

New Mexico Swimming House of Delegates Meeting (HOD) Minutes



Albuquerque Academy West Dining Hall
April 13, 2019

1. Roll Call Attendance:

Executive Board of Directors	Committee Chairs and Coordinators
Michelle Wemhoner (General Chair)	Lori Onsaе (Officials Chair)
Jeremiah Stanton (Admin Vice Chair) Program Operations Chair)	Deborah Kruhm (Registration Chair) (Sanctions Chair) (Safety/Disability Chair)
Ken Bernier (Secretary)	Tom Cyprus (Computer Chair)
Linda Corliss (Treasurer)	Andrea Campbell (Records/Top10 Tabulator)
Janet-Lyon Huffman (Finance Vice Chair)	*Mike McCluhan (Club Development Liaison)
Vacant (Senior Vice Chair)	John Butcher (Camps Coordinator, Swim-a- Thon Chair, Athlete Members)
Daryl Wells (Age Group Chair)	Joe Wemhoner (Nominations Chair)
Aimee Dunavant (Coach Representative)	
Davin Ruggles (Senior Athlete Rep.)	
Jordyn Wemhoner (Junior Athlete Rep.)	

* Call in via Zoom

Missing Members: Doug Forbes (Diversity/Inclusion Chair).

Guests: Daniel France, Vicki Fellows, Lee Taylor, Mark Scott, Murray Kelley, Tyler Kelly, Brandi Nolen, Elizabeth Brown.

Meeting Called to Order at 2:55pm by Ken Bernier (Secretary).

2. Reading, correction, adoption to January 2019 minutes.

Michelle addressed the January 2019 Minutes and indicated that there were no corrections. Michelle asked if there was a motion on the floor to adopt and approve the January 6, 2019 HOD Meeting Minutes.

Motion by Tom Cyprus, second by Jordyn Wemhoner. Accept HOD minutes from January 6, 2019 meeting.

Motion passes unanimously.

3. Reports of Executive Committee Officers.

1. Finance Vice Chair and Treasurer Report (Janet Lyon-Huffman and Linda Corliss)
 1. Janet provided an update to the Swim Meet Income spreadsheet. After the BOD Meeting, RACE-MAKO paid \$7750 dollars owed for the B League #1 and Short Course State Championships meets.
 2. Updated totals to the Swim Meet Income spreadsheet will be sent to the BOD/HOD completed.
 3. Linda settled the 2018/2019 short course yard season travel reimbursements after the BOD Meeting. One athlete did not meet the requirement for reimbursement. Sefilina Maile will not be reimbursed travel because she did not meet the eligibility criteria of residing in the New Mexico LSC for one year.
 4. Ming Lo from Los Alamos Aquatomics was added to the travel reimbursement spreadsheet because the reimbursement form was received before the 30-day requirement for reimbursement expired.
 5. Jack Hoagland and Kendell Southwell will be reimbursed for the 2018/2019 short course yard season for Winter Junior Nationals in 12/18 because the tardy registration paperwork received for the 2019 Calendar Year is for the subsequent season(s) as a result of registering late. Jack and Kendall will not be reimbursed for the seasons affected due to late registration for Calendar Year 2019.

Motion by Tom Cyprus, second by Jordyn Wemhoner. Accept travel reimbursement costs of \$14,026.72 and accept additional travel reimbursements meeting the criteria in the NMSI Rules and Regulations for the 2018/2019 short course yard season.

Motion passes unanimously.

Motion by Daryl Wells, second by Jordyn Wemhoner. Accept Reports from Officers.

Motion passes unanimously.

4. Reports of Coordinators and Chairs

1. Membership Report (Deborah Kruhm)

Deborah and Vicki discussed the registration process through Team Unify. Vicki asked if it is still a requirement to provide hard copy now that everything is being done electronically. Deborah explained that hard copy is still required by USA swimming for record keeping of certain things

Motion by Tom Cyprus, second by John Butcher, second by Aimee Dunavant. Proposal to Modify Rule.

Motion passes unanimously.

2. Safety Coordinator (Deborah Kruhm)
 1. Deborah reiterated that it is a requirement to have swimmers enter the pool using a three-point entry. Deborah asked if coaches can communicate this rule with their swimmers to help prevent future accidents.
 2. Deborah also asked if coaches could communicate with their swimmers that they should be entering the pool from the right side of the block.

