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**New Mexico Swimming, Inc. House of Delegates Meeting
Minutes**

October 15, 2022 / In-Person and Via Zoom

CALL TO ORDER:

Ashley Burns, General Chair, called the October 15, 2022 New Mexico Swimming, Inc. (NMSI) House of Delegates meeting to order at 1:45pm Mountain Time with the following members in attendance:

VOTING MEMBERS PRESENT: Nolan Arnholt, Chris Baker, Francesca Benavidez, Matt Benedict, Ashley Burns, John Butcher, Isabella Cabral, Krishna Clarke, Kate Creusere, Jacob Duran, Tomas Duran, Jennifer Ellefson, Doug Forbes, Nye Hanan, Janet Lyon-Huffman, Mattie Lupo, Greta Kreuhl, David Maker, Katherine McShane, Pierce McShane, Grace Mynatt, Sienna Nordquist, Olivia Pratt, Ruby Sallah, Ava Schlosser, Bella Schultz, Chloe Shaw, Jeanette Skow, Savannah Skow, Nick Stadick, Deb Szymanski, Lee Taylor, Rose Uberuaga, Janaki Venepally, Daryl Wells, Anna Zhang, Karen Zhang

GUESTS: Kathy Beaudet, Brandi Nolen

GENERAL CHAIR'S OPENING REMARKS: Ashley Burns opened the meeting by reminding everyone of the NMSI mission and vision statements (*Vision:* To inspire and encourage our athletes to be Champions. *Mission:* Providing opportunities throughout New Mexico for swimmers to succeed in and out of the water).

MINUTES:

MOTION: To approve the meeting minutes from the April 10, 2022 House of Delegates Meeting (Attachment 1). *Seconded.* **APPROVED.**

REPORTS OF EXECUTIVE COMMITTEE AND OFFICERS:

GENERAL CHAIR: Ashley Burns noted the Agenda to be followed for the meeting (Attachment 2). Ms. Burns commented on her attendance at the USA Swimming Annual Business Meeting in September. She noted the biggest legislative change was the unattached athlete rule decreasing from 120 days to 60 days.

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ADMINISTRATIVE VICE-CHAIR: Katherine McShane reported she is working on the awards for State Championships. She stated she may be looking for an alternate storage unit to save the LSC money. Ms. McShane noted that she and Ashley Burns will be attending the USA Swimming Mighty 2500 workshop in Colorado Springs.

FINANCE VICE-CHAIR: Janet Lyon-Huffman discussed the 2021-2022 Budget v. Actual (Attachment 3) and noted that we had a great year, especially with meet revenue. She further noted the 2019 column is a proposed budget for the 2022-2023 budget and added there may be a line item for officials' travel which we will have to review. Ms. Lyon-Huffman reported on the approval process the Finance Committee and Executive Committee went through in August to purchase touchpads for the LSC; it was a large purchase but worthwhile because the previous touchpads were old and not working. In addition, the LSC Financial Policies and Procedures Manual approved by the BOD in April 2022 was submitted to USA Swimming. Ms. Lyon-Huffman also discussed the transition of Kathy Beaudet to an independent contractor position (vs. an employee) to fit more in line with how she operates. The taxes have been completed and will be submitted for archiving. Ms. Lyon-Huffman stated she is still working out Directors & Officers insurance, as the Risk Management Service company has given her conflicting information on whether it is needed. Payroll reports will be submitted as required. Finally, Ms. Lyon-Huffman also presented on and reported the Finance Vice-Chair report (Attachment 4).

SENIOR VICE-CHAIR: Jeremiah Stanton was not present and did not have a report to present.

AGE GROUP VICE-CHAIR: Lee Taylor presented the Age Group Vice-Chair report (Attachment 5). Mr. Taylor referenced there was a general discussion during the earlier BOD meeting about the fact that the last two years we've taken athletes to Age Group Zones that did not meet the requirement as stated in Rules & Regulations. He discussed that there was a general consensus among the BOD members that we need to get back to the standards stated. Mr. Taylor will work on putting out an information sheet to the membership laying out requirements for this coming year. He also discussed the need for chaperones helping out at Age Group Zones, but also that clarification will be needed for roles and duties for coaches v. chaperones for better management during the Zones meet (as well as the ratio of coaches and chaperones). He suggested we may need to change the chaperone term to "manager." Mr. Taylor will work to put together a Rules & Regulations proposal for the April 2023 HOD meeting. Mr. Taylor closed by giving a brief overview of the Western Zone Annual Business Meeting from September 2022.

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SECRETARY: Jeanette Skow did not have a report to present in addition to the previous meeting's minutes.

