

New Mexico Swimming Board of Directors Meeting (BOD) Minutes



Albuquerque Academy West Dining Hall
October 13, 2019

1. Roll Call Attendance:

Executive Board of Directors	Committee Chairs, Coordinators
Michelle Wemhoner (General Chair)	Ken Bernier (Officials Chair)
Vacant (Admin Vice Chair)	Deborah Kruhm (Safety/Disability Chair)
Ken Bernier (Secretary)	Vacant (Equipment Chair)
Linda Corliss (Treasurer)	Joe Wemhoner (Nominations Chair)
Aimee Dunavant (Age Group Vice Chair)	Vacant (Camps Coordinator, Swim-a-Thon Chair, Athlete Members)
Vacant (Coach Representative)	Staff
Jordyn Wemhoner (Senior Athlete Rep.)	Kathy Beaudet (NMSI Office Manager - Registrations/Sanctions)

Missing Members: Janet Lyon - Huffman (Finance Vice Chair), Dan France (Senior Vice Chair), Camden Fouser (Junior Athlete Representative), Vickie Fellows (Program Operations Chair), Doug Forbes (Diversity/Inclusion Chair), Andrea Campbell (Safe Sport/Records/Top10 Tabulator), Mike McCluhan (Club Development Liaison), Daryl Wells (Website Coordinator), Sarah Gormley (Athlete at Large).

Guests: Murray Kelley, John Butcher, Tyler Kelly, Brandi Nolen.

Meeting Called to Order at 10:15am by Ken Bernier (Secretary). Michelle Wemhoner opened discussion regarding total members present and absent from BOD/HOD Meeting to ensure NMSI had a Quorum to complete the scheduled BOD/HOD Meeting. The numbers present satisfied the Quorum requirements under Rule 605.12 of USAS By-Laws. Michelle stated that votes on Officer Reports and Chair/Committee Reports shall be taken at the completion of the report presentations.

2. Reading, correction, adoption to April 13, 2019 minutes.

Michelle Wemhoner opened the meeting by presenting the BOD/HOD agenda through a presentation device and screen for all in attendance. Michelle also stated that the meeting agenda and all information for the meeting could be located at the NM Swimming web under the LSC Meeting Tab and Google Drive area provided prior to the meeting.

Michelle addressed the April 2019 Minutes and indicated there were no corrections. Michelle asked if there was a motion on the floor to adopt and approve the April 13, 2019 BOD/HOD Minutes - including all reports.

Motion by Ken Bernier, second by Aimee Dunavant. Accept BOD/HOD minutes from April 13, 2019 meeting.

Motion passes unanimously.

3. Reports of Executive Committee Officers.

1. General Chair Report (Michelle Wemhoner)

1. Michelle provided an overview of the 09/19 USAS Convention. USAS is attempting to Raise club fees from \$70 to between \$200 and \$500. The motion did not pass at the Convention but expect changes to come at a future date. Other USAS Rules that passed at the Convention are on the Google Drive that Michelle provided.
2. Athlete Summit will require funds from Annual Budget to provide 50 percent of costs for USAS visit NMSI. USAS will provide the remaining 50 percent of funds required.
3. Michelle asked for athletes not wanting to keep their earned medals, from previous State Championship Meets, may bring them in to their coaches for reuse at future State Championship Meets.

Senior Athlete Representative Report (Jordyn Wemhoner)

1. Swim cap sales at the State Championship Meets were not as good as expected. If swim caps are sold, in the future, a determination will be made to reduce the cost from \$5 to \$3 per cap to avoid having excess caps after the end of each season. Spare caps may be given to Sundance swimmers in the Albuquerque Summer League or given to heat winners at a swim meet to be determined.
2. Sarah Gormley attended the 2019 USAS Convention and will present at the HOD Meeting.
3. Team Athlete Representatives will meet in November 2019 to go over important athlete information and to discuss mental health awareness.

3. Treasurer Report (Linda Corliss)

1. Fifteen swim meets this past season resulted in athlete costs of approximately \$19K.
2. Linda discussed that NMSI increased revenue and reduced expenses for 2018-2019 budget year.
3. Janet and Linda have been migrating the accounting system to a new software program.
4. Only one budget request change for 2019-2020 from the Officials Chair, Ken Bernier, to increase budget line to \$1K yearly officials travel for training and statewide officials meeting/workshops.

