



Board of Directors Meeting
Tuesday, Nov 16, 2021 • 7:30 PM
Zoom Meeting – See Attached Link

MEETING AGENDA

1. Welcome and Roll Call
2. Declaration of Conflict of Interest Statement
3. Review and Approve Sept 21, 2021 Meeting Minutes
4. Consent Agenda
 - Executive Secretary Report
 - Finance Reports
4. Current Business
 - Finance Brief Update
 - Athletes Reps for BOD & HOD
5. Announcements/Information
6. Adjournment

BOD Orientation

Betsy Purcell is inviting you to a scheduled Zoom meeting.
Topic: MWS BOD Meeting
Time: Nov 16, 2021 07:30 PM Central Time (US and Canada)

Join Zoom Meeting
<https://zoom.us/j/95214890331?pwd=UWZvR0hiaUZFGxRanhJdStTbXdkdz09>

Meeting ID: 952 1489 0331

Passcode: 546409

One tap mobile

+12532158782,,95214890331#,,,,*546409# US (Tacoma)

+13462487799,,95214890331#,,,,*546409# US (Houston)

General Chair	Betsy Purcell
Adm Vice Chair	Toby Rees
Senior Vice Chair	Jimmy Parmenter
Age Group Chair	Emma McEntarffer
Treasurer	Stefanie Martinez
Finance Chair	Tony Storer
Safe Sport Chair	Aidan Cho
DEI Chair	Carol Olson
Coaches' Rep	Katherine Anglin
Sr Athlete Rep	Diana Brailita
Jr AthleteRep	Drayton Beber
At Large Athlete	Michael Sambula
Delegate At Large	Jeff Nelson
Delegate At Large	Docker Hartfield
Governance Chair	Niki Schlegelmilch
Operational Risk	Lori Howard
Technical Chair	Erica Storms
Registration Chair	Scot Sorensen
Officials Chair	Debra Pearson
Past General Chair	Carol Olson
Executive Secretary	Betty Kooy



MINUTES DRAFT
DATE: 09/21/2021
TIME: 8:30 p.m.
LOCATION Zoom Conference Call

Call to Order

- Midwestern Board of Directors
- Board Meeting
 - Called to order – Betsy Purcell 8:35p.m.; Quorum present
 - Purpose of Meeting: Regular BOD Meeting
- Roll Call by Zoom sign-in
 - BOD Attendees: Betsy Purcell, Toby Rees, Jimmy Parmenter, Emma McEntarffer, , Aidan Cho, Katherine Anglin, Jeff Nelson, Drayton Beber, Michael Sambula Monzalvo, Betty Kooy
 - HOD Committee Chairs/Coordinators Present: Lori Howard, Erica Storms, Carol Olson
 - BOD Absent: Stefanie Martinez, Tony Storer, Diana Brailita, Docker Hartfield
 - HOD Committee Chairs/Coordinators Absent: Scot Sorensen, Debra Pearson
- Declaration of Conflict of Interest Statement: Summarized by Betsy Purcell; no declarations

Approval of Previous Minutes

- No corrections to July Minutes.
- Motion to Accept July Minutes -Toby Rees; Seconded-Lori Howard; Approved

Consent Agenda

- Documents
 - Executive Secretary
 - Membership/Registration Coordinator Report
Noted – 70 2021 Coaches currently non-compliant
 - Finance Report
- Motion to Accept Consent Agenda Items –Aidan Cho; Seconded-Jeff Nelson; Approved

Current Business

- Finance – Betty Kooy
 - Shared Documents: Balance sheet, P & L, Budget vs Actual - run on 09/17/2021
 - Checking balance \$90,122.50
Registration funds for September pulled on the 10th of the month (Oct 10)
 - Will be more meets – perhaps smaller; still splash income
 - Proposed budget for 2022 still need to finalize with Finance/Budget Committee
 - Requests were taken into account
 - Committee will meet before HOD in October
- Athlete Reps for BOD and HOD – Betsy
 - Athletes voted on by Athletes at the Long Course Meet
 - Welcome to Drayton Beber, Junior Ath Rep and Michael Sambula Monzalvo, At-Large Ath Rep
 - Need for more athletes for both BOD and HOD – will likely go to 33% Athlete representation required
 - Aiden and Betsy will work on a GoogleForm to be accessed through Social Media – to recruit athletes

