



Board of Directors Meeting

Tuesday, Jan 18, 2022 • 8:30 PM
Zoom Meeting – See Info Below

MEETING AGENDA

1. Welcome and Roll Call
2. Declaration of Conflict of Interest Statement
3. Review and Approve Nov 16, 2021 Meeting Minutes
4. Consent Agenda
 - Membership/Registration Coordinator Report
 - Executive Secretary Report
 - Finance Report
4. Current Business
 - Finance Brief Update
 - End of Season Meet Update
5. Announcements/Information
6. Adjournment

Betsy Purcell is inviting you to a scheduled Zoom meeting.

Topic: MWS BOD Meeting

Time: Jan 18, 2022 07:30 PM Central Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/95674519576?pwd=aG9pRDJadDFoazQycXZCSGpIWW9sdz09>

Meeting ID: 956 7451 9576

Passcode: 774044

General Chair	Betsy Purcell
Adm Vice Chair	Toby Rees
Senior Vice Chair	Jimmy Parmenter
Age Group Chair	Emma McEntarffer
Treasurer	Stefanie Martinez
Finance Chair	Tony Storer
Safe Sport Chair	Aidan Cho
DEI Chair	Carol Olson
Coaches' Rep	Katherine Anglin
Sr Athlete Rep	Diana Brailita
Jr AthleteRep	Drayton Beber
At Large Athlete	Michael Sambula
Delegate At Large	Jeff Nelson
Delegate At Large	Docker Hartfield
Governance Chair	Starre Haney
Operational Risk	Lori Howard
Technical Chair	Erica Storms
Registration Chair	Scot Sorensen
Officials Chair	Debra Pearson
Past General Chair	Carol Olson
Executive Secretary	Betty Kooy



MINUTES **DRAFT**

DATE: 11/16/2021

TIME: 7:38 p.m.

LOCATION Zoom Conference Call

Call to Order

- Midwestern Board of Directors
- Board Meeting
 - Called to order – Betsy Purcell 7:35 p.m.; Quorum present
 - Purpose of Meeting: Regular BOD Meeting and BOD Orientation to follow
- Roll Call by Zoom sign-in
 - BOD Attendees: Betsy Purcell, Toby Rees, Jimmy Parmenter, Emma McEntarffer, Stefanie Martinez, Aidan Cho, Carol Olson, Jeff Nelson, Docker Hartfield, Michael Sambula Monzalvo, Betty Kooy
 - HOD Committee Chairs/Coordinators Present: Lori Howard, Erica Storms, Debra Pearson
 - BOD Absent: Katherine Anglin (late), Diana Brailita, Drayton Beber
 - HOD Committee Chairs/Coordinators Absent: Niki Schlegelmilch, Scot Sorensen
 - BOD Guest: Steve Kidder
- Declaration of Conflict of Interest Statement: Summarized by Betsy Purcell; no declarations

Approval of Previous Minutes

- No corrections to September Minutes.
- Motion to Accept September Minutes –Tony Storer; Seconded-Jimmy Parmenter; Approved

Consent Agenda

- Documents
 - Executive Secretary
 - Finance Report
- Motion to Accept Consent Agenda Items –Jimmy Parmenter; Seconded-Debra Pearson; Approved

Current Business

- Finance – Tony Storer
 - Shared Documents: Balance sheet, P & L, Budget vs Actual - run on 11/15/2021
 - Checking balance \$113,534.71
 - Registration funds for October pulled on the 10th of the month (Nov 10)
 - Accounts are healthy; anticipate more registrations, splash fees, etc
 - Note lag in some of the actual accounting
 - Betty noted issues with other LSCs' financials (from an LSC offices Zoom meeting)
 - MW uses HBE for accounting services; financial review and taxes filed in a timely manner
 - MW used same audit firm and tax firms as in the past
- Announcements/Information - Betsy
 - Governance Series – Tuesday Zoom meeting
 - Noted other LSCs having issues with their Governance Committee
 - Some take every item to HOD and have very long HOD meetings
 - MW's Governance committee will be busy with LEAP which is due March 31, 2022

- Athlete representative
 - Email sent to head coaches and clubs for recommendations
 - Currently one (1) athlete returning from 2020 – on Governance Committee
 - Received 14 names – representing 11 different teams
 - Meeting with Ellery Parish and Betty to get some guidance as to how to get athletes involved
 - Can use some volunteer help to help with establishing a strong athlete committee
 - Noted SD/ND efforts in getting athletes engaged
- Jimmy P – noted requirement change for Meet Marshals - duties include monitoring bathrooms
 - Betty will take issue to Sanction Committee

