

PAC Meeting 6/17/19

Attendees: Lauren Youssef, Amy Sharkey, Kim Swenson, Matt Kennedy, Christyn McAndrew, Ellen Heinze, Mary Camacho, Hilary Crall, Tina McKinney, Nicole Bregman, Beth Riordan

1. Treasurer (Kavanagh)
 - a. Finalized the 2019/2020 budget given fiscal year starts in July
 - b. Unanimous vote to approve the budget
3. Timing System (Kennedy)
 - a. Lauren Youssef provided an update on the replacement of scoreboard currently in progress
 - b. Expected installation still being targeted for pre-Devilfish Classic in October
4. Social (McKinney)
 - a. The Spaghetti Meet is scheduled for Sunday October 6
 - b. A Parent Social is in the planning; more details will be provided soon
 - c. The Holiday Party is also in the planning stages with dates in early to mid-December being considered
 - d. The Devilfish Annual Banquet is planned for Sunday, April 26
5. Fundraising (Crall)
 - a. Towels will be sold at the Team Swim Suit Sale in the fall; more information to follow
 - b. The team will once again participate in the Castle Fundraising effort. It will kick off on October 16 and end on November 6 with delivery expected for December 9, after the Long Island meet
6. Officials (Brown)
 - a. A total of 9 (out of 20) officials require recertification for this upcoming season which include 6 Level 1 and 3 Level 2
 - b. Ed inquiring about hosting a Level 1 and Level 2 course at the Westfield YMCA in September before the Devilfish Classic
7. Travel (McAndrew)
 - a. All hotel blocks are already reserved for the following meets: Long Island, Silvers, 12 & Under States; proposed that we enter the details on Team Unify much earlier this year to allow parents to reserve rooms
 - b. The Heritage Hotel Lancaster was re-booked for the 13 & Over States meet to be held on March 12-15 (team dinner on the 14th)
8. Meet Director (Riordan)
 - a. Devilfish Classic will be held on October 13. More details to follow soon
 - b. Alyson Twilley will shadow Beth this year and take over the Meet Director Chair in 2020
 - c. Video and admissions chair positions are open – please reach out to Beth if you are interested
9. Apparel (Sharkey)

- a. Team gift options were discussed and a choice was made; gift will be distributed at the beginning of the season
- b. Team suit sale will be held in early September; date is still being planned given potential back-to-school conflicts
- c. Two different caps will be offered again (silicone and latex)
- d. Spirit Wear Sale will be held again; more details to follow soon

10. Publicity (Bregman)

- a. Plans to inquire about additional ways to distribute/promote articles in addition to the Westfield Leader; more details to follow soon

11. Volunteer (McKinney)

- a. Dual team representatives will be identified once teams are set; written instructions will be shared for training purposes
- b. As Tina takes over this role from Sharon Daniels (Administrator for Devilfish) she will perform a variety of tasks such as posting job assignments for dual meets, invitational and social events in Team Unify, organizing Bake Sales and other fundraising efforts for the National Team, keeping the bagel contract current, and creating a new program to Welcome New Members.

12. Next Meeting

- a. Our next meeting will be held on July 22 at 7 pm at the YMCA