



(Can add team logo instead of the Montana Swimming logo above)

MEET NAME (Year, Team Abbreviation, Meet Name)

Hosted by HOST TEAM

DATES

Held under the Sanction of USA Swimming, Inc., issued by Montana Swimming, Inc. Sanction # ____.

If the meet is dual sanctioned with Masters include -- Sanctioned by Montana LMSC for USMS Sanction # ____.

Meet Referee

Name

Phone

E-mail

Meet Director

Name

Phone

E-mail

Meet Registrar

Name

Email

Mailing address, city, state, zip

Admin Official

Name

Email

You can add a facility/pool picture here if desired.

You can add a table with a meet entry summary here too if desired. For example:

2025 BYSC Mining City Classic Meet Entry Summary	
Entry Deadline	Thursday, October 23
Entry Limits	4 individual entries per day (8 maximum) and 1 relay per day plus the free mystery fun relay on Sunday.
Individual events	\$6.00 per event
Surcharge	\$35.00 per swimmer
Relay Fee	\$7.00 per relay (Mystery fun relay is free and will be deck entered)
Saturday warm-up time	No earlier than 8:30 am – hopefully we can push it back to 9:00 am depending upon the number of entries received. Warm-ups to be posted October 29.
Fall Back Time	Turn your clocks back an hour Saturday night!

FACILITY

Include description of pool and venue; directions, starting platform type if known; timing and starting system type; length of course, lane width, **pool depth at both ends of course**, warm up/down available during the meet. Include either: **The competition course has been certified in accordance with 104.2.2C(4). The copy of such certification is on file with USA Swimming; OR The competition course has not been certified in accordance with 104.2.2C(4).** Any other pertinent facility information.

Example 1:

The meet will be held at the Butte Family YMCA, 2975 Washoe Street, Butte, MT 59701. The elevation of the facility is 5500'. The pool is an eight lane, 25 yard regulation short course pool with 9 non-turbulent lane lines and Kiefer starting platforms. There is a separate warm-up cool down pool that will be available throughout the meet for coach supervised warm-ups.

Directions: Take the Montana Street exit into Butte then turn south onto Montana Street. Continue south (straight) on Montana Street past the Town Pump on the left and the cemeteries on the right. Veer left at the end of the cemeteries onto Hansen Road. Continue south along Hansen Road to the YMCA (copper and gray building on left). You may also drive to the pool from Harrison Avenue. Take the Harrison Avenue (south) exit. From Harrison Avenue, turn west onto Dewey Boulevard and continue past Rowe Road crossing the railroad tracks until reaching Washoe Street. Turn left onto Washoe Street and continue to the YMCA.

Timing will be by an automatic Colorado Timing System with pads at both ends of the pool or three manual times.

*The pool is 8 feet deep at the start end and 4 feet deep at the turn end. The competition course has not been certified in accordance with 104.2.2C(4). For dual sanctioned meets include this wording depending on whether the competition pool meets the requirements or not: *The length of the competition course without a bulkhead is in compliance and on file with USMS in accordance with articles 105.1.7 and 106.2.1.**

MEET FORMAT

State the meet format such as this is an age group timed finals meet, split session meet, prelim/final meet, Age Group or Senior meet, pre-seeded meet unless otherwise indicated.

Example 1: This is an age group timed finals meet.

Individual events will be swum as noted on the event list. Events will be scored and awarded 8&U, 9-10, 11-12, 13-14, 15-16, and 17 &O. Swimmers age 17 and over will not receive individual event awards but will be eligible to receive high point towels for the top three overall individual boys and girls.

If the meet is dual sanctioned include this wording: *In a meet sanctioned by both USA Swimming and USMS, all swimmers compete according to USA Swimming technical rules for individual strokes, relays, and the conduct and officiating of the competition with the exception that USMS regulations governing events, eligibility, protests of applicable rules, and meet results shall apply to USMS members. Otherwise, each organization's rules and administrative regulations apply to their members.*

Swimmers in the 1000 Free, 500 Free and the 400 IM must provide their own timers, and swimmers in the 1000 and 500 Free must also provide their own counters. The 500 and 1000 free will be seeded and swum mixed fastest to slowest; the 400 IM will be seeded and swum mixed slowest to fastest, but all will be scored and awarded by age group for both girls and

boys. If only a few swimmers are entered into an event, other events may be combined, seeded and swum as a mixed event at the meet referee's discretion, but will be scored and awarded by sex and age group.