Announcement and Information

- No announcements
- Next BOD meeting Tuesday, January 18, 2022 – reports due January 13, 2022

Adjournment

- Motion to adjourn Jimmy Parmenter; Seconded Tony Storer; Passed
- Time: 7:55 p.m.
- Submitted by: Betty Kooy, Secretary

Board Orientation PowerPoint Presentation

- Presented by Betsy Purcell
- Focused on Board composition, structure of MW, Officers and Committee chairs' duties
- Motion at 8:33 p.m. to Adjourn Emma McEntarffer; Seconded Tony Storer



To: MWS Board of Directors

From: Scot Sorensen, Membership/Registration Coordinator

Date: January 9, 2022

	2021 Membership June 1, 2020 – January 8, 2021 *	2022 Membership September 1, 2021 – January 8, 2022	Increase / Decrease
Member Clubs/Organizations	28	29	+1
Premium Athletes - Renew	1,369	1,395	+ 26
Premium Athletes - New	281	429	+ 148
Seasonal Athletes - Renew	5	0	- 5
Seasonal Athletes - New	4	0	- 4
Flex Athletes - Renew	66	27	- 39
Flex Athletes - New	25	63	+ 38
Flex Athletes - Upgrade	11	9	- 2
Outreach Athletes - Renew	31	21	- 10
Outreach Athletes - New	5	12	+ 7
Athletes - Total	1,786	1,947	+ 161
NATH Members	302	330	+ 28

* The numbers for the 2021 membership year are the final numbers for that completed season.



To: MWS Board of Directors

From: Scot Sorensen, Membership/Registration Coordinator

Date: January 10, 2022

	2020 Membership September 1, 2019 – January 8, 2020	2021 Membership June 1, 2020 – January 8, 2021	2022 Membership September 1, 2021 – January 8, 2022
8 & U Athletes	286	220	202
9-10 Athletes	489	381	374
11-12 Athletes	555	483	486
13-14 Athletes	457	461	421
15 & O Athletes	567	612	387

NOTE:

- These are Premium athletes only
- Age on January 8 of the registration year determines age group



- **Sanctions/Meet Schedules–**

Fall Meets – Most meets that were requested for Fall were held. All of the splash fees for Fall meets have been paid. Results for all meets have been integrated into appropriate databases. The TMOOnline has been sporadic, but seems to be working now.

Winter Meets – Meets for January and February have been sanctioned and posted. March meets (Championship Challenge meets and Championship meets) are in the hands of the Sanction Committee. It is hoped that those meets will look very much like 2019 and 2020 meets. The Challenge meets will be hosted by CBSC and HLA. The Championship meet will be at the Fremont YMCA with FAST and ACE hosting that meet (March 18-20, 2022).

Summer Meets – Summer meet requests have been slowly coming in. At this point we have 5 requests for LC meets, 1 SCM request, and 6 requests for SCY meets. Cornhusker State Games has asked for approval for July 9-10, meet to be held at the Fremont YMCA. LSS has put in a bid for the Long Course Championship at Woods Pool, July 28-31, 2022.

