight lane, 25-yard regulation short course pool with nine 6" non turbulent lane line and Kiefer starting platforms or blocks. (No backstroke blocks at this time). There is a separate warm-up cool down pool that will be available throughout the meet. There is seating for spectators around two sides of pool (opposite starting blocks and along one side of the full length of the pool.) Other areas allowed for use as designated for swimmers home bases that follows the standards of USA and Montana Swimming guidelines and rules. No spectators or swimmers allowed on second floor Y fitness area. Coaches seating on deck and balcony with 6' skinny tables and two chairs.

Please mail or email form to: Jay Friend, General Chair

Sun Pillar Loop #2, Missoula, MT 59802

Email is preferred: jayfriend@gmail.com