

SwimMAC Committees

Awards Committee: prepare ribbons/medals to be awarded at some meets, as results are reported and stickers printed apply stickers to ribbons and sort for all teams to pick up at the end of the meet.

Hospitality Committee: We are currently looking for one more Hospitality Committee Co-Chair (one to take the lead for meets hosted at HFFA). Committee Chairs will coordinate, order, and manage the catering for all meals working with local vendors, plan and purchase drinks, snacks, and supplies for the hospitality room, arrive early or night before to set up the hospitality room with tables, chairs and decorations. Committee Members will setup and serve meals to the officials, coaches, and meet management volunteers, provide drinks and snacks on deck for the timers, coaches, officials, hytek team and lifeguards (Latin).

Meet Director Committee: Work with other committees, officials, coach in charge, CTM, and facility personnel to facilitate the smooth running of swim meets hosted by SwimMAC under the rules and regulations of USA Swimming. There must be a meet director present for every session of a swim meet, requires being a member in good standing with USA Swimming, and some online and in person training involved.

Hy-Tek Committee: Work at the meets importing times electronically from the timing system into the meet manager software. Make adjustments during the meet for reseeds, manual times, and disqualifications. Print results for posting and ribbons. There must be a hytek operator at every session of a swim meet and requires in person training.

Clerk of Course Committee: The Clerk of Course is responsible for all the paperwork at the meet before the swimmers swim. This includes check-in, seeding, preparation and distribution of heat sheets to coaches and officials and lane timing sheets. Also included is the preparation, posting and distribution of heat sheets for deck seeded events to all appropriate officials and spectators The COC has responsibility for check-in of swimmers and such seeding operations as are appropriate for the meet. The COC will work closely with the computer operator (hytek). Collecting meet fees and other responsibilities are attached to this role.

Officials Committee: As a parent of a child in USA Swimming you have the opportunity to be involved with your child and their sport in various ways. One very important way of contributing to the success of their swimming program is by volunteering your time and effort as a certified USA Swimming Official. All USA Swimming Officials are volunteers and contribute greatly to the development of the program at all levels. Officials are present at all competitions to implement the technical rules of swimming and to ensure that the competition is fair and equitable to all competitors, giving the benefit of the doubt, in every instance, to the swimmer.

We are always looking for volunteers who are interested in becoming deck officials. Novice officials generally start as stroke and turn officials, and learn the ropes by attending clinics, using self-study

materials to become certified by USA Swimming, and working on deck under the supervision of several experienced officials. Those who are interested in “moving up the ladder” to serving as a chief judge, then to refereeing and starting -- again, learn through a combination of clinics, self-study materials, and on-the- job training.

Additional information can be found on the NC Swimming Website; [Welcome to the Officials' Homepage \(swimnc.com\)](http://swimnc.com).