-OR-

The meet will be pre-seeded except the 500 free will have a positive check-in required. However, the meet referee reserves the right to reseed events, as appropriate, based on scratches, meet timelines and other factors. If only a few swimmers are entered into an event, other events may be combined, seeded, and swum together without empty lanes between girls' and boys' events at the meet referee's discretion, but will be scored and awarded by gender and age group.

Relays will be seeded and swum as girls, boys, and mixed open events. Mixed relay teams must be 2 women and 2 men only. Teams that want relay times entered the SWIMS database should turn in relay entry cards to the timing table prior to the event.

Some events may have over the top starts.

SAFETY

An inherent risk of exposure to COVID-19 exists in any public place where people are present. COVID-19 is an extremely contagious disease that can lead to severe illness and death. According to the Centers for Disease Control and prevention, senior citizens and individuals with underlying medical conditions are especially vulnerable. USA Swimming, Inc., cannot prevent you (or your child(ren)) from becoming exposed to contracting, or spreading COVID-19 while participating in USA Swimming sanctioned events. It is not possible to prevent against the presence of the disease. Therefore, if you choose to participate in a USA Swimming sanctioned event, you may be exposing yourself to and/or increasing your risk of contracting or spreading COVID-19.

BY ATTENDING OR PARTICIPATING IN THIS COMPETITION, YOU VOLUNTARILY ASSUME ALL RISKS ASSOCIATED WITH EXPOSURE TO COVID-19 AND FOREVER RELEASE AND HOLD HARMLESS USA SWIMMING AND [THE LSC] AND EACH OF THEIR OFFICERS, DIRECTORS, AGENTS, EMPLOYEES OR OTHER REPRESENTATIVES FROM ANY LIABILITY OR CLAIMS INCLUDING FOR PERSONAL INJURIES, DEATH, DISEASE OR PROPERTY LOSSES, OR ANY OTHER LOSS, INCLUDING BUT NOT LIMITED TO CLAIMS OF NEGLIGENCE AND GIVE UP ANY CLAIMS YOU MAY HAVE TO SEEK DAMAGES, WHETHER KNOWN OR UNKNOWN, FORESEEN OR UNFORESEEN, IN CONNECTION THEREWITH.

(Your club name) agrees to comply and to enforce all health and safety mandates and guidelines of USA Swimming, Montana Swimming, the State of Montana, and your County.

The Montana Swimming Safety guidelines are in effect for this meet and will be enforced. Each coach is responsible for informing swimmers of the provisions of the safety code before attending the meet.

For circle swimming during warm-ups and cool downs, swimmers must enter the pool using a three-point entry. Coaches are advised to closely supervise their swimmers at all times. NO running or horseplay will be tolerated. Safety marshals will be on deck. No diving is allowed from the turn end of the pool.

RACING STARTS

Any swimmer entered in the meet, unaccompanied by a USA Swimming member coach, must be certified by a USA Swimming member coach as being proficient in performing a racing start or must start each race from within the water. It is the responsibility of the swimmer or the swimmer's legal guardian to ensure compliance with this requirement. Any swimmers who must start in the water shall be listed in a separate document returned with the entries.

RULES

This meet will be conducted in accordance with the current USA Swimming and Montana Swimming Rules and Regulations, except where rules therein are optional, and exceptions are stated. In granting this approval it is understood and agreed that USA Swimming, Montana Swimming, *Montana LMSC*, and *United States Masters Swimming, Inc.*, shall be free and held harmless from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of the event.

(If dual sanctioned include this wording) 202x USMS rules apply. Times from this competition will be eligible for world records, USMS records, and USMS Top 10 consideration.

All adults participating in or associated with this meet acknowledge that they are subject to the provisions of the USA Swimming Minor Athlete Abuse Prevention Policy ("MAAPP"), and that they understand that compliance with MAAPP is a condition of participation in the conduct of this competition.

