

New Mexico Swimming House of Delegates Meeting (HOD) Minutes



Albuquerque Academy West Dining Hall
October 13, 2019

1. Roll Call Attendance:

Executive Board of Directors	Committee Chairs, Coordinators
Michelle Wemhoner (General Chair)	Ken Bernier (Officials Chair)
Vacant (Admin Vice Chair)	Deborah Kruhm (Safety/Disability Chair)
Ken Bernier (Secretary)	Vacant (Equipment Chair)
Linda Corliss (Treasurer)	Joe Wemhoner (Nominations Chair)
Aimee Dunavant (Age Group Vice Chair)	Vacant (Camps Coordinator, Swim-a-Thon Chair, Athlete Members)
Vacant (Coach Representative)	Doug Forbes (Diversity/Inclusion Chair)
Jordyn Wemhoner (Senior Athlete Rep.)	Mike McCluhan (Club Development Liaison)
Vickie Fellows (Program Operations Chair)	Sarah Gormley (Athlete at Large)
	Kathy Beaudet (NMSI Office Manager - Registrations/Sanctions)

Missing Members: Janet Lyon - Huffman (Finance Vice Chair), Dan France (Senior Vice Chair), Camden Fouser (Junior Athlete Representative), Andrea Campbell (Safe Sport/Records/Top10 Tabulator), Daryl Wells (Website Coordinator).

Guests: Murray Kelley, John Butcher, Tyler Kelly, Brandi Nolen, Ali Talcott, Anna Talcott, Cyndie Harrelson, Craig Mallery.

Meeting Called to Order at 1:05pm by Ken Bernier (Secretary). Michelle read the NMSI Vision Statement and Mission Statement to all present. Michelle stated that votes on Officer Reports and Chair/Committee Reports shall be taken at the completion of the report presentations.

2. Reading, correction, adoption to April 13, 2019 minutes.

Michelle Wemhoner opened the meeting by presenting the BOD/HOD agenda through a presentation device for all in attendance. Michelle also stated that the meeting agenda and all information for the meeting could be located at the NM Swimming web under the LSC Meeting Tab and Google Drive area provided prior to the meeting.

Michelle addressed the April 2019 Minutes and indicated there were no corrections. Michelle asked if there was a motion on the floor to adopt and approve the April 13, 2019 BOD/HOD Minutes - including all reports.

Motion by John Butcher, second by Ken Bernier. Accept BOD/HOD minutes from April 13, 2019 meeting.

Motion passes unanimously.

3. Reports of Executive Committee Officers.

1. General Chair Report (Michelle Wemhoner)

1. Michelle provided an overview of the 09/19 USAS Convention. USAS is attempting to Raise club fees from \$70 to between \$200 and \$500. The motion did not pass at the Convention but expect changes to come at a future date. Other USAS Rules that passed at the Convention are on the Google Drive that Michelle provided.
2. Athlete Summit will require funds from Annual Budget to provide 50 percent of costs for USAS visit NMSI. USAS will provide the remaining 50 percent of funds required.
3. Michelle asked for athletes not wanting to keep their earned medals, from previous State Championship Meets, may bring them in to their coaches for reuse at future State Championship Meets.

Senior Athlete Representative Report (Jordyn Wemhoner)

1. Swim cap sales at the State Championship Meets were not as good as expected. If swim caps are sold, in the future, a determination will be made to reduce the cost from \$5 to \$3 per cap to avoid having excess caps after the end of each season. Spare caps may be given to Sundance swimmers in the Albuquerque Summer League or given to heat winners at a swim meet to be determined.
2. Team Athlete Representatives will meet in November 2019 to go over important athlete information and to discuss mental health awareness. Date discussed was Saturday, November 9, 2019

3. Treasurer Report (Linda Corliss)

1. Fifteen swim meets this past season resulted in athlete costs of approximately \$19K.
2. Linda discussed that NMSI increased revenue and reduced expenses for 2018-2019 budget year.
3. Janet and Linda have been migrating the accounting system to a new software program.
4. Only one budget request change for 2019-2020 from the Officials Chair, Ken Bernier, to increase budget line to \$1K yearly officials travel for training and statewide officials meeting/workshops. Two additional requests were discussed at the BOD Meeting. One increase of \$2K for the Athlete Summit and \$500 to decorate the State Championships venue.

4. Technical Planning Committee and Admin Vice Chair Report (Vacant) - *no report*.

5. Age Group Vice Chair Report (Aimee Dunavant) - *no report*

6. Senior Vice Chair (Dan France) - *no report*

7. Secretary (Ken Bernier) - *no report*

8. Program Operations (Vickie Fellows) - *no report*

9. Coach Representative (Aimee Dunavant) - *no report*

Motion by Aimee Dunavant, second by Jordyn Wemhoner. Accept executive committee officer reports.