Fall and Winter – 2022-2023 – We have not asked for bids for Fall/Winter 2022-2023 as planned, mostly because of the uncertainty of everything. We will work at getting those bids over the next month. Hopefully by May we can get back on schedule of requesting bids one year out (Summer 2023 and Fall/Winter 2024).
- **USA Swimming Workshop – USA Swimming Workshops** will be held April 21-24, 2022 in Denver, CO. MW is hoping to send a large delegation as there will be workshops in many different areas. Budget Line item reflects this change. Areas that are targeted for workshops include Online Registration, DEI Athletes and Leaders, Legislation review, Coaches, and various committee meetings (Registration, AEC/AAC, LSC Development, Age Group Development, Senior Development, DEI, and Zone directors meetings). We are still looking for commitments for the April workshop so we can make hotel reservations. Central Zone LSCs have many committed to attending the workshop.
- **HS Season** – High School season is in full swing. Times from the conference meets and state meet will again be put in the databases for swimmers registered at the time of the swim. We do need to get the observers on the dotted line for the five meets that will be observed. The Officials' Committee will work with hosts to get that done. USA Swimming has been notified of the February meets we are planning to observe. We will entertain requests for invites as long as we get the appropriate paperwork to be able to evaluate the meet.
- **Athlete Reimbursement and Outreach Reimbursement** – Office figures show \$14,674.27 reimbursement for 2021 national meets (one request was lost and will be reimbursed in January 2022.) There were 10 MW qualified athletes attending Juniors-West. Several (five (5) were relay-only athletes and it seems they either were not informed or did not read the criteria for full reimbursement and that RO swimmers are reimbursed at 1/4 the maximum reimbursement for national meets. We have been asked to bring the qualifying criteria to the BOD. We are starting a new budgeting year for both. Hopefully everyone who qualifies for reimbursement will apply. Forms are posted on the website.
Outreach – Office figures show \$1,777.69 as being paid September 1, 2020 through August 31, 2021 (more than in 2019-2020).
- **LEAP** – A LEAP committee has been working to get things together for Midwestern's March 31, 2022 deadline. Required items have been assigned as well as optional items chosen and also assigned. The committee is meeting monthly and has had a meeting with the USA Swimming LEAP team.
- **Executive Secretary** – The Office has updated the Redbook documents and posted them on the website. With changing structures there will be some issues yet.
USA Swimming Requirements – Updated Bylaws were sent to the USA Bylaws committee. Both the 2020 Financial Review and 990 were filed for 2020. Once HBE as everything in for 2021, we will again need to forward for the 2021 Financial Review. Upon completion of the Review, we will need to get MW's 990 completed for 2021.

Operational Risk Report

Meet Marshal training will be required in the year 2022. USA Swimming will be hosting an online training format. In the meantime the LSC's Operational Risk Chair and Starre Haney (member of USA Swimming's Operational Risk Committee) will be available to conduct a mini training session with club Meet Directors, Meet Referees and Club Marshal volunteers, so they understand their role prior to hosting their meets. The mini-training announcement will be published on the LSC Website and sent out in a blast email to all Head Coaches and club directors. Any team hosting a meet will need to have had the short training prior to hosting their meet effective as of January 28, 2022. The training can be in person at their pool or via a zoom meeting-the meet director will coordinate with the Operational Risk Chair (Lori Howard) and the Governance Chair (Starre Haney). Individuals serving as Meet Marshals will have their names submitted to the LSC as part of the post meet report.

Once the publication of the Marshal Training Program occurs, we will assist in the implementation of that process within our LSC.

Links:

Meet Marshal Standards

https://www.usaswimming.org/docs/default-source/risk-management/safety-and-operational-risk/meet-marshall-standards.pdf?sfvrsn=223e3532_4

Meet Marshal Training Program

Link will be provided as soon as available

Midwestern Swimming, Inc.

Balance Sheet

As of January 13, 2022

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
102 Wells Fargo	70,290.03
122 Savings Wells Fargo	65,102.04
124 CD FNBO	102,834.84
Bill.com Money Out Clearing	1,910.11
Total Bank Accounts	\$240,137.02
Total Current Assets	\$240,137.02
TOTAL ASSETS	\$240,137.02
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
201 Prepaid USS Registrations	25,843.00
211 Accrued PR Taxes	2,787.95
Total Other Current Liabilities	\$28,630.95
Total Current Liabilities	\$28,630.95
Total Liabilities	\$28,630.95
Equity	
3900 Retained Earnings	257,251.47
Net Income	-45,745.40
Total Equity	\$211,506.07
TOTAL LIABILITIES AND EQUITY	\$240,137.02

Midwestern Swimming, Inc.

Profit and Loss
January 1-13, 2022

	TOTAL
Income	
441 MWS Sanction Fee	25.00
442 MWS Splash Fee	1,163.50
Total Income	\$1,188.50
GROSS PROFIT	\$1,188.50
Expenses	
521 All Star Meet Exp	943.40
526 Diversity Support	
526.1 Outreach Meet Support	46.50
Total 526 Diversity Support	46.50
541 Athlete Reimbursement	
541.3 Nationals & Jr. Nationals	625.00
Total 541 Athlete Reimbursement	625.00
551 USS Athlete Registration	
551.1 Athlete-Premium	37,488.00
551.3 Athlete-Flex	50.00
551.4 Athlete-Outreach	25.00
Total 551 USS Athlete Registration	37,563.00
552 USS NonAthlete Reg	6,798.00
553 USS Club Registrations	700.00
571 Administration	258.00
Total Expenses	\$46,933.90
NET OPERATING INCOME	\$ -45,745.40
NET INCOME	\$ -45,745.40

Midwestern Swimming, Inc.

