SVFSC Board Meeting

November 13th, 2022

6:30 pm, In Person Club Room Meeting

Officers: Shannon King– President; Erica Olson– Vice President; Amanda Crouse– Treasurer; Sarah Peterson-Secretary

Board Members: Angel Koltes, Miranda Miranowski, Andy Schillinger, Melissa Snyder

Others: Kayla Hammond, Heather Awender

Absent: Rachelle Klein

Call to Order @ 6:35pm

Shannon requested Erica lead the meeting.

Secretary’s Report- Virtually Approved in October

Additions

1. Hotel Block Alexandria
2. Holiday thank you cookies, or other (World Skating Day is December 4, Holiday Show, or last weekend skating)

Miranda motioned to approve agenda and Sarah seconded. Motion carried

Treasurer’s Report: Moving forward Amanda will present monthly report (meaning 1st of month to last name of the month). Treasurers report presented today represent dates October 17, 2002, thru October 31, 2022

1. Club Account: $18,393.63; mainly income from fall ice registration
2. Trust Account: $185,340.65
3. Gaming Account: $142,307.64; total income brought in $10,183.00 and total expense paid $14,273.73

Note: Jessica Rugland fees are increasing to $425 per quarter

Sarah motioned to approve treasures report and Melissa seconded. Motion carried

Old Business:

1. Update on Harness exploration-Kayla Hammond – no updated. Due to lack of communication from the harness company Kayla is open to other options.
2. Contracts have been signed by all LTS and Dance Coaches and both directors.
3. Club Sponsorship Opportunities/Levels- Ginger sent letter and screenshots of website information for our review. Discussion held to clarify the following
	1. President will sign letter
	2. Checks will be requested to be sent to SVFSC PO Box

Melissa motioned to approve sponsorship letter. Sarah seconded. Motion carried

1. Skater Spotlights – have started
2. Coaches Spotlights - Shannon plans to start with our newest coach, Katie. She would like to spotlight Kayla around the holiday show, Heather closer to Leap and Compete, and additional coaches in between.
3. Advanced Photos -1:00 pm December 4, 2022, at City Brew Hall. $50 per hour to rent the space. Renee Clasen with 10 Little Chickens is available that day. $350 + mileage will be invoiced to the club, and the club will have rights to use the photos. Skaters/Families will have the option to purchase photos by completing a form and submitting form and payment at the time of the photography. Skaters requested to wear jeans and black top. No dress changes.

Discussion held regarding who is eligible for fall advanced photos.

Shannon motioned to include any skater in advanced photos who have either competed in an advanced competition (St. Cloud, Duluth, East Grand Forks, or Moorhead) in the previous year or has tested at a USFSA Test Session by the date of the photo session. Melissa seconded. Motion carried

1. In Ice Logo-Mike said Blades logo in ice is 5 feet tall by 12 feet long. Erica will contact possible parent regarding volunteer opportunity to assist in logo design.
2. Senior Coaches and Skaters – Senior skaters have taken their on-ice photos. Angel will work with the senior skaters and the Blades to have our banners made to work with their banners. Blankets were ordered for 2 senior skaters and 2 senior coaches.
3. Holiday Show
	1. Concessions- Amy Benedict is proposing same food options as last year, minus the chili/chili dog.
	2. Volunteers Needed list in Go Motion – Shannon with update information with Ginger.
4. Halloween snow cones – Went well. Used 10-15 pounds of ice. If we do in the future, we should look into buying a high-capacity ice shaver and a tray for setting cones in.
5. Scholarships – Erica and Melissa are working together to develop a program to provide financial assistance to skaters. They plan on presenting more information at the next meeting.
6. Synchro Team- Due to lack of participants unable to create a team at this time.
7. Insurance- Shannon presented options. Discussion held. Shannon will gather more information email board or present at next meeting.
	1. Directors and Operators Coverage is available for most clubs for the following premium:

$550 (plus $50 Purchasing Group Membership Fee) for a $1,000,000 limit

$850 (plus $50 Purchasing Group Membership Fee) for a $2,000,000 limit

Final premium and fees are determined after clicking Purchase

* 1. Liability Insurance is AXIS Insurance Company, provides $1 million in coverage

New Business:

1. Holiday Show – Music will be cut by Saturday, December 3, so LTS/Basic skills coaches can start working with groups following testing.
2. Spring Fundraiser-Raffle
	1. Cash raffle 50/50/100/100/300/500
	2. Drawing to be held on Sunday, March 26th at intermission of the Spring show
	3. 10 tickets in each book
	4. $5.00 per ticket
	5. Printing 150 books at Bold Print
	6. Must sell 2 books per skater and 1 additional book per additional skater in family (example: family of 3 would be required to sell 4 books).
	7. Raffle tickets will be passed out to skaters starting January 29th and need to be turned into club by February 26th.
	8. Same design as last year but prize order will need to be corrected
	9. Melissa looking into prizes for the top seller
3. Spring Registration-
	1. Marketing
		* Heather will create flyers and send to schools before holiday break (print or digital by school preference)
		* Heather will update Facebook Flyer Post
		* Ginger will update Website
	2. Volunteer hours need to be logged by December 22 so credits can be applied for spring session
	3. Online Opens- GoMotion registration will open December 26
	4. In Person Registration Night(s)
		* Thursday, December 29, 6-7:30pm
		* Sunday, January 8, 4-6 pm (board meeting and same weekend as East Grand Comp)
		* All skaters need to be registered prior to stepping onto the ice
	5. LTS registration closes January 22.
4. Leap and Compete
	1. Gift idea: Andy motioned to increase gift budget to $5 per skater. Amanda seconded. Motion carried
	2. T-shirt
	3. Deadlines-
		* Event announcement (Competition needs to be approved through Learn to Skate) – Heather will have event entered by November 28.
		* Open and close registration: January 8, 2023 -January 29, 2023 (we ran for 4 weeks last year; however, this window is shifted one week earlier)
		* Event schedule posted by Saturday. February 11, 2023
5. Conflict of interest and Conflict Resolutions
	1. Conflict of interest is currently in the bylaws
	2. Conflict of Resolution needs to be added. Shannon will gather more information and present at December meeting
6. HOTR Update
	1. Next meeting is Tuesday, November 15
	2. Election is planned for two new board members (candidates: Kory Kaste, Amie Benedict, and Justin Neppl)
	3. Shannon is going to request purchase of wheelchair for arena

Additions:

1. Hotel Block Alexandria: Shannon will request block of rooms at a hotel, preferably with a pool and continental breakfast
2. Holiday thank you cookies (World Skating Day is December 4, Holiday Show, or last weekend skating) - Amanda will look into potential cookie options with similar budget to last year and report back to board
3. Goodie bags – Melissa presented idea of passing out goodie bags for advanced skaters at competitions. Amanda motioned to allow budget of $5/goodie bag. Miranda seconded. Motion carried.

Sarah motioned to adjourn meeting and Miranda seconded. Motion carried.

Meeting adjourned at 7:48pm

Next meeting @ 6:30pm on 12/11/2022 Club Room at Arena

Future Meeting Topics:

1. Board Roles/Club Committees
2. Club Communication Documents

Current Board Membership:

Shannon King - President [officer term-2020-2023, board term (Feb 2019-2024), mentor year 2023-2024]

Erica Olson–Vice President [officer term 2022-2023, eligible for re-election; board term (2021-2023), first term, eligible for second term]

Sarah Peterson- Secretary [2nd officer term 2022-2023) board term (Feb 2018-2023)]

Amanda Crouse - Treasurer [officer term 2022-2023, eligible for re-election or mentor year; board member (2022-2024, first term, eligible for second term]

Miranda Miranowski board member (2018-2023, second term, board term ends 2023, mentor year 2022-2023)

Angel Koltes– board member (2021-2023, first term, eligible for second term)

Rachelle Klein– board member (2022-2024, first term, eligible for second term)

Andy Schillinger– board member (2022-2024, first term, eligible for second term)

Melissa Snyder– board member (2022-2024, first term, eligible for second term)

Board terms are two years

Board Members may serve two consecutive terms, if re-elected (unless their officer term extends past this limit). Then they must sit off the board for one year before seeking another term on the board.

Officer terms are one year; officers may be re-elected for a second consecutive term; some terms are followed by one year of mentoring their replacement.

Gaming:

Amy Beasley - Gaming Manager

Jessica Rugland - Gaming Auditor

Coaches:

Kayla Hammond - Operations Director and Head Coach

Heather Awender - Learn to Skate USA Director, Leap & Compete Coordinator, and Coach