- BOD Appointments - Betsy
 - Several positions open – Betsy nominated
Scot Sorensen – continue as Registration Chair
Starre Haney – 2 yr appointment to Governance Committee (Carol resigned committee)
Jay Thiltgen – although leaving BOD will remain as member of the Sanction Committee
Carol Olson – DEI Chair
Carol noted things going on at the Kroc Center working toward inclusion into the Swimming World
A Home School rec team began at Kroc last summer
CZ needs to be notified of DEI Chair
 - Motion to accept appointments Jimmy Parmenter; Seconded Toby Rees, Approved
- USA Swimming Business Meetings (Convention)
 - 7 MW voting members
 - Many meetings held prior to Saturday's Business meeting
 - Noted that USA Swimming Meeting Schedule is online and contact with the chair of committee will get an invite to attend the meeting (provided meeting not closed)
 - Betty has attended several – Registration/Times & Recognition/Governance (will share with Carol)
- LEAP – MW deadline March, 2022 – Betsy
 - Still working at getting started to get required items done
 - Betsy, Carol, Toby and Betty will work on items
 - Betty will send the LEAP documents to all BOD members and Committee Chairs
 - Need for more volunteers
 - Jimmy – will work on coach clinic

Announcement and Information

- Need date/location for in-person BOD Orientation – perhaps in lieu of November meeting
 - Next meeting – November 16 – possible for Orientation
 - Tentative schedule for future meetings in meeting documents

Adjournment

- Motion to adjourn-Emma McEntarffer; Seconded Katherine Anglin; Passed
- Time: 9:20 p.m.
- Submitted by: Betty Kooy, Secretary



**BOD Report
Executive Secretary
November 16, 2021**

- **Sanctions/Meet Schedules–**
Fall and Winter Meets –Most of the Fall meets through December 31, 2021 have been sanctioned and posted. There are still several issues to be resolved. The January meets are in line, but we are still waiting on club registration (due December 1 for January meet hosts) and some meet personnel updates through the end of the requested meet. Splash fees are almost all paid to date.
Summer Meets – We have requested summer meet requests by December 15, 2021 for summer 2022. At this point we have one meet request for LC 2022 and six meet requests for SCY meets during the summer session.
Fall and Winter – 2022-2023 – We will ask for bids to be to the office by January 15, 2022. Hopefully the Sanction Committee can build a 2022-2023 short course schedule by February 1, 2022.
- **USA Swimming Workshop – USA Swimming Workshops** will be held April 21-24, 2022 in Denver, CO. MW is hoping to send a large delegation as there will be workshops in many different areas. Budget Line item will reflect this change. We need some commitments so that we can get the hotel reserved. Areas that are targeted for workshops include Online Registration, DEI Athletes and Leaders, Legislation review, and various committee meetings (Registration, AEC/AAC, LSC Development, Age Group Development, Senior Development, DEI, and Zone directors meetings.
- **HS Season** – High School season has started (November 15). Times from the conference meets and state meet will again be put in the databases for swimmers registered at the time of the swim. We will entertain requests for invites as long as we get the appropriate paperwork to be able to evaluate the meet.
- **Athlete Reimbursement and Outreach Reimbursement** – We are starting a new budgeting year for both. Hopefully everyone who qualifies for reimbursement will apply. Forms are posted on the website.
- **Executive Secretary** – Betty will be out of the office November 22 through November 29. Scot will run any recons that need to be run. Meet results for anything during that period will be posted after I return. We are still waiting on clubs to respond to the USA Swimming Zoom License offer. So far only one club has responded to the offer.

Midwestern Swimming, Inc.

Balance Sheet

As of November 15, 2021

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
102 Wells Fargo	113,534.71
122 Savings Wells Fargo	65,102.04
124 CD FNBO	102,834.84
Bill.com Money Out Clearing	2,010.11
Total Bank Accounts	\$283,481.70
Total Current Assets	\$283,481.70
TOTAL ASSETS	\$283,481.70
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
201 Prepaid USS Registrations	29,302.00
211 Accrued PR Taxes	2,669.20
Total Other Current Liabilities	\$31,971.20
Total Current Liabilities	\$31,971.20
Total Liabilities	\$31,971.20
Equity	
3900 Retained Earnings	232,472.74
Net Income	19,037.76
Total Equity	\$251,510.50
TOTAL LIABILITIES AND EQUITY	\$283,481.70

Midwestern Swimming, Inc.

