

PNC ARENA INFORMATION

Uniform:

- Black closed toe/closed back shoes (no straps)
- Black pants (no jeans or cargo pants)
- Blue polo shirt (tucked in) (available for purchase at TAC)
- Apron (available for purchase at TAC)
- Hat (available for purchase at TAC)
- Optional - Black long-sleeved T-shirt/turtleneck under your polo for added warmth

****PNC requires all volunteers to be in complete uniform and you will be sent home by PNC staff if you are not in complete uniform.***

Parking:

Staff and Volunteer Parking is in the gravel lot at **Carter Finley Stadium, Gate C** off **Trinity Road**. If there is an attendant on duty at the entrance to the parking lot, tell them you're with the **TAC Titans** volunteer group. If Employee/Volunteer Parking is changed for a given event, you will be notified via email.

Entering the Arena and Check-in Procedure:

1. After parking, walk across the 6000 and 5000 Parking Lot around to the Employee Entrance. You will need to go down several flights of stairs to reach the concrete deck above the loading dock. The entrance doors are located in the middle of this deck.
2. Enter through the North Mezzanine Employee Entrance located **above** the loading dock. Enter through the Employee Entrance glass doors and identify yourself to the Security Guard as a **TAC TITAN** volunteer.
3. **Leave all personal belongings in the Locker room** – All jackets, coats, purses and, handbags are to be left in the lockers provided on the mezzanine level around the corner from Volunteer Check-in.
4. **Volunteer Check-in** -Sign in on the TAC TITANS page in the Volunteer Check-in book and indicate your time of arrival. There is an attendant to answer any questions and give directions if needed.
5. **Report to your Group Leader** – Once you have signed in, proceed to the stand and report to the Group Leader. If you are staffing a portable, your signup and email reminder

will indicate which stand you should report to. Check in with the Group Leader. Sign in at the stand's clipboard before you start working and at the end of the event sign out so you will get credit for your hours.

A few other notes:

- You **must** enforce the alcohol laws and OSHA regulations thoroughly!
- No personal calls or cell phone usage while in the stand.
- Bring a sharpie, pencil and small calculator
- While working at PNC you are representing the Titans: be professional, wear a smile and have fun!