

SVFSC Board Meeting
September 13th, 2020
6:30 pm

Officers: Jessica– President, Shannon – Vice President/Secretary, Miranda - Treasurer
Board Members: Sarah, Daniel, Amie, Zoom-Anita, Ginger
Others: Kayla, Heather, Maegan, Amy B., Roberta
Absent: Melissa

Call to Order @ 6:33 pm

Secretary's Report

Motion to accept -- Amie

2nd –Sarah – all in favor- motion carried

Consent Agenda

Motion to accept -- Sarah

2nd --Amie– all in favor- motion carried

Discussion on process of publicizing minutes. Board decided that minutes will be dispersed to the board for approval via e-mail. Board members will have one week to make any corrections to the minutes. After that minutes will be posted on the club website by Ginger.

Additions

1. Gaming Update (standing item for now) – see #1 of new business

Treasurer's Report- Club account Balance of \$12,934.59 (+ \$4,000 that is on loan to the bank at the bar for gaming. Gaming will eventually repay this amount to the club account).
Gaming account \$8484.14 after paying for machine tickets.

Motion to accept --Amie

2nd – Sarah – all in favor- motion carried

Old Business:

1. Charitable Gaming – machines installed on August 11th, 2020. Re-grand opening planned for a later date after a soft opening for employees. Gaming Manager contract – Amy receive via email and needs to complete and hand-in to Jess. Amy will provide training to Anita for the runner once Amy has process down. State recommended we complete our own procedure manual and Roberta and Amy are working on a draft for Board approval. Bank at the Driftwood set-up.
2. AAA Hockey available locally rather than Fargo and ice available one month prior to our season and possibly 2 months after our season. Mike to have COVID-19 arena plan completed for Head of the Red meeting on August 10th.
3. No synchro teams the 2020-2021 season.
4. Fall Premiere – to be held on October 10th and 11th. Show practices start on September 28th. No concessions to be held due to COVID regulations.
5. Fall 2020 Registration Dates – September 27th from 4pm-6pm and October 18th from 3:30pm-5:30pm.
6. Fall Fundraiser – Amy to check on guidelines with gaming for raffle fundraiser.
7. Coaches contracts completed. Will complete Jr. Coaches contracts before season starts.
8. Grippers will be doing apparel this fall – Amie & Heather will pick some items for the website. Heather also checking on yard signs.
9. COVID waiver for skaters – Kayla completed for early Fall ice.
10. A no refund policy was discussed and initiated.
11. To Do List: Welcome Back Letter: Amie or Jess will complete, Volunteer Skater/Parent Sheets: Jess will complete after fall registration, Volunteer Sign Up Genius: Shannon will setup
12. NDSCS Parade – cancelled.

New Business

1. Charitable Gaming Update:
 - a. Things are going great so far. See attached update from Roberta Schreiber.
 - b. The bar has expressed interest in adding more machines to meet demand for play.
 1. Jess motioned to add 1 more machine for the 4th quarter and review possibility of additional machine(s). Anita seconded. Motion carried
 2. An email conversation about additional machine(s) resulted in Jess amending her motion from "to add 1 more machine to adding 2 more machines" in an email on September 15, 2020. All were in favor of adding two new machines.
 - c. Notes from gaming@svfsclub.org (Amy Beasley, gaming manager) email on September 15, 2020.
 - We pay \$25 per machine to the Driftwood for rent. That is an incredibly low price compared to other places in town.
 - There is no fee for leasing or renting the machines so it doesn't cost us any more weather we have 2 or 4 machines.
 - Ticket pay out fees is a variable rate. We pay per game played. So for every
 - \$2 game played we pay \$0.08 (rounded up).
 - \$1 game - \$0.04
 - \$0.50 game - \$0.02
 - \$0.25 game - \$0.01
 - We also will have to pay taxes at the end of each quarter. Brooke and I are working on a date for closing the current quarter.Amy Beasley
2. Fall Ice Update:
 - a. 35 skaters as of the first night.
 - b. 20 or fewer kids on the ice at a time.
 - 4-5 pm and 5-6 pm blocks are full
 - 6-7 pm block still available for purchase.
3. Fall Premiere to be held on October 10th @ 4:30pm and October 11th @ 2:00pm:
 - a. Show Practices: schedule complete and emailed out
 - b. Show Structure: Come dressed in 1st costume. Chairs in NW corner for waiting. Only in locker room to change. Use north zam door for skaters to enter/exit the ice.
 - c. Feedback from Parents: Several skaters are dropping out of premiere
 - d. Pictures: No formal photos. Will take large group photo after the show.
 - e. Attendance Regulations: 4/tickets/per skater/per show. Maximum occupancy 250 people (including skaters/coaches). Tickets will be color coded for day. They are \$5 each and must be purchased prior to the show with no refunds. Tickets will be available during show practices.
 - f. Items yet to be completed:
 - Volunteers:
 - See Tickets
 - Spotlights
 - Costumes-Skaters have one and only one opportunity to try on costumes. They will take them home with them then. Must wear mask when in club room for trying on costumes.
 - Senior recognition-talk to Kris.
4. Registration Nights -- September 27th from 4pm-6pm and October 18th from 3:30pm-5:30pm:
 - a. Location of Registration: Outside is first choice. Upstairs is back-up plan.
 - b. No punch cards.
 - c. Question was asked, is there a digital log for volunteer hours? Ginger will explore some options.
 - d. Tentative advanced competitions:
 - Jan 14-17 East Grand Forks
 - Jan 28-31 Duluth

