

New Mexico Swimming Board of Directors Meeting (BOD) Minutes



Zoom Meeting
July 19, 2020

1. Roll Call Attendance:

Executive Board of Directors	Committee Chairs, Coordinators
Michelle Wemhoner (General Chair)	Ken Bernier (Officials Chair)
Murray Kelley (Admin Vice Chair)	Not Present (Safety/Disability Chair)
Ken Bernier (Secretary)	Not Present (Equipment Chair)
Linda Corliss (Treasurer)	Joe Wemhoner (Nominations Chair)
Aimee Dunavant (Age Group Vice Chair)	Vacant (Camps Coordinator, Swim-a-Thon Chair, Athlete Members)
Janet Lyon - Huffman (Finance Vice Chair)	Not Present (Safe Sport/Records/Top10 Tabulator)
Jordyn Wemhoner (Senior Athlete Rep.)	Doug Forbes (Diversity/Inclusion Chair)
Not Present (Junior Athlete Representative)	Lee Taylor (TPC Chair)
Not Present (Athlete at Large)	John Butcher (Open Water Chair)
Gordy Westerberg (Coach Representative)	Kathy Beaudet (NMSI Office Manager - Registrations/Sanctions)

Missing Members: Vickie Fellows (Program Operations Chair), Mike McCluhan (Club Development Liaison), Camden Fouser (Junior Athlete Representative) Sarah Gormley (Athlete at Large).

Guests: Jack Feely, Daryl Wells, Allison Bernier, Daniel France, Jeanette Skow.

Meeting Called to Order at 1:00pm by Murray Kelley (Admin Vice Chair). Murray Kelley and Michell Wemhoner opened discussion regarding total members present and absent from BOD/HOD Meeting to ensure NMSI had a Quorum to complete the scheduled BOD/HOD Meeting. The numbers present satisfied the Quorum requirements under Rule 605.12 of USA Swimming By-Laws. Jeanette Skow from Las Cruces was asked to introduce herself to the NM Swimming BOD. Jeanette discussed the many years being involved with USA Swimming and was welcomed by all.

2. Reading, correction, adoption to May 30, 2020 minutes.

Michelle Wemhoner opened the meeting and stated that the meeting agenda and all information for the meeting could be located at the NM Swimming web under the LSC Meeting Tab and Google Drive area provided prior to the meeting.

Murray and Michelle addressed the May 30, 2020 Minutes and indicated there was one correction regarding the Age Group Coach of the Year Award to reflect the naming of the award to the Shea Djang Age Group Coach of the Year Award. Removal of Betsy Patterson was removed from the May 30, 2020 Minutes. The Rules and Regulations located on page 39, para 18.7 did not have a name associated with the award previously. Ken was asked to read the May 30, 2020 minutes during the Zoom Meeting and that was completed. Michelle asked if there was a motion on the floor to adopt and approve the May 30, 2020 BOD/HOD Minutes - including all reports.

Motion by Murray Kelley, second by Gordy Westerberg. Accept BOD/HOD minutes from May 30, 2020 meeting as amended.

Motion passes unanimously.

3. Reports of Executive Committee Officers.

1. General Chair Report (Michelle Wemhoner)
 1. Michelle discussed that there is possible spam going to her gmail account from outside the United States and to be aware of this since many email addresses are posted on the NMSI website.
2. Treasurer and Finance Vice Report (Linda Corliss & Janet Lyon - Huffman)
 1. Reports emailed to Murray at beginning of BOD Meeting.
 2. COVID-19 Round 2 checks sent out on June 20, 2020 totaling \$15,960. COVID-19 grant money has totaled \$41,360 to date.
 3. Sanctions and registrations paid to NMSI will be reimbursed by the end of the budget cycle.
 4. There is a reported loss of \$12K during FY20.
 5. There is \$160K remaining in the General Fund.
 6. Kathy Beaudet's staff position is coming up for renewal and will be discussed under New Business.
3. Admin Vice Chair Report (Murray Kelley)
 1. Murray discussed AG Champs awards and ribbons.
 2. There is remaining money to proceed.
4. Age Group Vice Chair Report (Aimee Dunavant) - *no report*
5. Senior Vice Chair (Jeremiah Stanton) - *no report*
6. Secretary (Ken Bernier). Minutes will be completed as late as possible to include new information regarding meet cancellations and COVID updates. It is more difficult keeping track of who is talking and who is voting so we need to make sure everything is closed prior to moving on to the next agenda item. New proposals shall be turned in prior to the beginning of the BOD Meetings so BOD members may have adequate time to review new proposals prior to New Business items being presented.
7. Program Operations (Vickie Fellows) - *no report*
8. Coach Representative (Gordy Westerberg).
 1. Discussed the acceptance of High School times for entry times into the NM Swimming Short Course State Championships.
 2. Discussed NMAA position for beginning High School Swimming on January 4, 2021.
 3. Discussed High School Varsity State Champs being held on March 13, 2021 and March 20, 2021. The top 16 Girls and Boys individual and Top 16 relay qualifiers will compete

- at a Timed Finals events on two separate Saturdays. As of this meeting, the girls and boys will be separated on different weekends. More information to follow as the High School year progresses.
2. Discussed NMAA position for beginning High School Swimming season during Fall instead of Winter beginning the 2021-2022 school year. More discussions will be taking place regarding this new item by NMAA.