- Use of audio or visual recording devices, including a cell phone, is not permitted in changing areas, rest rooms or locker rooms.
- Deck changing is not appropriate and is absolutely prohibited. Swimmers may change into and out of swimsuits in appropriate men's or women's locker rooms.
- Visual recording devices, including cell phones, are not permitted behind the starting blocks and on the balcony behind and above the starting blocks.
- Operation of a drone, or any other flying apparatus, is prohibited over the venue (pools, athlete/coach areas, spectator areas and open ceiling locker rooms) any time athletes, coaches, officials and/or spectators are present.
- No glass containers, tobacco, or alcoholic beverages are allowed in the swimming venue.
- The USA Swimming Code of Conduct, MAAPP 2.0, Safe Sport, and athlete protection provisions will be enforced.
- All people acting in any coaching capacity on deck must be currently registered coach members of USA Swimming.

- Swimmer registration will be confirmed with Montana Swimming Registration Chairperson prior to the start of the meet. Coaches and officials must present their USA Swimming credentials to the meet referee or designee to officiate or coach on deck at this meet.
- This meet may be covered by the media, including photographs, video, web casting and other forms of obtaining images of athletes participating in the meet. Entry into the meet is acknowledgement and consent to this fact.
- Swimmers competing at the meet without their regular coach in attendance will be assigned to a coach in attendance at the meet. Swimmers may request to be assigned to a specific coach when entering the meet.
- No area of the building should be considered secure. (Your club name, facility name) and Montana Swimming are not responsible for the loss or damage of any items.

This meet will be conducted in accordance with the current USA Swimming and Montana Swimming Rules and Regulations, except where rules therein are optional, and exceptions are stated.

Use of audio or visual recording devices, including a cell phone and drones, is not permitted in changing areas, rest rooms, locker rooms or behind starting blocks.

Operating of a drone, or any flying apparatus, is prohibited over the venue (pools, athlete/coach areas, spectator areas and open ceiling locker rooms) any time athletes, coaches, officials and /or spectators are present.

Deck changing is not appropriate and is absolutely prohibited. Swimmers may change into and out of swimsuits in the appropriate men's, women's, or family locker rooms. Swimmers may NOT change in the restroom located on the deck by the hot tub.

Adults and non-athlete members may use the restrooms (located where). You may not use the restrooms in the girls' and boys' locker rooms.

No glass containers, tobacco, or alcoholic beverages are allowed in the swimming venue.

The USA Swimming Code of Conduct and athlete protection provisions will be enforced.

All people acting in any coaching capacity on deck must be currently registered coach members of USA Swimming. Swimmer registration will be confirmed with Montana Swimming Registration Chairperson prior to the start of the meet.

This meet may be covered by the media, including photographs, video, web casting and other forms of obtaining images of athletes participating in the meet. Entry into the meet is acknowledgement and consent to this fact.

Medical Supervision: Explain what medical/first aid is available. For example: A first aid station is available for athletes participating at the meet. An AED is available in the lobby. Lifeguards are on duty during the meet. Emergency medical services can be activated by a phone call.

ELIGIBILITY

Example 1: All age group swimmers must be registered with USA Swimming, Inc, USMS swimmers, or the foreign equivalent. Swimmers must be registered by the team entry deadline. There will be no on deck USA Swimming registration available at this meet. Teams entering USA-S age group athletes who are not currently registered USA Swimming athlete members may be fined \$25 per swimmer by the Montana Swimming Registration Chair.

Age as of the first day of the meet shall determine the age group in which the swimmer must compete. (If the meet is dual sanctioned include this wording) Age group for USMS swimmers will be determined by the age as of the last day of the meet (if the meet is in SCY. Adjust for LCM meet for masters.).

Meet registration will be verified by the meet registrar prior to the meet to ensure that individuals who are ineligible for participation are unable to participate in this competition. This includes, without limitation, individuals listed on the U.S. Center for SafeSport's Centralized Disciplinary Database, USA Swimming's list of Individuals suspended or ineligible for membership, and as of **(date about 2 weeks in advance of the first day of the meet)**, all adult members (defined by SafeSport Code for Olympic and Paralympic Movement as 18 years and over) of USA Swimming who have not completed athlete protection education as required by the U.S. Center for SafeSport.

(For MT Championship meets, all swimmers must be registered athlete members of Montana Swimming.)

