

# Devilfish PAC Meeting Minutes

## September 18, 2023

### **Present:**

Meg Myers, Keri Giordano, Curtis Tao, Susannah Lucas, Nicole Bregman, Debi Kapuscinski  
Chris Ouellette, Maureen Sahm, Adrienne Manahan, Hilary Crall, Bryan Peterson, Ann Marie  
Peterson, Allison Levitt

- **Prior Meeting Minutes**
  - Approved July minutes via email.
- **New/Old Business (Lucas)**
  - Thank you to Chris Ouellette for circulating updated PAC Guidelines.
- **Parent Meetings (B. Peterson)**
  - Educational workshop for parents and swimmers are in the works.
  - One of the first workshops will be on nutrition and will be offered to parents and swimmers.
  - Another workshop is planned for parents and will give them tools they need to help support their swimmers. The emphasis will be on maintaining a positive yet competitive environment for athletes.
  - Workshops will be hosted in person and possibly via Zoom. Workshops may also be recorded so parents/swimmers can refer back to the information at a later date.
- **Coaches Update (Myers)**
  - The second week of practices are going great.
  - Parent meetings by age group will be held on Wednesday, September 20.
  - Presentations from these meetings will be available on Team Unify under the Parent Information tab.
  - Senior 4 swimmers need to submit their Goal Sheets to coaches by Friday, September 22.
  - The AC unit in the booth will be installed by the Bagel Bash.
  - Team Unify will be updated with recent pictures and records. The College Recruiting tab will also be updated on Team Unify.
  - Dual Meet Teams will be assigned the week of 9/25 with Bagel Bash Teams to be assigned the following week.
  - The easiest way to find the Team Unify page is to google “Westfield NJ Devilfish” and it should be the first result. Bookmark it for future reference.
- **Treasurer’s Report (Ouellette)**
  - Very little activity for the month of August. Deposits for Parent Social and Banquet were the biggest expenditures.
  - Long Course Friday Bagel Sale profits were \$255.00.

- **Standing Committee Reports**

- Officials (Tao)

- Seven Devilfish parents attended the Swim Officials Level I training on September 16. Some of these participants will also register as USA Swim Officials.
- Four parents are registered for the Swim Officials Level II training which will be held at the Westfield Y on September 23.
- We currently have ten Level II Swim Officials and fifteen Level I Swim Officials.
- The goal is to have an equal number of officials across all swimmer age groups.
- There is an Administrative Official (AO) course in Hunterdon County on October 13 and in Somerset County on October 14.
- Budget to follow for approval on Devilfish Official badges and shirts.

- Social (Goodman (Sahm))

- The September 29 Parent Social at River & Rail will have more than 50 attendees.
- The Bagel Bash T-Shirt fundraiser will be postponed until next year.
- Parents will have the chance to volunteer and donate items for the Bagel Bash via Sign Up Genius.
- The Team Holiday Party will most likely be on Saturday, December 16.
- The End of the Season Banquet will be at Shackamax on April 21, 2024.
- Senior swimmer recognition banner is in the works.

- Timing System (Kapuscinski)

- There will be a test of the timing system prior to the DFC, most likely on Friday, October 6.

- Fundraising (Crall)

- Devilfish and Jeffrey Jibbitz are available for \$10 a pair.
- These Jibbitz were designed by Coach Gianna.
- Purchase through Team Unify and put in the notes section if you would like to order more than one pair.
- There is a quick turnaround time for the order. Orders must be placed by September 30.

- Apparel (Bregman (Young))

- Order deadline for Spirit Wear is September 28. Spirit Wear is expected to be delivered before the DFC.
- The Team Gift will be a sweatshirt.
- The Swim Suit Sale will continue online. A second option for female team suits will be introduced soon.
- Arena suits run a size larger than Speedo suits.
- Devilfish parkas will be available for purchase soon. We need to order a minimum of 12 parkas.

- Publicity (A. Peterson)

- There was an article published on the long course season in the TAP and Patch. It will also be posted soon on the Y website.

- We will use a google drive for team photos. Older team photos will also be stored here.
  - There will be point people assigned to take photos at dual meets and invitationals to ensure we have great photos across all age groups and for both dual meet teams.
- Meet Coordinator (Manahan)
  - Devilfish Classic planning is well underway.
  - The meet announcement was published and swimmers can sign up. The registration deadline is October 1.
  - There is only in person viewing this year. There will be no live stream of the DFC.
  - Volunteer sign ups will be sent out soon. All parents are expected to volunteer at the DFC.
  - DFC Sub Committee Chairs are in place.
  - Adrienne will be at the Parent Meetings to talk about importance of volunteering.
  - Banner sales information will be sent out soon.
- Travel (Matera)
  - No report
- Volunteer (Giordano)
  - Age group parents are being recruited. Think of these volunteers as PTO class parents.
  - There is an emphasis on recruiting new volunteers to become involved with the program this year.
- **Next Meeting – October 16, 2023.**