

New Mexico Swimming House of Delegates Meeting (HOD) Minutes



Zoom Meeting
August 29, 2020

1. Roll Call Attendance:

| Executive Board of Directors | Committee Chairs, Coordinators |
|---|--|
| Murray Kelley (General Chair) | Ken Bernier (Officials Chair) |
| vacant (Admin Vice Chair) | Not Present (Safety/Disability Chair) |
| Ken Bernier (Secretary) | Jeremiah Stanton (Equipment Chair) |
| Linda Corliss (Treasurer) | Not Present (Nominations Chair) |
| Janet Lyon - Huffman (Finance Vice Chair) | Vacant (Camps Coordinator, Swim-a-Thon Chair, Athlete Members) |
| Jeremiah Stanton (Senior Vice Chair) | Andrea Campbell (Safe Sport/Records/Top10 Tabulator) |
| Aimee Dunavant (Age Group Vice Chair) | Open Water Chair (John Butcher) |
| Gordy Westerberg (Coach Representative) | Lee Taylor (TPC Chair) |
| Camden Fouser (Senior Athlete Rep.) | Vickie Fellows (Program Operations Chair) |
| Sarah Gormley (Junior Athlete Representative) | Kathy Beaudet (NMSI Office Manager - Registrations/Sanctions) |

Missing Members: Mike McCluhan (Club Development Liaison), Doug Forbes (Diversity/Inclusion Chair)

Guests: Daryl Wells, Jeanette Skow, Jeff Cotter, Ally Bernier.

Meeting Called to Order at 1:00pm by Murray Kelley (General Chair). Murray read the NMSI Vision Statement and Mission Statement to all present.

2. Reading, correction, adoption to the July 19, 2020 BOD minutes. Murray opened the meeting by presenting the HOD agenda through Zoom for all in attendance. Murray also stated that the meeting agenda and all information for the meeting could be located at the NM Swimming website under the LSC Meeting Tab and Google Drive area provided prior to the meeting.

Ken Bernier read the July 19, 2020 BOD Minutes. Murray asked if there was a motion on the floor to adopt and approve the July 19, 2020 BOD Minutes - including all reports.

Motion by Gordy Westerberg, second by Linda Corliss. Accept BOD minutes from July 19, 2020 meeting.

Motion passes unanimously.

3. Reports of Executive Committee Officers.

1. General Chair Report (Murray Kelley)
 1. Murray addressed the USA Swimming Virtual National Convention slated from September 24-26, 2020. Discussed the options of registering for the virtual sessions and that it would be great to have as many people in NM Swimming sign up this year.
2. Treasurer and Finance Vice Report (Linda Corliss & Janet Lyon-Huffman)
 1. Janet discussed money totals and that the LSC had a \$13K loss which was not bad considering the total amounts for COVID-19 grants.
 2. The Finance Audit Committee will consist of Janet Lyon-Huffman, Linda Corliss, Daryl Wells and Camden Fouser.
 3. Linda reported that the LSC COVID-19 grants totaled \$15,960 and the money was provided out of athlete travel funds.
 4. Linda indicated that August 31, 2020 will close out the Fiscal year. There is a credit balance to be paid to teams by Linda via checks. LCAT (Dan) will need to send Linda information for reimbursement.
 5. Vickie talked about money owed and that Murray and Linda had the information.
 6. Additional discussions revolved around never having the Rules & Regulations updated from previous meetings that raised meet registration fees from \$4 to \$7. Action to retrieve old minutes from Janet and Andrea and revise existing NMSI Rules and regulations.
3. Admin Vice Chair Report (vacant) – *no report*
4. Age Group Vice Chair Report (Aimee Dunavant) – *no report*
5. Senior Vice Chair (Jeremiah Stanton)
 1. Jeremiah will work with athlete representatives to get athlete contact information for NM Swimming.
6. Secretary (Ken Bernier). Ken discussed the USA Swimming back to Competition Plans and that many LSC's have very nice templates. The Maine Swimming website was accessed and a few templates were reviewed.
7. Program Operations (Vickie Fellows) - *no report*
8. Coach Representative (Gordy Westerberg).
 1. NMAA State Champs was briefed with update to allow top 17 boys and girls at state champs instead of top 16. Champs will take place in March 2020 (dates TBD).

