SVFSC Board Meeting

March 13, 2022

2:30 pm SVFS Club Room Meeting

Officers: Shannon King– President, Miranda Miranowski– Vice President, Sam Berger– Treasurer, Sarah Peterson-Secretary

Board Members: Angel Koltes, Chandra Muller, Ginger Schillinger

Others: Kayla, Heather, Jess, Laura, Amanda

Absent: Dan Beasley, Erica Olson

Call to Order @ 2:33pm

Secretary’s Report- Virtually Approved in February

Sarah motioned to consent agenda and Chandra seconded. Motion carried.

Treasurer’s Report: Miranda assisted Sam in this month’s treasures report

1. Club Account Balance: $18,481.67
	1. Miranda noted there are several blanks in the report that need to be clarified
	2. Leap and Compete expenses vs revenue and teas – tabled
2. Trust Account Balance: $133,861.07
	1. One coach bonus check written from account this month
	2. Check for January thru April ice fees have not cleared the bank yet – Shannon will clarify at next Head of the Red Meeting
3. Gaming Account Balance: $101.331.97
	1. Direct deposits are working well
	2. Gaming deposits remain high – approximately $12,000 this month

Chandra motioned to approve treasure report and Sarah seconded. Motion carried.

Old Business:

1. Update on Harness exploration (Kayla)
	1. The harness company and Comstock continue to explore options
	2. Discussion held to contact more than one company for bids
2. Safe Skate Progress
	1. Shannon was not able to check compliance on all board members due to her computer battery dying
	2. As of 2/22 (most recent report) Sam and Dan have not started compliance and Chandra’s was in progress
	3. Chandra and Angel stated they have their safe skate certificate
3. Spring Fundraiser-Raffle tickets
	1. Seven families still need to turn in tickets
	2. Shannon will send message to induvial families that have not turned in ticket
	3. Lots of tickets left to sell
	4. Plan to have table set up during spring show
4. Show
	1. Set
		* Problem with debit card during ordering
		* Unable to get tax exemption – will need to look into for future purchases
		* Shannon calling company tomorrow to check on shipping status
		* Sarah motioned to overpay from the original set budget if needed to allow for set to arrive by the weekend. Chandra seconded. Motion carried
		* Shannon will order gorilla taper for possible assembly of the set.
		* Jess mentioned glue guns are in the club storage closet
		* Will need volunteers to put together set upon arrival
	2. Coaches Flowers
* Currently have 5 artificial bouquets from last year
* Barb Tschakert is willing to make more for future years but due to supply issues is unable to this year
* Discussion held to use 2 of the artificial bouquets for Coach Kayla and Coach Heather
* Remaining seven coaches (Maegan, Kelsey, Laura, Katie, Brianna, Autumn, and Abby) will be gifted a small presentation bouquet- Sarah will order from Econo
	1. Spotlight
* Wahpeton Public School is allowing us to borrow the spotlight
* Shannon will be in contact with Mike Mccall
	1. Costumes-
* Will hang costumes in the locker rooms Sunday morning before show pictures
* Costumes will be turned in after the Sunday performance
* Volunteers will be needed to separate costumes into baskets after Sunday’s show
* Costume policy needs to be sent out
	1. Skater Location during show/dress rehearsal (bleachers, hallway, locker room) and supervision
* Discussion held to have skaters sit in the bleachers on the north end of the arena during dress rehearsal and/or show
* If skaters are too loud/distracting during dress rehearsal and/or Saturday show Kayla will request them to sit the hallway for the show(s)
* Volunteers needed to be bleacher parents during the rehearsal/show
* Remind skaters/parents to bring blankets and to stay seated in the bleachers during the performances
	1. Suppers
* March 14 – sandwich bar and dessert
* March 23 – Pizza Ranch pizza and cactus bread
* $5/meal/skater
* Bring your own beverage
1. Thank you to Mike
	1. Miranda motioned to gift Mike $50 Chamber Bucks Sarah seconded. Motion carried
	2. Suggestion made to thank Mike on the ice during the show since there are no senior skaters this season
	3. Amanda will pick up
2. Coaches - 50 volunteer credit / Fundraising requirement – No discussion held
3. Club Succession
	1. Looking for new board members due to 3 open positions – Discussion held currently have five possible candidates -
	2. Officer elections are held at general membership meeting on April 2nd
	3. Open Executive Positions - Vice President and Secretary
	4. Ginger suggested possibly creating new positions such as bookkeeper or account manager
	5. Discussion held to have meeting with past and present board members to discuss current by laws before the April meeting

