

Devilfish PAC Meeting

January 13, 2025

Minutes

In attendance: Susannah Lucas, Adrienne Manahan, Meg Myers, Steph Concannon, Nicole Young, Maureen Goodman, Catherine Matera, Debi Kapuscinski, Hilary Crall, Chris Ouellette, Keri Giordano, Curtis Tao, Allison Levitt

- **December 11, 2024 Meeting Minutes**
 - Approved via Teams
- **New/Old Business (Lucas/Manahan)**
 - Proposed meeting dates (2/10, 3/3, 4/24, 5/12, no meeting in June)
 - To make meetings as efficient as possible, we will revise how we plan the agenda moving forward. We will anticipate who will speak given the responsibilities of their role. Open dialogue will be left for the end of meeting. This will ensure discussions are as focused as possible.
 - PAC communications will be sent via email and GroupMe. Documents will be housed within Teams. GroupMe will be used for approval of the minutes. Minutes will be stored in Teams.
 - Dr. Zito filled two sessions with over 20 swimmers attending each session. Feedback was very positive. About 45 parents attended Dr. Zito's parent session and that session was also well received.
 - The Nutrition workshops presented by team parent and registered dietitian Dana Babeu also received very positive feedback. The high school kids appreciated dinner. These workshops were designed to teach kids what to do outside of the pool to best fuel their bodies. The skills attendees learned are life skills.
 - Six weeks prior to the May PAC meeting, nominations for open positions will be made with input from all PAC members. This timeline is guided by the PAC bylaws. New PAC members start in July. We will also look to create an open application form for those who are interested in joining the PAC. While roles on the PAC are not guaranteed, this will give us a sense of who wants to take on leadership roles in some capacity.
 - PAC members should be on lookout for a feedback form to gauge interest in continuing in their current role. This will also help our record keeping process because we can begin to track who has served in what role(s) and for how long.
 - Discussed Sunshine Committee as a future initiative.
- **Coaches Update (Myers)**
 - During the month of December, lots of new cuts and records were made at both the Ice Cube Invitational and in Long Island. We had several Nationals cuts made as well. The coaches are very proud of team. The entire team has stayed motivated due to great performances and great attitudes.
 - Upcoming championship meets: Bronze and 8U files are out. 12U States and Silvers info out as well. Waiting on 13 over states.
 - Tryout dates for new team members are March 11th, 12th, and 13th. Spring session will run from April 14th through June 20th.
 - Long Course dates will be June 23rd-July 25th.

- Spring survey will go out soon. Please respond in a timely manner because spring groups are based on survey.
- **Treasurer's Report** (Ouellette)
 - We are starting the year in a good position. DFC and Swim a Ton both contribute a lot to our bottom line.
 - Prepared a detailed budget to reference PAC balance year over year. We can use this information to help guide future spending.
 - PAC approved \$9000 for updating the Colorado timing system. This investment will make for a better experience for all of our swimmers.
 - Finance reports are more accessible making it easier and more efficient to monitor where our account stands. There will be auditing moving forward between the Treasurer and Apparel and Fundraising Chairs to ensure numbers are accurate.
- **Standing Committee Reports**
 - **Fundraising** (Crall)
 - Huge thanks to the coaches who worked to support the Swim a Ton. Approximately \$22,000 was raised so this was again hugely successful from a fundraising perspective.
 - Gift cards will be given to overall winners and overall largest fundraisers.
 - Jibbitz sold at Swim a Ton contributed to fundraising numbers.
 - **Officials** (Tao)
 - Sign ups have been sent out for officials for remainder of meets.
 - Goal is to get as many parents as possible certified as officials during dual meet season. We especially need parents of younger swimmers to become officials.
 - 2025 Devilfish Classic will be USA Swimming certified.
 - **Social** (Goodman (Sahm))
 - Bounce Into the New Year 12U event was a success. Tracking food allergies through Amilia was helpful.
 - Collection for the Westfield Food Pantry was a huge success. Thank you to everyone who contributed.
 - End of the Year Banquet is on April 27th. We need to designate someone to work on the senior photo book and slide show.
 - **Travel** (Matera)
 - There are 42 rooms booked for Silvers so far.
 - Silvers dinner will be held at Landmarc Americana. Curtis is working on the menu. We'll have a private room and cost will be approximately \$20 per person. Curtis is looking for someone to shadow him for future Silvers dinners. Allergies will be accommodated. All coaches are invited.
 - 5 rooms reserved for 12U escape room at Silvers. Feedback was very positive on this event and it's a great team building activity.
 - 11/12 States lunch TBD.
 - 13 Overs hotel link for States was sent out. Info for States dinner to be sent out after Silvers. Dinner to be billed through Team Unify

- **Timing System** (Kapuscinski)
 - Gen 7 Colorado approved.
 - There is a 24-week lead time for fulfilment of Colorado order.
- **Next Meeting Date: February 10th**