2. Carlsbad has Mo Modero as a new coach that is moving from Aggie Outlaws.
3. Sanctions were discussed and what are the different types of meets in our LSC as well as fees associated with each type of swim meet. What is a Time Trial (review NMSI R&R 7.3.1.4)? It was recommended to propose this item during the October 2020 BOD Meeting. Voting would most likely take place via Zoom in a separate meeting or through email.
4. Discussions about waiving various fees. TPC requested information be sent regarding fee waivers and sanction fee structures. Vickie will work on a new proposal for the October 2020 BOD Meeting.

Motion by Gordy Westerberg, second by Daryl Wells. Accept executive committee officer reports.

Motion passes unanimously.

4. Reports of Coordinators and Chairs

1. Officials Chair (Ken Bernier)
 1. USA Swimming will waive the recertifications of N2/N3 until a time to be determined due to the COVID-19 outbreak and cancellation of swim meets.
 2. Meet Referees need to make sure that there is a minimum of 3 USA-S Certified Officials on deck at Virtual Meets. 1 AO, 1 MR/DR, 1 SR. Or, 1 AO that is dual certified as a MR/DR, 1 SR and 1 ST.
2. Staff – Office Manager Report (Kathy Beaudet) - *no report*
3. Technical Planning Committee (Lee Taylor)
 1. Lee discussed that the next TPC meeting will be on Sunday, September 20, 2020.
 2. The meet schedule and types of meets will be discussed at the September meeting.
 3. Lee and Kathy will present the USA-S Sanction template at the next TPC meeting.
4. Diversity and Inclusion (Doug Forbes) - *no report*
5. Safe Sport (Andrea Campbell)
 1. Safe Sport training will be offered by Liz from USA Swimming. This training will be coordinated by Murray and Andrea via Zoom with Liz.
 2. Dan from LCAT discussed his position about a Safe Sport incident to the HOD.
6. Program Operations Report (Vickie Fellows) *no report*
7. Records/Top 10 Tabulator/National Times Report (Andrea Campbell)
 1. Nobody allowed to swim unless they are USA Swimming registered in accordance with Article 202.5.1 USA-S R&R.
 2. Daryl will update NMSI website to add an area where it is easier to access the APT and Concussion Training courses.
8. Equipment Chair (Jeremiah Stanton)
 1. Discussed the condition of the trailer located at Los Alamos. Tires may need to get

- replaced before moving to the Albuquerque Rental Unit.
2. Jeremiah can meet with Mark at Los Alamos Aquatomics or a designated person at a future date TBD.

Motion by Linda Corliss, second by Andrea Campbell. Accept Coordinator and Chair reports.
Motion passes unanimously.

5. Unfinished Business – no unfinished business to discuss.

6. New business

NM Swimming will begin discussions to create a Rules and Regulations Committee.

7. Elections:

Admin Vice Chair: Andrea Campbell has been nominated.

Motion by Murray Kelley, second by Ken Bernier. Elect Andrea Campbell as the NM Swimming Admin Vice Chair effective immediately.

Motion passes unanimously.

Finance Vice Chair: Janet Lyon-Huffman has been nominated.

Motion by Linda Corliss, second by Ken Bernier. Elect Janet Lyon-Huffman as the NM Swimming Finance Vice Chair effective immediately.

Motion passes unanimously.

Secretary: Jeanette Skow has been nominated.

Motion by Murray Kelley, second by Ken Bernier. Elect Jeanette Skow as the NM Swimming Secretary effective immediately.

Motion passes unanimously.

8. Resolutions and Orders (Proposals):

1. Motion to vote on renewal of Office Manager position.

Motion by Daryl Wells, second by Linda Corliss. Reappoint Kathy Beudet and accept renewal of NMSO Office Manager position.

Motion passes unanimously.

2. Allow High School times to qualify for SCY LSC Club State Champs if registered with USA Swimming and revise form to ensure USA Swimming registered in good standing.

Motion by Daryl Wells, second by Gordy Westerberg.

Motion passes unanimously.

9. Alibis:

1. October 18, 2020 at 1pm (Tentative Date for next BOD Meeting).

10. Adjournment:

Murray asked if there was a motion on the floor to adjourn the HOD Meeting.

Motion by Gordy Westerberg, second by Andrea Campbell. Accept recommendation to adjourn.

Motion passes unanimously.

Meeting Adjourned by Ken Bernier at 3:59pm.