4. Technical Planning Committee and Admin Vice Chair Report (Vacant) - *no report*.

5. Age Group Vice Chair Report (Aimee Dunavant) - *no report*

6. Senior Vice Chair (Dan France) - *no report*

7. Secretary (Ken Bernier) - *no report*

8. Program Operations (Vickie Fellows) - *no report*

9. Coach Representative (Aimee Dunavant) - *no report*

Motion by John Butcher, second by Jordyn Wemhoner. Accept executive committee officer reports.

Motion passes unanimously.

4. Reports of Coordinators and Chairs

1. Officials Chair (Ken Bernier)
 1. Discussed USAS Officials position on enforcing swim suit modesty standards. In light of the recent developments regarding swim suit rules, the position of USAS is that officials do not have a modesty rule regarding swim suit attire by the athletes.
 2. MAAPP requires that swim meet hosts develop protection for athletes in changing areas.
 3. Safe Sport recommends that assigned teams at swim meets develop protocols for allowing swimmers ample time to exit the pool after each event. This will prevent injuries from having timers and officials that are yanking swimmers from the pool after completion of events.
2. Staff – Office Manager Report (Kathy Beaudet)
 1. Sanction report highlights that there are very few Flexible Memberships being processed in NMSI.
 2. Sanctions are being turned in at the last minute possible by a few teams. Teams that bid on meets and win the bids must ensure that they submit paperwork on time.
3. Technical Planning Committee (Jeremiah Stanton)
 1. State Championship Meets: some coaches would like all age groups to be recognized with 1st through 8th place medals.
 2. TPC recommends that swimming venues, at championship meets, be decorated better to provide a better atmosphere for swimmers and spectators.
 3. TPC recommends that NM Swim Meets have a ranking category for swim meets (1 through 5 stars' standards that USAS uses). New Mexico Swim Meets would use hot air balloons, Zia symbols and/or another form for recognizing different category meets at NMSI sanctioned meets.
 4. TPC recommends that National Waiver swimmers that are entered in swim meets, but do not show up to swim, shall have to pay meet fees for the events missed. John Butcher asked what would happen if swimmers scratched in the appropriate times allowed. A discussion resulted in a final decision to penalize swimmers that don't show up to an event without scratching.
 5. Will payments be allowed over Intuit? No clear answer during BOD Meeting.
 6. TPC discussed the need for a new marketing theme in NMSI to help raise revenue for clinics and workshops.
4. Diversity and Inclusion (Doug Forbes) *no report*
5. Safe Sport (Andrea Campbell) *no report*
6. Program Operations Report (Vickie Fellows) *no report*
7. Records/Top 10 Tabulator (Andrea Campbell) *no report*
8. Championship Meet (TBD) *no report*
9. Club Development, Computer, Equipment, Camps, Swim-a-thon. *no reports*

Motion by John Butcher, second by Jordyn Wemhoner. Accept Coordinator and Chair reports.
Motion passes unanimously.

4. Presentation and Approval of Annual Budget for 2019-2020 (Linda Corliss presenting for Janet Lyon – Huffman)

1. One budget request from Officials Chair to increase budget line an extra \$1K per year to allow extra money for statewide officials training and meeting/workshops.
2. Account balance went from \$180K to \$212K from 2017-2018 to 2018-2019.
3. Extra budget request received from TPC for state championship decorations for \$500. From discussions, nobody decided if this would be a yearly increase or a one-time cost to the annual budget.
4. Extra budget request received from General Chair for athlete representatives to support USAS Athlete Summit. From discussions, nobody decided if this would be a yearly increase or a one-time cost to the annual budget.
5. Increase Equipment Chair Budget once a new chair is in position. From discussions, nobody decided if this would be a yearly increase or a one-time cost to the annual budget. An inventory of the equipment will be necessary to see what NMSI has in the trailer from the previous chair.
6. Personal income expenses showed up after migrating to Intuit.

Motion by John Butcher, second by Linda Corliss. Accept Annual Budget for 2019-2020 and accept extra budget requests.

Motion passes unanimously.

5. Unfinished Business

1. Technical swimming suits for athletes will be banned in accordance with USAS Rules and Regulations effective September 1, 2020. More guidance will be provided in the months ahead from USA Swimming.
2. Jane Grosser from USA Swimming will be present for a Strategic Planning Vision Workshop/Meeting with the NMSI Strategic Planning Team that will spearhead this initiative IAW the April 13, 2019 HOD Minutes. Team consists of Michelle Wemhoner, John Butcher and Ken Bernier. The meeting is tentatively scheduled to take place on Saturday, November 16, 2019 at the Ester Bone Library in Rio Rancho from 12pm – 4pm. Michelle asked John Butcher if the location could be moved to the Albuquerque Academy West Dining Hall for earlier in the morning on Saturday, November 16, 2019. Will discuss At HOD Meeting.