Motion by Davin Ruggles, second by Aimee Dunavant. Accept Safety Coordinator Report.
Motion passes unanimously.

3. Officials Chair Report (Lori Onsa)
 1. Lori discussed the fact that many officials will be leaving their volunteer positions soon and new officials are required to fill the void.
 2. Lori asked if the new NMSI logo that Daryl has been using is available for new polo shirts. Daryl explained that the design is not trademarked and may be used. However, it would be good to purchase the polo shorts from the New Mexico Swim Gear store set up with the Swim Outlet because they donate 10% back to NM Swimming for all purchases.
 3. Lori continues to work on Officials' job descriptions.

Motion by Janet Lyon-Huffman, second by Aimee Dunavant. Accept Officials Chair Report.
Motion passes unanimously.

4. Technical Planning Chair Report (Jeremiah Stanton)
 1. Jeremiah discussed the Short Course State Championships and how everything went Well with no arguments from those members in attendance.
 2. Super Finals with the top 4 swimmers in heat 1 and swimmers 5-12 in heat 2 posed some challenges to the Admin Officials on the dry side. However, the reception of Super Finals was well received.
 3. Discussion between Daniel France from LCAT Swimming and John Butcher and Tom Cyprus from Charger Aquatics about being able to move Charger Meets in Albuquerque at a different date than the two swim meets that are offered by LCAT every year. Also, Daniel indicated that it would be great if CAQ could allow swimmers to attend both LCAT meets each year. If Charger Aquatics could be flexible with their dates, it would help out LCAT tremendously because they have fewer swimmers attending every season and they are a small club.
 4. Tom Cyprus from Charger Aquatics made an on the spot decision to change the CAQ Decathlon Meet to the first weekend in October so that the LCAT Pecan Classic can be attended by more swimmers from the Albuquerque Metro area the last weekend of September 2019.
 5. Bids for the 2018/2019 Short Course Yard Season:
 1. NMAG Championships (December 2019): Charger Aquatics only team putting in bid.

Motion by Jordyn Wemhoner, second by Davin Ruggles. Accept CAQ to host December 2019 NMAG Championships at Albuquerque Academy.

Motion passes unanimously.

2. B Series Championships (Feb/Mar 2020): DUKE only team putting in bid.
Discussion on if the dates should change since they host the weekend after High School State Championships.

Motion by Janet Lyon-Huffman, second by Aimee Dunavant. Accept DUKE to host March 2019 B League Championships and consider changing date in March 2020.

Motion passes unanimously.

3. Short Course State Championships (March 2020): Bids received from FCAT and RACE/DUKE. Jeremiah opened the discussion from notes received by Mike McCluhan and explained how the FCAT pool is very suitable for a short course champs because they can split up the 50 - meter pool with a bulkhead and have two separate 25 - yard pools (one for competition and one for warm ups and cool downs). Mike was attending from Farmington over the Zoom call in and stated that Farmington would be extremely happy to host the short course champs in March 2020. RACE/DUKE explained that the West Mesa pool has been very good for short course champs. LAA explained they would like to have the meet in Farmington due to being about the same distance for the Los Alamos swimmers. CAQ and LCAT explained that they would take fewer swimmers if FCAT hosted because the meet is close to Sectionals. Andrea brought up the fact that it snowed in Farmington the last time FCAT hosted a short course championship meet. Less meet revenue and less competition were discussed if the meet was held in Farmington instead of Albuquerque. Michelle put closure to the discussion and took a vote to see who wins the bid to host 2020 Short Course Champs. 11 votes for DUKE/RACE and 6 votes for FCAT.

Motion by John Butcher, second by Tom Cyprus. Accept DUKE/RACE to host March 2020 Short Course Championships at West Mesa.

Motion passes unanimously.

Motion by John Butcher, second by Davin Ruggles. Accept Committee and Chair Reports.

Motion passes unanimously.

5. Presentation of Annual Audit

1. Extension for taxes has been filed for July 15, 2019. In-house audit was completed by Janet, Michelle, Aimee and Josh Harlan.
2. On August 31 of every year is when the year end and that is when the LSC needs to work with USA Swimming regarding taxes.
3. Janet has completed an internal audit and there was one minor correction that offset so the Liabilities and Assets match one another in the books.
4. Janet requested to purchase new software to replace what is being used now. A decision between Quicken Journal Entries and Quick Book Pro will be made and Janet was informed to purchase through the budget line.