Motion passes unanimously.

4. Reports of Coordinators and Chairs

1. Officials Chair (Ken Bernier)

1. Discussed USAS Officials position on enforcing swim suit modesty standards. In light of the recent developments regarding swim suit rules, the position of USAS is that officials do not have a modesty rule regarding swim suit attire by the athletes.
2. MAAPP requires that swim meet hosts develop protection for athletes in changing areas. Meet Directors and Meet Referees shall develop athlete protection plans prior to the beginning of every meet.
3. Safe Sport recommends that assigned teams at swim meets develop protocols for allowing swimmers ample time to exit the pool after each event. This will prevent injuries from having timers and officials that are yanking swimmers from the pool after completion of events.
4. All USA non-athlete officials must complete the Concussion Protocol Training by January 15, 2020.
5. Ken explained the rationale for the extra \$1K to the Officials Budget. The money will be used to assist NMSI in officials training and mentoring programs relating to USA Swimming succession planning initiatives.

2. Staff – Office Manager Report (Kathy Beaudet)

1. Sanction report highlights that there are very few Flexible Memberships being processed in NMSI.
2. Sanctions are being turned in at the last minute possible by a few teams. Teams that bid on meets and win the bids must ensure that they submit paperwork on time.

3. Technical Planning Committee (Jeremiah Stanton)

1. State Championship Meets: some coaches would like all age groups to be recognized with 1st through 8th place medals.
2. TPC recommends that Super Finals at State Championships be conducted from slowest to fastest.
3. TPC recommends that swimming venues, at championship meets, be decorated better to provide a better atmosphere for swimmers and spectators. TPC has asked the BOD for \$500 to decorate venues.
4. TPC recommends that NM Swim Meets have a ranking category for swim meets (1 through 5 stars' standards that USAS uses). New Mexico Swim Meets would use hot air balloons, Zia symbols and/or another form for recognizing different category meets at NMSI sanctioned meets.
5. TPC recommends that National Waiver swimmers that are entered in swim meets, but do not show up to swim, shall have to pay meet fees for the events missed. John Butcher asked what would happen if swimmers scratched in the appropriate times allowed. A discussion resulted in a final decision to penalize swimmers that don't show up to an event without scratching.
6. Will payments be allowed over Intuit? No clear answer during BOD Meeting.

7. TPC discussed the need for a new marketing theme in NMSI to help raise revenue for clinics and workshops.
4. Athlete at Large (Sarah Gormley) Sarah discussed the key points that were taken away from the USA Swimming National Convention. Important highlights including allowing athletes to use prescribed medications, random drug sampling collection at higher level meets such as Junior Nationals, Safe Sport initiatives, Athlete Leadership Summit, negativity versus positivity for athletes, and positive reinforcement for athletes. Sarah also mentioned that the presentation was located on the Google Drive.
5. Diversity and Inclusion (Doug Forbes) *no report*
6. Safe Sport (Andrea Campbell) *no report*
7. Operational Risk Management (Deborah Kruhm) Deborah reported that there were 4 injuries reported. Three from swim meets and 1 during practice. Deborah also brought a concussion cap to the meeting and shared the cap for all to look at it. The cost of a concussion cap is \$35 and come in colors of black, blue, red and pink.
8. Records/Top 10 Tabulator (Andrea Campbell) *no report*
9. Championship Meet (TBD) RACE/MAKO will host SCY Championships at West Mesa Pool in March 2020. FCAT will host LCM Championships at Farmington in July 2020.
10. Club Development, Computer, Equipment, Camps, Swim-a-thon. *no reports*

Motion by John Butcher, second by Aimee Dunavant. Accept Coordinator and Chair reports.

Motion passes unanimously.

4. Presentation and Approval of Annual Budget for 2019-2020 (Linda Corliss presenting for Janet Lyon – Huffman)

1. One budget request from Officials Chair to increase budget line an extra \$1K per year to allow extra money for statewide officials training and meeting/workshops.
2. Account balance went from \$180K to \$212K from 2017-2018 to 2018-2019.
3. Extra budget request received from TPC for state championship decorations for \$500. From discussions, nobody decided if this would be a yearly increase or a one-time cost to the annual budget.
4. Extra budget request received from General Chair for athlete representatives to support USAS Athlete Summit. From discussions, nobody decided if this would be a yearly increase or a one-time cost to the annual budget.
5. Increase Equipment Chair Budget from \$4K to \$6K. From discussions, nobody decided if this would be a yearly increase or a one-time cost to the annual budget. An inventory of the equipment will be necessary to see what NMSI has in the trailer from the previous chair.
6. Personal income expenses showed up after migrating to Intuit.