6. New business (New Mexico By-Laws)

1. The revision of the New Mexico By-Laws were reviewed by the By-Laws Committee consisting of the following individuals: Michelle Wemhoner, Jeremiah Stanton, Linda Corliss, Ken Bernier and Jordyn Wemhoner. The NM By-Laws are now twenty pages instead of forty pages and will become effective on January 1, 2020.
2. Coaches Representative and Officials Chair positions will be voted on by peers/committee members going forward.
3. Quorums will now be a majority IAW Rule 605.12 of USAS By-Laws.

4. Athlete Representative Elections may be performed electronically and has been added to the NM By-Laws.

Motion by John Butcher, second by Jordyn Wemhoner. Accept and advance to House of Delegates Meeting.

Motion passes unanimously.

7. Resolutions and Orders (Proposals):

1. *First through Eight Place Medals Awarded at SCY and LCM State Championship Meets Discussion (Vickie Fellows).*

1. Michelle, John and other members in attendance discussed the possibility of having swimmers turn in old medals received through a reuse program.

Motion by John Butcher, second by Aimee Dunavant. Accept and advance to House of Delegates Meeting.

Motion passes 4 approved and 1 opposed.

2. *Rules and Regulations 11.4: Eligibility Rules Discussion (Vickie Fellows).*

1. Swimmers receiving travel reimbursement money from NMSI shall swim in at least 15 separate individual events, timed finals or prelims, at NMSI sanctioned OPEN or INVITE Meets within each season.

Motion by nobody.

Motion does not pass and fails to move to HOD - 5 opposed.

3. *Housekeeping – Move 7.13.3 to 7.13.5 Discussion (Joe Wemhoner).*

1. Joe explained that the current meet structure causes confusion between split warm-up sessions and split session meet. Many people are reading and interpreting 7.13.3 as a split warm-up.
2. A discussion ensued between Joe and John regarding warm-up between sessions, during split sessions and an overall discussion revolving around how warm-up should be conducted at various meets.
3. 7.13.3 mentions that for split sessions, a minimum 45-minute warm-up is required. 7.13.4 recommends 30 minutes for novice (20-minute warm-up followed by 10-minute dive starts). 7.13.5 discussed split warm-ups rules.

Motion by Jordyn Wemhoner, second by Linda Corliss. Accept and advance to House of Delegates Meeting.

Motion passes unanimously.

4. *7.13.6 Novice Meet Rules Discussion (Joe Wemhoner).*

1. Joe explained that the current rule excludes novice meets.
2. Joe recommended keeping the last fifteen minutes of each session warmup as stated in the rule. However, add a sentence clarifying the fact that this does not include novice meets.

Motion by Jordyn Wemhoner, second by Aimee Dunavant. Accept advancing to House of Delegates Meeting.

Motion passes unanimously.

8. Alibis:

1. LEAP Training complete by November 1, 2019.
2. Joe Wemhoner nominates Jeremiah Stanton to take over the vacant Equipment Chair Position. Jeremiah accepts nomination.

Motion by Jordyn Wemhoner, second by Ken Bernier. Accept advancing to House of Delegates Meeting.

Motion passes unanimously.

3. Joe Wemhoner nominates Murray Kelley to take over the vacant Admin Vice Chair Position. Murray accepts nomination.

Motion by Jordyn Wemhoner, second by John Butcher. Accept advancing to House of Delegates Meeting.

Motion passes unanimously.

4. Aimee Dunavant announces that Lee Taylor, SFAC Coach, has received the Age Group Coach of the Year Award.

5. Aimee Dunavant announces that there are two candidates for the Senior Coach of the Year. A vote will be taken during the HOD for John Butcher (CAQ) and Doug Forbes (LOBO) to see who will become the Senior Coach of the Year.

Motion by Jordyn Wemhoner, second by John Butcher. Accept advancing to House of Delegates Meeting.

Motion passes unanimously.

9. Adjournment:

Ken Bernier asked if there was a motion on the floor to adjourn then BOD Meeting.

Motion by Aimee Dunavant, second by Jordyn Wemhoner. Accept recommendation to adjourn.

Motion passes unanimously.

Meeting Adjourned by Ken Bernier at 12:08pm.