



## 2023-2024 Season Registration Packet

Dear SwimMAC Competitive Team Families,

**Please read through this registration information carefully. The completion of online registration is the only way to secure your placement on the competitive team for the 2023-2024 season.** Completion of registration indicates your agreement to the following: annual dues, meet and event charges, service requirements, fulfillment of fundraising obligations, and agreement to SwimMAC's Code of Conduct and participation agreement for athletes and parents.

### Who to contact with questions:

Dues/Billing/Registration/Service Hour Billing  
Meet Squad/Service/Volunteer Opportunities

[billing@swimmaccarolina.org](mailto:billing@swimmaccarolina.org)  
[meetsquad@swimmaccarolina.org](mailto:meetsquad@swimmaccarolina.org)

### **How to register?**

Please have your preferred credit card ready as well as information including medical insurance, swimmer's full name, guardian name(s) and contact information. **Note: your account will become active on July 1, 2023.**

1. Navigate to the [Team Unify Home Page](#).
2. Click 2023-2024 Returning Member Registration.
3. Click Continue or Check Status – sign-in if needed.  
*\*\*Please read and follow steps carefully – you will be prompted to update any account and member information possible. If you have questions, contact: [billing@swimmaccarolina.org](mailto:billing@swimmaccarolina.org).*
4. When prompted, register your swimmer based on their **current group** – specifically, please register your swimmer to the group your child is assigned to this summer. Coaches determine all group placements at the beginning of August and anticipate group transitions.
5. Your checkout balance will include \$190.00 per swimmer to cover the annual registration fee. The registration fee covers a registration T-shirt and one SwimMAC competition cap, insurance, and an admin fee (which includes processing fees).
6. NOTE: Prior to this past year the registration fee also covered the cost of swimmer's USA Swimming/NC Swimming Registration. Last year the process changed where you registered and paid for your child directly with USA Swimming on the USA Swimming website. That cost will be \$80. More information will follow in early September as to when and how to re-register with USA Swimming on the USA Swimming website.

### Important dates:

June 21, 2023	Online registration opens and is required for all returning competitive team members to secure a spot
June 29, 2023	Registration closes
June 30, 2023	Lump sum payment due for 3% discount
July 1, 2023	1/3 of portion of 20% deposit payment due
August 1, 2023	2/3 of portion of 20% deposit payment due
September 1, 2023	3/3 of portion of 20% deposit payment due
August 28, 2023	Official competitive team activities begin
October 1, 2023 – May 1, 2024	10% Installment of total dues charged on the 1 <sup>st</sup> of each month

### 2023-2024 Dues Update

The SwimMAC Board of Directors approved the following for the 2023-24 Competitive Team Season:

There will be a 4% increase in dues for the 2023-2024 season from the previous year except for the High-Performance team. The increase in dues is a result of program enhancements that will add value and support overall swimmer development, program costs and current economic conditions. Our meet schedule will also offer additional opportunities for all levels of swimmers to compete and support the overall swimmer development.

- The annual Registration Fee will be \$190 per swimmer and is charged at the time of registration.
- The USA Swimming Registration fee is \$80 and due to USA Swimming when you register your children for USA Swimming in September.
- Service hours remain consistent and unfulfilled hours will be billed on May 1, 2024 for Short Course and August 1, 2024 for Long Course.
- The Board approved the 2023-24 dues and for the 20% deposit again to be dispersed over three months. If you register during June, the 20% deposit will be spread and billed on July 1, August 1, and September 1. If you register during July, the 20% will be billed August 1 and September 1. If you register in August, the full deposit will be charged September 1.
- The annual fundraising requirement remains at \$200 per family. Any balance of the fundraising obligation will be billed on May 1, 2024.