Motion by Ken Bernier, second by John Butcher. Accept Annual Budget for 2019-2020.

Motion passes unanimously.

5. Unfinished Business

1. Technical swimming suits for athletes will be banned in accordance with USAS Rules and Regulations effective September 1, 2020. More guidance will be provided in the months

ahead from USA Swimming.

2. Jane Grosser from USA Swimming will be present for a Strategic Planning Vision Workshop/Meeting with the NMSI Strategic Planning Team that will spearhead this initiative IAW the April 13, 2019 HOD Minutes. Team consists of Michelle Wemhoner, John Butcher and Ken Bernier. The meeting is tentatively scheduled to take place on Saturday, November 16, 2019 at the Albuquerque Academy West Dining Hall from 9am until 1pm on Saturday, November 16, 2019.

6. New business (New Mexico By-Laws)

1. The revision of the New Mexico By-Laws were reviewed by the By-Laws Committee consisting of the following individuals: Michelle Wemhoner, Jeremiah Stanton, Linda Corliss, Ken Bernier and Jordyn Wemhoner. The NM By-Laws are now twenty pages instead of forty pages and will become effective on January 1, 2020.
2. Coaches Representative and Officials Chair positions will be voted on by peers/committee members going forward.
3. Quorums will now be a majority IAW Rule 605.12 of USAS By-Laws.
4. Athlete Representative Elections may be performed electronically and has been added to the NM By-Laws.

Motion by Vickie Fellows, second by John Butcher. Accept effective date of January 1, 2020 for the NM By-Laws.

Motion passes unanimously.

7. Resolutions and Orders (Proposals):

1. *First through Eighth Place Medals Awarded at SCY and LCM State Championship Meets Discussion (Vickie Fellows).*

1. Michelle, John and other members in attendance discussed the possibility of having swimmers turn in old medals received through a reuse program.

Motion by Vickie Fellows, second by Doug Forbes. Accept providing medals for all age groups, 1st through 8th place finishers, in individual events at State Championship Meets.

Motion passes unanimously.

2. *Rules and Regulations 11.4: Eligibility Rules Discussion (Vickie Fellows).*

1. Swimmers receiving travel reimbursement money from NMSI shall swim in at least 15 separate individual events, timed finals or prelims, at NMSI sanctioned OPEN or INVITE Meets within each season. Vickie discussed the importance of this proposal and asked the Executive Committee to revise the original proposal and discuss again at the HOD. Vickie is proposing and discussing the eligibility rules as amended to read that 15 swim event requirement cannot include events swum at a closed meet.
2. Vickie discussed that there is low attendance at some swim meets and some teams are barely breaking even or losing money at swim meets they host.
3. Doug asked if it was possible to host two meets over the same weekend? A discussion ensued about swim meets in general and if there could be a better way to manage the event scheduling every year. It was agreed that there are no rules governing the amount of meets and that the issue shall be resolved by the Technical Planning Committee.

4. After a lengthy discussion, Linda Corliss called to question and a vote was taken.

Motion by Jeremiah Stanton, second by Vickie Fellows.

Motion does not pass and is not accepted - 12 oppose and 2 approve.

3. *Housekeeping – Move 7.13.3 to 7.13.5 Discussion (Joe Wemhoner).*

1. Joe explained that the current meet structure causes confusion between split warm-up sessions and split session meet. Many people are reading and interpreting 7.13.3 as a split warm-up.
2. A discussion ensued between Joe and John regarding warm-up between sessions, during split sessions and an overall discussion revolving around how warm-up should be conducted at various meets.
3. 7.13.3 mentions that for split sessions, a minimum 45-minute warm-up is required. 7.13.4 recommends 30 minutes for novice (20-minute warm-up followed by 10-minute dive starts). 7.13.5 discussed split warm-ups rules.

Motion by Jordyn Wemhoner, second by Sarah Gormley. Accept.

Motion passes unanimously.

4. *7.13.6 Novice Meet Rules Discussion (Joe Wemhoner).*

1. Joe explained that the current rule excludes novice meets.
2. Joe recommended keeping the last fifteen minutes of each session warmup as stated in the rule. However, add a sentence clarifying the fact that this does not include novice meets.

Motion by Jeremiah Stanton, second by Jordyn Wemhoner. Accept removal of novice meets from rule 7.13.6.

Motion passes unanimously.