Profit and Loss

January 1 - November 15, 2021

	TOTAL
Income	
420 Interest Income	7.75
423 Zone Meet	7,114.99
425 Officials Income	1,496.71
431 MWS LSC Long Course	25,130.50
432 MWS LSC Short Course	18,838.50
441 MWS Sanction Fee	6,971.50
442 MWS Splash Fee	50,329.50
442.1 Splash Fee - SC Championships	1,898.00
Total 442 MWS Splash Fee	52,227.50
443 MWS Fines	200.00
451 USS Athlete Membership	
451.1 Athlete-Premium	140,244.00
451.2 Athlete-Seasonal	4,144.00
451.3 Athlete-Upgrade	882.00
451.31 Athlete-Flex	3,820.00
451.4 Athlete-Outreach	190.00
451.5 Athlete-Txfr	1,580.00
Total 451 USS Athlete Membership	150,860.00
452 USS Nonathlete Members	19,766.00
453 USS Club Memberships	4,660.00
Total Income	\$287,273.45
GROSS PROFIT	\$287,273.45
Expenses	
523 Zone Meet Exp	12,857.20
526 Diversity Support	
526.1 Outreach Meet Support	2,225.14
Total 526 Diversity Support	2,225.14
527 Safe Sport	47.96
531 MWS LSC LongCourse	24,439.44
532 MWS LSC ShortCourse	20,006.80
541 Athlete Reimbursement	
541.1 Sectional & Sr. Zone Reimburse	7,318.04
541.2 Grand Prix Reimb	4,345.50
541.3 Nationals & Jr. Nationals	2,588.50
541.4 Olympic Trials	437.23
Total 541 Athlete Reimbursement	14,689.27

Midwestern Swimming, Inc.

Profit and Loss

January 1 - November 15, 2021

	TOTAL
551 USS Athlete Registration	
551.1 Athlete-Premium	124,693.00
551.2 Athlete-Seasonal	3,360.00
551.3 Athlete-Flex	1,490.00
551.4 Athlete-Outreach	210.00
Total 551 USS Athlete Registration	129,753.00
552 USS NonAthlete Reg	17,208.00
553 USS Club Registrations	1,540.00
554 Club Rebates	1,875.00
566 Insurance	306.00
568 Service Charge	26.00
569 Returned Checks	5,000.00
571 Administration	2,142.00
571.1 Admin - Professional Fees	10,443.79
Total 571 Administration	12,585.79
572 Office Supplies	319.89
573 Admin Internet	779.88
575 Admin Postage	95.58
576 Admin Travel/Training	
576.1 Admin Travel-Mileage Reimburse	89.60
Total 576 Admin Travel/Training	89.60
578 Officials Expense	601.03
578.2 Meet Costs	991.99
Total 578 Officials Expense	1,593.02
581 Exec Secretary - Wage	19,229.07
582 Payroll Taxes	1,471.02
589 LSC Awards Banquet	
589.2 Awards	1,340.20
Total 589 LSC Awards Banquet	1,340.20
595 Miscellaneous Expense	583.00
596 BOD Meeting Expenses	174.83
Unapplied Cash Bill Payment Expense	0.00
Total Expenses	\$268,235.69
NET OPERATING INCOME	\$19,037.76
NET INCOME	\$19,037.76

Midwestern Swimming, Inc.