Registration Fee		Competitive Team Dues				Fundraising Support Program	Meet Squad Service Hours \$135 per Session	
Group	Paid at Registration (June 2023)	2022-23 Annual Total	2023-24 Annual Total	20% Deposit	10% Installments		2023-24 Short Course Session	2023-24 Long Course Sessions
				Paid on: July 1, Aug 1, Sept 1	Paid on the first of the month: Oct 1 to May 1	Per Family Completed by May 1, 2024	Per Family Completed by March 1, 2024	Per Family Completed by August 1, 2024**
<b>High-Performance</b>	<b>\$190.00</b>	\$4,108.00	<b>\$4,792.00</b>	<b>\$315.47</b>	<b>\$479.20</b>	<b>\$200</b>	<b>4</b>	<b>2</b>
<b>Senior 1</b>	<b>\$190.00</b>	\$4,108.00	<b>\$4,272.00</b>	<b>\$284.80</b>	<b>\$427.20</b>	<b>\$200</b>	<b>4</b>	<b>2</b>
<b>Senior 2</b>	<b>\$190.00</b>	\$3,588.00	<b>\$3,732.00</b>	<b>\$248.80</b>	<b>\$373.20</b>	<b>\$200</b>	<b>4</b>	<b>2</b>
<b>Senior 3</b>	<b>\$190.00</b>	\$2,964.00	<b>\$3,083.00</b>	<b>\$205.53</b>	<b>\$308.30</b>	<b>\$200</b>	<b>4</b>	<b>2</b>
<b>Shark 1</b>	<b>\$190.00</b>	\$3,276.00	<b>\$3,407.00</b>	<b>\$227.13</b>	<b>\$349.70</b>	<b>\$200</b>	<b>4</b>	<b>2</b>
<b>Shark 2</b>	<b>\$190.00</b>	\$2,860.00	<b>\$2,974.00</b>	<b>\$198.27</b>	<b>\$297.40</b>	<b>\$200</b>	<b>4</b>	<b>2</b>
<b>Shark 3</b>	<b>\$190.00</b>	\$2,600.00	<b>\$2,704.00</b>	<b>\$180.27</b>	<b>\$270.40</b>	<b>\$200</b>	<b>4</b>	<b>2</b>
<b>Dolphin 1</b>	<b>\$190.00</b>	\$2,860.00	<b>\$2,974.00</b>	<b>\$198.27</b>	<b>\$297.40</b>	<b>\$200</b>	<b>4</b>	<b>2</b>
<b>Dolphin 2</b>	<b>\$190.00</b>	\$2,600.00	<b>\$2,704.00</b>	<b>\$180.27</b>	<b>\$270.40</b>	<b>\$200</b>	<b>4</b>	<b>2</b>
<b>Dolphin 3</b>	<b>\$190.00</b>	\$2,392.00	<b>\$2,488.00</b>	<b>\$165.87</b>	<b>\$248.80</b>	<b>\$200</b>	<b>4</b>	<b>2</b>
<b>Marlin 1</b>	<b>\$190.00</b>	\$2,392.00	<b>\$2,488.00</b>	<b>\$165.87</b>	<b>\$248.80</b>	<b>\$200</b>	<b>1</b>	<b>1</b>
<b>Marlin 2</b>	<b>\$190.00</b>	\$2,340.00	<b>\$2,434.00</b>	<b>\$162.27</b>	<b>\$243.40</b>	<b>\$200</b>	<b>1</b>	<b>1</b>
<b>Marlin 3</b>	<b>\$190.00</b>	\$2,132.00	<b>\$2,217.00</b>	<b>\$147.80</b>	<b>\$221.70</b>	<b>\$200</b>	<b>1</b>	<b>1</b>

Note: An additional \$80.00 will be paid directly to USA Swimming when you register with USA Swimming on their website

\*\*Note: For High Performance, Senior, Shark and Dolphin divisions one session must be completed at the Martha McKee Charlotte Open

## 2023-2024 SwimMAC Membership Program

*Does not include fees and expenses for meets and events*

- Registration Fees (\$190 per swimmer) are charged when you complete your online registration.
- Fundraising Support and Service Hours are based on your family's oldest swimmer in the program and must be completed at home swim meets.
- Service Hours Fees are assessed at \$135 per session not met. For the Long Course season, one of the sessions must be at the Martha McKee Charlotte Open Meet for High Performance, Senior, Shark, and Dolphin divisions.
- \*Dues may be paid as a lump sum via cash or check with a 3% discount prior to June 30<sup>th</sup>. Multiple swimmer discounts will be calculated as well for lump sums– please contact [billing@swimmaccarolina.org](mailto:billing@swimmaccarolina.org) to confirm the lump sum if a multi-swimmer discount applies to your family's registration. (A valid credit card must remain on file.)

