SVFSC Board Meeting

August 14th, 2022

6:30 pm, Zoom Only Meeting

Officers: Shannon King– President, Erica Olson– Vice President, – Treasurer -Secretary

Board Members: Amanda Crouse, Rachelle Klein, Miranda Miranowski, Sarah Peterson, Andy Schillinger

Others: Kayla Hammond, Heather Awender, Amy Beasley

Absent: Angel Koltes, Chandra Muller

Call to Order @ 6:34pm

Secretary’s Report- Virtually Approved in June

Sarah motioned to approve agenda and Miranda seconded. Motion carried.

Treasurer’s Report presented by Miranda

1. Club Account- current balance $17,153.93
2. Trust Account- current balance $196,489.83; transferred $40,566.15 in July
3. Gaming Account- current balance $112,309.6

Amanda motioned to approve treasures report and Sarah seconded. Motion carried

Gaming Report presented by Amy Beasley (Gaming Manager).

1. waiting on background check for additional runner
2. approximately 40 hours worked between Amy and runners (need to clarify time frame)
3. Will check if Driftwood would like a larger bank

Old Business:

1. Gaming Managers Contract 2022-2023 and HOTR 2022-2023 Ice contracts were signed in June. Prices went up slightly.
2. Summer Swimming Party was a success – will consider continuing for next summer
3. By-Laws
4. Reviewed Section IV added at June meeting
5. Sarah motioned to approve presented bylaws and Miranda seconded. Motion carried
6. Shannon will submit to USFSA
7. Update on Harness exploration: Kayla reported she is still in communications with harness company/engineer. Most likely will not happed this year.
8. New Coaches for fall – Shannon and Erica have reached out to potential candidates but have not heard back. Suggestion was made to advertise via Facebook, club website, email area clubs, and at NDSCS. Shannon will check on flier for at NDSCS
9. Coach Services Provided Documents: Erica is continuing to work on

New Business

1. Thank you to out going
2. Board Members- Dan Beasley, Sam Berger, Ginger Schillinger
3. Officers- Miranda Miranowski- Vice President, Sam Berger- Treasurer, Sarah Peterson- Secretary
4. Welcome to our New
	1. New Board Members- Amanda Crouse, Rachelle Klein, Andy Schillinger
	2. New Officers-
		* Vice President (voted on at June meeting) – Erica Olson
		* Miranda motioned to elect Amanda for treasure and Sarah for secretary. Rachelle seconded. Motion carried
5. Parade Events
6. Headwaters Day Parade: Discussion held to not partake in the parade this year due to prior commitments for skaters (other sports/activities)
7. Headwaters Day informational booth - September 10 – Heather will double check her schedule before committing to sitting at booth. Discussion held to have “give-a-way” at the booth.
8. NDSCS Homecoming – October 1 – Discussion held t participate at with plan including
	* 1. Wear dresses skaters or SVFSC attire
		2. Bring a bag of candy for 30 min volunteer credit
		3. Jess has offered to get sunflower seeds
		4. Float-Trailer or just pick-up truck – Amanda has a trailer to potentially use
		5. Decorations- Magnetic Skaters, SVFSC banner(s), Spring Show group photo????
9. Sarah motioned to grant Heather a $500 budget for parade and information booth items. Erica seconded. Motion carried.
10. Early Fall Ice – September 19 – October 11
11. Schedule – Kayla will meet with Kory Kaste this week to finalize schedule
* Classes – advance and basic (potentially Mondays and Sundays)
* Events – Try it for free class and game/family night
* Dates – Possibly Monday, Wednesday, Friday, and Sunday with times to be determined
1. Rates/Walk-on – Sarah motioned to approve $10/day and Rachelle seconded. Motioned carried
2. Registration via GoMotion
3. Non-club members invited for rate of $15/day and no associate fees, but waivers will need to be signed
4. Coaches will send survey out to determine best times slot for skaters
5. Fall Merchandise
6. Clothing: Heather presented option to try Rambow. Sarah motioned to approve changing apparel company to Rambow and Amanda seconded. Motion carried.
7. Yard Signs: Cost is approximately $10-15 per sign. Miranda will check with state to clarify if funds can be utilized from trust account.
8. Parade Items (buckets, magnets, toss outs) – Heather organizing with funds approved previously in meeting
9. Fall Session – Kayla and Heather are finalizing this next week.
10. Start Dates
* Private Ice start October 10
* Group Lessons start October 16
1. End Dates (too be determined)
* Group Lessons
* Private Ice
* Holiday Show
1. Registration Opens September 14. Volunteer hours need to be completed prior to registration.
2. Advertising – Outlook, Facebook & Website, Rink Sign, School Flyers
3. Rates
* Walk-on Ice - Cash, Check, and punch cards sold from last year (due to numerous weather-related cancellations)
* Discount for multiple blocks of ice per skater – will explore options for next session
1. In person Registration Days
* Try Skating for Free Day- Sunday, October 9 – time to be determined
* 1st night of skating – Sunday, October 16 4:30-6:45pm
1. Purchasing Requests
2. Conference Microphone - $110
3. 6 pack 25 qt Storage boxes - $75.69
4. 6 pack 50 qt storage boxes - $90.42

Sarah motioned to approve purchase requests and Amanda seconded. Motion carried.

