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These minutes will be officially approved by the NMSI Board of Directors at its next meeting in April 2023



**New Mexico Swimming, Inc. Board of Directors Meeting Minutes
October 15, 2022 / In-Person and Via Zoom**

CALL TO ORDER:

Ashley Burns, General Chair, called the October 15, 2022 New Mexico Swimming, Inc. (NMSI) Board of Directors meeting to order at 10:08am Mountain Time with the following members in attendance:

VOTING MEMBERS PRESENT: Matt Benedict, Ashley Burns, John Butcher, Isabella Cabral, Doug Forbes, Janet Lyon-Huffman, Katherine McShane, Sienna Nordquist, Jeanette Skow, Savannah Skow, Deb Szymanski, Lee Taylor

GUESTS: Kathy Beaudet, Brandi Nolen

GENERAL CHAIR'S OPENING REMARKS: Ashley Burns opened the meeting by reminding everyone of the NMSI mission and vision statements (*Vision:* To inspire and encourage our athletes to be Champions. *Mission:* Providing opportunities throughout New Mexico for swimmers to succeed in and out of the water).

MINUTES:

MOTION: To approve the meeting minutes from the April 10, 2022 Board of Directors meeting (Attachment 1). *Seconded.* **APPROVED.**

REPORTS OF EXECUTIVE COMMITTEE AND OFFICERS:

GENERAL CHAIR: Ashley Burns noted the Agenda to be followed for the meeting (Attachment 2). Ms. Burns commented on her attendance at the USA Swimming Annual Business Meeting in September. She noted the biggest legislative change was the unattached athlete rule, decreasing the time period from 120 days to 60 days. She also mentioned the SWIMS transition is ongoing and we will have to remain patient throughout that. There was a brief discussion about the challenges SWIMS 3.0 has presented with meet recon and posting of results within our LSC. Further discussion included the need to put some more focus on the novice swimmer development throughout LSCs.

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ADMINISTRATIVE VICE-CHAIR: Katherine McShane noted that one of her main tasks right now is working on ensuring there is a line item in the budget for awards. Janet Lyon-Huffman stated there is \$13,000 allocated in the budget for that purpose; however, that amount may go down since Age Group Championships are not happening this year. Ms. McShane is also inventorying the LSC storage locker. There was a brief discussion about whether to look for an alternate storage unit given the increasing price of the unit. Ms. McShane noted that she and Ashley Burns will be attending the upcoming USA Swimming Mighty 2500 workshop in Colorado Springs.

FINANCE VICE-CHAIR: Janet Lyon-Huffman discussed the 2021-2022 Budget v. Actual Report (Attachment 3) and noted that we had a great year, especially with meet revenue. There was a general discussion about looking at the Officials budget to encourage officials traveling (in and out of state) to shore up our experience level of officials and retain them. It was resolved to ask the Officials Chair to present something for the LSC Executive Committee so they can identify their exact needs that the LSC can try to support. Ms. Lyon-Huffman reported that the LSC Financial Policies and Procedures Manual approved by the BOD in April 2022 was submitted to USA Swimming. She also discussed the transition of Kathy Beaudet to an independent contractor position (vs. an employee) to fit more in line with how Ms. Beaudet operates. Ms. Lyon-Huffman further reported the taxes have been completed and will be submitted for archiving. She also reported on the expedited purchase of touchpads for the LSC that occurred since the last meeting. Ms. Lyon-Huffman stated she is still working out Directors & Officers insurance, as the Risk Management Service company has given her conflicting information on whether it is needed. Payroll reports will be submitted as required. Finally, Ms. Lyon-Huffman also presented on and reported the Finance Vice-Chair report (Attachment 4).

SENIOR VICE-CHAIR: Jeremiah Stanton was not present and did not have a report to present.

AGE GROUP VICE-CHAIR: Lee Taylor presented the Age Group Vice-Chair report (Attachment 5). There was a general discussion about the fact that the last two years we've taken athletes to Age Group Zones that did not meet the minimum time standards requirement as stated in our LSC Rules & Regulations. There was a general consensus among the BOD members that we need to get back to the standards stated (particularly as we're coming out of COVID and growing our base again). Mr. Taylor stated he will work on putting out an information sheet to the membership laying out the requirements for this coming year. He further noted that clarification will be needed for roles and duties of coaches versus chaperones for better management during the Zones meet, as

DRAFT

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well as the ratio of coaches and chaperones to swimmers. Mr. Taylor will work to put together a Rules & Regulations proposal for the April 2023 meeting. He also discussed whether the stipend for attending coaches and chaperones is adequate, which he may also potentially present as a Rules & Regulations proposal. Mr. Taylor closed by giving a brief overview of the 2023 Western Zone Annual Business Meeting from September 2022.

SECRETARY: Jeanette Skow did not have a report to present in addition to the previous meeting's minutes.

TREASURER: Deb Szymanski presented the Long Course Swim Meet Income report (Attachment 6). There was almost \$30,000 in revenue from the long course meet season; over \$70,000 for the year. Ms. Szymanski discussed the status of Athlete Reimbursements (Attachment 7); there were a few carryover reimbursements from short course 2022, the remainder of the submitted reimbursements were from the long course 2022 season with a combination of swimmer and coach reimbursements totaling \$7,525.00. **MOTION:** To recommend approval of the submitted Athlete Reimbursement requests list. *Seconded.* **APPROVED.**

SENIOR ATHLETE REPRESENTATIVE: Savannah Skow presented the Athletes Committee Report (Attachment 8). She reported that the Athletes Committee has been very engaged, though some teams still need to submit their Athlete reps. Miss Skow reported the athletes had a very successful Athletes Social during the Pecan Classic meet for swimmers to get to meet new people. She also reported attending the annual meetings for the Western Zone, Athletes Executive Committee, and USA Swimming Annual Business Meeting. The Athletes Committee was also able to get a significant number of athletes voted in as delegates for the New Mexico Swimming HOD.

