



Nepean Artistic Swim Club
Special Meeting and Annual General Meeting
Saturday, November 23, 2019, 11:00 am
Water Safety Room, Nepean Sportsplex

Special Meeting

Members in attendance: Refer to Annex A
Special Meeting commenced at 11:06 am

Meeting Chair and club President, Fletcher Cudmore, welcomed everyone and introduced current Board of Directors: Stephanie Wille (Vice-president), Eliane Guindon (Director of Operations), Mike Blanchard (Treasurer), and Lindsay Kemp (Secretary/Registrar). Absent: Michelle St. Cyr (Director of Recreational Programs)

Special Meeting rules were reviewed by Chair Fletcher Cudmore.

-Voting members are those with a swimmer(s) enrolled in the competitive program.

-A vote requires 2/3 approval to pass

- Resolution to accept changes to NASC Bylaws

Item “14.4.i auditing -revenue over \$200K” is proposed to be removed from the Bylaws as it is not an actual OAS requirement. The Club will continue with usual auditing by “Review Engagement.”

Motion by Elyn Humphries to accept the changes to the NASC Bylaws. Seconded by Janou Bacon. All members in favour. None opposed. Approved.

Adjournment of Special Meeting at 11:11 am.

Annual General Meeting (AGM)

Members in attendance: Refer to Annex A
Special Meeting commenced at 11:15 am

The AGM rules were reviewed by Chair Fletcher Cudmore.

-Voting members are those with a swimmer(s) enrolled in the competitive program.

-A vote/motion requires 50% + 1 to pass.

- Approval of the 2018 Annual General Meeting minutes

Motion by Julia Koldachenko to accept the minutes from the 2018 Annual General Meeting. Seconded by Alison Korn. All members in favour. Approved.

- Approval of the 2019 Special Meeting minutes

Motion by David Lockie to accept the minutes from the 2019 Special General Meeting. Seconded by Alyson Rutten. All members in favour. Approved.

- Approval of the 2018-2019 Financial statements

-Mike Blanchard provided a review of the 2018-2019 financial statements.

-In summary, the club has a net income of \$11,600. This was stronger than expected, primarily because of hosting the Ontario Championships which generated approximately \$8500 more income than expected, as well as because of several sponsorships. Competitive income was lower this year because we had fewer swimmers and extra routines. Summer synchro brought in more income than in the past due to more program options being offered. Fundraising income of \$870 went towards building platforms for judges to use at Ontario Championships. Coaching fees decreased this year but this was offset by an increase in general administrative expenses. The main reason was because of the change in status of coaches from contractors to employees. Recreational expenses increased a little due to increase in swimmers and the requirement purchase of AquaGo supplies. The club put \$16,000 into higher interest, short term investments. In general, the cash flow is strong and sufficient to fund clubs operations.

Motion by Andrew Bird to accept the minutes from the 2018-2019 Financial Statement. Seconded by Sarah Atherton. All members in favour. Approved.

- Election to Board of Directors
 - Treasurer: Michael Blanchard, 2-year term Nov. 2019-Nov. 2021

Motion by Isabelle Cormier Richard to approve Michael Blanchard as Treasurer. Seconded by Andrew Bird. All members in favour. Approved

- Eliane Guindon: Director of Operations, 2-year term Nov. 2019-Nov. 2021

Motion by Janou Bacon to approve Eliane Guindon as Director of Operations. Seconded by Xiaorong (Sharon) Qiao . All members in favour. Approved

- Fletcher Cudmore: President, 6 month extension, Nov. 2019-May 2020

Motion by Sarah Atherton to approve the extension of the term of Fletch Cudmore as President by 6 months. Seconded by Marc Hinton. All members in favour. Approved.

Adjournment of Annual General Meeting at 11:19 am.

Open Forum for updates and Q&A

-Fletch Cudmore gave a few reminders to the membership:

-the next installment of payments are due Dec. 1 2019. An email reminder will be sent out.

-a lot of policies have been updated and placed on website under a new “Governance” section.

Others, like the Weather Cancellation policy, Injury Protocol, and Cancellation/Reimbursement policies have also been posted.

-Thank you to Dave Lockie and John Hawkins, our webmasters, for this and the Board for working to update the policies.

-Fletch Cudmore thanked the outgoing Vice-President, Stephanie Wille, for all her work over the last 2 ½ years.