TREASURER: Deb Szymanski presented the Long Course Swim Meet Income report (Attachment 6). There was almost \$30,000 in revenue from the long course meet season; over \$70,000 for the year. Ms. Szymanski discussed the status of Athlete Reimbursements (Attachment 7); and noted 2 minor changes from what was presented earlier during BOD to clarify that Carson Hick was added and Kiley Carmody was deleted. **MOTION:** To approve the submitted Athlete Reimbursement requests list. *Seconded.* **APPROVED.**

SENIOR ATHLETE REPRESENTATIVE: Savannah Skow presented the Athletes Committee Report (Attachment 8). She reported that the Athletes Committee has been very engaged, though some teams still need to submit their Athlete reps so that their voices can be heard. Miss Skow reported the athletes had a very successful Athletes Social during the Pecan Classic meet for swimmers to get to meet new people. She also reported attending the annual meetings for the Western Zone, Athletes Executive Committee, and USA Swimming Annual Business Meeting as a voting delegate. Major legislation passed at the ABM was the 60-day unattached rule for athletes. The Athletes Committee was also able to get a significant number of athletes voted in as delegates for this New Mexico Swimming HOD.

JUNIOR ATHLETE REPRESENTATIVE: Isabella Cabral discussed getting athletes to come to events and get motivated to give ideas.

COACHES REPRESENTATIVE: John Butcher presented the Coaches Representative Report (Attachment 9) and discussed coach education being a priority item. He reported that at BOD earlier in the morning, the idea of an LSC swimposium was discussed for education (for coaches and athletes) -- perhaps an LSC symposium to help each other. Mr. Butcher noted that the coaches Google Group is a great way to continue the dialogue and camaraderie that's been going on in the LSC. He also stated he will work on having more periodic coaches committee meetings, which will ultimately help to get more people engaged -- on both the coaches and athletes side. Mr. Butcher also announced the results of the voting poll for the annual coaches awards (Jordan Wray won the Age Group award and John Butcher won the Senior award).

SAFE SPORT CHAIR: Jennifer Ellefson was not present for this portion of the meeting but previously submitted a report (Attachment 10) which outlines the objectives of the Safe Sport program, where New Mexico Swimming and its clubs stand with the Safe

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Sport Recognition Program, and the importance of changing our culture to adhere to the standards. It was noted that Ms. Ellefson plans to submit three proposals based on mandatory USA Swimming changes. It was reported that at the earlier BOD there was a general discussion about asking Ms. Ellefson to put together a swim meet host packet to help with MAAPP facilitation at meets. It was also noted that athletes and team leaders need to be aware of and compliant with the MAAPP rules.

DIVERSITY AND INCLUSION CHAIR: Doug Forbes report (Attachment 11). Mr. Forbes reported on a successful, although small, New Mexico Swimming DEI Camp held in August with kids from all over the state. There was also a guest speaker. An itinerary of the camp was also presented (Attachment 12). Mr. Forbes also noted that the Western Zone voted to increase the per athlete registration fee from 10 to 20 cents to provide a larger pot of money for Western Zone Diversity Camps.

TECHNICAL PLANNING COMMITTEE CHAIR: Matt Benedict presented the TPC Report (Attachment 13) and reported on the following items that were brought up at the most recent TPC meeting in September: Allowing State Champs qualifiers to compete in B champs (just not in BB champs events; not on relays); potential event order change request for 24 & 25 based on how things occurred at 14 & Under State; allowing non-sanctioned novice meet times to be able to be used as entry times for B Champs. There was a general discussion of a potential LSC All-Star team to attend a competition among the West Texas, New Mexico, and Arizona LSCs (maybe in the 2023-2024 season).

SAFETY AND DISABILITY SWIMMING CHAIR: Debbie Kruhm was not present and did not have a report to present.

OFFICIALS CHAIR: Lance Sanchez was not present and did not have a report to present.

OPEN WATER CHAIR: John Butcher did not have a report to present. OW zones will be in September, although timing is not ideal. Mr. Butcher mentioned that there was a general discussion during the earlier BOD on how to get swimmers and coaches into more local and regional-based open water events..

AT-LARGE ATHLETES: Sienna Nordquist reported the Athletes Committee is trying to get more athletes to be engaged; the more events we have the better the athletes will be at opening up.

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MOTION: To approve the Board officer reports as written and/or verbally presented. *Seconded.* **APPROVED.**

REPORTS OF COMMITTEES AND COORDINATORS:

Ashley Burns noted that our committee work has been stalled significantly, with committees not being fully staffed and/or not meeting. The goal is to get all committees full and operational.

GOVERNANCE COMMITTEE: Jeanette Skow presented the Governance Committee Report (Attachment 14) and discussed the need for committee appointments as recommended. There was a general discussion about eventually moving towards BOD Strategic Planning as a major focus.

EXECUTIVE COMMITTEE: Ashley Burns reported that Rules & Regulations need to be updated from all the recent changes, and ultimately completely rewritten.

ATHLETES COMMITTEE: Savannah Skow reported the Athletes Committee is still in need of one more athlete to serve on the DEI committee.

COACHES COMMITTEE: John Butcher reported that an LSC Coaches Swimposium is tentatively set for April 15-16, 2023.

TIMES CHAIR: Daryl Wells reported he is in the process of revamping LSC records and posting them to the website. There was a general discussion of some times that are in SWIMS that are not showing on the public USA Swimming website. Kathy Beaudet reported that USA Swimming is aware and is fixing the problem.

