

New Mexico Swimming Board of Directors Meeting (BOD) Minutes



Zoom Meeting
April 11, 2020

1. Roll Call Attendance:

Executive Board of Directors	Committee Chairs, Coordinators
Michelle Wemhoner (General Chair)	Ken Bernier (Officials Chair)
Murray Kelley (Admin Vice Chair)	Not Present (Safety/Disability Chair)
Ken Bernier (Secretary)	Jeremiah Stanton (Equipment Chair)
Linda Corliss (Treasurer)	Joe Wemhoner (Nominations Chair)
Aimee Dunavant (Age Group Vice Chair)	Vacant (Camps Coordinator, Swim-a-Thon Chair, Athlete Members)
Janet Lyon - Huffman (Finance Vice Chair)	Andrea Campbell (Safe Sport/Records/Top10 Tabulator)
Jordyn Wemhoner (Senior Athlete Rep.)	Doug Forbes (Diversity/Inclusion Chair)
Camden Fouser (Junior Athlete Representative)	Lee Taylor (TPC Chair)
Sarah Gormley (Athlete at Large)	Staff
Vacant (Coach Representative)	Kathy Beudet (NMSI Office Manager - Registrations/Sanctions)

Missing Members: Vickie Fellows (Program Operations Chair), Mike McCluhan (Club Development Liaison).

Guests: John Butcher, Gordy Westerberg, Jack Feely, Craig Mallert, Daryl Wells.

Meeting Called to Order at 10:00am by Ken Bernier (Secretary). Michell Wemhoner opened discussion regarding total members present and absent from BOD/HOD Meeting to ensure NMSI had a Quorum to complete the scheduled BOD/HOD Meeting. The numbers present satisfied the Quorum requirements under Rule 605.12 of USAS By-Laws.

2. Reading, correction, adoption to October 13, 2019 minutes.

Michelle Wemhoner opened the meeting and stated that the meeting agenda and all information for the meeting could be located at the NM Swimming web under the LSC Meeting Tab and Google Drive area provided prior to the meeting.

Michelle addressed the October 2019 Minutes and indicated there were no corrections. Michelle asked if there was a motion on the floor to adopt and approve the October 13, 2019 BOD/HOD Minutes - including all reports.

Motion by Jordyn Wemhoner, second by Andrea Campbell. Accept BOD/HOD minutes from October 13, 2019 meeting.

Motion passes unanimously.

3. Reports of Executive Committee Officers.

1. General Chair Report (Michelle Wemhoner)
 1. Michelle provided an overview of the COVID-19 Relief Fund from NM Swimming to individual teams submitting requests for funds.
2. Treasurer and Finance Vice Report (Linda Corliss & Janet Lyon - Huffman)
 1. Linda discussed that very few athlete and officials travel reimbursement requests were submitted due to COVID. The only requests for athlete and official reimbursements came from Winter Junior Nationals and NM AG Champs.
 2. Net income since last BOD/HOD Meeting was \$25K as illustrated in reports provided.
 3. Meet Waiver Athletes shows 14 Outreach athletes and 17 Elite Athletes as provided in the report.
3. Admin Vice Chair Report (Murray Kelley)
 1. Murray completed the audit of existing LSC Awards in the storage locker and ordered all medals and ribbons needed through calendar year 2020.
 2. An inventory of LSC Awards totals and remaining swim caps was provided in the report provided.
4. Age Group Vice Chair Report (Aimee Dunavant) - *no report*
5. Senior Vice Chair (vacant) - *no report*
6. Secretary (Ken Bernier). Minutes will be completed as late as possible to include new information regarding meet cancellations and COVID updates.
7. Program Operations (Vickie Fellows) - *no report*
8. Coach Representative (Gordy Westerberg). Voted in as of May 6, 2020 after BOD/HOD Meeting.

Motion by Andrea Campbell, second by Linda Corliss. Accept executive committee officer reports.

Motion passes unanimously.

4. Reports of Coordinators and Chairs

1. Officials Chair (Ken Bernier)
 1. USA Swimming will waive the recertifications of N2/N3 until a time to be determined due to the COVID-19 outbreak and cancellation of swim meets.
 2. Discussed how Alaska LSC conducts Virtual Meets. A set of USA Swimming certified officials are required at all pools when virtual meets are conducted.
2. Staff – Office Manager Report (Kathy Beaudet)
 1. Sanction report highlights that there are very few Flexible Memberships being

processed in NMSI.