JUNIOR ATHLETE REPRESENTATIVE: Isabella Cabral discussed getting athletes to come to events and get motivated to give ideas. She stated it is still a challenge to get athletes involved, but it's a good work in progress.

COACHES REPRESENTATIVE: John Butcher presented the Coaches Representative Report (Attachment 9). Mr. Butcher discussed ideas for education (for both coaches and athletes) -- perhaps an LSC symposium to help each other, with the goal being to continue the dialogue and camaraderie that's been going on in the LSC. This type of event will also help to get more people engaged -- on both the coaches and athletes side. Mr. Butcher also announced the results of the voting poll for the annual coaches awards (Jordan Wray won the Age Group award and John Butcher won the Senior award).

DRAFT

DRAFT

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SAFE SPORT CHAIR: Jennifer Ellefson was not present but previously submitted a report (Attachment 10) which outlines the objectives of the Safe Sport program, where New Mexico Swimming and its clubs stand with the Safe Sport Recognition Program, and the importance of changing our culture to adhere to the standards. It was noted that Ms. Ellefson plans to submit three proposals during HOD based on mandatory USA Swimming changes. There was a general discussion about asking Ms. Ellefson to put together a swim meet host packet to help with MAAPP facilitation at meets.

DIVERSITY, EQUITY, AND INCLUSION CHAIR: Doug Forbes report (Attachment 11). Mr. Forbes reported on a successful, although small, New Mexico Swimming DEI Camp held in August with kids from all over the state. There was also a guest speaker. An itinerary of the camp was also presented (Attachment 12).

TECHNICAL PLANNING COMMITTEE CHAIR: Matt Benedict presented the TPC Report (Attachment 13) and reported on the following items that were brought up at the most recent TPC meeting in September: Allowing State Champs qualifiers to compete in B champs (just not in BB champs events; not on relays); potential event order change request for 24 & 25 based on how things occurred at 14 & Under State; allowing non-sanctioned novice meet times to be able to be used as entry times for B Champs. There was a general discussion about the benefits and challenges of these items and trying to retain young athletes. There was also a discussion about the framework for B champs and potential changes (novice championship meet). There was further discussion of a potential LSC All-Star team to attend a competition among the West Texas, New Mexico, and Arizona LSCs (maybe in the 2023-2024 season).

SAFETY AND DISABILITY SWIMMING CHAIR: Debbie Kruhm was not present and did not have a report to present.

OFFICIALS CHAIR: Lance Sanchez was not present and did not have a report to present.

OPEN WATER CHAIR: John Butcher did not have a formal report to present. He reported that Open Water Zones will be in September in Idaho, although the timing is not ideal. There was a general discussion during the earlier BOD on how to get swimmers and coaches into more local and regional-based open water events.

MOTION: To approve the Board officer reports as written and/or verbally presented. *Seconded.* **APPROVED.**

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REPORTS OF COMMITTEES AND COORDINATORS:

GOVERNANCE COMMITTEE: Jeanette Skow presented the Governance Committee Report (Attachment 14) and discussed the need for committee appointments as recommended. There was a general discussion about holding committees accountable for their meetings.

MOTION: To approve the Committee Chair and Coordinator reports as written and/or verbally presented. *Seconded.* **APPROVED.**

NEW PROPOSALS:

RESOLUTIONS AND ORDERS: There were two proposed NSMI Rules and Regulations change proposals.

- Doug Forbes proposed an amendment to Rules and Regulations 9.3.6.1, such that in events with 9 or more entrants, no one team can score more than three relays in any age or gender division at State Championships. (Attachment 15). The rule currently states two relays. **FRIENDLY AMENDMENT:** Strike the words “with 9 or more entrants.” Friendly amendment accepted. **MOTION:** For relay events at State, A, B, C relays from one team may score points. *Seconded.* **RECOMMENDED FOR HOD APPROVAL.**
- Doug Forbes proposed an amendment to Rules and Regulations 9.3.6.1, such that if there are 8 or less teams entered in a State Championships relay event, then all teams entered may score (Attachment 16). **MOTION:** In relay events with 8 or less entrants at State Championships, all relays score regardless of designation (A, B, C, etc.). *Seconded.* **NOT RECOMMENDED FOR HOD APPROVAL.**

DATES OF NEXT MEETING

- Spring BOD: Tentatively April 15-16, 2023 weekend

ADJOURNMENT: Ashley Burns adjourned this meeting at 1:18pm Mountain Time.

Attachment 1: April 10, 2022 BOD Meeting Minutes

Attachment 2: Meeting Agenda

Attachment 3: 2021-2022 Budget v. Actual Report

Attachment 4: Finance Vice-Chair Report

Attachment 5: Age Group Vice-Chair Report

Attachment 6: Long Course 2022 Swim Meet Income Report

Attachment 7: Athletes Reimbursement Report

DRAFT

DRAFT

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Attachment 8: Athletes Committee Report

Attachment 9: Coaches Representative Report

Attachment 10: Safe Sport Chair Report

Attachment 11: Diversity, Equity, and Inclusion Chair Report

Attachment 12: NM Swimming DEI Camp Itinerary

Attachment 13: Technical Planning Committee Chair Report

Attachment 14: Governance Committee Chair Report

Attachment 15: Proposal to Amend NMSI Rules and Regulations Sections 9.3.6.1

Attachment 16: Proposal to Amend NMSI Rules and Regulations Sections 9.3.6.1