5. *11.5 Rules Discussion (Vickie Fellows).*

1. Vickie discussed that the Open Water National and Open Water Junior National Meets are not correctly classified in section 11.5 under the NM Rules and Regulations and propose that the rules change to reflect Open Water reimbursement categories for travel reimbursement effective immediately.
2. USA Swimming recognizes the USA Swimming Open Water Nationals 10K and 5K events as 5 Star category events and shall align with the 11.5 Level 8 travel reimbursement of \$1000. USA Swimming recognizes the USA Swimming Open Water Junior National 5K and 7.5K events as 3 Star category events and shall align with the 11.5 Level 6 reimbursement of \$750.

Motion by Murray Kelley, second by John Butcher. Accept 11.5 Level 8 and Level 6 travel reimbursement.

Motion passes unanimously.

6. NCSA Waiver Fee Exemption Swimmers Paying for Missed Events Rules Discussion (Jeremiah Stanton).

1. Swimmers with the NCSA Junior National Cut Waiver Fee shall pay for missed events at championship meets unless there is a valid reason for missing.
2. Valid reasons may include, but not limited to; doctor's note, illness, ample notice to the swim meet host, inform admin officials prior to printing of heat sheets, and injury.
3. Ken asked if the penalty will also be enforced for low-income waiver fee swimmers that miss events for the same reasons. Nobody wanted to discuss this.

Motion by Doug Forbes, second by Jordyn Wemhoner. Accept NCSA Waiver Swimmer Penalty for Missed Swims.

Motion passes - 7 approve and 3 oppose.

8. Alibis:

1. Executive Committee members must take LEAP Training complete by November 1, 2019.
2. Joe Wemhoner nominates Jeremiah Stanton to take over the vacant Equipment Chair Position. Jeremiah accepts nomination during BOD Meeting.
3. Joe Wemhoner nominates Murray Kelley to take over the vacant Admin Vice Chair Position. Murray accepts nomination during BOD Meeting.

Motion - no motion since motion is the only nominee. Murray Kelley becomes Admin Vice Chair.

Motion passes unanimously.

4. FCAT to host Summer – July, 2020 Long Course State Champs bid
 1. FCAT Team proposal states that the team will have enough officials to run the State Championship.
 2. Mike McCluhan and Cyndie Harrelson discussed having either one lane designated for warmup/cool down or have breaks at predetermined times in between heats or after events throughout the swim meet.
 3. Officials Chair, Ken Bernier will work with FCAT Meet Director, Cyndie Harrelson to create a timeline for the preliminary and final sessions time lines to include cool down and warmup procedures.

Motion - no motion since there is only one bid. FCAT will host the Summer – July, 2020 State Champs in Farmington.

Motion passes unanimously.

5. Aimee Dunavant announces that Lee Taylor, SFAC Coach, has received the Age Group Coach of the Year Award.

6. Aimee Dunavant announces that there are two candidates for the Senior Coach of the Year. A vote will be taken during the HOD for John Butcher (CAQ) and Doug Forbes (LOBO) to see who will become the Senior Coach of the Year. Vote was taken, and Doug Forbes becomes the

Senior Coach of the Year.

7. New Business Issue by Jeremiah Stanton (Add Long Distance Freestyle Events to LCM State Championships)

1. Jeremiah Stanton raised the issue at the end of the meeting on behalf of the TPC. Doug Forbes discussed why this should happen. Ken Bernier discussed that USA Swimming does not recognize the events per Coach Shea Djang and Coach Cyprus when swimmers in the 11-12 age group category raised the issue back in the 2013-2015 timeframe in NM Swimming. Michelle Wemhoner stated that these long distance freestyle events are now recognized by USA Swimming but the HOD did not provide a rules change regarding this and USA Swimming does not allow swimming these events at AG Zone Championships for 11-12 age group swimmers. John Butcher stated that NMSI should also add the distance freestyle events to the SCY NM AG Championships every year in December.
2. The motion on the floor during the HOD discussed adding the long-distance freestyle event to the SCY NM AG Championships and LCM Championships. The addition of the Long Distance Freestyle event for 11-12 age group swimmers will not be added to the SCY State Championships because it would pose an unequal number of events for younger swimmers over older swimmers.

NOTE: This rule change was approved at the end of a very long day and a revision of the NMS Rules and Regulations should have been proposed as a change in Appendix A-12 to keep in line with our NM By-Laws under rule changes.

Motion by Jeremiah Stanton, second by Sarah Gormley. Accept adding 11-12 age group long distance event to LCM State Champs and NM AG Champs.

Motion passes unanimously.

9. Adjournment:

Ken Bernier asked if there was a motion on the floor to adjourn then HOD Meeting.

Motion by Jordyn Wemhoner, second by Linda Corliss. Accept recommendation to adjourn.

Motion passes unanimously.

Meeting Adjourned by Ken Bernier at 2:55pm.