SVFSC Board Meeting

April 10, 2022

6:30 pm SVFS Club Room Meeting

Officers: Shannon King– President, Miranda Miranowski– Vice President, Sam Berger– Treasurer, Sarah Peterson-Secretary

Board Members: Erica Olson, Angel Koltes, Chandra Muller, Ginger Schillinger

Others: Kayla, Heather, Amy Beasley

Absent: Dan Beasley

Call to Order @ 6:35pm

Secretary’s Report- Virtually Approved in March

Sarah Motioned to approve agenda. Miranda seconded. Motion Carried

Shannon requested purchases (dress rack, storage, color printer, computer, and shed) be added to the agenda.

Treasurer’s Report:

1. Club Account-
	1. General Balance Information:
* Current balance $19,829.03
* Anonymous $7500 donation was made to Head of the Red to help cover ice fees

* 1. Leap and Compete (expenses, revenue, and teas) – no discussion held
	2. Spring Show
* Admission revenue for Saturday show $1595
* Admissions revenue for Sunday show $1762
* Concessions revenue for Saturday show $526
* Concessions revenue for Sunday show $513
* Flower revenue for Saturday $295
* Flower revenue for Sunday $270
1. Trust Account-current balance $124,222.54
2. Gaming Account- current balance $126,188.447

Chandra motioned to accept treasure report and Erica seconded. Motion carried

Gaming Report:

* Amy requested name of new board members, board member phone numbers, and SVFSC business address to complete gaming paperwork
* Recommendation was to stay at 4 machines
* Ginger recommended to increase the rental agreement from $75/month/machine to $100/month/machine. Chandra seconded. Motion carried
* Amy requested additional runners
* Discussion held to put gaming manager and runner compensation on the June Meeting

Old Business:

1. Update on Harness exploration
* Kayla is waiting to hear from 2 local engineers
* Brian requested arena blueprints – he estimates $5,000-$7,000 to engineer

1. Spring Fundraiser
* Sold raffle tickets
* Suggestion made to have fundraising committee
1. Spring Show -What went well/What could be improved
	1. Gifts for Coaches – chamber bucks were well received but not ideal for coaches that live out of town
	2. Gift for Mike – chamber bucks and flowers were thoughtful gesture
	3. Flower Sales
* less than 30 flowers left after the Sunday night show
* made profit
	1. Spotlights
* borrowing from WHS was helpful – possibly could use an additional light next year
* back of ice was too dark
* idea presented to rent scissor lift
* Ginger volunteered to form a lighting committee and explore new options
* Ideas was suggested into cold spark lights and LED marquee letter lights
	1. Concessions
* Root beer did not sell well
* Suggestion was made to add more diet mountain dew and sprite
* Suggestion made to increase the cost of candy prices
* Several bags of animal crackers were left over and donated to skaters at the general membership meeting
* Scooby snacks and fruit snacks were new additions to concessions that went well
* Discussion held to relocate concession inventory to club room closet
	1. Set
* Eiffel tower and Statue of Liberty were saved and are in the club room
* Pyramids were picked up from family who plan to make donation to the club
* Audrey created the world and SVFSC sign
* Borrowed additional scaffolding from Kelly
* Setting up the weekend prior to the show verses during the week of show was successful
* Suggestion made to explore options for making a stage
	1. Skaters in Bleachers
* Went well
* easier to find skaters
* keep bleacher monitor(s) for next year
	1. Locker Rooms
* Locker room 3 was very messy
* Suggestion made to implement no food in the locker rooms and to remind skaters to clean up after themselves
	1. Show Pictures
* Went smoothly
* Some concerns about skates not being visible on buttons and wallets
	1. Costumes
* Ginger presented costume report
* Budget is over by $44.56.
* There are 3 extra sequined skits that can be returned for value of $38.94
* Sarah motioned to keep the 3 extra sequined skirts for future costume use. Chandra seconded. Motion carried.
* Ginger requested nude leotards be added to the wish list for families to purchase for volunteer credit
	1. Suppers
* Over budget slightly but appeared beneficial for the skaters/coaches
* Utilized mainly by coaches and middle school aged skaters and younger
	1. Block paying Basic Skills Coaches
* Nice to have no invoices after the show
* Contracts need to be out sooner
	1. Announcing - Suggestion to hire professional announcer such as Patsy Williamson or Michelle Busko (Robbie Daniels)
	2. Volunteers – lack of volunteers continues to be a concern
	3. Programs
* Hard to read in the dark arena
* 300 programs were printed
* Large amount left over
* Suggestion to print 250 next year
	1. Radios –more radios are needed particularly for volunteers working spotlights and the rink manager
1. Summer Ice
	1. Heather reported Fergus Falls sent survey to their skaters regarding availability on dates and times for potential ice
	2. Other clubs will be welcome to utilize summer ice but fees will be higher than non-club members
2. Spring Banquet
	1. Held from 11 am- 1pm on Saturday, April 2 at Wahpeton, ND Community Center
	2. Club purchased pizza and cactus bread for skaters and families
	3. Gave left over concessions (beverages and snacks) to skaters and families in attendance
	4. What went well – location
	5. What could be improved
		* Supervision of kids in the gym during the general membership meeting
		* Consider weeknight verses weekend
	6. Survey results
		* Limited data due to only 5 responses
3. Club Succession
	1. New board members: Rachelle Klein and Andy Schillinger
	2. Officer Elections to be held in June