Profit and Loss

January - December 2021

	TOTAL
Income	
420 Interest Income	9.74
423 Zone Meet	7,114.99
425 Officials Income	1,536.71
431 MWS LSC Long Course	25,130.50
432 MWS LSC Short Course	18,838.50
441 MWS Sanction Fee	7,346.50
442 MWS Splash Fee	66,348.75
442.1 Splash Fee - SC Championships	1,898.00
Total 442 MWS Splash Fee	68,246.75
443 MWS Fines	210.00
451 USS Athlete Membership	
451.1 Athlete-Premium	144,462.00
451.2 Athlete-Seasonal	4,144.00
451.3 Athlete-Upgrade	1,368.00
451.31 Athlete-Flex	4,560.00
451.4 Athlete-Outreach	210.00
451.5 Athlete-Txfr	1,680.00
Total 451 USS Athlete Membership	156,424.00
452 USS Nonathlete Members	23,836.00
453 USS Club Memberships	5,860.00
Total Income	\$314,553.69
GROSS PROFIT	\$314,553.69
Expenses	
523 Zone Meet Exp	12,857.20
526 Diversity Support	
526.1 Outreach Meet Support	2,932.41
Total 526 Diversity Support	2,932.41
527 Safe Sport	1,047.96
531 MWS LSC LongCourse	24,439.44
532 MWS LSC ShortCourse	19,656.80
541 Athlete Reimbursement	
541.1 Sectional & Sr. Zone Reimburse	7,443.04
541.2 Grand Prix Reimb	4,345.50
541.3 Nationals & Jr. Nationals	5,838.50
541.4 Olympic Trials	437.23
Total 541 Athlete Reimbursement	18,064.27

Midwestern Swimming, Inc.

Profit and Loss

January - December 2021

	TOTAL
551 USS Athlete Registration	
551.1 Athlete-Premium	128,983.00
551.2 Athlete-Seasonal	3,360.00
551.3 Athlete-Flex	1,770.00
551.4 Athlete-Outreach	230.00
Total 551 USS Athlete Registration	134,343.00
552 USS NonAthlete Reg	20,970.00
553 USS Club Registrations	1,960.00
554 Club Rebates	1,875.00
566 Insurance	306.00
568 Service Charge	29.50
569 Returned Checks	5,000.00
571 Administration	2,142.00
571.1 Admin - Professional Fees	11,438.71
Total 571 Administration	13,580.71
572 Office Supplies	319.89
573 Admin Internet	1,199.82
575 Admin Postage	98.70
576 Admin Travel/Training	
576.1 Admin Travel-Mileage Reimburse	442.40
Total 576 Admin Travel/Training	442.40
578 Officials Expense	601.03
578.2 Meet Costs	2,075.93
Total 578 Officials Expense	2,676.96
581 Exec Secretary - Wage	23,074.89
582 Payroll Taxes	1,765.23
589 LSC Awards Banquet	
589.2 Awards	1,690.20
Total 589 LSC Awards Banquet	1,690.20
595 Miscellaneous Expense	1,269.75
596 BOD Meeting Expenses	174.83
Unapplied Cash Bill Payment Expense	0.00
Total Expenses	\$289,774.96
NET OPERATING INCOME	\$24,778.73
NET INCOME	\$24,778.73

Midwestern Swimming, Inc.