SWIMMERS WITH DISABILITIES

The **HOST TEAM** welcomes all swimmers with disabilities as described in the USA Swimming Rules and Regulations, Article 105, to compete at the meet. Disabled swimmers must contact the meet referee to arrange for any needed accommodations by (date). Please notify the meet referee if the use of personal assistants and/or registered service animals is required. It is at the discretion of the meet referee to determine whether the needed accommodations can be met by the meet resources. Failure to provide advance notice may limit the host team's ability to accommodate all requests. Complete a request for accommodations or modifications form and return to the meet referee. The form is posted on the Montana Swimming website under the officials tab. If available include this wording: An external strobe is available for hearing impaired swimmers.

Note: Will there be awards for disabled swimmers?

Example 1: Disabled swimmers will be awarded high point towels in each age group and sex as listed in the meet information.

(State if disabled swimmers will be scored and awarded separately from able bodied swimmers. If not, delete this line above.)

ENTRIES

Example 1: Entries should be submitted as follows:

1. Teams should e-mail entries to (meet registrar's email address) using Hy-Tek or Team Unify software (preferred method) by (entry deadline). (The entry deadline can be no more than 10 days prior to the first day of the meet.) Along with your meet entry file, include your team meet entry report (relay and individual entries) and team entry fee report from Team Manager or Team unify (in PDF, word or rich text format). Do not include relay swimmer names with your relay entries. (If this is a championship meet, relay names and an entry time must be included with relay entries.) Please e-mail all reports. Completed paperwork, signed waiver, team entry report, and entry fees must be received by (receipt deadline).
2. Individuals (not teams) without access to Hy-Tek or Team Unify software may submit your entries on the enclosed master entry sheet. Hy-Tek Lite entry software may be downloaded for free from the Hy-Tek website to enter swimmers. Swimmers may also e-mail the entry data to the registrar by the entry deadline.
3. For championship meets include this wording if applicable: All relay only swimmers must be listed and pay the per swimmer surcharge.

Will on line meet entries (OME) be accepted? Explain how. This is usually done for SC and LC State.

ENTRY LIMITS

Include how entries are to be submitted, a summary form if you wish one submitted.

Example 1: *Each swimmer may compete in a total of ten (10) individual events with a maximum of five (5) individual events each on Saturday and five (5) on Sunday. Swimmers may compete in one (1) relay per day. (Also include limitations on number of swimmers, event limitations, and team relay limitations, if applicable. For large meets you may include entries are limited to the team entering the 500th swimmer.) (Swimmers in timed finals events may not enter more than 5 individual events per day.)*

ENTRY VERIFICATION

An email will be sent to the person submitting the entry confirming receipt of the entry within 48 hours of receipt.

ENTRY DEADLINES

The Meet Registrar must receive entries by the date and time listed in the Deadline and Meeting Summary (note: no earlier than 10 days prior to the start date of the meet). No late entries will be accepted. There will be no deck entries. (OR Late entries may be accepted at the discretion of the Meet Referee. State if there will be a higher entry fee for late entries. State if deck entries will be accepted.)

Entries must be received by: (Date)

Mail fees to: name, mailing address, city, state, zip.

Phone/e-mail entries for individuals only (not teams) will be accepted until (time and date). Send the individual entries to (meet registrar) at phone/e-mail address. Entry fees for the individual entries must be received prior to the start of the meet. Deck seeding will only be allowed at the discretion of the meet referee if heats and lanes are available and these swims will be

seeded as non-scoring (exhibition) swims and are not eligible for awards. No text messages will be accepted for entries or entry questions.

ENTRY FEES

Make checks payable to: HOST TEAM in US dollars; All fees are non-refundable	
Individual Event	\$x.xx per event
Relays	\$x.xx per relay
Surcharge	\$xx.xx per swimmer
Late Entry Fee	\$x.xx; up to double the IE and relay fees listed (If Used)

Example 1: An entry fee of \$35.00 plus \$5.00 per event will be charged for each swimmer competing in the meet. There will be a charge of \$8.00 per relay team. Entry fees must accompany the entries in US dollars. Please make checks payable to **HOST TEAM**. Entries will not be accepted without payment of entry fees and proper paperwork. Waivers must be signed. There will be no refunds.

SEEDING

State seeding requirements here. The conforming time standard for this meet is yards **or** short course meters **or** long course meters. Swimmers will be seeded and swim from slowest to fastest unless otherwise indicated. All non-conforming times will be seeded last in rank order (This would be used for state championships when converted times are not accepted.)