-Fletcher Cudmore thanked the outgoing Treasurers, Lara Tucker and Julia Koldachenko for their work over the last 3 years

-Fletcher Cudmore announced that an email has been sent out regarding open positions on the Board and the need for volunteers to fill them. We have new members on the Board but still need a few more. It is a rewarding role, you get to meet a lot of people, learn about how the sport and how the club is run, and you are setting example for your kids about volunteering. We are open to people sharing a role with another person. In particular, we need a volunteer to oversee the Rec and Novice program (Rec Director). We will be reaching out to Rec and Novice parents and are open to sharing/splitting this role. Novice program has grown; it was not in existence when this role started. Jen Tinneberg has announced that this will be her last year in her role as Lead Rec/Novice coach. Stepping forward now is a good time while members are in place and will make transition a lot easier. The President and Rec Directors positions are imperative to the successful management of the club. Please talk to any of us if you’re considering a role.

-Stephanie Wille added that Fletch has put a lot of work together with new changes, tying up loose ends up. The next person will be in a good position

-Other non-Board positions are also available.

Questions from the Membership

-Kim Bruton asked what is the issue with OAS and their inability to form a schedule in time for clubs to make travel plans well in advance. Fletch replied that we don’t know. We have repeatedly indicated our need for decisions to be made in a timely fashion so that we can make our travel plans appropriately.

-Kim Bruton followed up asking whether emails and phone calls from parents would help, or do you want to deal with this on your own? Fletch replied saying that emails to OAS indicating that you have spoken

with the Board, that they don't have the information that we need to make travel plans, work decisions, etc., wouldn't hurt.

-New Board member Eliane Guindon impressed upon the membership that we really need a few people to help out on the Board. She indicated that in her experience it is not a huge demand on her time, voting is often done by email, we work on Google, and it is not as bad as you may think. The role provides you with lots of information on what's going on in the background.

-Andrew Bird asked if the roles are a 2 year term? Fletch replied that yes, generally that's the expectation. You can stay on longer, or if something in your life changes, people can leave.

-Alison Korn asked how often does the Board meet? Fletch replied that the Board meets about once a month, usually during a practice. Meetings are generally a 3 hr meeting that is a joint Board and Executive Committee meeting.

-Fletch also announced that the club will be looking for a "club administrator" position since Deanna has left. Some of her role has been distributed this season but the Board has decided that we will be looking for someone else to take on this role.

-Fletch asked the membership if anyone know of a lawyer that could work with the Board as the fees with our current law firm are quite expensive?

Questions and Answers ended at 11:42.

Annex A: Members in Attendance

23rd 2019 LINDSAY KEMP
 November 25th 2018 - AGM SECRETARY
 Nepean Sportsplex - Water Safety Room
 8:30-9:30 am
 Member Attendance Sign in Sheet
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Parent Name	Swimmer Name	Parent Name	Swimmer Name
Fletcher Cudmore	Rowan C.	Sarah Atherton	Chloe Atherton
Stephanie Wille	Ashlyn + Benjamin	Kim Bruker	Alison Doraty
Michael Herbert	Emma Herbert		
David Lockie	Rachel Lockie		
Olga Baysal	Dilara Baysal		
Christina Lockie	Sarah Lockie		
ELIANE GARDNER	CLARA G		
TERIANNE DUNNAR	ARIANE DUNNAR		
Alison Korn	Clara Thomas		
Elyn Humphreys	Erica + Clare Tidberg		
LINDSAY KEMP	ADRY KEMP		
Alyson Rütten	Zoe Rütten		
Lilith Koldachenko	Lizal Kat Koldachenko		
Mare Heita	Rami/Naia Heita		
Xiaopeng Qian	Sienna He		
Koranne Leliure	Maika Paradis		
Yasmine Shimoon	Yasmine Shimoon		
ANGEL BROS	KAITI BROS		
WANDA HORWATH	WANDA HORWATH		
Jenny Bacon	Charlotte Barchard		
Lybelle Cormier Lyhad	Lydie Cormier		
Janna Duvicki	ANIKA DUVICKI		
MEGAN RAKOCZY	BROOKE RAKOCZY-PENNEY		
Doris Laciure	Alana		
Michael Blanchard	Audrey Blanchard		