

**KC Blue Wave Grievance Procedure Form**

WHO/HOW REPORTED:

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DATE/TIME/METHOD REPORTED:

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PERSON FILING GRIEVANCE:

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INFORMATION FROM PERSON FILING GRIEVANCE:

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PERSON GRIEVANCE FILED AGAINST:

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INFORMATION FROM PERSON GRIEVANCE FILED AGAINST:

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WITNESSES:

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INFORMATION FROM WITNESSES:

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2. Assessing Behavior: The behavior of the person(s) against which the grievance was brought, will be assessed using club policies and facility rules, USA Swimming Code of Conduct, USA Swimming Safe Sport policies, as well as applicable local and state laws.

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3. Consequences will be given and disciplinary action will be taken, if appropriate. These consequences and disciplinary actions will be decided using the following general guidelines:

a. Nature of the misconduct

b. Severity of the misconduct

c. Prior disciplinary actions

d. Adverse effect of the misconduct

e. Application of the Code of Conduct INFORMATION FROM PERSON FILING GRIEVANCE:

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