

Devilfish PAC Meeting (via zoom)

September 3, 2024

Minutes

Present: Susannah Lucas, Adrienne Manahan, Meg Myers, Steph Concannon, Keri Giordano, Hilary Crall, Debi Kapuscinski, Catherine Matera, Curtis Tao, Nicole Young, Allison Levitt

- **July 15, 2024 Meeting Minutes**
 - Approved via Teams
- **New/Old Business (Lucas)**
 - Meet Director Adrienne Manahan has been named as the new Vice Chair of the PAC. She will begin to transition her responsibilities to the new Meet Director. There is already an outstanding candidate in mind for this role.
 - Plans are well underway for the first PAC sponsored swimmer support workshop. Dr. Michael Zito will present. Dr. Zito came very highly recommended by Coach Fred who attended one of his workshops. Topics will include swimming smarter not harder. Dr. Zito's practice area is in sports and performance psychology. Workshop sizes will be limited to 15-20 swimmers per session. A few different sessions will be held. These will be interactive sessions. Workshops will be held in late October/early November. Registration information will follow.
- **Coaches Update (Myers)**
 - Working on Team Unify to confirm groups, etc.
 - We are ready to start the season.
 - Coach Fred spent August going through data and as a whole team, we are starting out faster and in better shape than we did last year.
 - Parent meetings will be held at practice so parents can meet group coaches. Meg will attend each meeting. Coaches will introduce themselves and talk a bit about their coaching background as well as goals and season plans for that practice group. Fred and Ryan will be on deck coaching during these meetings.
 - This year we will rely more on the older and experienced swimmers to help acclimate the younger swimmers to the team and to the upcoming season.
 - Tentative Invitational schedule is posted.
 - Working on dual meet schedule as well as dual meet teams.
 - Senior recognition will be done at the DFC to kickoff senior season.
 - Live stream of DFC is confirmed.
- **Treasurer's Report (Ouellette)**
 - All relevant PAC Members should review the budget line items for your area of responsibility.
- **Standing Committee Reports**
 - **Fundraising (Crall)**
 - Towel sale ready to go.
 - Jolyn proofs are also ready to go. We will market the Jolyns to all age groups. These are just practice suits. Not meet suits. It will be a two-week sale.

- **Officials** (Tao)
 - L1 training for new officials on Wednesday, October 2 from 6-8pm.
 - L2 training will be on Thursday, October 3 or Saturday, October 5.
- **Social** (Goodman (Sahm))
 - "Bounce into 2025" Holiday Party is set for Saturday, January 4, 2025 from 6-8pm.
 - Greg signed the contract for Shack for EOY Banquet on 4/27/25.
 - DJ estimates for Holiday Party and EOY Banquet are in the works.
 - Bagel Bash plans are also in the works.
- **Travel** (Matera)
 - I am meeting with volunteers to finalize the Long Island meals.
 - I am visiting two locations to see if they would work for our Silvers Dinner.
 - I will get the Long Island hotel write-ups done and sent to Meg the first week of practice so she can email the links out to the team. Many families already know if their kids have qualified. By booking early, it gives families a sense of calm knowing they've got a hotel, and if we book all the rooms earlier in the fall, we have a better chance to get more rooms if we need them.
 - I will send Meg the rest of the hotel links (Silvers, 12&U States, 13&O States) after the DFC so folks can book those in advance. Again, this gives us a better chance to add more rooms if needed.
- **Vice Chair/Meet Coordinator** (Manahan)
 - Planning for time trials prior to DFC to test equipment, train timers, etc. on October 12.
 - DFC will be three-day event this year with a longer distance night on Friday. Sunday will have a 1000 mini session. Full day of swimming on Saturday and Sunday. 8 and unders will swim on Saturday.
- **Apparel** (Bregman (Young))
 - Getting the names of swimmers so that caps, team gifts, and t-shirts can be ordered.
 - Spirit wear sale should go live right after Labor Day so we can have the items in time for the DFC.
- **Timing System** (Kapuscinski)
 - No update
- **Publicity** (Choudhry)
 - I met with Meg and the Marketing team from the Y about:
 1. getting an article about Meg and how the team has grown during her tenure out as the season begins
 2. getting a template for coach bios (we sent a survey to the coaches) and we are hoping to have a one pager about each one that can go out to families before the season starts
 3. a few templates for Instagram posts where we highlight the coaches
- **Community Liaison** (Giordano/Concannon)

- AGPs (Age Group Parents) are just about finalized. We will send out letters to invited AGPs after final approval by Meg. We are hoping to notify all swimmers of their AGP in the first week or two of the season.
 - Swimmer mentor Google form for 13/o has been created and will be promoted via coaches verbally and emailed by AGPs.
 - Once we have the dual team rosters we will be creating the swim families.
- **Next Meeting: October 7th at 7pm (in person) at the Y**