Motion by Jordyn Wemhoner, second by Aimee Dunavant. Accept Annual Audit items.

Motion passes unanimously.

6. Unfinished Business

1. By Laws Committee is now being spearheaded by Janet Lyon-Huffman and the following

are members of the By-Laws Committee: Michelle Wemhoner, Jeremiah Stanton, Ken Bernier, Davin Ruggles, Jordyn Wemhoner, and Lori Onsaе. Janet will decide on how to conduct future meetings with the By-Law Committee members. Michelle Wemhoner provided a very thorough By-Laws template and indicated that most LSCs reported working on the template for 4 hours and that was a timeframe to shoot for.

2. Vickie Fellows talked about the benefits of having 60 novice swimmers on her team. Vickie asked if Flexible membership is possible effective 09/01/2019.

Motion by Janet Lyon-Huffman, second by Lori Onsaе. Accept Flex membership effective 09/01/2019.

Motion passes with 1 person opposing.

3. New Mexico Swimming Operations Manager job position.
 1. Proceed with the timeline presented to hire new Operations Manager.
 2. Selection committee has been decided in accordance with By-Laws information. Selection Committee will consist of Michelle Wemhoner, Janet Lyon-Huffman, Jeremiah Stanton, Davin Ruggles, Jordyn Wemhoner, John Butcher, Elizabeth Brown, and Lori Onsaе.

7. New business

1. Jane Grosser from USA Swimming has requested to visit NM Swimming to discuss the Strategic Direction of our LSC. Dates provided were August 17-18, 2019 or September 7-8, 2019. If Jane's schedule is not flexible then August 17-18, 2019 will work best. If Jane's schedule is flexible, then August 24-25, 2019 or September 14-15, 2019 is preferable. NMSI Strategic Committee will consist of Michelle Wemhoner, John Butcher and Ken Bernier.

Motion by Lori Onsaе, second by Janet Lyon-Huffman. Accept Strategic Planning Committee members to represent NMSI.

Motion passes unanimously.

2. Due to the costs associated with swim caps, it has been recommended that swimmers start to pay \$5 for the costs of their end of season state championship caps. Currently, state caps for State and B Champs equal approximately \$3,000 dollars per year.

Motion by John Butcher, second by Jordyn Wemhoner. Accept having swimmers pay \$5 for the costs of their state championship caps effective immediately if the swimmer desires a cap. It will not be mandatory for swimmers to buy a state champs cap.

Motion passes. Nine approve and two oppose.

3. Recommendation that the Super Finals at State Champs only have the Top 3 finishers receive Medals. Places 4 through 8 will receive ribbons.

Motion by Vickie Fellows, second by Lori Onsaе. Accept Top 3 receive medals and places 4-8 receive ribbons during 15 and older Super Finals at State Champs.

Motion passes. Nine approve and two oppose.

4. Teams entering unregistered swimmers will start to receive LSC fines. LSC will enforce this rule IAW paragraph 7.9 of NMSI Rules and Regulations.

8. Elections Results effective September 1, 2019:

1. Senior Vice Chair – Daniel France
2. Admin Vice Chair – John Butcher
3. AG Vice Chair – Aimee Dunavant
4. Treasurer - Linda Corliss
5. TPC Chair – Vickie Fellows/Lee Taylor
6. Safety Coordinator – Deborah Kruhm
7. Officials Chair - Ken Bernier
8. Membership/ Registration Administrator - Joe Wemhoner

9. Resolutions and Orders:

1. LSC Mixed Relay NM State and Open Records.

Create a separate hyperlink for the Mixed Relay Records instead of putting the records in both the boy and girl records for Short Course Yard and Long Course Meter. Utilizing this method will alleviate duplicate work by the web master to update and maintain the LSC records on the website.

Motion by Ken Bernier, second by Davin Ruggles. Accept motion and become effective immediately to create a new hyperlink titled Boys and Girls - Mixed Relay Records for SCY/LCM and remove Mixed Relay Records from Girls SCY/LCM and Boys SCY/LCM Records areas of the LSC website.