Example 1: Swimmers should enter with their fastest officially recorded time in yards (or enter with a converted LCM or SCM time). No time (NT) entries will be accepted. Times will be seeded in yards. Swimmers will be seeded slowest to fastest in all events except as noted.

State if the events will alternate girls and boys for distance races. State if events will be swum girls and boys or mixed.

NOTE: Depending upon the number of entries received, this meet may be re-seeded into additional sessions to comply with the 12 and under 4-hour rule. Teams will be notified if the sessions change.

CHECK-IN

A positive check-in (located where?) will be required for the following events:

- 11-12 500 free (for example)
- 13-14 500 free
- 13-14 400 IM, etc.

Check in for event should be as stated in the deadline and meet summary (suggest ½ hour prior to session start to scratch, seed, and produce meet programs). You may include a penalty for not checking in.

Example 1: Swimmers in the 500 free **must** positively check-in to be seeded by no later than 10 minutes after the start of the 500 free warm-ups. Check in at the timing table.

Example 2: Swimmers that fail to check in will be scratched from the event and not seeded. Also include a penalty for those that do check in but fail to compete.

Example 3: Swimmers in the 500, 1000, and 1650 must positive check-in at the timing table by noon each day.

Example 4: *In the positive check-in events, a swimmer who has checked in, been seeded, and fails to complete in said event, shall be barred from his/her next individual event. If no penalty is stated, no penalty may be accessed.*

SCRATCHES

For invitational timed final meets: There will be no clerk of course. Heat and lane assignments will appear in the program. Swimmers are responsible for taking their position behind the blocks. Coaches should report scratches on the scratch sheet or to the meet referee prior to the start of the meet both days. There will be no penalty for swimmers who fail to scratch from an event.

(Championships meets will state championship scratch procedures here.)
(Prelim/finals meet will state scratch procedures here.)

SCORING

List points and places that will score, if applicable. If not, state: No team or individual scoring will be kept.

Example 1: *All scoring will be on a sixteen (16) place basis.*

- Individual events: 20-17-16-15-14-13-12-11-9-7-6-5-4-3-2-
- Relay events: 40-34-32-30-28-26-24-22-18-14-12-10-8-6-4-2;

-OR-

Example 2: Points in individual events will be awarded as follows: 20-17-16-15-14-13-12-11-9-7-6-5-4-3-2-1. Events will be scored and awarded in the following age groups:

8 & U, 9-10, 11-12, 13-14, 15-16, and 17 & over. No points for relays.

AWARDS

List awards for individual events and relays for the number of places. List any high point/teams awards also.

Example 1: Ribbons will be awarded to the top 8 finishers in each age group, 8 & Under, 9-10, 11-12, and 13-14. No ribbons for Senior/Open events. No relay awards will be given.

Example 2: Individual high point towels will be given for the top three places in each age group. 8 and under high point will receive medals in addition to towels. Ribbons for first through sixteenth will be awarded for each individual event through age 16 only. Swimmers ages 17 and over will only be awarded high point towels for the top three overall high point winners for both boys and girls, but will receive no individual event awards. There are no awards for relays. There will be no awards ceremony. Teams shall designate a responsible adult to pick up all awards after the meet.

RESULTS

Results will be posted to the Montana Swimming web site at <http://www.mtswimming.com>. List any other sites where results will be posted.

WARM-UPS

If the meet is dual sanctioned you must state that the warm-ups will start no earlier than (time) for each session.

Example 1: Warm-up times for events on Saturday and Sunday will be determined after entries have been received. Saturday warm-ups will start no earlier than 8:00 am. Sunday warm-ups will start no earlier than 7:00.

In accordance with USA Swimming guidelines, there will be a published warm-up procedure for all swimmers and coaches attending the meet. The safety marshals will ensure all teams, coaches, and swimmers follow all warm-up procedures.

- Deck Marshals will be assigned to supervise the warm-up. Deck Marshals have the authority to remove any swimmer, coach, or club who does not follow the safety rules during warm-ups or the meet.
- Backstroke swimmers enter the water feet first, no diving over people in the water.
- Swimmers should use a three-point entry to enter the pool during warm-ups except when practicing starts.
- No diving from the shallow end of the pool at any time. No diving from the blocks or sides of pool except for when teams designate dive lanes during assigned warm-ups. Jumping into the pool is not allowed.