2. Kathy provided a report with all active athletes for every team in report provided.
3. Technical Planning Committee (Lee Taylor)
 1. Lee discussed the meeting notes from the 3/8/20 TPC Meeting as indicated in the report provided.
 2. There will not be a coach clinic this year.
 3. Discussion around 10-meet rule during short course season. Committee will consist of Andrea Campbell, Camden Fouser, John Butcher, Ken Bernier and Jeremiah Stanton).
 4. TPC recommends creating a Google Group for mass emails to all coaches.
 5. TPC recommending AG Champs 1-8th place medals to ribbons.
 6. TPC recommends that we allow NMAA/HS Swim times as USA Swimming qualifying times.
4. Diversity and Inclusion (Doug Forbes).
 1. NM Diversity Camp has been moved from 04/11/20 to 09/12/20 due to COVID-19.
 2. WZ Diversity Camp has been delayed until further notice due to COVID-19.
5. Safe Sport (Andrea Campbell)
 1. One concern being addressed that was submitted to USA Swimming.
 2. Reminder that athletes who are 18 and getting ready to turn 19, must complete athlete protection training if they are planning to continue swimming after turning 19.
6. Program Operations Report (Vickie Fellows) ***no report***
7. Records/Top 10 Tabulator/National Times Report (Andrea Campbell)
 1. There is one team in the USA Swimming National Times report that has a swim in holding tank due to APT issues.
 2. Ensure that Meet Referees, Admin Officials and Meet Directors are completing due diligence after every meet to ensure that swimmers have correct times and that there are not errors regarding times achieved prior to submitted the results to USA swimming.
 3. USA Swimming has asked that all meets be listed as follows: Year-LSC-Meet Name.
8. Championship Meet (TBD) ***no report***
9. Club Development, Computer, Equipment, Camps, Swim-a-thon. ***no reports***

Motion by Lee Taylor, second by Linda Corliss. Accept Coordinator and Chair reports.

Motion passes unanimously.

5. Unfinished Business

1. Technical swimming suits for athletes will be banned in accordance with USAS Rules and Regulations effective September 1, 2020. More guidance will be provided in the months ahead from USA Swimming.
- 2 AG Zones Yellow Shirt Payment was brought up by Daryl Wells regarding a printing flaw on yellow shorts that were ordered for the AG Zones team. Apparently, the shirts did not meet the expectations but were accepted and not returned. The shirts were produced/manufactured by Jeremiah Stanton. The result is that Jeremiah Stanton will receive payment for the shirts accepted by the AG Zones team.

6. New business (COVID-19 Initial Grant Overview)

1. NM Swimming will provide \$20 per active swimmers as of March 31, 2020 for each team submitting the Initial Grant Paperwork.
2. COVID-19 Initial Grant subcommittee consisted of Michelle Wemhoner, Janet Lyon – Huffman, Ken Bernier, Aimee Dunavant and Sarah Gormley.
3. Request that each team requesting grant aid from NM Swimming has been engaged in BOD/HOD Meetings and/or have attended one of the five championship meets within the past year. These are new requirements being added to the initial grant overview link provided on the NM Swimming web site.

Motion by John Butcher, second by Michelle Wemhoner. Add paragraph 3 to eligibility requirements.

Motion passes unanimously.

Motion by Murray Kelley, second by Andrea Campbell. Approve COVID-19 Initial Grant Aid to teams requesting from NM Swimming.

Motion passes 9 approved and 1 opposed.

4. Meets that were already sanctioned prior to USA Swimming Canceling all meets through May 31, 2020. Will money be given back to teams that had sanctioned meets scheduled?

Motion by Andrea Campbell, second by John Butcher. Add paragraph 3 to eligibility requirements.

Motion passes unanimously.

7. Elections:

Secretary: Andrea Campbell has been nominated.

Finance: No volunteers

General: Murray Kelley has been nominated.

Admin Vice: May be an issue if vacated by Murray Kelley.

Motion by Ken Bernier, second by John Butcher. Move nominations to HOD.

Motion passes unanimously.

8. Resolutions and Orders (Proposals):

1. *Update Appendix A-9 Form in Rules and Regulations.*

1. Michelle and Linda showed the new form as illustrated in the reports.

Motion by Linda Corliss, second by Ken Bernier. Accept and advance to House of Delegates Meeting.

Motion passes unanimously.

9. Alibis:

1. June 6, 2020 (Next COVID-19 Grant BOD Meeting).
2. August 29, 2020 (Tentative Date for next BOD/HOD Meeting).

10. Adjournment:

Ken Bernier asked if there was a motion on the floor to adjourn the BOD Meeting.

Motion by Lee Taylor, second by Andrea Campbell. Accept recommendation to adjourn.

Motion passes unanimously.

Meeting Adjourned by Ken Bernier at 1:22pm.