

New Mexico Swimming House of Delegates Meeting (HOD) Minutes



Zoom Meeting
April 11, 2020

1. Roll Call Attendance:

Executive Board of Directors	Committee Chairs, Coordinators
Michelle Wemhoner (General Chair)	Ken Bernier (Officials Chair)
Murray Kelley (Admin Vice Chair)	Not Present (Safety/Disability Chair)
Ken Bernier (Secretary)	Jeremiah Stanton (Equipment Chair)
Linda Corliss (Treasurer)	Joe Wemhoner (Nominations Chair)
Aimee Dunavant (Age Group Vice Chair)	Vacant (Camps Coordinator, Swim-a-Thon Chair, Athlete Members)
Janet Lyon - Huffman (Finance Vice Chair)	Andrea Campbell (Safe Sport/Records/Top10 Tabulator)
Jordyn Wemhoner (Senior Athlete Rep.)	Doug Forbes (Diversity/Inclusion Chair)
Camden Fouser (Junior Athlete Representative)	Lee Taylor (TPC Chair)
Sarah Gormley (Athlete at Large)	Staff
Vacant (Coach Representative)	Kathy Beaudet (NMSI Office Manager - Registrations/Sanctions)

Missing Members: Vickie Fellows (Program Operations Chair), Mike McCluhan (Club Development Liaison).

Guests: John Butcher, Gordy Westerberg, Jack Feely, Craig Mallert, Daryl Wells.

Meeting Called to Order at 1:30pm by Ken Bernier (Secretary). Michelle read the NMSI Vision Statement and Mission Statement to all present. Michelle stated that votes on Officer Reports and Chair/Committee Reports shall be taken at the completion of the report presentations.

2. Reading, correction, adoption to October 13, 2019 minutes. Michelle Wemhoner opened the meeting by presenting the HOD agenda through a presentation device for all in attendance. Michelle also stated that the meeting agenda and all information for the meeting could be located at the NM Swimming web under the LSC Meeting Tab and Google Drive area provided prior to the meeting.

Michelle addressed the October 2019 Minutes and indicated there were no corrections. Michelle asked if there was a motion on the floor to adopt and approve the October 13, 2019 BOD/HOD Minutes - including all reports.

Motion by Andrea Campbell, second by Janet Lyon-Huffman. Accept BOD/HOD minutes from October 13, 2019 meeting.

Motion passes unanimously.

3. Reports of Executive Committee Officers.

1. General Chair Report (Michelle Wemhoner)
 1. Michelle provided an overview of the COVID-19 Relief Fund from NM Swimming to individual teams submitting requests for funds.
2. Treasurer and Finance Vice Report (Linda Corliss & Janet Lyon - Huffman)
 1. Linda discussed that very few athlete and officials travel reimbursement requests were submitted due to COVID. The only requests for athlete and official reimbursements came from Winter Junior Nationals and NM AG Champs.
 2. Net income since last BOD/HOD Meeting was \$25K as illustrated in reports provided.
 3. Meet Waiver Athletes shows 14 Outreach athletes and 17 Elite Athletes as provided in the report.
3. Admin Vice Chair Report (Murray Kelley)
 1. Murray completed the audit of existing LSC Awards in the storage locker and ordered all medals and ribbons needed through calendar year 2020.
 2. An inventory of LSC Awards totals and remaining swim caps was provided in the report provided.
4. Age Group Vice Chair Report (Aimee Dunavant)
 1. Aimee has selected Daryl Wells as the AG Zones Head Coach if the swim meet occurs.
 2. After BOD/HOD Meeting USA Swimming sent a notification that all AG Zone Competitions will be canceled for 2020.
5. Senior Vice Chair (vacant) - *no report*
6. Secretary (Ken Bernier). Minutes will be completed as late as possible to include new information regarding meet cancellations and COVID updates.
7. Program Operations (Vickie Fellows) - *no report*
8. Coach Representative (Gordy Westerberg). Voted in as of May 6, 2020 after BOD/HOD Meeting took place.

Motion by Aimee Dunavant, second by Linda Corliss. Accept executive committee officer reports.

Motion passes unanimously.