Budget vs. Actuals: 2021 Proposed Budget - FY21 P&L

January - December 2021

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
420 Interest Income	9.74	25.00	-15.26	38.96 %
423 Zone Meet	7,114.99	5,600.00	1,514.99	127.05 %
425 Officials Income	1,536.71		1,536.71	
431 MWS LSC Long Course	25,130.50	18,666.00	6,464.50	134.63 %
432 MWS LSC Short Course	18,838.50	18,604.80	233.70	101.26 %
441 MWS Sanction Fee	7,346.50	1,591.20	5,755.30	461.70 %
442 MWS Splash Fee	66,348.75	55,080.00	11,268.75	120.46 %
442.1 Splash Fee - SC Championships	1,898.00		1,898.00	
Total 442 MWS Splash Fee	68,246.75	55,080.00	13,166.75	123.90 %
443 MWS Fines	210.00		210.00	
451 USS Athlete Membership		158,400.00	-158,400.00	
451.1 Athlete-Premium	144,462.00		144,462.00	
451.2 Athlete-Seasonal	4,144.00		4,144.00	
451.3 Athlete-Upgrade	1,368.00		1,368.00	
451.31 Athlete-Flex	4,560.00		4,560.00	
451.4 Athlete-Outreach	210.00		210.00	
451.5 Athlete-Txfr	1,680.00		1,680.00	
Total 451 USS Athlete Membership	156,424.00	158,400.00	-1,976.00	98.75 %
452 USS Nonathlete Members	23,836.00	20,910.00	2,926.00	113.99 %
453 USS Club Memberships	5,860.00	7,180.80	-1,320.80	81.61 %
Total Income	\$314,553.69	\$286,057.80	\$28,495.89	109.96 %
GROSS PROFIT	\$314,553.69	\$286,057.80	\$28,495.89	109.96 %
Expenses				
523 Zone Meet Exp	12,857.20	12,000.00	857.20	107.14 %
526 Diversity Support		2,000.00	-2,000.00	
526.1 Outreach Meet Support	2,932.41		2,932.41	
Total 526 Diversity Support	2,932.41	2,000.00	932.41	146.62 %
527 Safe Sport	1,047.96	200.00	847.96	523.98 %
531 MWS LSC LongCourse	24,439.44	20,012.40	4,427.04	122.12 %
532 MWS LSC ShortCourse	19,656.80	19,951.20	-294.40	98.52 %
541 Athlete Reimbursement		15,000.00	-15,000.00	
541.1 Sectional & Sr. Zone Reimburse	7,443.04		7,443.04	
541.2 Grand Prix Reimb	4,345.50		4,345.50	
541.3 Nationals & Jr. Nationals	5,838.50		5,838.50	
541.4 Olympic Trials	437.23		437.23	
Total 541 Athlete Reimbursement	18,064.27	15,000.00	3,064.27	120.43 %
551 USS Athlete Registration		140,800.00	-140,800.00	
551.1 Athlete-Premium	128,983.00		128,983.00	
551.2 Athlete-Seasonal	3,360.00		3,360.00	
551.3 Athlete-Flex	1,770.00		1,770.00	
551.4 Athlete-Outreach	230.00		230.00	

Midwestern Swimming, Inc.

Budget vs. Actuals: 2021 Proposed Budget - FY21 P&L

January - December 2021

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Total 551 USS Athlete Registration	134,343.00	140,800.00	-6,457.00	95.41 %
552 USS NonAthlete Reg	20,970.00	20,000.00	970.00	104.85 %
553 USS Club Registrations	1,960.00	2,400.00	-440.00	81.67 %
554 Club Rebates	1,875.00		1,875.00	
566 Insurance	306.00	320.00	-14.00	95.63 %
568 Service Charge	29.50	200.00	-170.50	14.75 %
569 Returned Checks	5,000.00		5,000.00	
571 Administration	2,142.00	2,500.00	-358.00	85.68 %
571.1 Admin - Professional Fees	11,438.71	10,500.00	938.71	108.94 %
Total 571 Administration	13,580.71	13,000.00	580.71	104.47 %
572 Office Supplies	319.89	750.00	-430.11	42.65 %
573 Admin Internet	1,199.82	400.00	799.82	299.96 %
574 Admin Phone		250.00	-250.00	
575 Admin Postage	98.70		98.70	
576 Admin Travel/Training				
576.1 Admin Travel-Mileage Reimburse	442.40		442.40	
Total 576 Admin Travel/Training	442.40		442.40	
578 Officials Expense	601.03	2,500.00	-1,898.97	24.04 %
578.2 Meet Costs	2,075.93		2,075.93	
Total 578 Officials Expense	2,676.96	2,500.00	176.96	107.08 %
579 USA Swim Conference Expenses		350.00	-350.00	
581 Exec Secretary - Wage	23,074.89	24,635.83	-1,560.94	93.66 %
582 Payroll Taxes	1,765.23		1,765.23	
589 LSC Awards Banquet		1,200.00	-1,200.00	
589.2 Awards	1,690.20		1,690.20	
Total 589 LSC Awards Banquet	1,690.20	1,200.00	490.20	140.85 %
595 Miscellaneous Expense	1,269.75	150.00	1,119.75	846.50 %
596 BOD Meeting Expenses	174.83		174.83	
Unapplied Cash Bill Payment Expense	0.00		0.00	
Total Expenses	\$289,774.96	\$276,119.43	\$13,655.53	104.95 %
NET OPERATING INCOME	\$24,778.73	\$9,938.37	\$14,840.36	249.32 %
NET INCOME	\$24,778.73	\$9,938.37	\$14,840.36	249.32 %