New Business

1. Show
2. Volunteers – Chandra will finalize and post
3. Coaches Thank you Gifts
* Amanda suggested Chamber Bucks
* Sarah motioned to gift Show Coaches (Kayla, Heather, Maegan, Kelsey, Laura, Katie, and Brianna) $20 Chamber Bucks, and Junior coaches/Apprentices (Autumn, Abby, Jayden, and Paige) $10 Chamber Bucks Miranda Seconded. Motion Carried
* Amanda will pick up
1. Family pass – not offering this year
2. Pictures
* March 20 at 2pm in Lobby
* Zahler Photography
* Due to spacing and timing not able to take large group photo on March 20
* Sam offered to take large group photo on Sunday after the Spring show (with hockey players) – to be used for a banner
1. Flowers
* Sarah will order 150 roses from Econo
* Will need one volunteer each day to sell before the show and during intermission
* 1 /$5 or 3/$10
1. Programs
* Kayla contacting Brianna to create program
* Need to include advertising in programs
* Moving forward with radio advertising
	+ Board voted in approval via email to advertise for spring show on KBMW
	+ 25 ads for $10 since for youth event; 5 30-second ads played Monday-Friday (total $250)
	+ $40 for 5-10 minute interview (Coach Kayla and Coach Heather plus a skater from each advanced show number) on the morning of Friday, March 25
1. Streaming- DO not own rights to music statement
2. USFSA Dasher Board – Sarah motioned to purchase a customized 8-foot dasher board to display rink side at the arena for $115. Miranda seconded. Motion carried.
3. Summer Ice Proposal
	1. Fergus Falls Figure Skating Club reached out to our club to see if we are interested in helping off-set the funds needed to put in a temporary compressor to have summer ice in Fergus.
	2. FFSC has pledged $7,500 towards the $80,000 project.
	3. Shannon suggested we pay ½ of the FFSC pledge
	4. Times and Dates of availability for figure skaters is unknown
	5. Discussion held – before making decision skate times and dates will need to be disclosed
4. HOTR Updates
	1. Ice fee will increase by 5% for all user groups this fall
	2. Shannon presented a HOTR maintenance committee project list – Discussion held to express our top three concerns: heating, sound system, and locker room expansion
5. Spring Banquet

a. 11am social and 11:30 lunch at the Wahpeton Community Center

b. Heather looking into catering options (suggested sandwich bar, soup/sandwich, pasta, scallop potatoes &ham)

c. General Membership meeting

d. Slide Show – Melissa Snyder offered to organize a slideshow; gym has a projector; Chandra will follow up

1. Skater Request
	1. SVFSC skater request donation from club to help pay for FFA trip to Ireland
	2. Discussion held – board denied request due to it being a non-skating event; club willing to support skater by possibly sharing info through club announcements
2. Team Building
	1. Sarah suggested team building events during the off season such as swimming or bowling
	2. Further discussion to be held at the April meeting
3. Off Season- Board Meetings
	* + - 1. Regular Meetings
	* April 10 – 6:30 pm, in person/Zoom
	* May 8 – No meeting, Mother’s Day
	* June 12 - 6:30 pm, Zoom only
	* July 10 – No meeting, Enjoy Summer
	* August 14 - 6:30 pm, Zoom only
	* September 11 - 6:30 pm, In person/Zoom
4. Special Meetings-
* Compensation Committee
* Executive Board (officer roles/by-laws)
* Coaches Contract Discussion
* Hiring (possibly 2 new coaches) – Shannon will reach out to potential candidates and put 4 tickets at will call for both Saturday and Sunday’s spring show
* Goal is to is to have Coaches contracts finalized in June
1. Additions:
	1. Miranda suggested two survey monkeys (board/coaches and entire club) so voices can be heard
	2. Ginger suggested survey for next year’s show theme
	3. Summer topics to explore: Senior recognition (photos on boards) and committee structure

Chandra motioned to adjourn meeting. Sarah seconded. Motion carried.

Meeting adjourned at 5:03pm

Next meeting @ 6:30pm on 4/10/2022 Club Room at Arena

Future Meeting Topics:

1. Harness
2. Club Communication
	1. Welcome to ……. (Advanced, Synchro, Testing, Private Lessons, Private Ice, etc.) Notes/Letters and info for club only website
	2. Board Certificates to skaters before 1st test, or before all tests?
	3. Event To Do Checklists

Current Board Membership:

Shannon King - President (officer term-2020-2023, board term (Feb 2019-2023 or 4), board term ends 2023 or 4)

Miranda Miranowski - Vice President (officer term-2021-2022, board term (2018-2022), board term ends 2022)

Sarah Peterson - Secretary (officer term- 2021-June 2021, board term (Feb 2018-2022), board term ends 2022)

Samantha Berger- Treasurer (officer term-2021-2023, board term (2021-2025 term), board term ends 2025)

Ginger Schillinger – board member (2018-2022, second term, board term ends 2022)

Daniel Beasley – board member (2020-2022, first term, eligible for second term)

Samantha Berger – board member (2021-2023, first term, eligible for second term)

Angel Koltes– board member (2021-2023, first term, eligible for second term)

Chandra Muller– board member (2021-2023, first term, eligible for second term)

Erica Olson– board member (2021-2023, first term, eligible for second term)

Board terms are two years

Board Members may serve two consecutive terms (unless their officer term extends past this limit). Then they must sit off the board for one year before seeking another term on the board.

Board members are eligible for an officer position after one year on the board. Officer terms are two years, followed by one year of mentoring their replacement. Then they must sit off the board for one year before seeking another term on the Board.

Gaming:

Amy Beasley - Gaming Manager

Jessica Rugland - Gaming Auditor

Coaches:

Kayla Hammond - Operations Director and Head Coach

Heather Awender - Learn to Skate USA Director, Leap & Compete Coordinator, and Coach

Maegan Bellmore - Learn to Skate and Private Lesson Coach