SVFSC Board Meeting

February 6, 2022

6:30 pm SVFS Club Room Meeting

Officers: Shannon King: President, Miranda Miranowski -Vice President, Sam Berger – Treasurer, Sarah Peterson -Secretary

Board Members: Dan Beasley, Angel Koltes, Chandra Muller, Erica Olson, Ginger Schillinger

Others: Coach Kayla, Coach Heather, Jess Seelye and Brittany Myszka

Call to Order @ 6:30pm

Secretary’s Report- Virtually Approved in January

Sarah motioned to approve agenda and Erica seconded. Motion carried

Additions

1. Show
	1. Complimentary tickets
	2. Flowers with tickets to Driftwood with Thank you for supporting club
	3. Toss out black tees
2. Debit cards
	1. Trust account
	2. Ginger
	3. Sarah and Miranda
3. Thank you to Mike

Treasurer’s Report:

1. Club Account
	1. Current balance $23,709.36
	2. Clarified deposit on 1/8/22 for $385 was for 3 checks for spring registration
	3. Clarified stripe transfer refers to leap and compete payment from entryeeze
	4. Clarified Buds Blooms and Blessings payment was for floral arrangements the club gifted to Coach Megan for her grandpas funeral and the Driftwood for Kathy’s mothers funeral.
	5. Sam is checking into the google payment to Rink Tan Mountain – possibly a music payment made by a coach
	6. Numerous payments have been made without Sam receiving receipts. Sam suggested the club look into utilizing Expensify App to help track receipts. Discussion held to have Sam request receipts to help categorize expenses.
2. Trust Account- Current balance $134,111.07
3. Gaming Account
	1. Current balance $85,000.25
	2. EFT payment has been helpful. FPN sends bill on Tuesday and payment is made on Friday

Miranda motioned to approved Treasures report and Angel seconded. Motion carried

Old Business:

1. Update cost to purchase spotlight: Todd was unable to make tonight’s meeting in person, so he joined us via phone. Discussion was held continue researching and possibly have a special meeting in-person and/or have him attend the spring show to further assess the clubs needs. Due to time restraints the club will use spotlights for the 2022 spring show. Shannon will check with Wahpeton school and Angel will check with Breckenridge school about using spotlight from March 23 thru March 30 for the spring show.
2. Update on Harness exploration: Kayla met with Brian from ESI regarding a skate jump harness. The harness will require construction to the building. Kayla is working with Mike (from the arena) and Comstock to get blueprints and a bid. Head of the Red is aware of the club request. Goal is to have the bid presented with Head of the Red by March 1st.
3. Safe Skate Progress
	1. Done: Miranda, Sarah, and Shannon
	2. In progress: Ginger
	3. To be completed: Dan, Erica, Chandra, Angel, and Sam
	4. Heather checking with LTS to help those who are still needing to complete
4. Advanced Photos
	1. Taken Sunday, January 23 at arena
	2. Waiting for proofs and an invoice
	3. Shannon will follow up this week
5. Compensation Sub-committee – Requesting the coaches input on job descriptions
6. Spring Fundraiser-Raffle tickets – Goal is to have the ready to pass out next week. Due March 6th at 6:30pm
7. Club Dress Sale- Went well. Suggestion was made to have twice a year (fall and spring)
8. Leap and Compete
	1. Gift Plan: Heather is ordering approximately 125 stress fidget balls. Extras will be utilized for gifts at future club events (awards banquet, thank you to advance skaters, etc.)
	2. Registration closes tonight, current registration is at approximately 70 skaters
	3. Set-up Saturday am due to hockey game on Friday night
	4. Volunteer: many volunteer positions still need to be filled. Chandra will send out another message asking for help and reminder about volunteer policy
	5. To Do List
	* Update on additional heaters – Miranda Miranowski (Blair) checking on
	* Facilities (Mike will pull out the new mats for awards area and have heat on)
	* Check bathrooms for toilet paper and soap
	1. Locker rooms: Following clubs that participate in the MN series we will not have locker rooms available due to covid policies. The hallway on the west side of the area (behind the bleachers) will be available for storage and putting on/taking off skates. Heather will notify skaters and parents via email at the same time the competition schedule is released.
	2. Masks: Leap and Compete is not a USFSA event so it does not follow the same masks requirements. Heather will check with area clubs that participate with MN series to clarify requirements and update skaters/parents closer to competition date
9. Flag – New flag has arrived. Tracy Muller will make sure worn flag is retired in respectful manner.

