

Role	Answers questions about	Who should be cc'd
<p align="center"><b>Team Coach</b></p>	<ul style="list-style-type: none"> <li>● Issues relevant to daily practices - missing practice, supplies needed</li> <li>● Swimmer development and team dynamics</li> <li>● Schedule questions</li> </ul>	<ul style="list-style-type: none"> <li>● Ask team coach first and team coach will cc in the appropriate people if necessary</li> </ul>
<p align="center"><b>Head Coach (Emma)</b> <a href="mailto:headcoach@nepeansynchro.com">headcoach@nepeansynchro.com</a></p>	<ul style="list-style-type: none"> <li>● Issues that are not resolved at the team/extra routine coach level*</li> <li>● Ontario Artistic Swimming (OAS) rules and regulations</li> </ul>	<p>*Please note that the Head Coach will be cc'd by board members and Coaches when necessary</p>
<p align="center"><b>Lead Rec Coach (Gillian)</b> <a href="mailto:reccoach@nepeansynchro.com">reccoach@nepeansynchro.com</a></p>	<ul style="list-style-type: none"> <li>● Issues that are not resolved at the team/extra routine coach level*</li> <li>● Class suggestions for your athlete based on their swim level</li> </ul>	<p>*Please note that the Lead Coach will be cc'd by board members and Coaches when necessary</p>
<p align="center"><b>President (Laura Neal)</b> <a href="mailto:president@nepeansynchro.com">president@nepeansynchro.com</a></p>	<ul style="list-style-type: none"> <li>● Daily operations of the club</li> <li>● Communications provided to club members via regular updates</li> </ul>	

<p><b>Vice President (Meg Rakoczy-Penney)</b>  <a href="mailto:vicepresident@nepeansynchro.com">vicepresident@nepeansynchro.com</a></p>	<ul style="list-style-type: none"> <li>● Assignments for teams for coordinating club events</li> <li>● Team parents</li> <li>● Police Record Checks for team moms and chaperones</li> </ul>	
<p><b>Director of Operations</b>  <a href="mailto:operations@nepeansynchro.com">operations@nepeansynchro.com</a></p>	<ul style="list-style-type: none"> <li>● Coordinator roles (pool, travel, clothing, routine suit, publicity, equipment, web-site)</li> <li>● Year-end banquet planning</li> </ul>	<ul style="list-style-type: none"> <li>● CC in the appropriate coordinator as relevant to the question</li> </ul>
<p><b>Rec Director (Genna McBain)</b>  <a href="mailto:rec@nepeansynchro.com">rec@nepeansynchro.com</a></p>	<ul style="list-style-type: none"> <li>● Rec program scheduling/practice locations</li> <li>● Watershow</li> </ul>	
<p><b>Team Parent (Competitive/Novice only)</b></p>	<ul style="list-style-type: none"> <li>● Team social events</li> <li>● Collection of team related payments</li> </ul>	
<p><b>Treasurer (Mike Blanchard)</b>  <a href="mailto:treasurer@nepeansynchro.com">treasurer@nepeansynchro.com</a></p>	<ul style="list-style-type: none"> <li>● Fees, invoices, and payments</li> </ul>	
<p><b>Club Admin (Emma)</b>  <a href="mailto:ClubAdmin@nepeansynchro.com">ClubAdmin@nepeansynchro.com</a></p>	<ul style="list-style-type: none"> <li>● Registration help</li> <li>● Anything related to a Club Google Form</li> </ul>	

	<ul style="list-style-type: none"><li>• Coach questions (qualifications, registration, orientations, testing results)</li></ul>	
--	---	--