

Swim Meet Volunteers

Throughout the season we will need volunteers to work at home meets as well as away meets. We need over 50 volunteers to run each home meet efficiently. Away meets usually require about 10 volunteers from our team as we only need to provide timers and event card distributors.

Volunteer openings will be posted on our Team Unify website before each meet.

Below are descriptions of the different volunteer jobs needed to run our home meets. None of the jobs are difficult, so please don't hesitate to give any of them a try. There will always be experienced volunteers available to help you get started at each meet.

Most jobs are divided into two sessions so that each volunteer will work for half the meet (approximately 2 hours). You may choose to sign up for both sessions if you prefer to work a whole meet.

If you have any questions about volunteering, please contact our Meet Volunteer Coordinator (Allison Nelson, agnelson14@comcast.net).

Thank you in advance for your time; we can't run a meet without you!

Timers: You will use a stopwatch to time each swimmer in your assigned lane. Each lane will have two timers, both will time the swimmers, one will write the times on the swimmers' event cards that they give you when they line up. There will be a timers' meeting approximately 15 minutes before the start of the meet that will be run by the meet official.

Back-Up Timer: You will start your stopwatch at the beginning of every race. If any of the timers do not start their watch for a race or their watch malfunctions, they will raise their hand and you will go over and time the swimmer in their lane for that race.

Event Cards Distributor: You will give out event cards to swimmers before their races. The swimmers bring these cards to the timers in their lane for each event. You will gradually hand the cards out to swimmers throughout the meet so they have a card before each of their events. There are two people for this job, one for boys' cards and one for girls' cards.

Runners: At the end of each race, you will collect the event cards from the timers and bring them to the Time Recorders in the Aquatics Office. There are two people at a time for this job. One person collects for lanes 1 & 2, the other for lanes 3 & 4. The person who collects for lanes 3 & 4 gives their cards to the other person, who then brings all the cards to the Aquatics Office.

Time Recorders : (2 people do this job together) After each event, the runners will bring you the swimmers' cards with their times. You will sort the cards, average the times, record the times, and score the races.

******(Some extra initial training is needed for this job. Please let Annette know if you are interested in learning this job. It will be helpful to have some volunteers who can train others for this job.)******

Ribbons: As labels are printed for each event, you will put them on the correct ribbons. You will also sort the ribbons by team as well as sort our team's ribbons by swimmers' last names.

Event Board: During the meet, you will use a large white board to write the upcoming event and heat numbers for the spectators upstairs to see.

Boys & Girls Locker Room Monitors: You will check either the boys or girls locker room at regular intervals during the meet to make sure swimmers are using the facilities appropriately. Any issues are to be reported to coaches or Aquatics Director. Each locker room monitor will work for the whole meet as you only need to check them occasionally.

Meet Set-Up: Approximately one hour before the meet, you will help prepare the pool deck by clearing equipment off the deck to allow space for swimmers, coaches, and volunteers.

Meet Clean-Up: Immediately following the end of the meet, you will help bring equipment back onto the pool deck that was cleared away for the meet.

Concession Stand Set-Up: Approximately one and a half hours before the meet begins, you will help concession stand chair people with set-up which will include setting up tables, cords & power strips, microwave, crock pots, coolers, food, etc., moving supplies from aquatics closet to concession stand, and placing signs around building.

Concession Stand Food Sale: During the meet, you will help with sales at the concession stand. You will help restock food and drinks as needed. One person will handle all money exchanges and will not handle food. All food handlers will wear gloves. Heat sheets (list of swimmers and their events) will also be sold to spectators at the concession stand.

Concession Stand Clean-Up: At the end of the meet you will help with the breakdown of the concession stand which will include moving and storing all supplies, unused paper goods, unsold nonperishable items, and emptied, dry coolers in the aquatics closet, folding tables, and taking down any signs placed around building.

****Meet Officials:** Each meet needs a meet official, starter, and stroke & turn judges. These are positions that require training. We have some parents who have been trained but we are always looking for more! It's a great way to be close to the action on the pool deck and it is beneficial for our team to be able to provide officials not only at our home meets, but away meets as well. If you would like to learn more about how you can become an official, please contact our Meet Official Coordinator (Dan Dube, dpdube10@gmail.com).