Meet Management reserves the right to change warm-up times according to the number of entries or other appropriate logistical considerations. The warm-up / cool down pool (if available) will be open throughout the meet for coach supervised warm-ups. Swimmers should enter the pool using a three-point entry for warm-ups.

Warm-up schedules will be emailed to teams, masters, and unattached athletes by (date) and will be posted on the Montana Swimming website.

Example 2: On Saturday, warm-ups for the 500 Free will start at 7:00 a.m. Following the 500 Free, there will be a general warm-up session before the beginning of the remaining events. On Sunday, warm-ups for the 1000 Free will start at 7:00 a.m. Following the 1000 Free, there will be a general warm-up session before the beginning of the remaining events. The warm-up cool down pool will be open throughout the meet for coach supervised warm-ups. Swimmers should enter the pool using a three point entry for warm-ups.

Warm-up times are subject to change depending upon the number of entries. Teams will be notified of any changes by (date). Warm-up schedules will be e-mailed on (date to teams providing e-mail addresses and posted on the MT Swimming website.

OFFICIALS/TIMERS

Example 1: Registered teams, *except for USMS swimmers*, will be required to provide timers for the meet events based on the number of swimmers registered. The number of timers and assigned lanes will be provided with the warm-up schedule. Teams will be assigned timing lanes based on their total number of swimmers entered in that session. The meet referee reserves the right to penalize \$50 per session for teams not providing

assigned timers unless arrangements are made prior to the beginning of the first session of meet (optional). A signup sheet will be posted at the meet. There will be a timer meeting prior to each session.

On-deck training time will be available for those wishing to train as an official. Trainees should attend the pre-meet officials' meetings daily and sign in. All certified officials on deck must be registered with USA Swimming. Trainees must be registered as an apprentice official or as an official. Officials and trainees must show their USA Swimming officials registration card on their mobile device (or show a printed copy) to the meet referee or designee to officiate or train at this meet. Any official's assistance will be greatly appreciated and will help to ensure a great meet for the swimmers. Please contact the meet referee to let him/her know you will be officiating or training at the meet. The officials' dress code for the meet is a white short sleeve polo shirt over navy blue bottoms, white socks, and white shoes.

Officials meetings will be held prior to each session on Saturday and Sunday and the times will be published on the warm-up schedule. Officials will meet in the hospitality room.

COACHES

Example 1: All coaches on deck must be registered and certified with USA Swimming. All coaches must show their USA Swimming coach registration card on their mobile device (or show a printed copy) to be able to coach at this meet. There will be a coach meeting (day) morning with the time to be announced. Other meetings may be held at the meet referee's discretion. Meet Management requests that at least one coach representative from each team attend all coaches' meetings. Coaches will have tables and seating available on the deck (where).

Coaches, when athletes come to the coach seating area on the deck to talk with you, please remind them to leave the area quickly after speaking with you. This will keep the area clear in case of emergencies.

Example 1a addition depending upon the facility: If you have young children with you at the meet who will be sitting with you in the coaching area, please consider sitting in the coach area on the balcony so your children may have more room.

PROTESTS:

All protests should be given to the deck referee for that event. Further questions may be directed to the meet referee.

HOSPITALITY

There will be a hospitality area open to all coaches and officials. (List what meals will be served such as breakfast, lunch and dinner will be served along with snacks.)

CONCESSIONS/ SWIM SHOP

Example 1 - The **Host Team** parents will be operating a concession stand and swim shop during the meet serving a variety of healthy foods for breakfast, lunch and snacks.

Example 1: The **Host Team** will also operate a swim shop with a variety of swim wear, caps, goggles, shirts, and swim supplies for everyone.

SPECTATORS

If you have specific spectator seating or closed deck requirements include it here.

Example 1: *Spectators may be seated in the spectator areas on the bleachers on the pool deck, on the bleachers on the balcony above the start end of the pool, and on the bleachers along the windows in the upstairs workout room. No spectators will be allowed along the west wall in the coach seating area. In the coach seating area only meet management, officials, and coaches may be in this area except that athletes may talk briefly with their coaches and then leave the area. We also ask that parents of 9 and over swimmers not be in the area behind the blocks.*

Meet Program

Include information about meet programs.