## **Registration Fees and Membership Dues**

### **What do the registration fee and annual dues pay for?**

The registration fee is \$190.00 and includes a registration T-shirt, a team swim cap, required insurance coverage for your swimmer, and an administration fee (which includes processing fees). Annual dues cover a portion of the expenses incurred by the competitive team, including coaches' salaries, operating the facility on the Charlotte Latin campus and at HFFA, plus pool rent at other locations, along with dryland programming, strength training, swim equipment and technology, professional fees, coach education, general liability insurance, and more. Annual dues do not include fees for meets and events, practice equipment, or other related charges for participating in SwimMAC member activities.

### **When do I pay?**

- The \$190.00 registration fee will be charged through the registration process at the time of completion of registration.
- 20% of the annual dues will be collected up front in equal payments on July 1, August 1, and September 1 through Team Unify, depending on the month you register. These payments are non-refundable.
- 10% of dues will be charged on the first of each month October - May via Team Unify.
- SwimMAC Members may choose to pay dues as a single lump sum by June 30<sup>th</sup> with a 3% discount. See the chart at the end of this document for totals and other details.

### **Other dues/payment policies.**

- If the monthly installment is not received in full by the 15<sup>th</sup> of the month, a late fee of \$25 per month will be assessed to the family's account.
- Accounts with payments past 30 days due will be contacted by SwimMAC business department and a resolution sought. Any accounts with 90 days or greater past due balances shall result in the swimmer(s) being prohibited to compete in meets and excluded from team activities. Failure to resolve the matter may result in the removal of the swimmer(s) from practices and forfeiture of roster position(s).
- Families must have an active Visa, MasterCard, Discover card or checking account on file in the Team Unify system. Failure to maintain a valid credit card or checking account information can result in failed payments and late fees.
- If a swimmer is transferred to a different practice group by the coaching staff, the monthly installment will be changed to the cost associated with the new group.
- **Registration fees are non-refundable.**
- **Paid annual dues installments are non-refundable, please communicate any requests to stop or suspend billing by the 15<sup>th</sup> of the month prior to the next billing cycle by emailing [billing@swimmaccarolina.org](mailto:billing@swimmaccarolina.org).**

**What if my swimmer withdraws from the program after the 2023-2024 season begins?**

- First, you must notify *both* your coach and billing (billing@swimmaccarolina.org) that you are withdrawing. **Notification must be received by the 15<sup>th</sup> of the month prior** in order to suspend billing for the next invoice cycle.
- If the swimmer withdraws after May 1st, no dues will be refunded.
- Please be aware that suspending membership may result in loss of roster position on the team unless coordinated with the staff and head coach of SwimMAC.

### Is Financial Aid available?

- Financial aid is available for annual dues only. All meet fees, camps, annual registration fee and expenses are not able to be discounted. Financial aid is awarded on a need's basis and through an application and discussion with SwimMAC's Head of Business Management & Chief of Staff (HBM/COS). If granted, financial aid will apply for one season, and you must reapply each season. Families seeking financial aid must be in good standing with volunteer hours, fundraising, and team policies.
- To apply, please email billing@swimmaccarolina.org. All information will remain confidential.

### Lump Sum Payment of Annual Dues

Families may pay annual dues as a single lump sum cash payment prior to June 30, 2023. Families taking advantage of this option will receive a 3% discount off their annual dues amount. Multi-swimmer discounts will be offered on lump sum payments. Please DO NOT give payments to your group coach! Please keep in mind that group placements will be made at the beginning of August and differences will be charged to the account using the card on file. Any lump sum payment is non-refundable.

**Lump Sum Payments are accepted as Cash or Check only.** Please deliver to Tom Avischious at the SwimMAC Charlotte Latin location or mailed to address below. Payments must be submitted by June 30, 2023. A valid credit card must remain on the member account for meet fees. Checks may be mailed to:

SwimMAC Carolina, Attn: Tom Avischious, 9850 Providence Rd, Charlotte, NC 28277

Group	Annual Dues	3% Discount	Lump Sum Owed on or before June 30, 2023
High Performance	\$ 4,792.00	\$ 143.76	\$ 4,648.24
Senior 1	\$ 4,272.00	\$ 128.16	\$ 4,143.84
Senior 2	\$ 3,732.00	\$ 111.96	\$ 3,620.04
Senior 3	\$ 3,083.00	\$ 92.49	\$ 2,990.51
Shark 1	\$ 3,407.00	\$ 102.21	\$ 3,304.79
Shark 2	\$ 2,974.00	\$ 89.22	\$ 2,884.78
Shark 3	\$ 2,704.00	\$ 81.12	\$ 2,622.88
Dolphin 1	\$ 2,974.00	\$ 89.22	\$ 2,884.78
Dolphin 2	\$ 2,704.00	\$ 81.12	\$ 2,622.88
Dolphin 3	\$ 2,488.00	\$ 74.64	\$ 2,413.36
Marlin 1	\$ 2,488.00	\$ 74.64	\$ 2,413.36
Marlin 2	\$ 2,434.00	\$ 73.02	\$ 2,360.98
Marlin 3	\$ 2,217.00	\$ 66.51	\$ 2,150.49

