SVFSC Board Meeting

October 16th, 2022

6:30 pm, In Person Club Room Meeting

Officers: Shannon King– President; Erica Olson– Vice President; Amanda Crouse– Treasurer; Sarah Peterson-Secretary

Board Members: Angel Koltes, Miranda Miranowski, Andy Schillinger, Melissa Snyder

Others: Kayla Hammond, Heather Awender, Amy Beasley, Brittany Myszka

Call to Order @ 6:31pm

Secretary’s Report- Virtually Approved in September

Additions

1. Door Tags
2. Halloween Snow Cones
3. Scholarships

Sarah motioned to approve to approve agenda and Andy seconded. Motion carried

Treasurer’s Report:

1. Club Account: current balance $18,916.39 Amanda is working to clarify missing receipts
2. Trust Account- current balance $193,229.39
3. Gaming Account- current balance $146,398.37

Angel motioned to approved treasures report and Melissa seconded. Motion carried.

Gaming Report: Amy Beasley, Gaming Manager

1. Presented hours worked
	1. April 2022 – June 2022: Amy worked 18 hours and Wendy worked 22 hours
	2. July 2022- September 2022: Amy worked 25 hours and Wendy worked 8 hours
2. Missing Money: Amy reported $640 missing at time of deposit. This was the second time this happened in a short period of time. The first incident was 8/31/22 and the second time was 9/8/22. Both times the money was found. It was found either in the wrong spot or stuck.
3. Runners are currently volunteers. Shannon will research if this can be a paid position.
4. Amy requested the cash bank be increased to $1,000.

Old Business:

1. Update on Harness exploration-Kayla Hammond – no update
2. NDSCS homecoming parade went well. We had 23 participants. Things to consider/remember for the future: magnets do not stick to aluminum trucks, expo marker washes off in mist, camp chairs in the pick-up box are good for the riders, children under 8 should ride in the truck/trailer and stay there or walk with an older skater for their safety. Heather ordered buckets but they were too small, so she is working to replace with gallon pails for next year. Suggestion was made to update current banner – Miranda will research.
3. Early Fall Ice went well overall – utilized by approximately 30 skaters. generated $770. Suggestions for next year: less late hours (8-9pm was underutilized), before agreeing to ice clarify who is committed to covering ice (Mike wants either a board member or coach physically present before skaters go on the ice)
4. Coaches’ contracts have been signed for Kayla, Heather, Makenna, Autumn, Abby, Kelsey, Jaidyn, and Paige.

Katie R, Laura, Erica, Maddie, Meagan and Katie T need to be signed.

1. In person registration and try skating for free went well. We had 13 potential skaters try skating. Having the apparel website/door prize table, used merchandise, and skate shop in addition to the registration table was good. Suggestions for next year: have printed copies of the fall schedule and information cards Ginger developed on the registration table, and to have quality skates available for new skaters to borrow. Discussion held to hold event again in January but with reduced hours.
2. Fall Merchandise:
3. Clothing -Link and page are set-up and open until October 30. Heather will post information on Facebook.
4. Yard Signs-are available for families that would like to display one in their yard.
5. Club Sponsorship Opportunities/Levels-Draft letter was created. Request was made to have Ginger re-send donor list to board, set deadline for any additions and/or changes, and then have sent out.
6. Senior Photo Banners – Mike strung a wire in the arena where senior photos can be hung. There are two seniors that are competitively skating who have been asked for a senior photo.

New Business:

1. Skater Spotlights – Kayla and Heather will be starting next week.
2. Club Photography
	1. Advanced Photos – Shannon is following up with Lucas. Last years photographer charged approximately $3 per picture. Goal is for photos this fall (October 30 at 1pm?). Skaters should wear jeans and plain black shirt. Skates should be brought for props. Individual skaters have option to have additional photo with skating dress. Photos to be taken: individual skater, large group, groups based on grade, and seniors.
	2. Spring Show Photos – Scott has taken spring show photos for many years. Shannon is contacting him first for consideration but has alternate option of Ten Little Chickens. Coaches prefer show pictures the Sunday before the show
3. Volunteer Information –
	1. Parents check waivers without reading them
	2. Include volunteer requirement in
		* Welcome Letter
		* Parent Meeting
		* Weekly e-mail or separate e-mail about volunteering pointing out opportunities and how to log
	3. Volunteer Award: Sarah presented idea of having a volunteer of the year award. An award recognizing outstanding volunteerism in support of SVFSC. This person would be a non-board member with the most clocked volunteer hours from the start of early fall ice thru the spring show. The award would be presented by the board at the spring banquet. The award granted may vary from year to year (based on club finances). Erica motioned to approve the volunteer of the year award with an award valued at up to $150. Miranda seconded. Motion carried
4. In Ice Logo/Dasher
	1. Mike suggested if the club would like an updated ice logo they would need to order soon. Shannon is requesting guidelines (size/color/etc.) from Mike
	2. USFSA Dasher board has been order – no tracking information available.
5. Team Meal: In years past, a team meal (example pizza party) has been organized by a parent/coach while at an out-of-town competition. Melissa motioned to approve the club paying for a team meal while at out-of-town competitions. Amanda seconded. Motion carried. Suggestion was made to added organizing a team meal to the volunteer opportunities.
6. Senior Coaches and Skaters (2 competitive SVFSC skaters/coaches and 2 coaches)
	1. Photo Banner in the rink – 2 senior skaters competitively skating
	2. Flower Bouquet presented by parents during show
	3. Picture Display in the Lobby (senior parent organizes)
	4. You Tube Video-Photos from parents and others, set to free skate music for this year’s seniors (has been done by Shannon in the past)
	5. Blanket with their same and SVFSC with skate embroidered on the corner – Heather will order 4 blankets through Rambow)
7. USFSA Memberships
	1. It has been proposed that when a skater’s parent is serving on the board or is coaching advanced skaters, the parent should be the 1st USFSA member ($65). Then when the skater registers, they should pay the second member rate ($24). Sarah motioned to have board member or coach be registered first and to reimburse for 2022-2023. Erica seconded. Motion carried.
	2. Coaches will continue to register skaters for USFS and LTS. Deadlines and waivers will need to be further discussed before the next session.
	3. Parents on ice with their children during private ice – anyone on the ice during private ices needs to be registered.
	4. Coaches on ice with their own children during private ice. If they already have LTS or USFA membership, do they still pay? Yes, unless they are a current SVFSC club coach.
8. Holiday Show
	1. December 18, 2022, at 5pm
	2. Admission – $5 per ticket. Kids 5 and under will continue to be free
	3. Costumes-
		* Skater responsible for wearing their own black leggings with holiday dress/sweater/t-shirt/accessories
		* SVFSC will not provide Santa hat
		* Shannon will order additional coach hats
	4. Concessions- Yes, will ask Amy Benedict for her opinion on food options
	5. Hang locker rooms signs & Safe Skate signs (Heather did this in 2021)
	6. Will need to hang up curtains in locker rooms, bring down soap and paper towels. Mirrors not needed – volunteer opportunity
	7. Decorations: wooden trees from 2019 and inflatables (borrowed from Jess), black paper covering boards
	8. Volunteers Needed list in Go Motion
	9. Programs – print 250
	10. Announce names of sponsors during the program since they are covered up by black paper
	11. Have skaters sit in bleachers. Give skaters more information about the program (where to sit, locker rooms, apparel, bring blankets, etc.)
9. Meeting Schedule:
	1. November 13, 2022
	2. December 11, 2022
	3. January 8, 2023
	4. February 9, 2023 (Thursday before Leap and Compete) – option of zoom link
	5. March 12, 2023
	6. April 2, 2023
	7. May – no meeting
	8. June 11, 2023, Zoom only
	9. July – no meeting
	10. August 13, 2023, Zoom only
	11. September 10, 2023, In Person
10. HOTR Updates
	1. None, next meeting is Monday, October 17
	2. Suggestion was made to address the need for new rental skates

Additions:

1. Door Tags – due to lack of interest no door tags will be placed on skater’s door at competitions
2. Halloween snow cones – There is left over snow cones items from Head Water Days. Heather suggested the board use it as a Halloween treat. Two or three volunteers are needed to make snow cones and pass out to skaters after lesson on October 30th.
3. Scholarships – Erica and Melissa will work together to propose a scholarship opportunity to skaters in financial need.

Kayla requested additional topic be added. Due to minimum attendance on Friday afternoon ice, she would like to create a mini synchro team and use this as practice time. She will contact potential skaters and get back to the board with more information.

Sarah motioned to adjourn, and Andy seconded. Motion carried.

Meeting adjourned at 8:04pm

Next meeting @ 6:30pm on 11/13/2022 Club Room at Arena

Future Meeting Topics:

1. Board Roles/Club Committees
2. Club Communication Documents

Current Board Membership:

Shannon King - President [officer term-2020-2023, board term (Feb 2019-2024), mentor year 2023-2024]

Erica Olson–Vice President [officer term 2022-2023, eligible for re-election; board term (2021-2023), first term, eligible for second term]

Sarah Peterson- Secretary [2nd officer term 2022-2023) board term (Feb 2018-2023)]

Amanda Crouse - Treasurer [officer term 2022-2023, eligible for re-election or mentor year; board member (2022-2024, first term, eligible for second term]

Miranda Miranowski board member (2018-2023, second term, board term ends 2023, mentor year 2022-2023)

Angel Koltes– board member (2021-2023, first term, eligible for second term)

Chandra Muller– board member (2021-2023, first term, eligible for second term)

Rachelle Klein– board member (2022-2024, first term, eligible for second term)

Andy Schillinger– board member (2022-2024, first term, eligible for second term)

Board terms are two years

Board Members may serve two consecutive terms, if re-elected (unless their officer term extends past this limit). Then they must sit off the board for one year before seeking another term on the board.

Officer terms are one year; officers may be re-elected for a second consecutive term; some terms are followed by one year of mentoring their replacement.

Gaming:

Amy Beasley - Gaming Manager

Jessica Rugland - Gaming Auditor

Coaches:

Kayla Hammond - Operations Director and Head Coach

Heather Awender - Learn to Skate USA Director, Leap & Compete Coordinator, and Coach