4. Reports of Coordinators and Chairs

1. Officials Chair (Ken Bernier)
 1. USA Swimming will waive the recertifications of N2/N3 until a time to be determined due to the COVID-19 outbreak and cancellation of swim meets.
 2. Discussed how Alaska LSC conducts Virtual Meets. A set of USA Swimming certified officials are required at all pools when virtual meets are conducted.
2. Staff – Office Manager Report (Kathy Beaudet)
 1. Sanction report highlights that there are very few Flexible Memberships being processed in NMSI.
 2. Kathy provided a report with all active athletes for every team in report provided.
3. Technical Planning Committee (Lee Taylor)
 1. Lee discussed the meeting notes from the 3/8/20 TPC Meeting as indicated in the report provided.
 2. There will not be a coach clinic this year.
 3. Discussion around 10-meet rule during short course season. Committee will consist of Andrea Campbell, Camden Fouser, John Butcher, Ken Bernier and Jeremiah Stanton).
 4. TPC recommends creating a Google Group for mass emails to all coaches.
 5. TPC recommending AG Champs 1-8th place medals to ribbons.

Motion by Andrea Campbell, second by Lee Taylor. Replace medals with ribbons at future NM AG Championship Meet.

Motion passes unanimously.

6. TPC recommends that we allow NMAA/HS Swim times as USA Swimming qualifying times. A committee was formed to include all members listed in BOD Minutes.
7. NM AG Champ Meet format change was discussed for prelim/finals on Sat/Sun and Timed Finals for long distance events on Friday.

Motion by Jordyn Wemhoner, second by Aimee Dunavant. Accept changes to NM AG Champs format immediately.

Motion passes unanimously.

8. TPC states that SFAC is the sole host bidder for Summer B Champs (July 2020).

Motion by Jordyn Wemhoner, second by Ken Bernier. Accept SFAC bid to host Summer B Champs in July 2020.

Motion passes unanimously.

9. TPC states that TAOS and DUKE bid to host Short Course B Champs (February 2021) and that TAOS won a virtual vote to host Short Course B Champs (February 2021). SFAC has accepted the bid to host Short Course State Champs in March 2021 and CAQ will host the NM AG Champs in December 2020.

Motion by Lee Taylor, second by Linda Corliss. Accept all bids to host Championship Meets in para. 4.3.9.

Motion passes unanimously.

4. Diversity and Inclusion (Doug Forbes).
 1. NM Diversity Camp has been moved from 04/11/20 to 09/12/20 due to COVID-19.
 2. WZ Diversity Camp has been delayed until further notice due to COVID-19.
5. Safe Sport (Andrea Campbell)
 1. One concern being addressed that was submitted to USA Swimming.
 2. Reminder that athletes who are 18 and getting ready to turn 19, must complete athlete protection training if they are planning to continue swimming after turning 19. Jordyn will contact athletes to let everyone know of this rule.
6. Program Operations Report (Vickie Fellows) *no report*
7. Records/Top 10 Tabulator/National Times Report (Andrea Campbell)
 1. There is one team in the USA Swimming National Times report that has a swim in holding tank due to APT issues.
 2. Ensure that Meet Referees, Admin Officials and Meet Directors are completing due diligence after every meet to ensure that swimmers have correct times and that there are not errors regarding times achieved prior to submitted the results to USA swimming.
 3. USA Swimming has asked that all meets be listed as follows: Year-LSC-Meet Name.
8. Equipment Chair (Jeremiah Stanton)
 1. Discussed place to rent real estate or storage locker for trailer/equipment that is being stored at Los Alamos right now.
 2. Jeremiah discussed the possibility of renting NM Swimming equipment to High School, Sundance swimming and/or other swim clubs.
 3. Storage unit (upgrade rental unit).

Motion by Gordy Westerberg, second by Jordyn Wemhoner. Accept storage unit and upgrade rental unit.

Motion passes unanimously.

9. Championship Meet (TBD) *no report*
10. Club Development, Computer, Equipment, Camps, Swim-a-thon. *no reports*

Motion by Aimee Dunavant, second by Linda Corliss. Accept Coordinator and Chair reports.

Motion passes unanimously.

5. Unfinished Business

1. Technical swimming suits for athletes will be banned in accordance with USAS Rules and Regulations effective September 1, 2020. More guidance will be provided in the months ahead from USA Swimming.
- 2 AG Zones Yellow Shirt Payment was brought up by Daryl Wells regarding a printing flaw on yellow shorts that were ordered for the AG Zones team. Apparently, the shirts did not meet the expectations but were accepted and not returned. The shirts were

produced/manufactured by Jeremiah Stanton. The result is that Jeremiah Stanton will receive payment for the shirts accepted by the AG Zones team.

