

# SARPY COUNTY SWIM CLUB

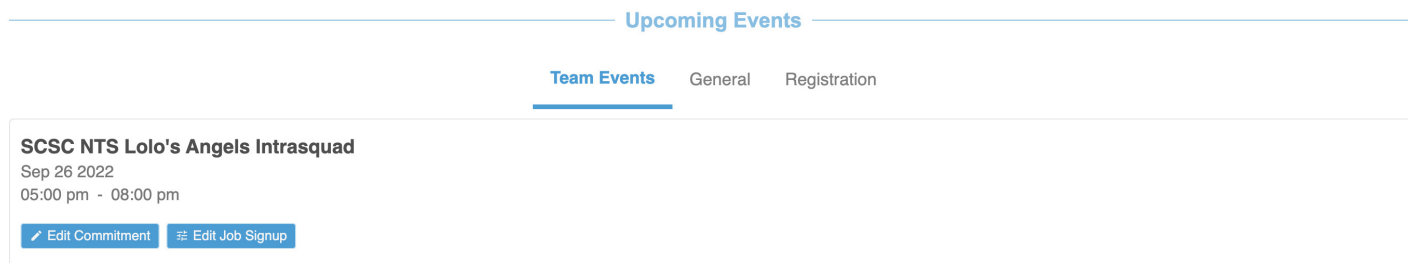
## How to Sign Up for Volunteer Positions

### Step 1

Go to the team website at [www.sarpcountyswimclub.com](http://www.sarpcountyswimclub.com) and login to your SCSC TeamUnify account.

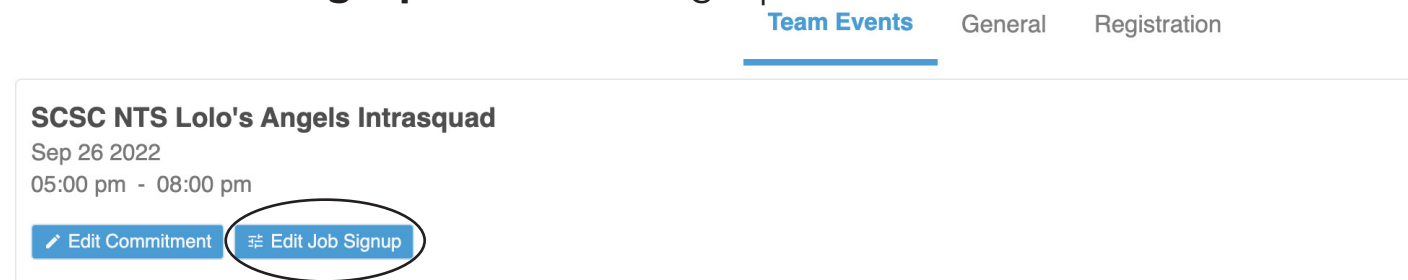
### Step 2

Scroll down to the 'Upcoming Events' section.



### Step 3

Select 'Edit Job Signup' to view and signup for that meet/event.



### Step 4

You will now be able to view all available positions.

*Note: Some positions require certification or training. Please be sure to double check before you sign up.*

Signup Job for Account: Cho, Aidan ((402) 609-0481) [Change Account](#)  
 Event: SCSC NTS Lolo's Angels Intrasquad (Sep 26, 2022 (05:00 PM) - Sep 26, 2022 (08:00 PM))  
 Registration Deadline: 09/15/2022  
 Job Signup Deadline (till midnight): 09/26/2022

[Print My Job Signup Summary](#) [Print ALL By Job \(w/ Empty Slots\)](#) [Print ALL By Name](#) [Print Volunteer Name Tags](#)

How to signup Event jobs:

- Step 1:** Find the empty slots shown as "-----".
- Step 2:** Click on the checkbox in front of the empty slot that you want to sign up for.
- Step 3:** Select [Signup] button to sign up for the slots that you selected.

**Note:** If your Account name is printed right after the checkbox, you've signed up for that job. You do NOT have to "Signup" again. You, however, can use the "Remove Signup" button to remove the signup if you no longer want to work on that job.

If someone else's name is printed, that job slot is not available for you to sign up (this is a first-come-first-serve system). You can only sign up for the empty slots shown as "-----".

Job Name/Notes	Time Periods Signup
<b>Admissions</b> Collects admission fees via cash/card/check, distributes appropriate change; distributes appropriate session/meet wristband; checks spectators for proper wristband/pass.	09/26/2022 04:30:00 PM - 09/26/2022 08:00:00 PM(3.50 Hrs.) 1 <a href="#">Lewis, Kodi</a> 2 <input type="checkbox"/> -----
<b>Announcer</b> Makes all necessary announcements over the PA system as requested by the referee/officials or meet management; announces event information (event, heat, stroke, and distance).	09/26/2022 05:30:00 PM - 09/26/2022 08:00:00 PM(2.50 Hrs.) 1 <a href="#">Hoachsen, Joe</a>
<b>Bullpen Shepherd</b> Helps arrange age groups swimmers behind the starting blocks; organizes swimmers by event, heat and lane.	09/26/2022 05:40:00 PM - 09/26/2022 08:00:00 PM(2.33 Hrs.) 1 <a href="#">Horner, Jennifer</a> 2 <input type="checkbox"/> -----
<b>Certified Admin Official</b> **Must be USA Swimming certified**	09/26/2022 04:30:00 PM - 09/26/2022 08:00:00 PM(3.50 Hrs.) 1 <input type="checkbox"/> -----
<b>Certified Meet Referee</b> **Must be USA Swimming certified**	09/26/2022 05:00:00 PM - 09/26/2022 08:00:00 PM(3.00 Hrs.) 1 <a href="#">Cho, Janet (Stefania Martinez)</a>

## Step 5

Once you determine what position/slot you would like to volunteer for, click the check box for that slot.

blocks; organizes swimmers by event, heat and lane.	1 <i>Homer, Jennifer</i>
	2 <input type="checkbox"/>
	09/26/2022 04:30:00 PM - 09/26/2022 08:00:00 PM(3.50 Hrs.)
	1 <input checked="" type="checkbox"/>
	09/26/2022 05:00:00 PM - 09/26/2022 08:00:00 PM(3.00 Hrs.)
	1 <i>Cho, Janet (Stefanie Martinez)</i>
	09/26/2022 05:00:00 PM - 09/26/2022 08:00:00 PM(3.00 Hrs.)
	1 <i>Rees, Toby</i>
artified**	09/26/2022 05:00:00 PM - 09/26/2022 08:00:00 PM(3.00 Hrs.)
	1 <input type="checkbox"/>

## Step 6

Click the 'signup' button at the top of the page.

if someone else's name is printed, that job slot is not av

Job Name/Notes

**Admissions**

Collects admission fees via cash/card/check distributes s

## Step 7

You will then be prompted to add a name/phone number. It is recommended if the primary account holder is not filling the position, you fill this out.

**Please Supply Your Volunteer's Information**

Please provide any additional contact information for the person who will actually be doing the work.

Optional Contact Info:

## Step 8

You will then see your name in bold next to that position.

<b>Certified Admin Official</b> **Must be USA Swimming certified**	09/26/2022 04:30:00 PM - 09/26/2022 08:00:00 PM(3.50 Hrs.)
	1 <input type="checkbox"/> <b>Cho, Aidan</b>

## Questions?

Contact SCSC Team Administrator, Janet Cho, at [janet@sarpycountyswimclub.com](mailto:janet@sarpycountyswimclub.com)