Budget vs. Actuals: 2021 Proposed Budget - FY21 P&L

January - December 2021

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
420 Interest Income	7.75	25.00	-17.25	31.00 %
423 Zone Meet	7,114.99	5,600.00	1,514.99	127.05 %
425 Officials Income	1,496.71		1,496.71	
431 MWS LSC Long Course	25,130.50	18,666.00	6,464.50	134.63 %
432 MWS LSC Short Course	18,838.50	18,604.80	233.70	101.26 %
441 MWS Sanction Fee	6,971.50	1,591.20	5,380.30	438.13 %
442 MWS Splash Fee	50,329.50	55,080.00	-4,750.50	91.38 %
442.1 Splash Fee - SC Championships	1,898.00		1,898.00	
Total 442 MWS Splash Fee	52,227.50	55,080.00	-2,852.50	94.82 %
443 MWS Fines	200.00		200.00	
451 USS Athlete Membership		158,400.00	-158,400.00	
451.1 Athlete-Premium	140,244.00		140,244.00	
451.2 Athlete-Seasonal	4,144.00		4,144.00	
451.3 Athlete-Upgrade	882.00		882.00	
451.31 Athlete-Flex	3,820.00		3,820.00	
451.4 Athlete-Outreach	190.00		190.00	
451.5 Athlete-Txfr	1,580.00		1,580.00	
Total 451 USS Athlete Membership	150,860.00	158,400.00	-7,540.00	95.24 %
452 USS Nonathlete Members	19,766.00	20,910.00	-1,144.00	94.53 %
453 USS Club Memberships	4,660.00	7,180.80	-2,520.80	64.90 %
Total Income	\$287,273.45	\$286,057.80	\$1,215.65	100.42 %
GROSS PROFIT	\$287,273.45	\$286,057.80	\$1,215.65	100.42 %
Expenses				
523 Zone Meet Exp	12,857.20	12,000.00	857.20	107.14 %
526 Diversity Support		2,000.00	-2,000.00	
526.1 Outreach Meet Support	2,225.14		2,225.14	
Total 526 Diversity Support	2,225.14	2,000.00	225.14	111.26 %
527 Safe Sport	47.96	200.00	-152.04	23.98 %
531 MWS LSC LongCourse	24,439.44	20,012.40	4,427.04	122.12 %
532 MWS LSC ShortCourse	20,006.80	19,951.20	55.60	100.28 %
541 Athlete Reimbursement		15,000.00	-15,000.00	
541.1 Sectional & Sr. Zone Reimburse	7,318.04		7,318.04	
541.2 Grand Prix Reimb	4,345.50		4,345.50	
541.3 Nationals & Jr. Nationals	2,588.50		2,588.50	
541.4 Olympic Trials	437.23		437.23	
Total 541 Athlete Reimbursement	14,689.27	15,000.00	-310.73	97.93 %
551 USS Athlete Registration		140,800.00	-140,800.00	
551.1 Athlete-Premium	124,693.00		124,693.00	
551.2 Athlete-Seasonal	3,360.00		3,360.00	
551.3 Athlete-Flex	1,490.00		1,490.00	
551.4 Athlete-Outreach	210.00		210.00	

Midwestern Swimming, Inc.

Budget vs. Actuals: 2021 Proposed Budget - FY21 P&L

January - December 2021

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Total 551 USS Athlete Registration	129,753.00	140,800.00	-11,047.00	92.15 %
552 USS NonAthlete Reg	17,208.00	20,000.00	-2,792.00	86.04 %
553 USS Club Registrations	1,540.00	2,400.00	-860.00	64.17 %
554 Club Rebates	1,875.00		1,875.00	
566 Insurance	306.00	320.00	-14.00	95.63 %
568 Service Charge	26.00	200.00	-174.00	13.00 %
569 Returned Checks	5,000.00		5,000.00	
571 Administration	2,142.00	2,500.00	-358.00	85.68 %
571.1 Admin - Professional Fees	10,443.79	10,500.00	-56.21	99.46 %
Total 571 Administration	12,585.79	13,000.00	-414.21	96.81 %
572 Office Supplies	319.89	750.00	-430.11	42.65 %
573 Admin Internet	779.88	400.00	379.88	194.97 %
574 Admin Phone		250.00	-250.00	
575 Admin Postage	95.58		95.58	
576 Admin Travel/Training				
576.1 Admin Travel-Mileage Reimburse	89.60		89.60	
Total 576 Admin Travel/Training	89.60		89.60	
578 Officials Expense	601.03	2,500.00	-1,898.97	24.04 %
578.2 Meet Costs	991.99		991.99	
Total 578 Officials Expense	1,593.02	2,500.00	-906.98	63.72 %
579 USA Swim Conference Expenses		350.00	-350.00	
581 Exec Secretary - Wage	21,151.98	24,635.83	-3,483.85	85.86 %
582 Payroll Taxes	1,618.12		1,618.12	
589 LSC Awards Banquet		1,200.00	-1,200.00	
589.2 Awards	1,340.20		1,340.20	
Total 589 LSC Awards Banquet	1,340.20	1,200.00	140.20	111.68 %
595 Miscellaneous Expense	583.00	150.00	433.00	388.67 %
596 BOD Meeting Expenses	174.83		174.83	
Unapplied Cash Bill Payment Expense	0.00		0.00	
Total Expenses	\$270,305.70	\$276,119.43	\$ -5,813.73	97.89 %
NET OPERATING INCOME	\$16,967.75	\$9,938.37	\$7,029.38	170.73 %
NET INCOME	\$16,967.75	\$9,938.37	\$7,029.38	170.73 %