Motion by Linda Corliss, second by Doug Forbes. Provide payment to Jeremiah Stanton for 2019 Western AG Zones shirts produced for NM AG Zones Team.

Motion passes unanimously.

6. New business (COVID-19 Initial Grant Overview)

1. NM Swimming will provide \$20 per active swimmer as of March 31, 2020 for each team submitting the Initial Grant Paperwork with eligibility requirements approved in the BOD meeting on April 11, 2020.
2. Approximately \$35K of grant money will be provided to the various teams across the LSC if all teams apply for the COVID-19 Initial Grant.
3. COVID-19 Initial Grant Application form will be posted on the NM Swimming web site and the form is very small and easy to complete.

Motion by Murray Kelley, second by Aimee Dunavant. Provide COVID-19 Initial Grant Money to teams in the NM LSC.

Motion passes. 9 approve and 1 oppose.

4. Meets that were already sanctioned prior to USA Swimming Canceling all meets through May 31, 2020. Will money be given back to teams that had sanctioned meets scheduled?

Motion by Aimee Dunavant, second by Ken Bernier. Reimbursement will be provided to those that had USA Swimming sanctioned meets approved prior to removal of sanctions until at least May 31, 2020.

Motion passes unanimously.

7. Elections:

Secretary: Andrea Campbell has been nominated.

Motion by Murray Kelley, second by Linda Corliss. Elect Andrea Campbell as the NM Swimming Secretary effective 09/01/2020.

Motion passes unanimously.

Finance Vice Chair: No volunteers

Motion by Janet Lyon-Huffman, second by Linda Corliss. Nominate and Select a NM Swimming Finance Vice Chair at the June 2020 Meeting so a new person can fill the vacated position on 09/01/2020.

Motion passes unanimously.

General Chair: Murray Kelley has been nominated.

Motion by Janet Lyon-Huffman, second by Linda Corliss. Elect Murray Kelley as the NM Swimming General Chair effective 09/01/2020.

Motion passes unanimously.

Senior Vice Chair: Jeremiah Stanton has been nominated to fill a vacated position.

Motion by Murray Kelley, second by Linda Corliss. Elect Jeremiah Stanton as the NM Swimming Senior Vice Chair effective immediately.

Motion passes unanimously.

Admin Vice Chair: Position vacated because Murray Kelley was elected as General Chair.

Motion by Janet Lyon-Huffman, second by Linda Corliss. Nominate and Select a NM Swimming Admin Vice Chair at the June 2020 Meeting so a new person can fill the vacated position on 09/01/2020.

Motion passes unanimously

Coaches Chair: Gordy Westerberg nominated on May 6, 2020 Zoom Meeting after HOD.

Motion by Aimee Dunavant, second by Ken Bernier. Elect Gordy Westerberg as the NM Swimming Coaches Chair effective immediately.

Motion passes unanimously.

8. Resolutions and Orders (Proposals):

1. *Update Appendix A-9 Form in Rules and regulations.*

1. Michelle and Linda showed the new form as illustrated in the reports.

Motion by Linda Corliss, second by Ken Bernier. Accept Appendix A-9 Form as presented and update NM Swimming Rules and Regulations to reflect change.

Motion passes unanimously.

2. Revise Section 9.8 Championship scheduling in NM Swimming Rules and Regulations. Add the following sentence to section 9.8: *B Champs and AG Champs can conflict with National level and Sectional level Meets.*

Motion by Jordyn Wemhoner, second by Andrea Campbell. Accept Section 9.8 revision as presented and update NM Swimming Rules and Regulations to reflect change.

Motion passes. 9 approve and 1 oppose.

9. Alibis:

1. June 6, 2020 (Next COVID-19 Grant BOD Meeting).

2. August 29, 2020 (Tentative Date for next BOD/HOD Meeting).

3. Governance Committee will be created with the help of Joe Wemhoner and Murray Kelley.

Committee will consist of Andrea Campbell, Craig Mallert, Mary Jane Parks, Sarah Gormley, and volunteer parents.

10. Adjournment:

Ken Bernier asked if there was a motion on the floor to adjourn the HOD Meeting.

Motion by Aimee Dunavant, second by Jordyn Wemhoner. Accept recommendation to adjourn.

Motion passes unanimously.

Meeting Adjourned by Ken Bernier at 2:55pm.