Motion passed unanimously during BOD Meeting.

2. LSC Open Record.

The amendment to the proposal was finished during the BOD Meeting to create a separate category in our LSC boy and girl hyperlinks to reflect an Open Record category. The Open Record category will allow any swimmer that enters a meet in a Sanctioned New Mexico meet to break the Open Records. The Open Record holders will not receive the NM State Award medal when breaking an Open Record. The Open Record will be established identical to the NM Senior Record and will not have any age group categories other than Open Records.

Friendly Amendment from Andrea Campbell to provide wording that when Open Records are broken there will be no Awards/Medals issued. When an Open Record is broken, the list will be updated but no awards/medals will be issued for the Open Records. Ken accepted the Friendly Amendment.

Motion by John Butcher, second by Aimee Dunavant. Accept motion and become effective September 1, 2019 to create a new hyperlink titled Open Girls – SCY/LCM and Open Boys – SCY/LCM under the appropriate areas of the LSC website. Friendly amendment to allow Open Record categories but there will be no awards/medals issued for breaking the Open Records.

Motion passes unanimously.

3. IMX Awards Review Members

The Admin Vice Chair will be used for checks and balances to ensure that the High IMX Award totals and Marly Pineda High Point Award totals are correct prior to having the awards made at the completion of each season. The Admin Vice Chair will review the IMX point totals prior to having the awards created and presented.

Motion by John Butcher, second by Daryl Wells. Accept to have Admin Vice Chair review IMX High Point Awards and Marly Pineda Long Distance Awards' IMX total points prior to having the awards created each season to ensure swimmers are getting the correct awards with the correct total points on the awards.

Motion passed unanimously during BOD Meeting.

4. Sliding Scale Penalties for Failure to Publish Meet Reports. Change from \$50 to:

Failure to Publish Meet Reports (specifically A-9)

31- 60 days \$100.00

61-90 days \$200.00

91-120 days \$300.00; etc.

Failure to Publish Meet Reports (specifically A-9 for State Championship meets)

31-60 days \$400.00

61-90 days \$500.00

91-120 days \$600.00; etc.

Motion by Linda Corliss, second by Jordyn Wemhoner. Accept to enforce new fines effective immediately.

Motion passes unanimously.

5. Athlete Meet Fee Waivers.

New Mexico Swimming currently uses NCSA Junior National time standards instead of USA Swimming time standards every season to waive swim meet fees for swimmers. It was requested to Table this change proposal and Linda stated no. The discussion continued. A friendly amendment was proposed to leave the NCSA time standards in place for one year instead of implementing new USA Swimming Futures time standards immediately. Linda was called to question and did not accept the friendly amendment.

Motion by Linda Corliss, second by John Butcher. Accept new USA Swimming Futures time standards to replace NCSA Junior National time standards when determining swim meet fee waivers each season. NCSA Junior National time standards will stand.

Motion did not pass. 8 opposed and 7 approved.

6. Athlete Meet Fee Waiver Submission Dates to Treasurer from Coaches.

Linda Corliss requested more information from coaches each season regarding the athletes that meet the NCSA Junior National time standards each season because it becomes very difficult to find the qualified athletes that have the time standards for meet fee waivers. It was determined that coaches from each team will send the LSC Treasurer the names of swimmers meeting the meet fee waiver time standards every season. Ken mentioned that the

current dates for submitting fee waivers each season is January 1 and July 1. Many in attendance did not seem to know this rule with the dates. It was agreed that the dates should change from January 1 and July 1 to coincide with the end of the season. The new dates discussed were April 1 and September 1 each season. John Butcher called the question in approval of change.

Motion by Jordyn Wemhoner, second by Linda Corliss. Accept new dates that coaches will send qualified lists of athletes to the LSC Treasurer every season. Dates for athlete waivers will change from January 1 and July 1 every year to April 1 to September 1 every year.

Motion approved unanimously.

10. Alibis:

During the BOD Meeting, Jeremiah Stanton talked about the 4% increase on paying meet fees with the structure NM Swimming has with PayPal.

Motion to Table Pay Pal Fee Structure approved.

11. Adjournment:

Motion by John Butcher, second by Jordyn Wemhoner. Accept recommendation to adjourn.

Motion passes unanimously.

Meeting Adjourned at 6:35pm.