New Business

1. Coaches Season Bonuses – compensation committee will continue to evaluate
2. 2023 Show Theme- Everyday Heroes
3. Minor Athlete and Parent SafeSport™ Courses now available – will need to update families for next season
4. Bake Sale Fundraiser - Sam suggested fundraising event in June – waiting on more details
5. Anonymous Board Survey Results
6. Five responses from board members and zero responses from coaches
7. Various responses – consensus that our club needs to form committees and to work on communication
8. 2022-2023 Coaches-
	1. Kayla and Heather both see a need for more coaches
	2. Hiring Committee
* Board Members: Erica, Miranda, and Shannon
* Coaches: Kayla and Heather
	1. Position Description – Erica will continue to develop
	2. Advertising – hiring committee will research
1. Summer-Team Building
	1. Suggestions include bowling, swimming, and/or rollerblading at the rink
	2. Sarah will explore options
2. Parades and Events – tabled until June
	1. National Night Out – August 2
	2. Headwaters Day Parade and/Informational Booth- September 10
	3. NDSCS Homecoming – October 1
3. Additions: Purchases – tabled until June

 Chandra motioned to adjourn. Sarah seconded. Motion carried

Meeting adjourned at 8:34pm

Next meeting @ 6:30pm on 6/12/2022 via zoom

Future-Off Season- Board Meetings

* + - 1. Regular Meetings
	+ May 8 – No meeting, Mother’s Day
	+ June 12 - 6:30 pm, Zoom only
	+ July 10 – No meeting, Enjoy Summer
	+ August 14 - 6:30 pm, Zoom only
	+ September 11 - 6:30 pm, In person/Zoom
1. Special Meetings-
* Compensation Committee
* Executive Board (officer roles/by-laws)
* Coaches Contract Discussion
* Hiring???

On-going and Future To Dos:

1. 2022-2023 Fundraisers
2. 2022-2023 Donor/Sponsorship Opportunities
3. Handbooks
	1. Parent (Basic Skills, Advanced, or one that covers both)
	2. Advanced Skater
	3. Board
	4. Coaches
4. New Board Member Onboarding
5. Event Binders
6. Master Calendar
7. Club Communication
	1. Welcome to ……. (Advanced, Synchro, Testing, Private Lessons, Private Ice, etc.) Notes/Letters and info for club only website
	2. Board Certificates to skaters before 1st test, or before all tests?
	3. Event To Do Checklists

Current Board Membership:

Shannon King - President (officer term-2020-2023, board term (Feb 2019-2023 or 4), board term ends 2023 or 4)

Miranda Miranowski - Vice President (officer term-2021-2022, board term (2018-2022), board term ends 2022)

Sarah Peterson - Secretary (officer term- 2021-June 2021, board term (Feb 2018-2022), board term ends 2022)

Samantha Berger- Treasurer (officer term-2021-2023, board term (2021-2025 term), board term ends 2025)

Ginger Schillinger – board member (2018-2022, second term, board term ends 2022)

Daniel Beasley – board member (2020-2022, first term, eligible for second term)

Samantha Berger – board member (2021-2023, first term, eligible for second term)

Angel Koltes– board member (2021-2023, first term, eligible for second term)

Chandra Muller– board member (2021-2023, first term, eligible for second term)

Erica Olson– board member (2021-2023, first term, eligible for second term)

Board terms are two years

Board Members may serve two consecutive terms (unless their officer term extends past this limit). Then they must sit off the board for one year before seeking another term on the board.

Board members are eligible for an officer position after one year on the board. Officer terms are two years, followed by one year of mentoring their replacement. Then they must sit off the board for one year before seeking another term on the Board.

Gaming:

Amy Beasley - Gaming Manager

Jessica Rugland - Gaming Auditor

Coaches:

Kayla Hammond - Operations Director and Head Coach

Heather Awender - Learn to Skate USA Director, Leap & Compete Coordinator, and Coach

Maegan Bellmore - Learn to Skate and Private Lesson Coach