1. 2022-2023 Fundraisers
2. Fall – Amanda will look into Deli Options
3. Spring Cash Raffle
4. HOTR Updates – None, last two meetings cancelled due to lack of quorum
5. Club Calendar – Shannon working on calendar for annual deadlines.
6. Compensation Committee Proposals
7. Proposals for Coaches.
	1. Document presented to board.
	2. Sarah motioned to approve 1-4 on document. Amanda seconded. Motion carried
8. *Add hotel reimbursement for overnight events up to the lowest club block room rate (add under #4 on the contract)*
9. *Add no test level as starting point on coaches LTS worksheet*
10. *Arrive 15 minutes before private ice times under billable services*
11. *Under other Contributions on the Coach’s Compensation Sheet*
12. *Add Spring before Show Director*
13. *Add Assistant Spring Show Director $0.50 for Heather*
14. *Add Holiday Show Director $0.50 for Kayla*
15. Survey Items for Coaches
	1. Anonymous survey link was sent to each board member for coaches. Results presented.
	2. Results:
		1. Majority favored $20 starting dollar amount to use for coach compensation worksheet
		2. Majority favored coaches adding additional payment line $\_\_\_\_\_ per day for meals when representing SVFSC at competition/testing
		3. Majority favored straight hourly rate plus flat amount per month for incidental club work (things that take minimal time, and often do not get invoiced for)
		4. 50:50 tie on current invoice/payment
		5. Majority favored changing synchronized coach to synchronized/advance coach on compensation sheet
	3. Amanda motioned to accept the results of the survey, bring back to the compensation committee to determine dollar amount, and to leave current invoice date as is. Erica seconded. Motion carried
16. Leap and Compete/Spring Show compensation- Andy motioned to leave language as it without any additional bonus language. Erica seconded. Motion carried
17. Proposals for New Services,
	1. Documents presented
	2. Sarah motioned to approve 1-4 on document. Amanda seconded. Motion carried
18. *SVFSC contract for bookkeeper services that were identified in the concept that was approved in June.*
19. *SVFSC contract for “office management” services that were identified in the concept that was approved in June with the services renamed to marketing and communication specialist*
20. *Bookkeeper compensation worksheet*
21. *Marketing and Communication compensation worksheet*
22. Anonymous survey link was sent to each board member for new services. Results presented
	1. Majority voted start base pay for the two new services at $15
	2. Majority voted increase rate by $1 for education levels
	3. Sarah motioned to approve the results of the survey. Erica seconded. Motion carried
	4. Amanda motioned to contact Ginger Schillinger as Marketing and Communication Specialist and Miranda Miranowski as Bookkeeper if they are willing to fulfill role. Rachelle seconded. Motion carried.

Sarah motioned to adjourn meeting. Amanda seconded. Motion carried.

Meeting adjourned at 9:12pm

Next meeting @ 6:30pm on 9/11/2022 Club Room at Arena

Future Meeting Topics:

1. Board Roles/Club Committees
2. Club Communication Documents

Current Board Membership:

Shannon King - President (officer term-2020-2023, board term (Feb 2019-2023), board term ends 2024)

Erica Olson– - Vice President (officer term 2022-2023, eligible for re-election; board term 2021-2023, first term, eligible for second term)

- Secretary

- Treasurer

Miranda Miranowski board member (2018-2023, second term, board term ends 2023, 2022-2023 mentor year)

Sarah Peterson -board member (Feb 2018-2023), board term ends 2023, 2022-2023 mentor year))

Angel Koltes– board member (2021-2023, first term, eligible for second term)

Chandra Muller– board member (2021-2023, first term, eligible for second term)

Amanda Crouse – board member (2022-2024, first term, eligible for second term)

Rachelle Klein– board member (2022-2024, first term, eligible for second term)

Andy Schillinger– board member (2022-2024, first term, eligible for second term)

Board terms are two years

Board Members may serve two consecutive terms, if re-elected (unless their officer term extends past this limit). Then they must sit off the board for one year before seeking another term on the board.

Officer terms are one year; officers may be re-elected for a second consecutive term; some terms are followed by one year of mentoring their replacement.

Gaming:

Amy Beasley - Gaming Manager

Jessica Rugland - Gaming Auditor

Coaches:

Kayla Hammond - Operations Director and Head Coach

Heather Awender - Learn to Skate USA Director, Leap & Compete Coordinator, and Coach

Maegan Bellmore - Learn to Skate and Private Lesson Coach