### **Multi-Swimmer Discount (competitive team only)**

SwimMAC will discount a family's total competitive team dues for multiple swimmers in the same family. The discounts will be processed as follows:

- For two swimmers: 5% off of combined total of dues.
- For three swimmers: 10% off of combined total of dues.
- For four or more swimmers: 15% off of combined total of dues.

## **Fundraising and Service Hours Programs**

### **What is the SwimMAC Fundraising Program?**

The SwimMAC fundraising program is a way for member families to support critical expenses that are beyond the operational budget of the club. The 2023-2024 fundraising program will support the following expenses:

- Facility maintenance (repairs to facilities and equipment, new equipment purchases, and facility maintenance).
- Coach education and development.
- Financial Aid and outreach programs.
- Any remaining balance will be used for capital improvements for long-term growth.

The 2023-2024 program will include different SwimMAC fundraising opportunities including: Swim -A-Thon, and community/business sponsorships. In addition, member families can bring forward other ideas that they want to lead. If you are excited about an opportunity that can contribute towards fundraising, or have questions, please contact the Fundraising Committee at [fundraising@swimmaccarolina.org](mailto:fundraising@swimmaccarolina.org).

Each family is obligated to cover a minimum of \$200 in fundraising obligations. The \$200 minimum must be met by March 31, 2024, unless adjusted by the Board, either by raising money through SwimMAC's fundraising efforts or by paying the obligation directly. If your swimmer(s) leaves the program early, you will be charged the balance owed for fundraising with your last payment. Remaining balances will be billed via Team Unify on May 1, 2024.

### **What are Service Hours or Meet Squad?**

SwimMAC Carolina hosts approximately 20 swim meets and events throughout the year to provide our athletes opportunities to hone their skills. Meet Squad is the SwimMAC name for all the volunteer work that goes into making these events successful.

Meet Squad is run by a collection of parent volunteers and a staff liaison who spend countless hours carefully planning each competition to ensure USA Swimming requirements are fulfilled while running an efficient event. Meet Squad works diligently to spread the work out across the entire membership so everyone can do their part without placing too great a burden on our families. Annual Meet Squad requirements are calculated by taking the total number of volunteer spots necessary to run our club's events and dividing that by the total number of competitive families.

For questions or concerns regarding meet squad/volunteer opportunities please email [meetsquad@swimmaccarolina.org](mailto:meetsquad@swimmaccarolina.org)

### **How do I sign up to work my required sessions?**

For SwimMAC hosted events, you may navigate to the event signup on Team Unify (the same place you commit your athlete for events) and select the “Job Signup” button. Follow the instructions on the page, and when you show up to work at your session, please be sure your name is recorded to receive credit. You do not have to work an event your child is participating in; we just ask that all members help share the work to provide competition opportunities for our swimmers.

### **What kind of volunteer jobs count toward Meet Squad?**

We need a lot of timers, but we also need participation hosts, hospitality workers, officials, clerk of course workers, and more. We encourage you to try different positions to see which you prefer. Volunteer job descriptions and more information can be found on [Team Unify](#). Only volunteer jobs completed at home swim meets will count towards your yearly Meet Squad obligation.

### **What happens if we don't work the required number of sessions?**

Failing to meet the minimum requirement for your family will result in an assessment of \$135.00 for each unworked session. Sessions are not transferable from short course to the long course season or vice versa. Each family's participation requirements are based on the group placement of the family's oldest swimmer's group placement as of May 1 for both short course and long course seasons. Unmet obligations will be billed via Team Unify on May 1<sup>st</sup> (Short Course) and on August 1<sup>st</sup> (Long Course).

## **Team Policies**

By completing the online registration your family and athlete(s) agree to the above membership program policies and requirements, as well as the policies outlined below. SwimMAC reserves the right to refuse membership or terminate membership for violating the policies agreed upon at the time of registration.

