



How to sign up for a swim meet on Team Unify

1. Go to the MYST Team Unify website
https://www.teamunify.com/About.jsp?_tabid_=90358&team=mtmyst
2. Click on the tab that says meets/events
3. Scroll down to find the meet you would like to enter and click “edit commitment”
4. Scroll down to click on the swimmer’s name that is underlined
5. Under declaration, click on the blue arrow that allows you to select, “yes, please sign (swimmer’s name) up for this meet
6. If you would like the coaches to choose the races for your swimmer, just write that in the notes, scroll down on that page and click save changes in the bottom right hand corner. You are done, and your child will be signed up!
7. If you are choosing the events for your swimmer you will see boxes that separate the days of the meet. At the top of the box you will see something that looks like this:
 - a. Day 1 Session 1Max Entries this Session **IE = 3 | Rel = 0 | Comb = 3**
 - b. IE is how many events you can choose for your child for that day, so in this case 3 events.
8. After choosing the races by clicking on the little box to the left of their current time in that race, or they if they haven’t raced that race yet it will say n/t which means no time, click save changes on the bottom right side of the page and your are then done, and your child will be signed up for the races.
9. The coaches will charge your current payment on file for the entry fees for the meet