New Business

1. Leap and Compete
	1. Lovin Teas was popular at the 2020 competition
	2. Suggestion was made to have teas available again this year.
	3. Vendor must have a contract with HOR or sell product at discount rate or sell as a fundraiser per H
	4. Brittany Myszka will check with Hometown Nutrition and follow up with board
2. Show
	1. Set
* Discussion held to further research prop items and make decision via email by Sunday, February 13.
* Sarah motioned to set the 2022 spring show set budget to $500. Chandra seconded. Motion carried
	1. Supper – Discussion held to offer suppers to advanced skaters and coaches on select nights
1. Coaches
	1. $50 volunteer credit –
* Discussion held to offer this credit LTS coaches with a child in skating
* An updated list of coaches will need to be presented to the volunteer coordinator for credit in Go-Motion
	1. Fundraising requirement- Need to look in past meeting minutes to see if coaches were exempt
1. HOTR Updates
	1. Building committee is making a list of projects – suggestion was made to notify HOR of insulation falling from the ceiling
	2. New clocks have been ordered
	3. Trees on west side of the building will be removed
2. Club Succession
	1. New board members: Sarah, Miranda, and Gingers terms are done this year
	2. Officer Elections are held at April meeting
3. Handbooks – Shannon proposed creating a SVFSC handbook this summer for basic skills and advance skaters to help further club communications beyond Facebook, GoMotion, emails, and the club website
4. Additions:
5. Show:
* Complimentary Show Tickets: Discussion held to send two show tickets for both shows to Cenex, AgCountry, Breck Fire Department, anonymous donor, and possibly Fastenal (pending water donation for Leap and Compete) as a thank you for their support
* Discussion held to send 4 tickets and a thank you note signed by board members to the Driftwood to show appreciation. Suggestion was made to send flowers or gift card for but club would need to verify if that is allowed with gaming regulations.
* Toss out black tees: Discussion held to see possibly toss out black SVFSC t-shirts that have been in totes in the club closet for several years to fan during intermission at the spring show. Kayla requested we hold onto the shirts for now because she might use them for the end of year banquet. We will take inventory and make decision in March.
* Flowers for coaches: Kayla is verifying number of coaches helping with spring show so we can determine if we need to make more bouquets.
1. Debit Cards:
	1. Trust Account: Discussion held to check about getting a debit card for the trust account.
	2. Ginger – Discussion held to issue Ginger a debit card so she can make costume purchases.
	3. Sarah and Miranda – Discussion held to not issue cards since their term is up in a few months
2. Thank you to Mike: Tabled for March Meeting. Discussion held to have Heather make food vouchers for the rink staff working during the Leap and Compete competition.

Chandra motioned to adjourn meeting and Sarah seconded. Motion carried

Meeting adjourned at 8:55pm

Next meeting @ 6:30pm on 3/13/2022 Club Room at Arena

Future Meeting Topics:

1. Harness
2. Club Communication
	1. Welcome to ……. (Advanced, Synchro, Testing, Private Lessons, Private Ice, etc.) Notes/Letters and info for club only website
	2. Board Certificates to skaters before 1st test, or before all tests?
	3. Event To Do Checklists

Current Board Membership:

Shannon King - President (officer term-2020-2023, board term (Feb 2019-2023 or 4), board term ends 2023 or 4)

Miranda Miranowski - Vice President (officer term-2021-2022, board term (2018-2022), board term ends 2022)

Sarah Peterson - Secretary (officer term- 2021-June 2021, board term (Feb 2018-2022), board term ends 2022)

Samantha Berger- Treasurer (officer term-2021-2023, board term (2021-2025 term), board term ends 2025)

Ginger Schillinger – board member (2018-2022, second term, board term ends 2022)

Daniel Beasley – board member (2020-2022, first term, eligible for second term)

Samantha Berger – board member (2021-2023, first term, eligible for second term)

Angel Koltes– board member (2021-2023, first term, eligible for second term)

Chandra Muller– board member (2021-2023, first term, eligible for second term)

Erica Olson– board member (2021-2023, first term, eligible for second term)

Board terms are two years

Board Members may serve two consecutive terms (unless their officer term extends past this limit). Then they must sit off the board for one year before seeking another term on the board.

Board members are eligible for an officer position after one year on the board. Officer terms are two years, followed by one year of mentoring their replacement. Then they must sit off the board for one year before seeking another term on the Board.

Gaming:

Amy Beasley - Gaming Manager

Jessica Rugland - Gaming Auditor

Coaches:

Kayla Hammond - Operations Director and Head Coach

Heather Awender - Learn to Skate USA Director, Leap & Compete Coordinator, and Coach

Maegan Bellmore - Learn to Skate and Private Lesson Coach