

SVFSC Board Meeting
August 9th, 2020
6:30 pm

Officers: : Jessica– President, Shannon – Vice President/Secretary, Miranda - Treasurer
Board Members: Sarah, Ginger, Amie, Melissa
Others: Kayla, Heather, Maegan, Roberta, Amy B.
Absent: Anita, Daniel

Call to Order @ 6:29 pm

Secretary's Report

Motion to accept -- Amie

2nd –Sarah – all in favor- motion carried

Consent Agenda

Motion to accept -- Miranda

2nd -- Sarah – all in favor- motion carried

Additions

1. New Arena Update (standing item for now)
2. Gaming Update (standing item for now) – see #1 of new business
3. NDSCS Parade
- 4.

Treasurer's Report- Balance of \$17,064.15 was transferred from Bremer to Bell Bank (\$17,014.15 to main club account and \$50 to start the new gaming account). \$32.87 was left in Bremer account to cover an outstanding check. The Bremer account will be closed once that check clears.

Motion to accept --Amie

2nd –Sarah – all in favor- motion carried

Old Business:

1. New officers – Jessica as President & Shannon as Vice President/Secretary. Thank you Amie for all your past work and for your upcoming work.
2. New board members – Melissa Snyder & Daniel Beasley
3. SafeSport to be completed by all board members – all who have taken the training will have to wait until one day after initial completion to take refresher
4. Charitable gaming training completed by Jessica, Roberta, & Amy B. on 6/17/2020.
5. Mandatory volunteer credits waived for hours not met for spring session 2020 due to COVID-19. All exceeded hours will be credited in Fall 2020 for those that were achieved.
6. Need to make sure buy-out is a option for all non-raffle ticket fundraisers.
7. Banking accounts changed from Bremer Bank to Bell Bank (close to being finalized)

New Business

1. Charitable Gaming Update:
 - a. Driftwood Renovation Progress:
 1. Brook is installing the machines on Tuesday, August 11, 2020.
 2. Re-opening Dates TBD
 - a. There will be a soft opening for employees
 - b. Then opening to the public
 - c. Re-grand Opening will be planned for a later date
 - b. Gaming Manager Contract: completed by Jessica with help from Roberta. Was emailed to Amy B for completion. Amy B received email and will complete
 - c. What is Left to Complete?
 1. Installation and Brook will provide onsite training for Amy B.

2. Amy will provide training for Anita.
 3. State recommended that we develop our own procedure manual. Roberta and Amy B are working on a draft of this manual. They will share through e-mail as needed. Hope is to have a draft for Board approval at our September meeting.
 4. Bank at the Driftwood will need to be set-up. Amy B. will check with Brook about the amount to set-up for the bank. The money will then need to be transferred from the club's main account to our gaming account.
2. Fall Ice Update:
 - a. AAA Hockey may become available locally rather than going to Fargo. If this happens there would be ice 1 month before our season and 2 months after our season. They would get the ice in September MWF 3:30-10 pm until September 27. We would get ice time other hours, not sure what the cost of this ice will be. There is a Head of the Red Meeting Monday, August 10 and we should know after that.
 - b. Mike is to have a COVID-19 arena plan prepared for the August 10 Head of the Red Meeting.
 3. Synchronized Teams Update:
 - a. USFSA is promoting no holds and other regulations that will make synchro very limited.
 - b. Our competitions are both in Minnesota and the future is unknown.
 - c. Kayla proposed having no synchro this year and do advanced group lessons 9:30-10: am (the lesson time would count for weekly private ice skating).
 - d. Shannon motioned that there be no synchro for the 2020-2021 season and to substitute advanced group lessons during the synchro times. Motion was seconded by Jess. All in favor- motion carried
 4. Fall Premiere:
 - a. Dates for Shows: October 10 and 11
 - b. Show Practices: Start September 28. This ice will be at no cost to the club. AAA would get ice around us.
 - c. Discussion was had on changes to the Fall Premiere. There will be a limit on holds. There will not be a hockey number or a coaches number. Likely no backstage on ice as it damages the ice and it will be used for hockey the day after our show. Decisions on audience size, show transitions, etc will be dependent on the COVID-19 arena plan
 - e. Jess motioned we do a Fall Premiere October 10 and 11 as suggested contingent upon Head of the Red meeting on August 10. Motion was seconded by Miranda. All in favor- motion carried
 - d. Show Pictures-Discussion tabled until September meeting.
 - e. Items yet to be completed:
 1. Kayla recommended no concessions
 2. Kayla will work on the show practice schedule (likely fewer groups per day and 2 practices per group).
 3. Kayla will work on show structure (how many numbers and which ones).
 4. May send out an interest survey to see who plans to be in the fall show.
 5. All USFSA Fees and Learn to Skate Fees will need to be paid before show practice for anyone in the show.
 5. To Do List:
 - a. Welcome Back Letter: Amie or Jess will do these
 - b. Volunteer Skater/Parent Sheets: Jess will set-up the books
 - c. Volunteer Sign Up Genius: Shannon will set-up
 - d. Other Items:
 - a.
 - b.
 - c.
 6. Fall 2020 Registration Dates:

- a. 4-6 pm Sunday, September 27 for all advanced and returning skaters. Private lessons will start October 13.
 - b. 3:30-5:30 pm Sunday, October 18 for all new skaters. This is the first night of group lessons. Registration possibly outside or in concessions area.
 - c. Registration plans will be finalized at September meeting.
 - d. There was also a discussion about how this year may have more of a focus on testing. If we participate in competitions, they may be in SD and ND.
7. Fall Fundraiser: Jess and Amy will look into what is needed for a raffle fundraiser for fall.
 8. Coaches' Contracts: meeting completed before board meeting -- coaches' wages will not be disclosed but any board member can ask at any time. Kayla, Heater, and Maegan's contracts are ready to go. Briana's will be done soon. Jr. coaches will be done closer to the start of skating.
 9. Apparel Website: Grippers will be doing apparel this fall and can set-up web-site any time. He can also order a sample of the items we choose. Amie and Heather will pick some items for the apparel website.
 10. COVID Waiver on Registration Forms? Kayla will come-up with something based on CDC, WHO, Arena, USFSA, Learn to Skate, ect for our September meeting.
 11. COVID Regulations for Club/Arena-Kayla will come-up with something based on CDC, WHO, Arena, USFSA, Learn to Skate, ect for our September meeting.
 12. Refund Policy- Sarah motioned that we have a no refund policy. The motion was seconded by Jess. All in favor- motion carried

Additions:

1. New Arena Update (standing item for now) – MN Sports Complex is off the table for at least four years because of delay in Minnesota Legislative process. Project may move forward in a different direction.
2. Gaming Update (standing item for now) - See #1
3. NDSCS Homecoming Parade is September 26. Will have sunflower seeds and candy if throwing/passing out items is allowed. Jess will check with NDSCS.
4. Heather will ask Grippers about SVFSC yard signs

Adjournment @ 8:10 pm

Motion by -- Sarah

2nd –Shannon

Next meeting @ 6:30pm on 9/13/2020 at the arena