SVFSC Board Meeting Minutes

February 14th, 2021

6:30 pm, SVFSC Club Room/Virtual (Zoom)

Officers: Shannon King– President, Sarah Peterson (Zoom) – Vice President/Secretary, Miranda Miranowski- Treasurer

Board Members: Amie Benedict (Zoom), Samantha Berger, Ginger Schillinger

Others: Kayla, Heather, Maegan

Absent: Dan Beasley,

Call to Order @ 6:33 pm

Secretary’s Report

Motion to accept – Ginger Schillinger

2nd –Miranda Miranowski

Consent Agenda

Motion to accept –Sarah Peterson

2nd - Ginger Schillinger

Additions



Treasurer’s Report Club Account- The club’s current account balance is $12, 134.23. Ice fees were paid through the end of the year through a combination of funds from the $5000 donation and the trust account.

Motion to accept – Ginger Schillinger

2nd – Sarah Peterson

Old Business:

1. Board Membership-will remain at seven until July 1, 2021, when new board terms start. Samantha Berger is excited to be joining the board.
2. Charitable Gaming: Gaming is going well. There were some small discrepancies that Roberta Schrieber was working with FNP and the bank to resolve before filing the quarterly report. We are in search of runners.
3. Spring Show structure will be worked on by Kayla with input from other coaches as needed.
4. End of year celebration format will be determined at a later date, possibly have a 2 hour skating party in April.
5. Thank you to the anonymous donor that contributed $5,000 to our 2020-2021 ice fees.

New Business

1. Coaches Compensation Bonuses-It was decided to pay coaches the bonuses, as identified in their contracts.
2. Charitable Gaming Update: Amy is talking to some families about the possibility of being runners.
3. Advanced Photos: 2 pm Sunday, February 21 and 2pm Sunday, February 28. We do not have ice until 3:15 pm on the 28, so hopefully, most skaters will come on the 28th. Coaches will also take new coaches’ pictures. We will use the less busy background but not the black and we will set-up background in club room on Saturday, February 20. Kayla will minimally edit photos for use on club board.
4. Spring Show 2021 “Anything Goes” March 27th and 28th
   1. Show Times will be
      * 6:30 pm Saturday, March 27
      * 12:30 pm Sunday, March 28
   2. Show Structure levels, groups, etc were discussed and agreed on by Kayla and Heather. The groups were then emailed to the board by Kayla, and they were reviewed at the board meeting.
   3. Covid-
      * Audience Size (Arena seated occupancy 791, 75% = 593, 50% = 395, 25% = 197, Social distancing = about 150). Current county risk level we can have 593 people and our crowds are not that large.
      * Masks-Highly Recommended, although not required, masks are appreciated
   4. Show registration is to be completed through GoMotion by 2/19 and paid by 3/5.
   5. Opening Number T-shirts-Opening number t-shirts will be $10 and General club t-shirts will be $15. Sign-up by 2/26 and pay by 3/12.
   6. Marketing-Post on Facebook and Club Webpage
   7. Senior Appreciation will include a flower bouquet, blanket, picture display in lobby for show, and a video on Facebook.
   8. Coaches Recognition will be a $25 gift card tied to a reusable flower or bouquet rather than a bouquet of fresh flowers. The gift card will be tied to the bouquet for the second show. The flower bouquets will be stored in the club room until the next show.
   9. Costumes

* Checkout/pick-up for Dress rehearsal
* Costumes will be returned after Sunday’s Show by checking them in with an actual person. Exact
* Damage policy was written and included on the show registration.  
  1. Decorations-Plan to use rope lights around the ice and black paper on the boards.
  2. Fundraising Letters-Given how COVID has impacted many businesses, we opted to forgo these letters this year.
  3. Tickets
     + We will pre-sell non-refundable tickets and will sell at the door.
     + Tickets will be $10 for adults, $5 for k-12, and free 5 & under
     + Volunteers do not pay the night they volunteer for. However they need a ticket.
     + We will send four tickets per show to the donor that paid $5000 of our ice fees this year.
  4. Show pictures will be Sunday before the show. They will be done off-ice in the lobby, if possible.
  5. Show supers- We will not plan to do show suppers. However, we might possibly do sack suppers.
  6. Flower sales- We decided to not sell flowers this year.
  7. Logistics
* Use corner entrance
* Chairs in the hallway
* Locker rooms for only for changing and restrooms
* Tables and Mirrors in hallway supply caddies and hair/make-up checks
* Skaters exit arena through hallway door and meet parents outside
  1. Concessions
     + We will have concessions but keep them to pre-packaged items.
     + Big pickles, Water, Pop, Gatorade, Pizza, Candy bars, bagged chips/popcorn, coffee, hot cocoa.
  2. Video/Live Stream-We plan to forgo livestreaming, but we will record with video camera. Show DVDs will be pre-ordered through sign-up genius and may be paid for by giving money to a board member.
  3. Volunteers
     + Ticket collectors-both days
     + Set construction
     + Set-up (Set, decorations, hallway, staging area)
     + Clean-up
     + Costumes
     + Hallway monitor-both days?
     + Show runner-stages next groups for getting on ice
     + Spotlights- 3 per show
     + Music- both days
     + Announcer- both days
     + Extra Help for coaches
     + Concessions
     + Recording show both days-Kevin Awender
     + Money towards concessions
     + Having a checklist and sign-off for things like set-up, clean-up, concessions would be useful.
  4. Skater Awards will not be done at the show. They will be done at another time/event
  5. To Dos
     + Charge Radios
* Before and after dress rehearsal
* After Saturday show
* Make sure they are turned off while charging
* Test before dress rehearsal to make sure they are working
  + - Design tickets and print -Jess Seelye will do this
    - Arrange for flowers- Sarah Peterson
    - Seat Signs for skaters-Heather Pietron
  1. We decided to set the initial costume budget at $1000. If more is needed, Ginger Schillinger can come back and ask the board for additional funds.

Additions:



Adjournment 8:09

Motion by -- Ginger Schillinger

2nd – Miranda Miranowski

Next meeting @ 6:30pm on 3/14/2021 in Club Room and Zoom

Future Meeting Topics:

1. Accountant
2. Harness
3. Coach Expansion (LTS Hockey, Dance, etc)
4. Fall Registration and GoMotion

Current Board Membership:

Shannon King - President (officer term-2020-2022 or 3, board term (Feb 2019-2023 or 4), board term ends 2023 or 4)

Sarah Peterson - Interim Vice President (officer term-January 2021-June 2021, board term (Feb 2018-2022), board term ends 2022)

Miranda Miranowski - Treasurer (officer term-2019-2021, board term (2018-2022), board term ends 2022)

Amie Benedict - Past President (board term (20??-2021), board term ends 2021)

Ginger Schillinger – board member (2018-2022, second term, board term ends 2022)

Daniel Beasley – board member (2020-2022, first term, eligible for second term)

Samantha Berger – board member (2021-2023, first term, eligible for second term)

Board terms are two years

Board Members may serve two consecutive terms (unless their officer term extends past this limit). Then they must sit off the board for one year before seeking another term on the board.

Board members are eligible for an officer position after one year on the board. Officer terms are two years, followed by one year of mentoring their replacement. Then they must sit off the board for one year before seeking another term on the Board.

Gaming:

Amy Beasley - Gaming Manager

Roberta Schreiber - Gaming Auditor

Coaches:

Kayla Hammond - Operations Director and Head Coach

Heather Pietron - Learn to Skate USA Director, Leap & Compete Coordinator, and Coach

Maegan Bellmore - Learn to Skate and Private Lesson Coach