- Feb 12-14 Moorhead
 - March 11-14 Watertown (advanced and basic skills)
5. Fall Fundraiser: Tabled until October. Amy is checking with State Gaming about doing a raffle
 - a. Raffle ticket payouts: \$500 (1), \$300 (1), \$100 (2), \$50 (2) \$5/ticket, 10 tickets/book
 - b. Who to print:
 - c. What is needed from city/state (Amy)?
 6. Apparel Website Update: Amie and Heather are still working on this, but it will be ready by October registration.
 7. COVID Waiver for Fall Session: Will be the same as fall session plus mask information from email.
 8. COVID Regulations for Club/Arena (Update): Limit lobby time 15 min or less. Parents spread out in bleachers. Skaters wear masks when not on the ice. Parents wear masks when in the building including at board meetings.
 9. Advanced Requirements for Spring Show: Coaches will come up with generalized statement about guidelines. There will not be an advanced meeting. The info will come out in an email.
 10. SafeSport Training: Must be completed in the next couple of months by any board members that are not current.
 11. Skater Spotlight Discussion: There is a format for this in the USFSA Skating Magazine. Could post on Facebook. Would need photo release.

Adjournment @ 8:20 pm

Motion by -- Shannon

2nd –Jess– all in favor- motion carried

Next meeting @ 6:30pm on 10/11/2020 at the arena

Charitable gaming update 9/13/2020-from Roberta Schreiber

- Amy Beasley, SVFSC gaming manager & Roberta Schreiber, SVFSC gaming organizer/auditor met with Brook Lyter from FPN Gaming at his Fargo showroom on July 8, 2020. They discussed the options & pros Vs. cons on different manufacturers, games, payouts & per ticket costs. This information was shared with the board of directors (via email). At the 8/9/2020 board meeting, the board voted to go with Grover, due to the higher play rate & reduction of per play cost.
- Two (2) electronic pull tab machines were placed on 8/11/2020, but the Driftwood didn't officially open until 8/18/2020. Amy Beasley was present & training was conducted with she & the bar staff. One (1) of the machines had issues & was down most of the week...but a technician came and fixed it.
- Brook Lyter (FPN gaming) sent an email on 9/11/2020, in regard to the end of the quarter approaching. He recommended closing the quarter between 9/17/20 & 9/30/20. Amy will coordinate the closing of the quarter. Roberta will need to audit the quarterly results & they should (hopefully) be available for the October board meeting.
- Brook stated, in the email, that he said gaming was going fantastic, with an average of over \$1,200 (gross) per day...over \$600 (gross) per machine. At that rate, after taxes and ticket expenses, he would expect a net monthly income of \$3,365 (\$40,380/year). He suggested that the *current rate of play* could support 3 additional machines. Amy discussed more machines with Kathy Gordon (Driftwood owner) and she is open to more machines.
- Roberta briefly discussed these facts with Jessica Seelye (club president). They both agreed that some of the play rate could be the "newness" of the Driftwood re-opening & people wanting to get out more (after the COVID stay at home orders expired). In light of this, it's possible that placing one (1) additional machine now would make sense...but to hold off on more, until another quarter in the books & a better average is accounted.
- **Motion by Jessica Seelye** to place one additional machine for the 4th quarter & readdress after the 4th quarter closes.