Motion by Jordyn Wemhoner, second by Ken Bernier. Accept executive committee officer reports.

Motion passes unanimously.

4. Reports of Coordinators and Chairs

1. Governance Committee (Jeanette Skow)
 1. Discussed General Chair requirement to include new members on a committee and how to vote new members in by six votes.
 2. Discussed how there is a need for a non-athlete representative to be on the committee. Search will continue for this person in the future.
 3. Discussed how the USA Swimming By-Laws only mentions that the General Chair may not be on the Governance Committee.
 4. Discussed members on the Governance Committee as follows: Jeanette Skow, Daniel France, Sarah Gormley, Andrea Campbell, Gordy Westerberg, Mary Olvera and Ethan Manske.

Motion by Gordy Westerberg, second by Aimee Dunavant. Move to HOD for further discussions.

Motion passes unanimously.

2. Officials Chair (Ken Bernier)
 1. USA Swimming has another new website and retrieving information in OTS is a bit more difficult.
 2. Discussed how USA Swimming will begin sanctioning swim meets beginning August 1, 2020.
 3. Due to COVID-19, teams within the NM Swimming LSC may request support from the Officials Chair if swim events are being planned for future dates. A minimum of four USA Swimming certified officials are required for a USA Swimming sanctioned swim meet.
3. Staff – Office Manager Sanctions and Membership Reports (Kathy Beaudet) *no reports*
4. Technical Planning Committee (Lee Taylor)
 1. Discussed how LSC Meets may be sanctioned and counted in USA Swims when teams in an LSC or close to another LSC attend those meets (must be pre-seeded, cannot have deck-entries, must use a standardized template for meet sanctions).
 2. There may be pools open for various types of meets beginning September 2020.
 3. Los Alamos and Clovis are looking at possible dual meets or team meets in September 2020.
 4. Lee, Murray and Kathy will have a follow-on meeting to discuss a sanction template.
5. Open Water Committee (John Butcher)

1. John has been trying to get hold of the Western Zone Open Water Champs Meet Director, John Kinross from Sandpiper, to find out if it has been cancelled. USA Swimming announced the cancellation of this meet after the BOD Meeting.
2. No decision by USA Swimming about holding Junior National Open Water and National Open Water Championships that were postponed in April 2020.
6. Diversity and Inclusion (Doug Forbes) - *no report*
7. Safe Sport (Andrea Campbell) - *no report*
8. Program Operations Report (Vickie Fellows) - *no report*
9. Records/Top 10 Tabulator/National Times Report (Andrea Campbell) - *no report*
10. Championship Meet (TBD) - *no report*
11. Club Development, Computer, Equipment, Camps, Swim-a-thon. *no report*

Motion by Lee Taylor, second by Murray Kelley. Accept Coordinator and Chair reports.

Motion passes unanimously.

5. Unfinished Business

1. Technical swimsuits for 12-year old and younger athletes will be banned in accordance with USA Swimming Rules and Regulations effective September 1, 2020. See the following URL for further details:
<https://www.usaswimming.org/docs/default-source/usas-convention/2018-convention/tech-suit---overview-from-agd.pdf>
2. NMSI has paid to move the trailer to storage. NMSI will move the existing storage shed to the new storage shed. The new storage shed will fit all the equipment and trailer that will be moved from the Larry Walkup Pool in Los Alamos.
3. Stick with the plan to have Jeremiah move the trailer from Los Alamos. Jeremiah will work with Mark at Los Alamos for a time and move the trailer. Murray will get hold of Global Storage in Albuquerque to move the equipment from the old storage shed to the new equipment storage shed. Ken and others offered Murray help to make this happen.

Motion by Lee Taylor, second by Murray Kelley. Accept movement of trailer from Los Alamos and move everything into the new storage locker.

Motion passes unanimously.

6. New business

1. Age Group Zones Speedo Contract will be tabled until next BOD Meeting.
2. Gordy proposed a waiver for team late fees due to COVID-19. Various ideas were discussed regarding alleviation of late fee fines until the end of the calendar year to a ramping down of fines from October 31, 2020 (\$100), November 30, 2020 (\$150), December 31, 2020 (\$250) and January 1, 2021 (\$250). No decision was reached and will require a procedural vote to change.

Motion by Linda Corliss, second by Ken Bernier. Accept and advance to House of Delegates Meeting for procedural vote change.

Motion passes unanimously.

3. Kathy Beaudet will remain as a paid staff member with NMSI until the next HOD.

7. Elections:

Secretary: Jeanette Skow has been nominated.

Finance Vice Chair: Janet Lyon-Huffman will remain as Interim through October 2020.

Admin Vice Chair: Andrea Campbell has been nominated.

Camps Chair: Next BOD Meeting

Swim-a-thon Chair: Has been removed.

Motion by Gordy Westerberg, second by Murray Kelley. Move nominations to HOD.

Motion passes unanimously.

8. Resolutions and Orders (Proposals):

Nothing new.

9. Alibis:

1. August 29, 2020 (HOD Meeting at 1:00pm)

2. October 18, 2020 (BOD Meeting at 1:00pm)

10. Adjournment:

Ken Bernier asked if there was a motion on the floor to adjourn the BOD Meeting.

Motion by Gordy Westerberg, second by Linda Corliss. Accept recommendation to adjourn.

Motion passes unanimously.

Meeting Adjourned by Ken Bernier at 3:45pm.