MOTION: To approve the Committee Chair and Coordinator reports as written and/or verbally presented. *Seconded.* **APPROVED.**

NEW PROPOSALS:

There was a discussion about forming a Summer Meet Committee designed to possibly add an LSC-level meet after State Championships to provide another in-state competition to those swimmers not qualified for Senior Zones, Sectionals, and above. It was resolved that Nolan Arnholt, Matt Benedict, John Butcher, Krishna Clarke, Doug Forbes, Pierce McShane, Savannah Skow, and Kathy Whitson would be on the committee. John Butcher will set the date for the first meeting.

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RESOLUTIONS AND ORDERS: There were several proposed NSMI Rules and Regulations change proposals.

- Matt Benedict proposed the dates be set for Long Course State Championships. **MOTION:** To approve New Mexico Swimming Long Course State Championships to be held July 6-9, 2023. *Seconded.* **APPROVED.**
- Matt Benedict proposed the dates be set for Summer B Championships. **MOTION:** To approve New Mexico Swimming Summer B Championships to be held July 22-23, 2023. *Seconded.* **APPROVED.**
- Doug Forbes proposed an amendment to Rules and Regulations 9.3.6.1, such that no one team can score more than three relays in any age or gender division at State Championships. (Attachment 15). The rule currently states two relays. **MOTION:** For relay events at State, A, B, C relays from one team may score points. *Seconded.* **DISAPPROVED.**
- Doug Forbes withdrew the proposed amendment to Rules and Regulations 9.3.6.1, such that if there are 8 or less teams entered in a State Championships relay event, then all teams entered may score.
- Jennifer Ellefson joined the meeting via telephone to propose an amendment to Rules and Regulations 7.3.4 to require a club to provide proof of Safe Sport Recognition in order to host a meet; starting March 1, 2023 for any championship or invitational meets and starting July 1, 2023 for any open or novice meets. (Attachment 16) **FRIENDLY AMENDMENT:** There was a friendly amendment proposed to change the starting date to September 1, 2023 for all meet types. The friendly amendment was accepted by Jennifer Ellefson. **MOTION:** Effective September 1, 2023, to host a meet, you must show proof of Safe Sport Recognition when submitting the sanction application. *Seconded.* **APPROVED.**
- Jennifer Ellefson also proposed an amendment to Rules and Regulations 7.4.1 to require a club to be Safe Sport Recognized in order to have a sanction application approved; starting March 1, 2023 for any championship or invitational meets and starting July 1, 2023 for any open or novice meets. (Attachment 17) **FRIENDLY AMENDMENT:** There was a friendly amendment proposed to change the starting date to September 1, 2023 for all meet types. The friendly amendment was accepted by Jennifer Ellefson. **MOTION:** Effective September 1, 2023, Safe Sport Recognition (SSR) must be achieved prior to approval for a sanction. A meet sanction cannot be approved unless the meet/event host provides proof of Safe Sport Recognition. *Seconded.* **APPROVED.**
- Jennifer Ellefson also proposed an amendment to Rules and Regulations 7.6.2 to require the meet information to include a statement that the host club is Safe Sport Recognized; starting March 1, 2023 for any championship or invitational

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meets and starting July 1, 2023 for any open or novice meets. (Attachment 18)
FRIENDLY AMENDMENT: There was a friendly amendment proposed to change the starting date to September 1, 2023 for all meet types. The friendly amendment was accepted by Jennifer Ellefson. **MOTION:** Effective September 1, 2023, the meet information must include a statement that [Meet host name] is a Safe Sport Recognized club and champions the values of a safe and healthy environment, free from abuse. *Seconded.* **APPROVED.**

DATES OF NEXT MEETINGS

- Spring HOD: Tentatively April 15-16, 2023 weekend

ADJOURNMENT: Ashley Burns adjourned this meeting at 3:34pm Mountain Time.

Attachment 1: April 10, 2022 HOD Meeting Minutes

Attachment 2: Meeting Agenda

Attachment 3: 2021-2022 Budget v. Actual Report

Attachment 4: Finance Vice-Chair Report

Attachment 5: Age Group Vice-Chair Report

Attachment 6: Long Course 2022 Swim Meet Income Report

Attachment 7: Athletes Reimbursement Report

Attachment 8: Senior Athlete Representative Report

Attachment 9: Coaches Representative Report

Attachment 10: Safe Sport Chair Report

Attachment 11: Diversity, Equity, and Inclusion Chair Report

Attachment 12: NM Swimming DEI Camp Itinerary

Attachment 13: Technical Planning Committee Chair Report

Attachment 14: Governance Committee Chair Report

Attachment 15: Proposal to Amend NMSI Rules and Regulations Section 9.3.6.1

Attachment 16: Proposal to Amend NMSI Rules and Regulations Section 7.3.4

Attachment 17: Proposal to Amend NMSI Rules and Regulations Section 7.4.1

Attachment 18: Proposal to Amend NMSI Rules and Regulations Section 7.6.2