

TITANS Dues Reduction Program

Carter-Finley Stadium



Venue Coordinator: Brian Rendon titanscfcoordinator@gmail.com

Overview

TAC Titans has contracted with the concessions department at Carter-Finley Stadium to work all home football games for NC State University. We will be responsible for running a stand that features beer, water, and peanuts. The stand will be open to patrons when the stadium gates open, 1 ½ hours before game time, and remain open until the 3rd quarter is done.

The goal of the Dues Reduction program is to provide financial relief to TITANS families while simultaneously fundraising for the swim team. The money earned will be applied to anything that is billed to an account such as monthly dues, meet fees, registration fees, etc. Statements will be sent to the TAC finance director at the beginning of each month for the previous month's work and posted to your statement the month after that. (For example, events worked in October will be sent to finance at the beginning of November and posted to your account in December.)

Please note: The TITANS Dues Reduction Program is separate from the mandatory service credits that are required by many families. Hours worked at Carter-Finley Stadium DO NOT COUNT toward your service hours because you are being financially compensated.

Each event will require 1 to 2 stand leads and 15 cashiers. Stadium gates open to the public 1½ hours before kickoff.

Stand Leaders will earn \$20/hour. Arrival is 90 minutes before gates open.

Cashiers will earn \$15/hour. Arrival is 60 minutes before gates open.

Standby positions are available for each event. If you want to work but the sign up is full or you have reached your family limit (as described in the section “Sign up to work”), add your name to the standby list. If someone must cancel their signup, you will be the first line of contact to fill that position.

Uniforms

Shirts: White or Red; no logos except NC State; No sleeveless

Pants/Shorts: Khaki; No cutoffs, sweatpants, or Camo color

Shoes: Closed toed only

Hats: optional; Black, white, or red; no logos except NC State

Vests: Provided by the stadium; must be worn at all time while working; distributed at the beginning of every event and collected at the end

Sign up to work

Volunteers will sign up for all events through the Team Unify website for TAC TITANS under the “EVENTS” tab. Follow these steps:

1. Find the event you want to work. (Look for the NC State helmet for Carter-Finley Stadium events)
2. Click on “Job Signup”
3. Check a box next to the position you want and click “Signup” at the bottom. Only choose Stand Leader if you have been cleared for this position by the Coordinator.
4. In the *Optional Contact Info* box, enter the name of the person working along with a contact number (preferably a cell phone so we can contact you the day of the event if needed.) This info is especially important if the volunteer is not the name on the Team Unify account. We need to know who is actually working.

Example:

Time Periods Signup	
12/21/2013 09:15 AM - 12/21/2013 02:30 PM (5.25 Hrs.)	
1	<input type="checkbox"/> Thompson, Rhonda (Kevin 919.555.1212)

5. Once you are signed up for an event, the button in Step 2 will now read “Edit Job Signup.” You can use this to change or delete your sign up.
6. You can also see a list of all events you have signed up for on Team Unify by choosing the “Reports” tab.

Cancellations: If you need to cancel within 1 week of the event, you must find your own replacement as soon as possible. Start with the names on the Standby list, then reach out to the rest of the group. Contact the Coordinator with your replacement name as soon as possible.

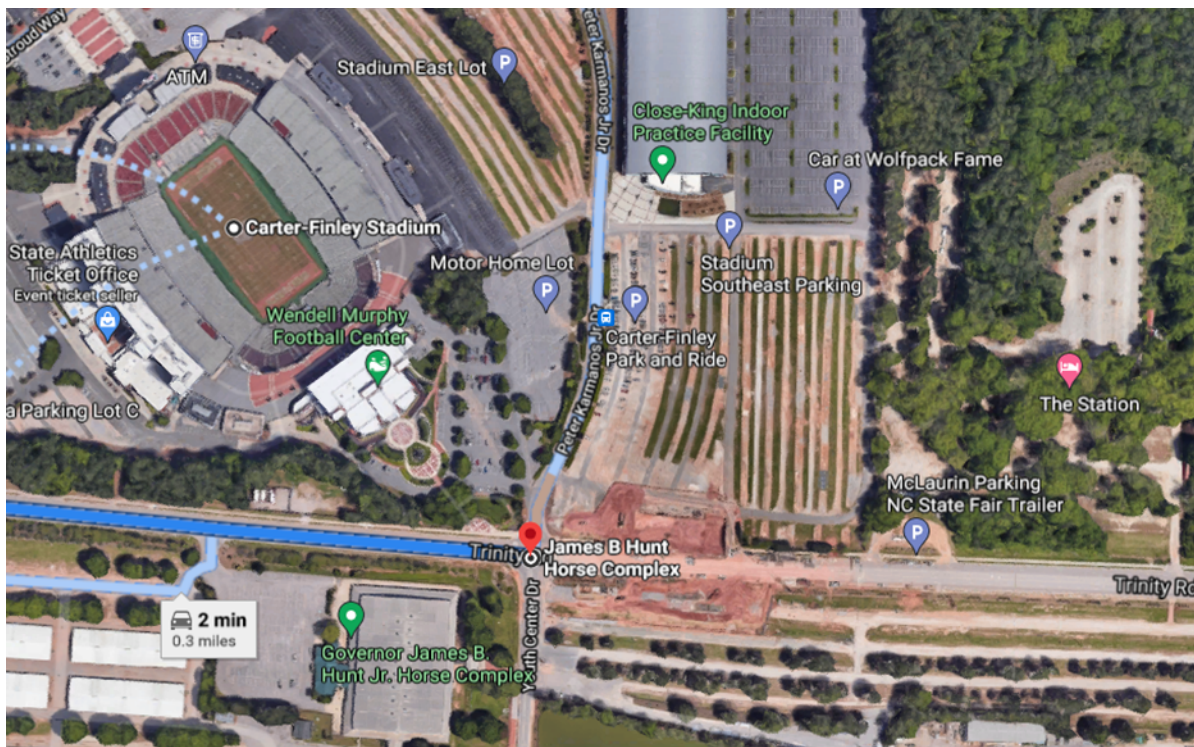
Signup Limits: In order to allow as many people the opportunity to work, we may institute a family signup limit per month and this will be communicated to the group by the Coordinator. **Please stay within the limits that have been assigned.** If a volunteer exceeds the family limit, they will be asked to alter their schedule to stay in compliance. After the first contact for exceeding limits, the Coordinator will change the schedule as needed. If noncompliance continues to be a problem, the volunteer may be removed from the schedule completely as needed.

Standby Positions: You may add your name to as many standby positions as you'd like, regardless of the family limit. If you are called to work that event, it will still not count towards the family limit. This is a great way to get extra work if needed or wanted. Check back often to see if there are cancellations. After the signup closes, names on the standby list will be contacted first to fill the position.

Alcohol Training

All leaders and cashiers must complete an online alcohol training course before working events at Carter-Finley Stadium. Leaders may also need to attend TIPS training, and this will be communicated before the season begins. The course only takes about 120 minutes, and the certificate of completion must be on file with the coordinator. This is good for 3 years and can also be used in place of the Training at Walnut Creek.

Parking



We will be required to park in the employee lot at the James B Hunt Horse Complex, 4601 Trinity Rd, Raleigh, NC 27607. This is located directly across the street from the main gate of the stadium. Park anywhere in between Youth Center Drive and Blue Ridge Drive on the south side of Trinity. There will be no need to take a shuttle at this time. If there is a change in parking, we will communicate it for the specific event.