The following documents, in addition to other important policies, are posted on Team Unify in the [Team Information section](#) or Safe Sport section and are agreed to upon registration.

- USA Swimming Minor Athlete Abuse Prevention Policy
- USA Swimming Safe Sport Initiative at SwimMAC
- SwimMAC Carolina Anti-Bullying Policy
- SwimMAC Liability Waiver and Media Release
- SwimMAC Carolina Electronic Communication
- SwimMAC Carolina Parent Code of Conduct
- SwimMAC Carolina Athlete Code of Conduct
- SwimMAC Carolina Drugs, Alcohol, and Tobacco Policy
- SwimMAC Carolina Medical Waiver
- SwimMAC Carolina Meet Guidelines
- SwimMAC Carolina Travel Policies
- SwimMAC Carolina Competition Uniform Policy
- SwimMAC Carolina Travel Policy

- SwimMAC Carolina Billing Policies

The following releases are presented in the registration process and are copied for review here:

### **Release of Liability**

Parent hereby releases Mecklenburg Aquatic Club, Inc. (DBA SwimMAC Carolina, hereafter "SwimMAC"), its employees, officers, directors and volunteers and any facility used by SwimMAC from any liability arising out of any injury to the swimmer(s) which may occur while the swimmer(s) is/are participating in the SwimMAC program, including, but not limited to, practices, meets, travel trips, and other team activities, or while the swimmer(s) is/are using facilities owned, leased or used by SwimMAC.

Parent acknowledges that a medical professional has authorized my child(ren)'s participation in SwimMAC programs.

### **Media Release**

I hereby authorize SwimMAC Carolina to use photographs and/or video of me, my child(ren), and/or my property and authorize the club and its assignees, licensees, legal representatives and transferees to use and to publish (with or without my name, child/children name(s), company name, or with a fictitious name) photographs, pictures, portraits or images herein described in any and all forms of media and in all manners including composite images or distorted representations and for the purposes of publicity, illustration, commercial art, advertising, publishing (including publishing in electronic form or internet websites), for any product or services, or other lawful uses as may be determined by SwimMAC Carolina for as long a time period as SwimMAC determines the usage thereof is necessary. I further waive any and all rights to review or approve any uses of the images, any written copy, or finished product.

## **Frequently Asked Questions by Topic**

### **Why is a 20% Deposit Charged to Families from the Time of Registration through September?**

To help cover costs, SwimMAC charges a 20% deposit upon registration. Historically, SwimMAC charged families the 20% deposit in one lump sum, but this changed at the start of the 2020-21 season. Based on the positive feedback received, the 20% deposit is now spread over the course of three months: July, August, and September. The following example highlights how SwimMAC will charge families for the deposit:

Example- A swimmer in Senior 2 annual dues are \$3,732.00. The 20% Deposit totals \$746.40. Rather than paying the full 20% deposit amount on September 1, 2022, the family will be charged in thirds, with the first third of \$248.80 on July 1, the second third of \$248.80 on August 1, and the remaining third of \$248.80 on September 1.

In the case where a swimmer registers for a particular group and is moved to a group with a different annual dues amount, the July 1 and August 1 charges will each be 1/3<sup>rd</sup> of



the 20% deposit. The September 1 charge will be adjusted to complete the remaining amount owed of the 20% deposit for the new group.

Example-Dolphin 2 moves to Dolphin 1. The swimmer registers for Dolphin 2 and the 20% deposit is \$540.80. On July 1, the family is charged the first third at Dolphin 2 level of \$180.27. On August 1, the family is charged another third at Dolphin 2 level of \$180.27. When the swimmer is moved to Dolphin 1, the family will be charged \$234.26 (\$198.27 from Dolphin 1 plus the \$35.99 for the difference between Dolphin 1 and Dolphin 2 deposit amounts).

### **How are the Registration Fees and Monthly Dues Determined?**

The Board of Directors, Head Coach, Finance Committee and Head of Business Management evaluate costs associated with SwimMAC's competitive team and each practice group. The goal through this evaluation is to identify the proper dues for each level considering the actual expenses associated with each division and practice group. Annual dues cover a portion of the expenses incurred by the competitive team, including coaches' salaries, operating the facility on the Charlotte Latin campus and at HFFA, plus pool rent at other locations, along with dryland programming, strength training, swim equipment and technology, professional fees, coach education, general liability insurance, and more.