Example: The meet program is available for (price or free) on Meet Mobile.

Parking

Include information about parking – where, when, any costs.

Other Information

Add other pertinent meet information such as hotels, restaurants or meet sponsors here. This information may also be added in a larger format after the entry fee summary/waiver page.

ORDER OF EVENTS

DAY, DATE

Warm-up: TIME; Meet Start: TIME

State if events are mixed rather than girls/boys

Girls/Women	Event	Boys/Men

DAY, DATE

Warm-up: TIME; Meet Start: TIME

Girls/Women	Event	Boys/Men

DAY, DATE

Warm-up: TIME; Meet Start: TIME

Girls/Women	Event	Boys/Men

(Meet Name) Entry Fee Summary and Waiver/Release Form

Complete and email or mail this form along with entry fees to (checks payable to **HOST TEAM**):
Meet registrar, mailing address, city, state, zip and e-mail address.

Team Name	
Club Code and LSC Code	
Coach Name	
Coach Phone	
Coach Email	
Team Address	

Item	Total Number	Cost per	Total
Individual Entries		\$x.xx per event	\$
Relay Entries		\$x.xx per relay	\$
Swimmer Surcharge		\$x.xx per swimmer	\$
Total Fees Due			\$

Waiver, Acknowledgement and Liability Release:

I, the undersigned coach or team representative, verify that all of the swimmers and coaches listed on the enclosed entry are registered with USA Swimming. Swimmer and coach registration will be verified. I acknowledge that I am familiar with the Safety Rules of USA Swimming, Inc. and Montana Swimming, Inc. regarding warm-up procedures and meet safety guidelines, and that I shall be responsible for the compliance of my swimmers with those rules during this meet. **TEAM HOST, FACILITY**, Montana Swimming, Inc., and USA Swimming, Inc., their agents, employees, and coaches shall be held free and harmless from any and all liabilities or claims for damages arising by reason of illness or injury to anyone during the conduct of this meet. **(Include USMS and Montana Masters LMSC above if dual sanctioned.)** I also acknowledge that by entering this meet, I am granting permission for the names of any or all of my team's swimmers to be published on the internet in the form of Psych Sheets, Meet Results, or any other documents associated with the running of this meet. This meet may be covered by the media, including photographs, video, web casting and other forms of obtaining images of athletes participating in the meet. Entry into the meet is acknowledgement and consent to this fact. We hereby submit our team's entry sheets and fees for your upcoming meet and verify that the above named coaches will be in attendance. These coaches are current in all the requirements set forth by USA Swimming; Red Cross Safety Training for Swim Coaches or Lifeguard Training (STFSC-W and STFSC-O), First Aid and CPR.

SIGNATURE (Coach or Club Representative)

CLUB

TITLE

DATE

Unattached Swimmer / US Master Swimmer Entry Form

Name: (name as appears on USMS/USAS Registration): _____

Club: _____ LSC/LMSC: _____ Gender: _____

USMS/USAS ID # _____ Date of Birth: _____

Your Phone: _____ Email address: _____

Coach: _____ Coach Email: _____

Age Group: _____ Entries: _____ X total – X each Saturday & Sunday. X relay per day).

USA-S Swimmers and Unattached: Age on (first day of meet): _____

USMS Swimmers: Age on last day of met if short course: _____

Event: _____ Event Number: _____ Time: _____

Event: _____ Event Number: _____ Time: _____

Event: _____ Event Number: _____ Time: _____

Event: _____ Event Number: _____ Time: _____

Event: _____ Event Number: _____ Time: _____

Event: _____ Event Number: _____ Time: _____

Event: _____ Event Number: _____ Time: _____

Event: _____ Event Number: _____ Time: _____

USMS Relay Event: _____ Event Number: _____ Time: _____

USMS Relay Event: _____ Event Number: _____ Time: _____

Total Fees:

Number of swimmers on this sheet _____ X \$xx.xx = \$ _____

Number of Individual Events this sheet _____ X \$ x.xx = \$ _____

Masters relay teams this sheet _____ X \$x.xx = \$ _____

Total Due \$ _____

Complete and email entry form AND signed waiver to: (meet registrar email) by (date).

Mail completed form along with entry fees to: (name and address)

If dual sanctioned -- on the next page include the USMS participant waiver and liability release form.